



**ADDENDUM I**

**DATE:** February 27, 2023

**TO:** ALL PROSPECTIVE APPLICANTS/OFFERORS

**FROM:** Coral Rogers, Compliance Analyst (ARPA)

**RE:** Addendum I, RFP “2023 Eviction Prevention Program Request for Proposals” Q & A

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**The RFP Timeline is as follows:**

Application Released.....Friday, February 3, 2023  
Deadline for Application Submission.....**Friday, March 17, 2023**  
Technical Assistance Period.....February 10, 2023 – March 10, 2023  
Mayor and Commission Voting Session.....Tuesday, May 2, 2023  
Period of Performance.....June 1, 2023 – May 30, 2024

To request a TA session please email coral.rogers@accgov.com.

The following questions and answers are provided:

**1. QUESTION: Is being present at the Magistrate Court Dispossessory hearing mandatory?**

**ANSWER:** Yes. The Magistrate Court holds dispossessory hearings 3 days a week. Depending on the applications received, agency could expect to be present at hearings 2-3 days every week.

**2. QUESTION: Can the awarded agency dictate their own standards/protocols for establishing Covid tie-in?**

**ANSWER:** Yes, however agency wants to verify COVID tie-in is up to the awarded agency as long as federal regulations are followed. However, if it becomes clear the policy in place is more restrictive than ARPA regulations and funds are not being drawn down in a timely fashion, HCD may revisit the Covid tie-in policies and require changes to be made.

**3. QUESTION: Does the awarded agency have to hire a new full-time staff member to coordinate program?**

**ANSWER:** If the agency already has staff in place to coordinate the EPP, they do not have to hire additional staff. However, it is a requirement that at least one full-time staff person is dedicated to coordinating the EPP.

**4. QUESTION: Can we collaborate with another agency to operate the program?**

**ANSWER:** Yes, collaborations are encouraged. However, ACCGov will only be awarding the contract to one agency, so any collaborating agencies would be under the umbrella of the main applicant.

**5. QUESTION: If someone is otherwise eligible but it is clear they will be unable to pay future rent, can the agency decline to fund them?**

**ANSWER:** The reason would have to be very well documented as to why a tenant who is otherwise eligible was declined for funding. Part of the landlord agreement is to let the tenant remain for the length of the lease, though by law they can evict if the tenant gets behind on rent again. Even if the tenant has no income, for example, it would have to be documented that they are unable to work, ineligible for public assistance, and lack a support network, because otherwise they could find another job, receive public assistance, or get money from family or friends to cover their future rent. In other words, yes, they could be declined with extensive documentation as to why, but it is not recommended if they are otherwise eligible.

Any inquiries concerning this addendum should be directed to [coral.rogers@accgov.com](mailto:coral.rogers@accgov.com).

The Unified Government of Athens-Clarke County reserves the right to reject any and all proposals, to waive any technicalities or irregularities and to award the proposal based on the highest and best interest of the Unified Government of Athens-Clarke County.