



AGENDA

Audit Committee
Wednesday, March 6, 2019
5:30 pm – 6:30 pm
City Hall, Room 103

- A. Approval of the Wednesday, February 13, 2019 Meeting Minutes

- B. 2018 Work Plan
 - Sheriff's Office
 - Public Utilities Department – Water Business Office
 - Central Services Department – Fleet Management Program

- C. 2019 Work Plan

- D. General Information Update

- E. Items for Discussion at next meeting

The next meeting is scheduled for
Wednesday, April 10, 2019

Note: The Audit Committee Meeting is open to the public. However, public comments are not received unless the Committee Chair requests that an individual provide information to the Committee.

AUDIT COMMITTEE MEETING MINUTES

Wednesday, February 13, 2019

Committee Members Present:

Commissioner Melissa Link, Committee Chair
Commissioner Patrick Davenport
Commissioner Russell Edwards
Commissioner Ovita Thornton
Commissioner Allison Wright

Visiting:

Commissioner Mariah Parker
Jestin Johnson, Assistant Manager
Frank Stephens, Director, Public Utilities

Member(s) Absent:

Staff:

Stephanie Maddox, Internal Auditor
Deborah Allen, Recorder
Jill Arquette, Management Analyst

Committee Chair Link called the meeting to order at 5:40 pm.

A. Approval of Minutes:

The Committee unanimously approved the Minutes from the November 13, 2018 meeting.

B. General Overview of the Internal Auditing:

Internal Auditor Maddox provided a synopsis of the Charter Unified Government of Athens-Clarke County specifically relating to the Office of Operational Analysis and its' function.

The importance of independence of the Office of Operational Analysis was briefly discussed.

C. 2018 Work Plan Update:

Internal Auditor Maddox provided a status update on the annual work plan:

- Sheriff's Office
- Central Services Department – Fleet Management Program
- Public Utilities Department – Water Business Office

The Committee requested the Office of Operational Analysis to provide the Audit Status Update document at each meeting.

D. 2019 Work Plan Discussion:

The proposed 2019 Work Plan will be discussed after the majority of the 2018 Work Plan has been completed.

The regularly scheduled March 13, 2019 meeting will be rescheduled due to spring break. The next Audit Committee Meeting will be on **Wednesday, March 6, 2019.**

The meeting adjourned at 6:41 pm.