

ACC Toastmasters Club

Executive Committee Meeting Agenda & Minutes

April 13, 2022

Hybrid Meeting

ACC Club Mentors & Advisors: Linda Rogers, District Manager
Joann Sheats, Area Director

ACC Club Executive Committee: President (FY21): Sheridan Soileau
President (FY20): Jamie Johnson
VP Education: Christina Callaway
VP Membership: Brian McGhee
VP Public Relations: Laurie Loftin
Secretary: Jackie Sherry
Treasurer: Beth Morton
Sergeant-At-Arms: Jamie Johnson

I. Call to Order

In attendance: Jamie Johnson, Christina Callaway, Brian McGhee, Laurie Loftin

II. Approve previous minutes (March 9,2022)

Christina made a motion to approve minutes – Brian seconds, all approve

III. Officer Updates

✓ President

Sheridan has requested to have Christina step-in to serve out the remainder of her role as needed – will send out a poll to collect EC votes to have Christina as interim-President

✓ Correction – poll will be sent to entire membership for their approval of this change through June 30 (C. Callaway)

✓ VPE

Christina remains VPE, stepping into President role as needed

Christina shared with the Innovations Ambassadors info on TM – several people came up to her afterwards to state that they did not realize that there was the opportunity to develop projects to build their skills and were more interested

✓ VPM

Brandon Willingham, Information Technology, plans to officially join ACC TM. All ACC 2022-2023 memberships have been renewed and are updated

✓ VPPR

Laurie shared TM video on website – conversation about role of VPPR vs VPM vs VPE

✓ Secretary – no report

✓ Treasurer – no report

✓ SAA

Jamie let us know the plastic bin for SAA materials was found. He will start putting out Guest Log book at in-person meetings.

UPDATE: Christina has developed an online Google Guest Form. The link will be placed in the chat during future meetings.

IV. Old Business

✓ LMS for Toastmasters

Meeting scheduled with Carrie & Patrice for items to add to LMS – Christina has the goal of

getting some version/information on LMS & making it available to ACC staff – recognizes we are short-staffed in many departments and workloads have increased -

✓ 2022-2023 Officer Elections

Christina suggests we identify someone this year to be a part of the TM Exec. Team to learn about the roles – groom them into taking over a role. The Club will vote on the current officer openings in May/June. We will have the induction ceremony & new member induction (have 6 new members in need of induction) – Christina will ask Linda Rogers or Joann Sheats to conduct the Officer Induction Ceremony in July or August, though we can do new member inductions at any time – further discussion led to moving new member induction to May 11.

- President – Christina Callaway
- VPE – Pam Long
- VPM – Brian McGhee
- VPPR – Judy Johnston
- Secretary – Laurie Loftin
- Treasurer – Annesia Crew?
- SAA – Jamie Johnson
- Past-President – Sheridan Soileau

V. New Business

✓ Current state of ACC Toastmasters (e.g. attendance)

- Meeting day/time

Laurie needs to put on website and send email to let people know that we will not have a TM meeting on May 4 due to ACC Employee Appreciation Day
Feedback/attendance is giving suggestion that the noon scheduling is difficult to attend with other work tasks – Jamie raised question as to whether or not the lunch hour is really an obstacle – Discussion on surveying people about time, past surveys found greatest obstacle is people not making TM a priority – less likely to participate after work – Jamie wondered about having a “Wind Down Wednesday,” similar to the Creative Meeting in that we would still have it on a Wednesday, but try starting on meeting a month at a different time – Christina suggested 2:00 on Tuesdays – Jamie mentioned that some people use their lunch break to attend, so changing the meeting time to 2:00 may lose people

- Occurrence

- Ideas

Starting in July, we will give changing the day to Thursday (12 noon) a try – July 7 would be the first day

Brian suggested having an open-house, possibly when we do the New Member Induction > have some food - We will make May 11 our induction meeting as well as an open house – Christina will work with Judy on the induction ceremony & getting snacks, budget for food

✓ Innovation Ambassadors

Christina shared with the Innovations Ambassadors info on TM – several people came up to her afterwards to state that they did not realize that there was the opportunity to develop projects to build their skills and were more interested

✓ Organizational Development

Christina to meet with Carrie & Patrice

✓ May 4 Meeting

Brian suggested we should have someone manning a TM table from 11:00 – 2:00 during the ACC Employee Appreciation Day – Brian can run it from noon until 1:30ish (has a Bingo

calling conflict) and will check to see if anyone else is available (PUD TM members have Water Monster conflict)

VI. Other Discussion & Updates

Brian made a motion to end the meeting.

Jamie second.

Meeting adjourned at 2:12 pm.