



How to Register Your Neighborhood with the Neighborhood Notification Initiative

Is your neighborhood **already established** as a nonprofit, limited liability corporation, or other legal entity?

Yes

Fill out the registration form and include:

- A copy of your **group's articles of incorporation** (or other document that indicates organizational structure and legal status)
- A **map** demonstrating the boundaries of your neighborhood group

No

Fill out the registration form and include:

- A **map** demonstrating the boundaries of your neighborhood group
- A **petition signed by at least 20%** of the residents and/or property owners within the proposed boundaries

Submit your materials to the Athens-Clarke County Planning Department to the attention of the NNI Coordinator

Your materials are sent to your area's Commissioner(s) to be endorsed.

If your Commissioner(s) endorse your request, the Planning Department writes an agenda report for the Mayor and Commission. The M&C will vote on the official registration and mapped boundaries of your neighborhood organization at their next meeting.

After M&C approval, the Planning Department updates the directory of registered neighborhoods on our website, creates maps showing the neighborhood boundaries and location, and adds your neighborhood to the NNI system.

You are now a registered neighborhood!

Residents and other interested parties may sign up to receive email notifications of proposed zoning actions within and/or near a given neighborhood's boundaries via the accgov.com.