

COMMERCIAL RECYCLING ORDINANCE SEC. 5-2-14 (i)



What is required?

There are four core requirements for businesses and non-profit organizations licensed in Athens-Clarke County:

1. Provide collection for all recyclable material generated on the property.
2. Provide recycling education for staff and customers/tenants.
3. Submit a **Commercial Recycling Plan Form** (see reverse side or visit accgov.com/CRO)
4. Site visit by the Commercial Recycling Specialist to verify compliance.

EXEMPTIONS: Businesses run strictly from a primary residence are exempt from this ordinance. Also, multi-family dwellings of four or less units are exempt.

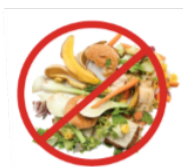
What to recycle?

Every business and non-profit must make a concerted effort to recycle the items listed on the **Recyclable Items Poster** (see links below for documents).

Find more resources at: accgov.com/4920/Commercial-Recycling

- Complete your **Commercial Recycling Plan Form** online
- Download and print the **Recyclable Items Poster** and **CHaRM Flyer**
- **Commercial Recycling Guide** to find out more ways to reduce your commercial waste

Please remember to keep these items out of your mixed recycling bin.



**NO
FOOD**



**NO
PLASTIC BAGS
OR
SHRINK WRAP**



**NO
STYROFOAM**

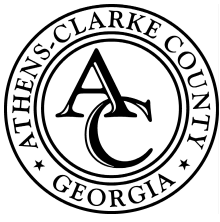
COMMERCIAL RECYCLING PLAN FORM ON REVERSE

OR ONLINE AT:

accgov.com/4920/Commercial-Recycling



Athens-Clarke County Recycling Division
725 Hancock Industrial Way
Athens, GA 30605
accgov.com/recycle
(706) 613-3512



Athens-Clarke County Solid Waste Department Commercial Recycling Plan Form

Athens-Clarke County requires owners of all commercial properties to have a plan showing compliance with the commercial recycling ordinance (Sec. 5-2-14 (i)). A separate Recycling Plan Form must be completed for each property location.

PROPERTY INFORMATION	
Type of Property:	<input type="checkbox"/> Multi-Family Property <input type="checkbox"/> Commercial Business <input type="checkbox"/> Institution
Name of Commercial Property:	
Name of Owner or Managing Company:	
Address of Property:	
Number of employees/tenants:	
Program Contact Person:	
Phone number:	
E-mail Address:	
RECYCLING INFORMATION	
Recycling Service Provider Name:	
Type of collection containers for recycling (usually provided by the recycling service provider):	<input type="checkbox"/> Roll-Carts Number and Size: _____ <input type="checkbox"/> Dumpster Number and Size: _____ <input type="checkbox"/> Roll-Off Number and Size: _____ <input type="checkbox"/> Compactor Number and Size: _____ <input type="checkbox"/> Other Explain: _____
Destination of Recyclables (processor):	
Education plan for customers, employees and/or tenants (check all that apply and attach samples):	<input type="checkbox"/> Written Communication <input type="checkbox"/> Web-based (Facebook, e-mail, website, other) <input type="checkbox"/> Other Explain: _____
NOTE: Owners of multi-family properties shall distribute to new tenants at the beginning of the lease and to all existing tenants at least annually, general recycling program information and current recycling program guidelines as updated and provided by the ACC Solid Waste Department.	
SIGNATURES	
<i>I agree to have a recycling collection and education program at the above address. I understand that I/we must provide on-site recycling containers that must be adequate to hold accumulated recyclables until hauled to a processor. The recycling containers are suggested to be at least as convenient to tenants/employees as waste containers.</i>	
Property Owner/Manager Signature:	
Title:	
Date:	
To be completed by Solid Waste Department Staff	
Date of initial site visit:	
Signature of Solid Waste Staff:	
Comments:	