

## **REQUEST FORM FOR AN ADMINISTRATIVE WAIVER OF TREE CONSERVATION**

### ***Section 8-7-15(f) Administrative waiver of tree conservation.***

An applicant may request in writing an administrative waiver from all or part of the tree conservation requirement prior to the submittal of a site plan, preliminary plat, or building permit; however, existing trees must be conserved to the greatest extent possible. In the event a waiver is granted, an alternative compliance method must be substituted for tree conservation in accordance with the criteria set forth in section 8-7-15(g) below. The request for a waiver shall include an explanation of why tree conservation cannot be fully achieved and shall be accompanied by a tree management plan which illustrates the extent to which tree conservation can be achieved and the alternative compliance method(s) proposed as a substitute. The tree management plan must otherwise meet all requirements for a tree management plan as required in section 8-7-17.

<b>Date</b>	
<b>Applicant's Name and Contact Information</b>	
<b>Project title</b>	
<b>Parcel number</b>	
<b>Address</b>	
<b>Zoning</b>	
<b>Acreage or Square Footage of Existing Canopy</b>	
<b>Acreage or Square Footage and Percentage of Conserved Canopy Required</b>	
<b>Acreage or Square Footage and Percentage of Conserved Canopy Proposed</b>	

**Attach a letter and tree management plan addressing the requirements of Section 8-7-15(f).**

FOR PLANNING DEPARTMENT USE:

<b>APPROVED</b>	<b>DENIED</b>	<b>COMMENTS:</b>
<b>PLANNING DIRECTOR'S SIGNATURE</b> _____		
Date _____		