

ACC Toastmasters Club

Executive Committee Meeting Agenda

October 13, 2021

Online Webex Meeting

ACC Club Mentors & Advisors: Linda Rogers, District Manager
Joann Sheats, Area Director

ACC Club Executive Committee: President (FY21): Sheridan Soileau
President (FY20): Jamie Johnson
VP Education: Christina Callaway
VP Membership: Brian McGhee
VP Public Relations: Laurie Loftin
Secretary: Jackie Sherry
Treasurer: Beth Morton*
Sergeant-At-Arms: Jamie Johnson

* absent, or present but had to exit meeting before conclusion

- I. Call to Order
 - ✓ Sheridan called the meeting to order at 1:11pm
- II. Approve previous minutes
 - ✓ Jackie motion to approves, Tina seconds, all in favor
- III. Officer Updates
 - ✓ SAA – Jamie
 - No update
 - ✓ Secretary - Jackie
 - No update
 - ✓ VPPR – Laurie
 - Has not had a chance to get to anything
 - ✓ VPM – Brian
 - Still waiting on invoices from Beth M. and Jerry J.
 - ✓ VPE – Tina
 - Thanked everyone who submitted the Team Assessment. Tina will use this information for her meeting tomorrow
 - Waiting to send Speech Craft to the world until after Moments of Truth discussion
 - Everyone send Tina pictures from various meetings
- IV. Old Business
 - ✓ Pins – sending out next week
 - ✓ ACC TM Handbook (review by August 30)
 - Sheridan will update and send to EC
 - ✓ Meetings (in person, virtual, hybrid)

- Still meeting virtual
- Tina brought up that a hybrid meeting presents challenges during the evaluations and voting parts of the meeting if one speaker is virtual and one in person
- Sheridan and Jamie will test out being in person at the WRC for the next meeting
- ✓ New Members / Healthy Hours
 - Kendra attended the healthy hour
 - A few new members joined
 - Hold off on another healthy hour until we can incentive them to attend
- ✓ Success Plan for 2022 - completed
- ✓ Website / New Employee Video
 - Still working on it
 - Laurie and Brian will meet to discuss moving forward on the video
- ✓ Best Speaker Certificate & Other Awards
 - Thank you Tina for organizing this
- ✓ LMS for Toastmasters
 - Sheridan will work with Carrie to get our

V. New Business

- ✓ Moments of Truth Survey Results
 - Overall consensus was that the day and time was fine, but people feel overwhelmed with work responsibilities
 - Several people responded with switching to twice a month. Linda mentioned that some clubs skip the 5th Wednesday
 - Suggestion to change the 1st meeting of the month to a unique meeting including a table topics only meeting or improtu meeting or assign roles as people arrive or use breakout rooms. Sheridan will host the first creative meeting day and will email everyone to explain
 - Sheridan will check on the policy for in person meetings
 - Tina shared results from survey and EC discussed results. Tina will send EC survey results
- ✓ 90-day Team Assessment
 - If you haven't sent Tina your 90-day team assessment, please do so today
 - Tina will send a synapsis of the results to everyone
- ✓ Membership Renewals
- ✓ Officers and SAA arriving to the online meeting 10-15 mins prior to the meeting beginning just like in-person meetings
 - Follow same etiquette as we would in person and arrive online early to greet guests
- ✓ Zoom vs WebEx platform. Closed Caption is not available in WebEx and the overall ease of using this platform is not user friendly for everyone especially if they are not use to it.
 - Is there a department who would want to pay for a zoom account?
- ✓ Updates on Speech Craft and FTH
- ✓ Awards Presentations (e.g. Best Evaluator and Best Table Topics)
 - Yes, move forward presenting Best Evaluator and Table Topics.

VI. Other Discussion & Updates

- ✓ Tina motions, Tina seconds , all in favor
- ✓ Meeting adjourns at 2:22pm