

# CONCEPT REVIEW INFORMATION

## FOR TYPE III APPLICATIONS

FEE: Type III - \$150 (*Cash/card/check – make check payable to ACC*)

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### Quick Checklist for Planning Commission Applications

- 1 copy of the application form with original signatures
- 14 copies of application report
- 14 copies of concept plan (2 to scale no larger than 2' x 3'; 12 reductions of 11" x 17"), collated and folded
- 14 copies of a scaled tree management plan (TMP) per Section 8-7-17 (follow site plan requirements for copies and size), if required
- 14 copies of exterior architectural elevations or photographs (can be included in application report)
- Digital (PDF) versions of signed application, report, plans and elevations
- Application fee

### PRE-APPLICATION CONFERENCE

All applicants shall have completed a pre-application conference for the project within a two-week to six-month time period preceding the application date.