

# ACC Toastmasters Club

## Executive Committee Meeting Agenda

January 19, 2022

Online WebEx Meeting

ACC Club Mentors & Advisors: Linda Rogers, District Manager  
Joann Sheats, Area Director\*

ACC Club Executive Committee: President (FY21): Sheridan Soileau\*  
President (FY20): Jamie Johnson  
VP Education: Christina Callaway  
VP Membership: Brian McGhee  
VP Public Relations: Laurie Loftin\*  
Secretary: Jackie Sherry  
Treasurer: Beth Morton\*  
Sergeant-At-Arms: Jamie Johnson

\*absent, or present but had to exit meeting before conclusion

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- I. Call to Order
  - ✓ Tina called meeting to order at 1:17pm
- II. Approve previous minutes (October 11, 2021)
  - ✓ Jackie motions to approve, Jamie seconds, all in favor (4)
- III. Officer Updates
  - ✓ SAA – Jamie
    - Hybrid seems to be going well, he welcomes input from everyone on improvements
    - Discussed room arrangement
    - Tina suggested SAA having a laptop in the room to control pinned screens
    - Jamie will email Will to ask when the side screens will be fixed
  - ✓ Secretary - Jackie
    - No update
  - ✓ VPM – Brian
    - Reach out to Judy, guest at 1/19/22 meeting, to gauge interest in joining club
    - Tina encouraged Brian to attend a marketing and branding virtual training on 1/20/22. More information on District 14 website
    - Brian to reach out to Joann about being timer for TLI or Speech Contests
  - ✓ VPE – Tina
    - Explained that we are the only Athens club meeting in a hybrid style so we have had interest in people who are not ACC employees
- IV. Old Business
  - ✓ Winter TLI update
    - Linda said January 29 is the first one with 3 or 4 more in February

- You must Pre-register
- ✓ WebEx Closed Caption Availability (UPDATE)
  - Tina spoke with IT and WebEx now has closed caption
  - Tina might share how to use those in a Toastmasters Meeting Tips
- ✓ ACC TM Handbook (review and update by August 30)
  - Jackie motions to approve the ACC TM Handbook for the 2021-2022 with suggested revisions with EC Committee, Jamie seconds, all in favor (6)
- ✓ Meetings (in person, virtual, hybrid)
  - See SAA update
- ✓ New Members / Healthy Hours
  - Discussed waiting to host a healthy hour until we can incentive people to attend with lunch
  - Brian will reach out to Kendra to see about scheduling a healthy hour
  - Continue with World emails
  - How to get buy-in from supervisors and directors? – possibly utilize Frank to help nudge supervisors and directors
- ✓ Website / New Employee Video
  - Brian to oversee filming the video with goal of filming by January 31
  - Brian will need help with editing video

V. New Business

- ✓ Pathways
  - Make sure members are progressing in their pathways
  - Maybe reinvigorate the Mentoring Program
    1. Let Tina know if you are interested in being a mentor
  - Linda suggests splitting the club into small groups and the small group has a mentor and encourages each other
    1. Discussed possibility of implementing this during the creative meeting or during a regular meeting instead of speeches
- ✓ LMS for Toastmasters
  - Tina will look into this further, reach out to Organizational Development to see how we can have a presence
- ✓ Officer Elections/Succession
  - Consider if you will be staying on EC, we will be seeking the following roles
    1. VPE
    2. VPR
    3. Secretary

VI. Other Discussion & Updates

VII. Jackie motions, Brian seconds , all in favor