

**THE UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY
COMMISSION AGENDA ITEM**

SUBJECT: Design Professional On-Call Civil Engineering Services Contract Awards [RFP #01059]

DATE: April 27, 2022

BUDGET INFORMATION:

REVENUES:

EXPENSES:

CAPITAL: TBD – Based upon the specific future project

OTHER:

FUNDING SOURCE: Identified General Fund Capital Improvement Projects, SPLOST Projects, TSPLOST Projects, and/or other ACCGov Capital Improvement Projects

COMMISSION ACTION REQUESTED ON: June 7, 2022

PURPOSE:

To request that the Mayor and Commission:

- a. Approve the selection of the firms listed in Facts & Issues #6 to provide Design Professional On-Call Civil Engineering Services for ACCGov Capital Improvement Projects; and,
- b. Authorize the Mayor and appropriate staff to execute any and all documents with each firms for such services.

HISTORY:

1. Since 1998, Transportation & Public Works (T&PW) has utilized on-call civil engineering services contracts to assist with the delivery of capital infrastructure projects.
2. On July 3, 2012, the Mayor and Commission (M&C) approved the selection of ARCADIS U.S., Inc. and W. R. Toole Engineers, Inc. to provide on-call civil engineering services, for the period between July 1, 2012 and June 30, 2017.
3. On June 6, 2017, the M&C approved the selection of W. R. Toole Engineers, Inc., T.Y. Lin International, and ARCADIS U.S., Inc. to provide on-call civil engineering services, for the period between July 1, 2017 and June 30, 2022.
4. On March 3, 2022, Purchasing Division of the Finance Department released Request for Proposal (RFP) #01059 in accordance with the ACCGov Purchasing Ordinance requirements for the purposes of soliciting proposals from qualified firms to provide on-call civil engineering services the ACCGov Capital Improvement Projects.

5. On March 23, 2022, a Mandatory pre-proposal conference was held.
6. On April 7, 2022, proposals were received from the following 19 firms (in alphabetical order):
 - a. Alfred Benesch & Company
 - b. Arcadis U.S., Inc.
 - c. Armentrout Matheny Thurmond, P.C.
 - d. Atlas Technical Consultants LLC
 - e. Axis Infrastructure, LLC
 - f. Barge Design Solutions, Inc.
 - g. CDM Smith Inc.
 - h. Columbia Engineering and Services, Inc.
 - i. Gresham Smith
 - j. Heath Lineback Engineers, Inc.
 - k. Hofstadter and Associates, Inc.
 - l. KCI Technologies, Inc.
 - m. Pond & Company
 - n. Prime Engineering, Incorporated
 - o. Rummel, Klepper & Kahl, LLP
 - p. RS&H, INC.
 - q. T.Y. Lin International
 - r. Vaughn & Melton
 - s. W&A Engineering, LLC
7. On April 21, 2022, the evaluation committee, consisting of Robert Cheshire, Keith Sanders, Stephen Bailey, and Rani Katreeb met to determine the shortlisted firms for interviewing.
8. On May 4, 2022, hourly rates, Overhead, Benefits, and Profit multipliers were submitted by the shortlisted firms, as required in the original RFP #01059.
9. On May 5 and 6, 2022, the selection committee interviewed the shortlisted firms (in alphabetical order):
 - a. Alfred Benesch & Company
 - b. Arcadis U.S., Inc.
 - c. Atlas Technical Consultants LLC
 - d. Barge Design Solutions, Inc.
 - e. Gresham Smith
 - f. KCI Technologies, Inc.
 - g. Pond & Company
 - h. Prime Engineering, Inc.

10. On May 16, 2022, the selection committee met to evaluate and finalize the selection of the consultant firms to award the contract (F&I #6).

FACTS & ISSUES:

