

ACC Toastmasters Club

Executive Committee Meeting Minutes

September 8, 2021

Online Webex Meeting

ACC Club Mentors & Advisors: Linda Rogers, District Manager
Joann Sheats, Area Director*

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|-------------------------------|----------------------|--------------------|
| ACC Club Executive Committee: | President (FY21): | Sheridan Soileau |
| | President (FY20): | Jamie Johnson |
| | VP Education: | Christina Callaway |
| | VP Membership: | Brian McGhee |
| | VP Public Relations: | Laurie Loftin |
| | Secretary: | Jackie Sherry |
| | Treasurer: | Beth Morton* |
| | Sergeant-At-Arms: | Jamie Johnson |

* absent, or present but had to exit meeting before conclusion

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- I. Call to Order
 - ✓ Meeting opened and lead by President Sheridan Soileau 1:14 pm
 - II. Approve previous minutes
 - ✓ Tina motions to approve minutes, Jamie seconds
 - III. Officer Updates
 - ✓ Officer Update Sergeant-At-Arms – Jamie
 - Jamie and Brian are working on a hybrid option using the Water Resources Center Presentation Room
 - ✓ Treasurer – Beth M.
 - No updates
 - ✓ Secretary – Jackie
 - No updates
 - ✓ VP Public Relations – Laurie
 - Working on a script for the New Employee video
 - ✓ VP Education – Tina
 - Tina will offer a pathways training this Monday, September 13
 - Jackie will forward mentoring information to Tina
 - Encourage EC to sign-up on scheduling document

- ✓ President – Sheridan
 - Think of who is going to fill your shoes
- IV. Old Business
 - ✓ TLI
 - All seven EC members attended a TLI, woo!
 - ✓ Pins
 - Sheridan ordered pins
 - ✓ ACC TM Handbook (review by August 30)
 - Sheridan is updating the handbook based on EC feedback
 - ✓ New Members / Healthy Hours
 - September 15
 - Tina might share about Speech Craft Program during Meeting Tips
 - Everyone recruit people to attend
 - Brian will create the agenda in a Google Doc for us to share with guests
 - ✓ Meetings (in person, virtual, hybrid)
 - Jamie and Brian are working on a hybrid option using the Water Resources Center Presentation Room
 - ✓ Success Plan for 2022
 - Thanks to Tina for turning it in
 - Tina will share with Laurie to post on the website
 - ✓ Website / New Employee Video
 - Tina will get started on FreeToastHost that will be linked to the website
 - Tina asked IT for a Toastmasters email
 - ✓ Best Speaker Certificate & Other Awards
 - Do we want to provide membership pins for all members?
 - Linda shared that some clubs provide pins while others do not
 - Sheridan will send out a survey monkey to gauge interest in member pins
 - ✓ LMS for Toastmasters
 - No information from OD
- V. New Business
 - ✓ Launching Speech Craft Program
 - Tina spoke to Toastmasters International for more clarity
 - Second log-in from basecamp

- 4, 6, or 8-week program
- Used as a recruitment tool for new members to understand toastmasters and potentially join club
- Do not have to be a Toastmasters member to participate
- \$50 a bundle for 5 spots

✓ Update on FreeToastHost

- Tina will get started on FreeToastHost that will be linked to the website

VI. Other Discussion & Updates

✓ Upcoming speech contest

- Tina has volunteered to be a contestant, yay!
- Area – October 13
- Division – November 10

✓ Meeting closed at 2:03