1. Many of the ACCGov projects managed by SPLOST, T&PW, and Public Utilities require professional civil engineering design expertise for one or more of the following phases: surveying, permitting, environmental compliance, planning, design, right-of-way acquisition, public engagement, and/or construction management.
2. ACCGov has utilized the on-call services contract approach since 1996. This approach has offered the specific advantages including:
 - Cost Savings: On-call services contracts establish a unit cost fee schedule for personnel assigned to the project. Application of the fee schedule for the larger contract to smaller projects results in significant savings.
 - Time Savings: Procurement of professional services typically requires a written RFP, preproposal meeting, selection committee proposal review, consultant interviews, contract negotiations, and M&C approval of the selected consultant. With an on-call services contract, staff can execute a supplement to the master contract in as little as two weeks, expediting the design process by as much as six months.
 - Consistency: Use of an on-call services contract provides a consistent project team for the delivery of local projects. As staff and consultants continue to work together, the consultants develop a deeper understanding of Athens-Clarke County's residents, ACCGov's expectations, along with the roles and responsibilities of the entire team.
3. Purchasing Division issued RFP #01059 for consultants to provide professional design services needed for T&PW, SPLOST PUD, or other departments on ACCGov Capital Projects. The scope of services outlined in the RFP includes, but is not limited to, any of the professional design services that make up a project's needs, such as:
 - Surveying: perform surveys as requested in support of the project issued under particular service category.
 - Roadway engineering design services, Bike and Pedestrian design services, pavement management: all aspects of roadway design, development of plans, right of way acquisition services, environmental assessments and studies, and bid documents for capital transportation projects
 - Traffic engineering services: planning, analysis, and design to traffic signal systems and advanced transportation management systems
 - Stormwater analysis and design: analysis and design of stormwater infrastructure projects
 - Watershed management and planning services: data collection and analysis of watersheds as well as coordination with state and federal regulatory officials
 - Transportation planning services: data collection, forecasting, and planning of future traffic conditions and improvements
 - Public involvement and agency coordination: outreach and coordination with general public as well as other local, State, and/or Federal agencies

- Construction Management: inspection of construction activities to ensure quality performance and compliance with local, State, and Federal regulations as required by funding source.
 - Additional engineering services: includes park design/planning, land surveying, sub-surface utility mapping, geotechnical investigations, and Geographic Information System (GIS) capabilities.
4. The RFP outlined the process whereby the firms' submittals would be shortlisted and finalized. The first step was to review and shortlist the firms based on abilities, experience, and technical standpoint. The second step was to interview and finalize the highest scored firms based on the additional information obtained from the interviews and pricing provided by each of the firms.
 5. Based on technical abilities, experiences, resources, references, interviews, and overhead & profit/cost multipliers provided by each of the firms, the selection committee recommends the following firms to provide on-call civil engineering services under this contract:
 - Alfred Benesch & Company
 - Arcadis U.S., Inc.
 - Atlas Technical Consultants LLC
 - KCI Technologies, Inc.
 - Pond & Company
 - Prime Engineering, Inc.
 6. Staff believes that with the number of General Fund Capital, SPLOST, TSPLOST projects that will begin the design process in the coming year, coupled with the watershed planning and the stormwater design activities that need to be completed, warrants the selection of these on-call civil engineering firms.
 7. Although none of the selected firms are local or MBE/DBE/WBE firms, each of the firms selected have various combinations of different subconsultants that are part of their teams. As such, those local or MBE/DBE/WBE firms can be used on any of the projects where their services are needed. The local or MBE/DBE/WBE firms that are included in this award are as follows:

MBE/DBE/WBE Firms, included:	Local Firms, included:
<ul style="list-style-type: none"> • Platinum Geomatics, LLC • Settimio Consulting Services • Alliance Strategies Consulting, Inc. • KHAFRA Engineering Consultants, Inc. • 2MNext • Project Cost Solutions, Inc. • River 2 Tap, Inc. • Smith Real Estate Services • Woodward Consulting, Inc. 	<ul style="list-style-type: none"> • Traditions Surveying • W&A Engineering • Nutter and Associates • Geo-Hydro • Williamson Landscape Architecture, LLC • Koons Environmental Design, Inc.

MBE/DBE/WBE Firms, included:

Local Firms, included:

- Aulick Engineering, LLC
- Blue Cypress Consulting, LLC
- Metro Trafix, LLC

8. This recommendation supports the following Mayor and Commission Strategic Commitments:

- Healthy, Livable, Sustainable Athens-Clarke County

OPTIONS:

1. To request that the Mayor and Commission:
 - a. Approve the selection of the firms listed in Facts & Issues #6 to provide Design Professional On-Call Civil Engineering Services for ACCGov Capital Improvement Projects; and,
 - b. Authorize the Mayor and appropriate staff to execute any and all documents with each firms for such services.
2. Mayor and Commission deny the award of the On-Call Civil Engineering Services to any of the firm at this time.
3. Mayor and Commission defined option.

DEPARTMENT RECOMMENDED ACTION: Option #1 a, & b

DEPARTMENT: Department of the Manager – SPLOST Program Management

Prepared by: Keith Sanders



Keith Sanders, SPLOST
Program Administrator

Date:

ADMINISTRATIVE COMMENTS:

ADMINISTRATIVE RECOMMENDATION: Option #1 a, & b



Manager

May 11, 2022

Date: