

THE UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY

FY 2018 ANNUAL OPERATING & CAPITAL BUDGET



JULY 1, 2017 - JUNE 30, 2018

ATHENS-CLARKE COUNTY MISSION STATEMENT

**Athens-Clarke County,
an open and responsive government,**

**facilitating a positive environment
for individuals to obtain a high quality of life and
local organizations to achieve success**

**by providing innovative, high quality services and
responsible stewardship of the community's
resources, to benefit current and future generations.**

**Adopted by the Mayor and Commission
November 4, 1997**

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July 1, 2017

Dear Citizens of Athens-Clarke County:

As Mayor of the Unified Government of Athens-Clarke County, I am pleased to present to you the 2018 Fiscal Year Annual Operating and Capital Budget. In accordance with Georgia Law and the Charter of the Unified Government, the Mayor and Commission on June 6, 2017 adopted this budget. Citizen input for this budget was received on May 16 and June 6, 2017.

This budget is balanced without reductions to current services and includes funding to support voter approved SPLOST facilities without an increase to the current millage rate of 13.95. Budget decisions support many of the Mayor and Commission Goals and are directly tied to maintaining ACCUG's financial stability, while providing quality, sustainable community services to our citizens. This budget was built with a view toward the long term, with attention to the Unified Government's financial status over the next several years as well as current needs. This Budget will keep the Unified Government on a path of sustainable levels of revenues and expenditures over the next few years.

Key Points in the FY 2018 Budget

- For the fifth year in a row, this budget maintains the current property tax millage rate of 13.95. The homeowner of a median priced home in Athens-Clarke County will continue to pay similar or lower property taxes than many neighboring communities and similar sized communities in the state.
- The FY18 Budget continues to plan for and support SPLOST funded facilities. The Budget includes two full-time positions (one Leisure Services and one Central Services) for the last three months of FY18 to supervise maintenance crews to support the expanded Greenway network.
- This Budget includes an increase in service for a new "Flex Route" in the North and East of Athens-Clarke County. The net cost of this service is estimated to be \$245,000 annually including the addition of two full time positions.
- The Budget includes funding for a Police Residency Program for ACCUG sworn police officers who locate to or live within the county. This program will be developed in the coming months with planned implementation in January 2018. Funding is estimated to cover a program with cost of up to a \$1,000 one-time relocation payment and a \$200/month residency allowance.
- For FY18, four full-time positions have been transferred from various departments to create two new offices to operate within the Manager's Office.
 - Sustainability Office – this office will work across departments to promote and develop new policies and practices to achieve outcomes supported by a long-term sustainability plan. This

MAYOR NANCY B. DENSON
UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY, GEORGIA



will also involve land management of greenspace, ecological planning and management, and education regarding ACCUG's greenspace and ecology. The office includes the transfer of two full-time positions along with additional operating costs.

- Geographic Information Office - this office will work across all departments to design and execute a geographic information system (GIS) program for the entire government, moving from a decentralized to a centralized approach to managing this data. The office includes the transfer of two full-time positions along with additional operating costs.
- In support of the Mayor and Commission Goals and Objectives, the following initiatives are included in the current budget plan: \$200,000 towards the recruitment and capture of scheduled passenger air service at Athens Ben Epps Airport, \$100,000 for a Homeowner's Property Improvement Program, \$75,000 to provide seed funding for initiatives that emerge from the Envision Athens program, and \$30,000 for expanded participation in the Great Promise Partnership Program.
- This Budget includes a total of 1,649 full-time authorized positions, which is a net increase of twelve full-time authorized position compared to the current level. The authorized level of full-time positions will remain below 14 per thousand of ACC population, as it has since 1991. These additional positions include:
 - Accounting Technician for the Clerk of Courts' Office
 - GIS Coordinator in Transportation & Public Works
 - Family Treatment Court Program Coordinator in Juvenile Court
 - Crew Leader for Greenway Trail Maintenance in Leisure Svcs. (last 3 months of FY18)
 - Crew Leader for Greenway Landscape Maintenance in Central Svcs. (last 3 months of FY18)
 - Two Transit Vehicle Operators to support the new Transit Flex Route program
 - Five positions for a Storm Water crew in Transportation & Public Works (These positions are authorized with no funding and are contingent on the passage of the TSPLOST referendum in FY18.)
- The FY18 Budget includes funding in support of the Mayor and Commission Goal to attract, retain, and reward talented employees. Across all funds, the Budget includes \$1.9 million (\$1.4 million in the General Fund) to provide a 1% increase plus an additional \$500 to employees actual pay. The budget includes an increase in both the employee and employer contribution to the Employee Health Insurance program. These increases are needed to keep pace with the current cost and utilization of ACCUG's health insurance programs. In addition, this Budget includes a \$25/month increase (from \$170 to \$195) to retirees' Health Reimbursement Arrangement (65 and older) at a cost of \$155,000.

Goals and Objectives approved by the Mayor and Commission on December 6, 2016 helped to guide the development of the FY18 Budget. Resources have been set aside for some objectives and others are already operational or will be achieved with resources established in this budget. Additional information on key points of the budget is included in the Executive and Budget Summaries prepared by the staff of the Finance Department.

My work as Mayor affords me the unique opportunity to work with and meet people throughout the community, region, and state, where I routinely receive compliments on our community, as well as

our staff. This is the norm and not the exception. This positive perception is something for which we can be proud, and is directly attributed to the commitment regularly exhibited by both citizens and staff as we work together for the Athena ideal: to leave our community better than we found it.

I wish to extend my personal thanks to several persons who provided many hours of assistance to me during the development of the FY18 Budget. Manager Blaine Williams along with his management team and the staff of the Finance and Human Resources Departments all played critical and supportive roles throughout the process. These individuals were also an invaluable part of the team during the Commission's budget deliberations.

Also, my thanks go to each member of the Commission for their thoroughness and thoughtful contributions during the development and adoption of the FY18 Budget. In addition, I want to recognize and express my gratitude to Mayor Pro Tempore and District 4 Commissioner, Allison Wright, for her hard work and leadership during the Commission review of this budget. If you have any questions, please do not hesitate to contact me.

Sincerely,



Nancy B. Denson
Mayor

AN ORDINANCE TO PROVIDE FOR THE RAISING OF REVENUES AND THE APPROPRIATION OF FUNDS FOR ATHENS-CLARKE COUNTY, GEORGIA, FOR THE FISCAL YEAR 2018 BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018 TO PROVIDE FOR THE OPERATIONS OF GOVERNMENT DEPARTMENTS, BOARDS, AGENCIES, ELECTED OFFICES, AND OTHER GOVERNMENTAL ACTIVITIES; TO PROVIDE FOR THE LEVEL OF PERSONNEL AUTHORIZED FOR THE VARIOUS DEPARTMENTS AND AGENCIES; TO PROVIDE FOR A CAPITAL BUDGET; TO ESTABLISH 2016 PROPERTY TAX RATES; TO ESTABLISH COMPENSATION FOR THE CHARTER OFFICERS; TO ESTABLISH RATES AND STRUCTURE OF FISCAL YEAR 2017 HEALTH INSURANCE PROGRAMS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE EFFECTIVE DATES; AND FOR OTHER PURPOSES.

THE COMMISSION OF ATHENS-CLARKE COUNTY, GEORGIA, HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Pursuant to Section 7-405 of the Charter, the sums of money as summarized in Exhibit A attached hereto and made a part of this Ordinance, shall be and are hereby adopted as the Operating Budget and the Capital Budget for Athens-Clarke County for Fiscal Year 2018 (FY18), beginning July 1, 2017 and ending June 30, 2018.

SECTION 2. The appropriation of funds for all departments and agencies shall be as provided for in Exhibit A and supporting schedules.

SECTION 3. Each of the Enterprise and Internal Service Funds shall be operated in accordance with Proprietary Fund accounting standards and procedures and shall not be governed by the Governmental Fund budgetary accounting principles; however, the budgetary estimates upon which such budgets are adopted shall be retained in memorandum form for budget control purposes and utilized in the preparation of comparative operating statements.

SECTION 4. The personnel levels provided for in the Personnel Authorization Schedule for all departments and agencies, as provided in the budget document entitled "The Unified Government of Athens-Clarke County FY2018 Annual Operating and Capital Budget July 1, 2017–June 30, 2018" are hereby adopted as the maximum employment levels for such departments and agencies and shall not be increased without the approval of the Mayor and Commission.

SECTION 5. All financial operations shall be accounted for in accordance with Generally Accepted Accounting Principles and Standards.

SECTION 6. In accordance with the Official Code of Georgia Annotated Section 33-8-8, the proceeds from the tax on insurance premiums estimated to be \$7,500,000 for FY18, shall be used for the provision of services to all residents of Athens-Clarke County.

SECTION 7. In accordance with the Official Code of Georgia Annotated Section 46-5-134, the monthly "9-1-1 charge" of \$1.50 per exchange access facility, the \$1.50 per month

“wireless enhanced 9-1-1 charge”, and the \$0.75 per retail transaction for the “pre-paid wireless charge” are reaffirmed for the period July 1, 2017 – June 30, 2018.

SECTION 8. The Manager is further authorized to transfer sums up to \$15,000 from the General Fund Contingency to meet unbudgeted obligations of the Government. The Manager is required to notify the Mayor and Commission of each of these transfers from Contingency at the next scheduled regular meeting under the provisions of Section 7-408 of the Charter of the Unified Government of Athens-Clarke County, Georgia.

SECTION 9. The Manager is further authorized to transfer sums within each fund’s capital budget among projects and accounts up to \$100,000 to meet project obligations of the government. The Manager is required to notify the Mayor and Commission of each of these transfers at the next scheduled regular meeting under the provisions of Section 7-408 of the Charter of the Unified Government of Athens-Clarke County, Georgia.

SECTION 10. The Manager is further authorized to approve the application for grants and accept grants on behalf of ACCUG up to \$50,000 and to amend the Operating or Capital Budget for the grants as needed. This authority is permitted if the grant meets all of the following conditions: (1) matching funds are appropriated or the grant does not require matching funds; (2) ACCUG will not be required to otherwise commit resources or maintain any services after the end of the grant period; (3) no positions will be added with the grant; and (4) no vehicles will be added to the ACCUG Fleet Replacement Program as a result of acceptance of the grant.

The Manager is required to notify the Mayor and Commission of approval or acceptance of each grant at the next scheduled regular meeting under the provisions of Section 7-400 of the Charter of the Unified Government of Athens-Clarke County, Georgia. The Manager and appropriate staff are authorized to execute all required documents associated with grants accepted under this provision.

SECTION 11. The budget document, entitled "The Unified Government of Athens-Clarke County FY2018 Annual Operating and Capital Budget July 1, 2017–June 30, 2018" shall be maintained on file in the Office of the Clerk of Commission.

SECTION 12. The ad valorem tax rate for Athens-Clarke County is hereby levied for the year 2017 upon all real and personal property within the government not exempt from taxation under law as follows:

Maintenance and Operations (General Fund)	13.95 mills
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SECTION 13. Under authority of the Act creating the Downtown Athens Development Authority (Georgia Laws 1977 Session, 3533) there is hereby levied and assessed for the year 2017 on the real property in the downtown Athens area as defined in said Act a tax of one (1) mill upon the value of said real estate as fixed by the Tax Digest of Athens-Clarke County.

SECTION 14. Pursuant to Sections 4-101, 4-103, and 4-104 of the Charter of the

Unified Government of Athens-Clarke County, the annual compensation of the charter officers, as provided for by ordinance and contract for FY18, shall be \$174,442 for the Manager, \$168,773 for the Attorney, and \$82,916 for the Internal Auditor.

SECTION 15. Pursuant to Official Code of Georgia Annotated Section 48-13-93(a) (2), the proceeds of the excise tax on the rental charge for motor vehicles, projected to be \$200,000 during FY18, shall be used for promoting industry, trade, commerce, and tourism. The proceeds from this tax in FY18 shall be used to support the Athens-Clarke County Economic Development Department, with an estimated budget of \$613,000.

SECTION 16. Pursuant to Section 1-9-19 of the Code of Ordinances of the Unified Government of Athens-Clarke County, the Benefits Summary of the Health Insurance and Health Benefits Program and the premiums or contributions for employees and retirees, as applicable, shall be as follows:

(a) Pursuant to Athens-Clarke County Code Section 1-9-19(a), the government shall provide as an option to employees the plans of health insurance coverage as described in the Summary Plan Document entitled “Consumer Healthy Solutions (CHS) Plan with a Health Savings Account (HSA) Medical Benefit Booklet for the Unified Government of Athens-Clarke County,” effective July 1, 2017, and prepared by Anthem for the Unified Government of Athens-Clarke County. This booklet is on file and available for public inspection in the office of the Clerk of Commission, Room 204, City Hall, 301 College Avenue, Athens, Georgia and on file and available for public inspection in the office of the Human Resources Department, 375 Satula Ave., Athens, Georgia.

(b) During the first open enrollment period, employees have the option to select from among the following health insurance coverage: the option described in the preceding paragraph or the plans of health insurance coverage as described in the Summary Plan Document entitled “BlueChoice Option Point of Service Open Access dated July 1, 2017 –Conventional Plan Benefit Booklet for the Unified Government of Athens-Clarke County,” Administered by BlueCross BlueShield Healthcare Plan of Georgia, incorporated herein by reference. This booklet is on file and available for public inspection in the office of the Clerk of Commission, Room 204, City Hall, 301 College Avenue, Athens, Georgia and on file and available for public inspection in the office of the Human Resources Department, 375 Satula Ave., Athens, Georgia.

(c) Pursuant to Athens-Clarke County Code Section 1-9-19(b), the Designated Plan for retirees not yet 65 years of age and the Designated Dependent Plan for spouses of retirees not yet 65 years of age, and eligible dependent children, shall be that plan described as the BlueChoice Point of Service (POS) Open Access Plan of health insurance coverage as further described in the Summary Plan Document entitled “BlueChoice Option Point of Service Open Access dated July 1, 2017 – Traditional Plan Benefit Booklet for the Unified Government of Athens-Clarke County,” Administered by BlueCross BlueShield Healthcare Plan of Georgia, incorporated herein by reference. This booklet is on file and available for public inspection in the office of the Clerk of Commission, Room 204, City Hall, 301 College Avenue, Athens, Georgia and on file and available for public inspection in the office of the Human Resources Department, 375 Satula Ave., Athens, Georgia. The plan options for retirees and for retiree

dependent coverage shall be any other health insurance coverage plans offered to employees in (a) and (b) above.

(d) Those retirees not yet 65 years of age who are eligible for PPO shall be provided the plan of health insurance coverage as described in the Summary Plan Document entitled “Blue Choice PPO Benefit Booklet for the Unified Government of Athens-Clarke County,” Administered by BlueCross Blue Shield of Georgia, dated July 1, 2017, incorporated herein by reference. This booklet is on file and available for public inspection in the office of the Clerk of Commission, Room 204, City Hall, 301 College Avenue, Athens, Georgia and on file and available for public inspection in the office of the Human Resources Department, 375 Satula Ave., Athens, Georgia.

(e) The premiums to be paid for the programs of health insurance for employees are set forth in the document entitled "The Unified Government of Athens-Clarke County FY18 Benefits Enrollment Guide," dated June 2017, incorporated herein by reference and on file and available for public inspection in the office of the Clerk of Commission, Room 204, City Hall, 301 College Avenue, Athens, Georgia and on file and available for public inspection in the office of the Human Resources Department, 375 Satula Ave., Athens, Georgia.

(f) The premiums to be paid for the programs of health insurance for those retirees, under age 65, subject to such insurance as described in paragraphs (c) and (d) hereof are set forth in the document entitled "The Unified Government of Athens-Clarke County FY18 Retiree Benefits Enrollment Guide" dated June 2017, incorporated herein by reference and on file and available for public inspection in the office of the Clerk of Commission, Room 204, City Hall, 301 College Avenue, Athens, Georgia and on file and available for public inspection in the office of the Human Resources Department, 375 Satula Ave., Athens, Georgia.

(g) Pursuant to Athens-Clarke County Code Section 1-9-19(c) the government shall provide to retirees who are age 65 or older those health benefits as described in the “Your 2017 Enrollment Guide: Complete Your Medicare Insurance Enrollment for Coverage in 2017,” and “Your Funding and Reimbursement Guide,” and incorporated herein by reference. Such documents are on file and available for public inspection in the office of the Clerk of Commission, Room 204, City Hall, 301 College Avenue, Athens, Georgia and on file and available for public inspection in the office of the Human Resources Department, 375 Satula Ave., Athens, Georgia.

SECTION 17. The effective date of this ordinance shall be July 1, 2017.

SECTION 18. All Ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

Adopted June 6, 2017 by Commission

Approved June 8, 2017 by Mayor

GENERAL FUND

**SUMMARY FY18 ANNUAL OPERATING AND CAPITAL BUDGET
FOR THE YEAR ENDING JUNE 30, 2018
COMMISSION APPROVED**

	FY18 Operating Budget	FY18 Capital Current Services and Additions & Improv. Budget	FY18 Total Budget
REVENUES:			
PROPERTY TAXES	\$55,260,000	-	\$55,260,000
SALES TAX	\$22,400,000	-	\$22,400,000
OTHER TAXES	\$23,215,000	-	\$23,215,000
LICENSES & PERMITS	\$1,715,100	-	\$1,715,100
INTERGOVERNMENTAL REVENUES	\$987,000	-	\$987,000
CHARGES FOR SERVICES	\$13,088,125	-	\$13,088,125
FINES & FORFEITURES	\$3,020,000	-	\$3,020,000
OTHER REVENUES	<u>\$793,174</u>	-	<u>\$793,174</u>
 TOTAL REVENUES	 \$120,478,399	 -	 \$120,478,399
 OTHER FINANCING SOURCES	 \$3,026,855	 -	 \$3,026,855
PRIOR YEAR FUND BALANCE - OPER	\$850,000	-	\$850,000
PRIOR YEAR FUND BALANCE ONE-TIME	<u>\$500,000</u>	<u>\$5,580,600</u>	<u>\$6,080,600</u>
 TOTAL REVENUES & OTHER SOURCES	 <u>\$124,855,254</u>	 <u>\$5,580,600</u>	 <u>\$130,435,854</u>
 EXPENDITURES:			
GENERAL GOVERNMENT	\$21,613,887	-	\$21,613,887
JUDICIAL	\$27,571,655	-	\$27,571,655
PUBLIC SAFETY	\$39,416,447	-	\$39,416,447
PUBLIC WORKS	\$15,259,326	-	\$15,259,326
CULTURAL AND RECREATION	\$7,794,126	-	\$7,794,126
HOUSING AND DEVELOPMENT	\$3,181,635	-	\$3,181,635
INDEPENDENT AGENCIES	\$5,318,800	-	\$5,318,800
DEBT SERVICE	<u>\$1,057,249</u>	-	<u>\$1,057,249</u>
 TOTAL EXPENDITURES	 \$121,213,125	 -	 \$121,213,125
 OTHER FINANCING USES	 <u>\$3,642,129</u>	 <u>\$5,580,600</u>	 <u>\$9,222,729</u>
 TOTAL EXPENDITURES & OTHER USES	 <u>\$124,855,254</u>	 <u>\$5,580,600</u>	 <u>\$130,435,854</u>

ALL FUNDS

**SUMMARY FY18 ANNUAL OPERATING AND CAPITAL BUDGET
FOR THE YEAR ENDING JUNE 30, 2018
COMMISSION APPROVED**

	FY18 Operating Budget	FY18 Capital Current Services and Additions & Improv. Budget	FY18 Total Budget
REVENUES:			
PROPERTY TAXES	\$55,260,000	-	\$55,260,000
SALES TAX	\$22,400,000	-	\$22,400,000
OTHER TAXES	\$26,285,000	\$30,000	\$26,315,000
LICENSES & PERMITS	\$2,690,100	-	\$2,690,100
INTERGOVERNMENTAL REVENUES	\$6,374,139	-	\$6,374,139
CHARGES FOR SERVICES	\$97,711,158	\$10,109,911	\$107,821,069
FINES & FORFEITURES	\$3,803,200	-	\$3,803,200
OTHER REVENUES	<u>\$1,215,990</u>	-	<u>\$1,215,990</u>
TOTAL REVENUES	\$215,739,587	\$10,139,911	\$225,879,498
OTHER FINANCING SOURCES	\$6,803,984	\$5,580,600	\$12,384,584
PRIOR YEAR FUND BALANCE - OPER	\$1,324,584	-	\$1,324,584
PRIOR YEAR FUND BALANCE ONE-TIME	\$500,000	\$5,885,600	\$6,385,600
UNRESTRICTED NET POSITION	<u>\$2,247,370</u>	<u>\$21,009,289</u>	<u>\$23,256,659</u>
TOTAL REVENUES & OTHER SOURCES	\$226,615,525	\$42,615,400	\$269,230,925
LESS INTERFUND TRANSFERS	<u>(\$28,201,078)</u>	<u>(\$5,580,600)</u>	<u>(\$33,781,678)</u>
TOTAL REVENUES	<u>\$198,414,447</u>	<u>\$37,034,800</u>	<u>\$235,449,247</u>
EXPENDITURES:			
GENERAL GOVERNMENT	\$57,787,415	\$870,000	\$58,657,415
JUDICIAL	\$29,103,892	\$283,500	\$29,387,392
PUBLIC SAFETY	\$42,721,774	\$731,200	\$43,452,974
PUBLIC WORKS	\$54,963,326	\$34,219,200	\$89,182,526
CULTURAL AND RECREATION	\$7,794,126	\$585,900	\$8,380,026
HOUSING AND DEVELOPMENT	\$6,874,236	\$345,000	\$7,219,236
INDEPENDENT AGENCIES	\$8,001,810	-	\$8,001,810
DEBT SERVICE	<u>\$12,090,689</u>	-	<u>\$12,090,689</u>
TOTAL EXPENDITURES	\$219,337,268	\$37,034,800	\$256,372,068
OTHER FINANCING USES	<u>\$6,700,990</u>	<u>\$5,683,594</u>	<u>\$12,384,584</u>
TOTAL EXPENDITURES & OTHER USES	\$226,038,258	\$42,718,394	\$268,756,652
LESS INTERFUND TRANSFERS	<u>(\$28,201,078)</u>	<u>(\$5,683,594)</u>	<u>(\$33,884,672)</u>
TOTAL EXPENDITURES	\$197,837,180	\$37,034,800	\$234,871,980
DESIGNATED FOR FUTURE CAPITAL IMPROVEMENTS & DEBT SERVICE REQUIREMENTS	<u>\$577,267</u>	-	<u>\$577,267</u>
TOTAL EXPENDITURES & DESIGNATIONS	<u>\$198,414,447</u>	<u>\$37,034,800</u>	<u>\$235,449,247</u>

FY18 BUDGET SUMMARY

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FY18 BUDGET SUMMARY

I. Executive Summary

- This Budget includes a General Fund Operating Budget of \$124.9 million for FY18, \$3.9 million or 3.2% above the FY17 Budget. The Operating Budget for All Funds totals \$198.4 million. The Capital Budget for all funds is \$37.0 million. In total, the Operating and Capital Budget for FY18, \$235.4 million, is \$16.8 million more than the FY17 Original Budget.
- The millage rate for FY18 (property tax year 2017) will be 13.95 mills, the same level as FY17. Comparable information on property taxes for surrounding counties and other similar communities in Georgia is included on page B-21 of this section. Athens-Clarke County residents continue to pay lower property taxes for local government services than most surrounding counties and other similar communities in Georgia.
- General Fund Departments requested almost \$5.0 million in FY18 for operating expenditures for new initiatives, new programming, additional positions and SPLOST operating budget impacts. The General Fund Budget includes \$1.2 million for new initiatives and additional positions.
- The FY18 Budget includes twelve (12) additional full-time authorized positions across all funds, bringing the authorized level of positions to 1,649. These include an Accounting Technician in the Clerk of Courts Office; a GIS Coordinator in Transportation & Public Works; a Family Treatment Court Program Coordinator in Juvenile Court (grant supported); a Crew Leader for Greenway Trail Maintenance in Leisure Services; a Crew Leader for a Greenway Landscape Maintenance in Central Services; and two additional Transit Vehicle Operators to support the new Transit Flex Route program. The FY18 Budget also includes five additional full-time positions for a Storm Water crew in Transportation & Public Works. These five positions are authorized with no funding and are contingent on the passage of the TSPLOST referendum in FY18.
- This Budget includes \$1.9 million for across all funds to recruit, retain and reward ACCUG employees (\$1.4 million in the General Fund), providing a 1% increase plus an additional \$500 to employees actual pay.
- FY18 revenues for the Public Utilities Department reflect the planned rate increases included in the 2015 Public Utilities Service Delivery Plan approved by the Mayor and Commission on May 2, 2016. The FY18 proposed rates include increases to the water base rate and sewer unit charge, however, they do not increase the monthly service fee for the fourth consecutive year. The FY18 budgeted revenues will continue to fund operations, fully fund all annual debt service expenses and meets all bond debt service coverage ratio requirements. The monthly impact on a water and sewer bill for an ACCUG residential customer equates to an increase of approximately \$1.91 per month. This rate is based on a winter average of 3,500 gallons per month (median winter average for a single-family residential customer) and an actual monthly water usage of 5,000 gallons, utilizing the proposed base rate of \$5.40/1000 gallons for water and \$6.13/1,000 gallons for sewer. If the typical residential customer uses water only, the proposed increase equates to an increase of approximately \$0.68 per month.

II. FY18 Mayor and Commission Strategic Commitments, Directions, and Actions

The Mayor and Commission adopted Strategic Commitments, Directions and Actions on December 6, 2016. The FY18 Budget includes specific funding and/or staff time for the following in support of these strategies:

FY18 BUDGET SUMMARY

Healthy, Livable, Sustainable Athens-Clarke County

1. *Support human and cultural development opportunities*
 - a. Set funding aside for Envision Athens future activities
 - b. Set funding aside for future inclusion process activities
 - c. Fund CEP ADDA Activities
 - d. Extended time to keep ballfields open for youth athletic leagues
 - e. Partially fund an annual July 4th fireworks show
 - f. Double the number of Leisure Services summer art camp participate slots per week (24 to 48).
 - g. Implement Leisure Services summer camp scholarship program requirements
2. *Foster an environment to decrease energy use intensity and associated greenhouse gas emissions by incentivizing efficient use and expanding the use of renewable energies.*
 - a. With grant support, purchase hybrid buses.
 - b. Build solar farm at Cedar Creek Wastewater Reclamation Plant
3. *Sustain a culture of conservation that maximizes waste reduction, increases the life of our landfill, and ensures waste is properly handled.*
 - a. Landfill Expansion, Phase V, Stages 1-3
 - b. Institute solid waste rate changes upon completion of a rate study.
 - c. Achieve reductions of not less than 60% by 2018 and 75% by 2020 per capita in the amount of community generated solid waste directed towards landfills.
 - d. Athens Sustainable Industry Partnership
4. *Pursue high quality built environments that are environmentally responsible and meet the needs of the community.*
 - a. Rehabilitate and replace assets to maintain economic value [Public Utilities Dept.]
5. *Integrate our built environment while respecting our ecosystem so as to ensure the community benefits from ecosystem services while protecting sensitive resources for future generations.*
 - a. Develop a Sustainability Office with position transfers using existing positions
6. *Protect and improve our water resources while efficiently using those resources to support our economic growth, ecological systems, and population needs.*
 - a. Stormwater GIS coordinator position
 - b. Bio-solids reduction and reuse Master Plan [Public Utilities Dept.]
 - c. Complete the Automated Meter Infrastructure (AMI) installation

Transportation Mobility and Connectivity

1. *Provide a safe, reliable, accessible, well-planned, and pedestrian-friendly transportation network.*
 - a. Add staff for increased maintenance on the Greenway Network, nature trails, and in conjunction with
 - b. Fund local share of the pavement maintenance program.
2. *Support the development of alternative transportation mobility options for the community.*
 - a. Complete the Bicycle and Pedestrian Master Plan.
 - b. Continue to explore options to increase cyclist and pedestrian safety.
3. *Develop innovative transportation infrastructure that supports transportation diversity, equitable access, and environmental stewardship.*
 - a. MACORTS Long Range Plan Update [Planning Dept.]
 - b. Design of the rehabilitation of the airport's primary runway
 - c. Increase access to Fixed Route Transit services with one new Fixed Route, with Zone based dial-a-ride deviated route services, 7 days a week

FY18 BUDGET SUMMARY

Economic Prosperity

1. *Cultivate an environment conducive to business prosperity and the creation of jobs.*
 - a. Continue investment with AthensMade
 - b. Conduct study to review and revise zoning and land use ordinances as they apply to the Atlanta Highway and Lexington Road Commercial Corridors.
 - c. Implement selected strategies from the workforce housing needs assessment in conjunction with the GICH activities.
 - d. Airline recruitment marketing initiatives
 - e. Make 1st payment for CAT debt principal
 - f. Rehabilitate and replace assets to maintain economic value
 - g. Participate in the Southern Network for Economic Mobility
2. *Promote a diverse and innovative economy which provides training and quality jobs for our citizens while expanding our economic base*
 - a. Building an Innovation Ecosystem - Partner with one or more local non-profit technology/incubation agencies and other interested partners to provide facilities to house technology entrepreneurs.

Safe and Prepared Community

1. *Protect lives, property, and the environment by forming partnerships and implementing programs for a safer, more resilient Athens-Clarke County.*
 - a. Begin planning for a Water Reuse program [Public Utilities Dept.]
 - b. Youth Development Task Force – continue gang prevention initiative with community partners, identify strategies, and establish pilot projects
 - c. Relocate Probation Office to former offices of Advantage Behavioral Health on North Avenue.
 - d. Upgrade and replace AED's in all ACCUG facilities.
 - e. Juvenile Court Family Treatment Court Program Coordinator - benefits
2. *Enhance diversion and offender community re-entry programs.*
 - a. Expand participation in programs that provide alternatives to incarceration to non-violent offenders and to reduce recidivism.
 - b. Partner with community resources and area higher education facilities to provide comprehensive education and job training programs for incarcerated individuals to increase re-entry programs.
 - c. Continue to expand number of inmates participating in the Transition Center program within the Corrections Department.
3. *Pursue preventative, versus reactive, approaches to the public's safety.*
 - a. Comprehensive ACC Continuity of Operations Plan
 - b. Rightsizing the Police Budget to appropriately fund line items in need of additional financial support
 - c. Probation Services Training [Courts]
 - d. Police relocation incentive to high crime neighborhoods
 - e. Fully fund the Judicial Data Exchange system
 - f. Complete the purchase of body cameras for all identified officers with associated data storage.

Informed and Engaged Citizens

1. *Provide opportunities for citizens to learn about local government services, initiatives, and events*
 - a. Continue the Citizens Government Academy
 - b. Participate in the Athens Wellbeing Project
 - c. Produce the monthly Manager's Snapshot report
 - d. Much more outwards and focused messaging through rebranding effort.
 - e. Modernize methods of citizens reviewing documents online.

FY18 BUDGET SUMMARY

2. *Foster opportunities for citizens to engage with their local government*
 - a. Envision Athens completion and initial implementation
 - b. Participate in the National Citizen Survey
 - c. Train and support ACCUG departments in the use of social media.
 - d. Departments offering lunch and learns, Facebook Live chats, and other outlets to meet with staff
 - e. Conduct a Cops and Clergy Program

Accountable and Responsive Government

1. *Attract, retain and reward talented and empowered employees.*
 - a. Annually adjust compensation and benefits to remain a competitive employer.
 - b. Additional funding to conduct the comprehensive pay study.
 - c. Human Resources Department to partner with UGA to create internships.
 - d. Overhaul current Performance Management Program.
 - e. Create employee recognition program
 - f. Reclassify permanent part-time jobs to a pay rate commensurate with a living wage
 - g. Adequately fund new hire and promotional assessment centers for Public Safety departments.
 - h. Continue participating in the Great Promise Partnership
2. *Promote transparency through improved access to information*
 - a. Establish a Geographic Information Office and GIO position
 - b. Update Comprehensive Plan for Athens-Clarke County
 - c. Finalize microfilm conversion to digital records in Clerk of Court office.
 - d. Update aerial photography and associated data points.
 - e. Create an Accounting Technician in the Clerk of Court's Office
3. *Improve internal efficiency and effectiveness.*
 - a. Implement CityWorks computerized maintenance management system in additional departments
 - b. Implement new Finance/Human Resources ERP software system to integrate these functions and streamline processes making such information more accessible across the organization
 - c. Rightsizing enterprise and special revenue fund balances
 - d. Probate, Juvenile, and Magistrate Case Management System
 - e. Restore funding to the Fleet Replacement Fund to begin meeting backlog and life cycle replacements
 - f. Implement credit card acceptance for customers at Public Utilities
 - g. Develop and online reporting form and excise tax payment option.
 - h. Transition to Microsoft Exchange email platform from Lotus Notes
 - i. Implement a VOIP telephone system.
 - j. Install a paperless file system and discovery web portal in Solicitor's Office and District Attorney's Office.
4. *Document and share our actions to cultivate a culture of innovation by piloting new ideas and adopting those with demonstrated benefits.*
 - a. Participate in the Alliance for Innovation and continue the Innovation Ambassador's program
 - b. Institute a performance management system

FY18 BUDGET SUMMARY

III. Legal and Charter Requirements for the Annual Budget

There are a number of requirements under Georgia Law and the Unified Government's Charter that must be met as a part of preparing and adopting the Annual Budget. These requirements include:

- Budgets must be balanced so that projected expenditures do not exceed projected revenues and available fund balances.
- Budgets must be provided at least at the department level and be separated by fund.
- A separate Operating and Capital Budget must be submitted and adopted.
- The Mayor's Recommended Budget must be submitted to the Commission at least 60 days prior to beginning of the fiscal year.
- At the time the Recommended Budget is provided to the Commission, it shall be made available for public review.
- Public Hearings must be held to receive public input on the proposed budget at least one week prior to the budget being adopted.
- Public Hearings must be held to receive public input if the proposed budget includes an increase in the property tax as defined by the Taxpayer Bill of Rights (O.C.G.A. 48-5-32.1).

During the fiscal year, the Mayor and Commission may change the Budget as needed through the adoption of a budget ordinance identifying the change. Also, departments can transfer budget funds between line items within their department's budget to cover unanticipated expenses with approval of the Finance Director. However, the department's total budget or number of full-time authorized positions cannot increase without Mayor and Commission approval.

IV. Development of the FY18 Operating Budget

A. Annual Budget Development Process

The Annual Operating and Capital Budget is the financial plan for raising revenues and expending funds for all Athens-Clarke County departments, offices and constitutional officials.

The process to develop the Annual Operating and Capital Budget begins about nine months prior to the beginning of the fiscal year. Departments and Constitutional Officials submit Operating and Capital Budget requests for review by the Manager and the Mayor. Prior to May 1 each year, the Mayor must submit a Recommended Budget to the Commission for review. The Commission will review the Mayor's Recommended Budget and make any adjustments they feel are necessary and adopt the budget in June. Major steps in the Annual Budget development process include:

November Mayor and Commission Establish Budget Goals.

November Departments Submit Capital Project requests and updates to the 5 year Capital Improvement Plan (CIP).

January Departments Submit Operating Budget Requests.

February Mayor and Commission review Independent Agencies Budget Requests.

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February - March	Manager and Mayor meet with Department and Constitutional Officials to review Budget requests.
April	Mayor sends a Recommended Budget to Commission.
May	Commission reviews Mayor Recommended Budget.
June	Commission adopts budget for next fiscal year and establishes the property tax millage rate.
July	Budget for next fiscal year begins on July 1.

B. FY18 Budget Development Issues

Over the last several years, there has been an increase in the use “one-time” funding to support ongoing programs and services. In response, the Manager’s Office has maintained a multi-year forecast of future revenues and expenditures for the General Fund in order to reduce the reliance on “one-time” funding by FY20.

In addition, all departments and offices were requested to submit budget proposals equal to a fixed amount referred to as the “Target Budget”. The FY18 Target Budget amount was equal to the FY17 Budget, not including pay and benefits. If departments or offices were requesting an increase for new services or programs, then they were to submit proposed reductions to offset those increases.

V. General Fund Revenues

A. General Fund Operating Revenue is projected to be \$123.5 million in FY18, approximately \$4.0 million or 3.4% more than the FY17 Budget.

1. Total General Fund Property Taxes are projected to be \$55.3 million, approximately \$3.0 million more than estimated for FY17. The budget estimate for property taxes is based on the current millage rate of 13.95 mills. Based on current estimates from the Board of Tax Assessors and the Tax Commissioner, the 2017 net Tax Digest is \$3.8 billion, a net increase approximately 5% over the 2016 Tax Digest.
 - a. The property tax revenue estimates included in this Budget are based on a collection rate of 99%, similar to collection rates in previous years.
 - b. Delinquent Tax Collections are estimated to be \$450,000, similar to past years.
 - c. Athens-Clarke County’s share of the Title Ad Valorem Tax (TAVT) is estimated to be \$2.9 million, up \$200,000 over the FY17 Budget. However, property tax revenues from motor vehicles still on the tax digest are estimated to continue to decline to \$540,000 in FY18; about \$200,000 less than FY17’s Budget.
2. Local Option Sales Taxes (LOST) – An estimate of \$22.4 million is included for FY18, a decrease of \$600,000 compared to the FY17 Budget amount. LOST revenues are currently estimated to be \$21.9 million for FY17, similar to FY16.

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3. Other Taxes – Other Taxes are projected to be \$23.2 million in FY18, an increase of \$1.1 million compared to the FY17 Budget.
 - a. Franchise Fees on electricity, gas, and cable services are estimated to be \$9.0 million in FY18, similar to FY17. Revenue from the largest utility franchise in Athens-Clarke County, Georgia Power is expected to be almost \$6.0 million, with the local EMC's paying another \$900,000. Cable franchise fees (\$1.4 million) and natural gas franchise fees (\$650,000) are expected to generate revenues similar to FY17.
 - b. The Insurance Premium Tax, collected by the state, is based on the value of insurance sold statewide then distributed to counties based on population in October each year. In FY18, it is estimated to generate \$7.5 million, about \$300,000 over the amount received in FY17.
 - c. Excise tax revenues are estimated to increase \$160,000 to \$3.3 million in FY18. Excise taxes on beer, wine, and liquor are estimated to generate \$2.5 million, about \$100,000 more than FY17. The excise tax on mixed drinks and rental motor vehicles are anticipated to generate \$580,000 and \$200,000 respectively in FY18.
 - d. Based on current trends, revenues from annual Occupation Tax Certificates or Business Licenses are estimated to be \$1.7 million in FY18, slightly higher than was budgeted for in FY17.
 - e. The Real Estate Transfer Tax is projected to be \$275,000 in FY18 and the Intangible Recording Taxes are estimated to generate \$800,000 in FY18, similar to FY17 Budget.
 - f. Based on the current year's collections, the Financial Institutions Tax is projected to be \$335,000 in FY18, up slightly compared to the FY17 budget.
4. Licenses and Permits – Revenues from alcohol licenses and permits are expected to generate \$1.7 million in FY18, about \$116,000 less than the FY17 Budget. The Mayor and Commission requested the creation of a low alcohol sales restaurant tier and the elimination of the Sunday Sales Permit fee, both of which are included in the FY18 estimated revenue.
5. Intergovernmental Revenues – Total Intergovernmental Revenue to the General Fund is projected to be \$987,000 in FY18. Grants from the State that supplement the cost to house inmates at the Corrections facility will contribute \$775,000 in FY18 based on the current daily reimbursement rate of \$20 per inmate. Payment In Lieu Of Taxes (PILOT) revenues from the Athens Housing Authority are estimated to be \$120,000 in FY18. All other Intergovernmental Revenues are anticipated to remain at the same level in FY18.
6. Charges for Services – This budget reflects an increase of \$756,000 or 6.1% over the previous year's budget for Charges for Services to an estimate of \$13.1 million in FY18.
 - a. Downtown parking revenues, as managed by the Athens Downtown Development Authority (ADDA), are anticipated to generate \$3.3 million in FY18, \$443,000 more than estimated in FY17 (this amount does not include an estimated \$500,000 from parking fine revenue in the downtown area). The FY18 amount includes a \$0.25 per hour increase to on-street parking fees (from \$1.00 to \$1.25) which is expected to generate an additional \$300,000 of revenue. The ADDA managed parking program includes the revenue from the operations of the Washington Street Building, the College Avenue Parking Deck, on-street metered parking spaces, and parking lots (note: 20% of the net parking revenue is paid back to ADDA per contract).

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- b. Based on the current cost allocation plan, total overhead charges for services provided by the General Fund to Enterprise Funds will be \$2.4 million.
 - c. Revenue from collection of taxes on behalf of other governmental entities by the Tax Commissioner's Office is estimated to be \$1.8 million in FY18.
 - d. Based on current plan of programing, Leisure Services fees are estimated to generate \$1.1 million in FY18, roughly \$90,000 more than estimated in FY17 budget.
 - e. The FY18 Budget for Probation fees is \$500,000 or \$85,000 less than the FY17 Budget, reflecting a continued decline in these fees over the last several years. The Budget includes \$200,000 in revenue from the in-house drug-testing program and \$200,000 in supervision fees from the pre-trial programs in State and Municipal Courts, similar to FY17.
 - f. Fees and recording costs in FY18 for Superior Court (\$450,000), Magistrate Court (\$330,000) and Probate Court (\$150,000) are anticipated to be similar to the FY17 levels.
 - g. Resident fees from the Diversion Center are anticipated to generate \$280,000 in FY18 based on current occupancy and anticipated increase in use with the Transitional Center program in cooperation with the State Department of Corrections.
 - h. Sheriff's Fees in FY18 are estimated to be similar to previous years at \$250,000 and reflect the revenue collected under Georgia law and added revenue collected for housing inmates that have not been transferred to the State Correctional System.
 - i. The School District will contribute \$325,000 for the Police Department to continue the School Resource Officers Program in FY18.
 - j. Similar to FY17, this budget includes "host fee" revenue estimated at \$200,000 from the Landfill Fund to compensate ACCUG for the impact of serving as the location of the landfill site. Oglethorpe County receives this fee when landfill operations are located in their jurisdiction.
7. Fines & Forfeitures - Total revenues from fines are estimated to be \$3.0 million in FY18, a decline of \$358,000 compared to the FY17 Budget.
- a. Revenue from the Municipal Court is projected to generate roughly \$2.0 million in FY18, down \$300,000 compared to the FY17 Budget. While fine revenues from the Superior, State, Magistrate, and Juvenile Courts are anticipated to generate \$500,000, roughly \$60,000 less than the FY17 Budget.
 - b. Based on the current level of receipts, parking fines in the downtown district are projected to be \$500,000 during FY18, similar to the FY17 Budget.
8. Interest Revenues – For FY18, interest revenues are projected to be up about \$60,000 to \$260,000 based on current short-term interest rates.
9. Other Financing Sources – The budget includes \$35,000 collected by the Sheriff's Department for reporting information to the Social Security Administration during the year. The FY18 Budget includes a transfer of \$190,000 from the hotel/motel tax fund, up from \$111,000 for ongoing support in FY17.

FY18 BUDGET SUMMARY

Also, the FY18 Budget reflects transfers of \$2.8 million from Enterprise and Internal Service Funds to fund the annual cost for pension and other post-employment benefits (OPEB) expenses of those funds

10. Use of Fund Balance for Operations– This Budget includes the appropriation of \$850,000 of prior year’s General Fund fund balance for ongoing operating expenditures, a decrease of \$650,000 from the \$1.5 million budgeted in FY17. This use of “one time” funding to support the operating budget is not consistent with the Fiscal Policies and is not sustainable for the long term.

In addition, the budget includes the use of \$500,000 of prior year fund balance for one-time initiatives noted below.

VI. General Fund Expenditures

- A. General Fund operating expenditures and operating transfers out to maintain current service levels is \$122.6 million in the FY18 Budget. New initiatives, new programs and operating increases for new SPLOST facilities will add \$1.3 million, for a total of \$124.9 million, approximately \$3.9 million or 3.2% more than the FY17 Operating Budget.
- B. Maintaining Current Services: As noted earlier, Departments and Offices were asked to develop budgets to deliver current services within a “Target Budget” amount – which in FY18 was equal to the FY17 Budget (not including salary and benefits). Sixteen departments submitted budget requests over target totaling roughly \$1.6 million with the remaining twenty departments submitting requests at or below the target. This Budget proposes approximately \$550,000 in increases over target to maintain current services. These increases include:
 - Sheriff \$160,000 – to fund increase in the annual inmate medical contract at the Jail.
 - Fire Department \$79,000 – emergency medical and hazmat training, standards & certifications, vehicle maintenance, utilities.
 - Human Resources \$75,000 – to fund public safety promotional assessments and software maintenance.
 - Police \$70,000 – to fund increases in arrestee medical costs and begin funding life cycle equipment replacement.
 - Central Services \$35,000 – fund ongoing facility maintenance contracts and services.
 - Transportation & Public Works \$25,000 – fund actual costs of streetlight electricity.
 - Attorney’s Office \$25,000 - upgrade file, document and data management system (software/hardware), professional services fees.

In addition to these increases to deliver current services, this budget begins an annual increase of \$210,000 for General Fund Departments (\$93,000 for Other Funds) to the Fleet Replacement Program Fund (FRP) to phase in full funding for the program over the next five years. In FY05 and again in FY11, approved budgets included reductions or discounts in contributions to the FRP totaling 35%. Because this discount has remained in place, contributions to the FRP are \$1.5 million short of the annual need and a significant backlog of replacements now exists. This gradual increase in funding is an attempt to address life cycle funding shortfalls for essential vehicles (police and sheriff cars, fire trucks, public works equipment, etc.).

Debt Service: Increase of \$285,000 over FY17. The FY18 Budget begins the annual principal portion for debt issued in March 2012 for infrastructure and site improvements for the Caterpillar manufacturing facility. The debt of \$5.5 million for twenty years was issued with scheduled

FY18 BUDGET SUMMARY

payments of interest only the first five years (~\$215,000 per year) and principal and interest the remaining fifteen years (~\$500,000 per year).

Reductions: There are also two reductions reflected in the budget that will not affect current services: \$60,000 in Board of Elections due to fewer elections and \$50,500 for rent reduction because of Probation moving to the Advantage Behavioral Building owned by ACCUG before the end of September 2017.

- C. Increases for New Initiatives, Additional Positions and SPLOST Impacts - General Fund Departments requested almost \$5.0 million in FY18 for operating expenditures for new initiatives, new programming, additional positions and SPLOST operating budget impacts. The General Fund Budget includes \$1.3 million for these programs.

1. New Initiatives and Programs:

- a. Police Housing and Residency Program (\$156,200 for six months) – develop a program for implementation in January 2018 to provide relocation pay and monthly residency allowance to Athens-Clarke County Police Officers who live in Athens-Clarke County. Approved funding is estimated to cover a program with cost a \$1,000 one-time relocation payment and a \$200/month residency allowance.
- b. Sustainability Office (\$75,000) – this office will work as a steward of public resources by promoting practices and policies to innovatively reduce our environmental footprint, grow our economy, and foster a thriving community by networking staff, ideas, and resources across departments and throughout the community to achieve outcomes supported by a long-term sustainability plan. It will achieve strategic innovation through the collection and analysis of information, the piloting of new practices, and the development of long-term collaborative efforts. This will also involve land management of ACCUG green space, ecological planning and project management, and education as it pertains to ACCUG’s greenspace and ecology. To be housed under the Manager’s Office, it includes the transfer of two existing full-time positions along with the additional operating and support costs.
- c. Geographic Information Office (\$75,000) – this office will work across all departments to design and execute a geographic information system (GIS) program for the entire government, moving from a decentralized to a centralized approach to managing this data. To be housed under the Manager’s Office, it includes the transfer of one vacant full-time position to be upgraded to a Geographic Information Officer, along with the additional operating and support costs.
- d. Envision Athens initiatives (\$75,000) – seed funding for initiatives that emerge from Envision Athens program.
- e. Annual Fourth of July Fireworks celebration (\$40,000) – provides funding in the Leisure Services Budget for this event.
- f. Voice over Internet Protocol (VoIP) (\$35,000 General Fund) – this budget includes capital funding to replace the existing Centrex phone technology (which is being phased out by the phone companies) with voice over internet phone service. This technology will combine voice, video and data onto one unified communication platform, enhancing the current video and voice capabilities. This budget includes an initial operating increase, but future year savings are anticipated with the change in this technology.

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- g. Expanded participation in the Great Promises Partnership Program (\$30,000) which provides job experience to at-risk high school students.
- h. Animal Control Volunteer Support (\$20,000) – provides funding support to organize and oversee volunteers at the shelter and at off-site events.

In addition to these ongoing initiatives, the budget includes four one-time initiatives totaling \$500,000 and funded from available General Fund balance:

- i. Homeowner's Property Improvement Program (\$100,000) to create a program to provide home repair assistance to low-income homeowners.
- j. Inclusion Process (\$50,000) – funding for potential inclusivity discussions and programs in the community in FY18 and based in part on research and relative community need.
- k. Compensation and Pay Study (\$150,000) – one-time funding (added to \$250,000 approved in FY17) to fund a comprehensive compensation and pay study – the first such study undertaken since 1994.
- l. Airport – Passenger Air Service (\$200,000) - one time funding towards the recruitment and capture of scheduled passenger air service at Athens Ben Epps Airport.

2. Additional Positions:

- a. Clerk of Courts – Accounting Technician (\$53,500) to address workload issues and respond to External Auditor's concerns with internal controls of regular financial transactions within the Clerk of Courts' office.
- b. Transportation and Public Works – GIS Coordinator (\$17,000 Gen. Fd./\$49,000 Stormwater Fd.) to provide regular maintenance and updating of GIS data for public works infrastructure.
- c. Juvenile Court – Family Treatment Court Coordinator (\$17,000 Gen. Fd./\$49,000 grant funded) to enhance the current Family Treatment Court program with stable grant matching funds and full-time support for the program.
- d. Leisure Services – Greenway Trail Maintenance Crew Leader (\$12,700 for three months) to provide maintenance and support of the trail system throughout the Greenway beginning the last quarter of FY18.
- e. Central Services – Greenway Landscape Maintenance Crew Leader (\$12,500 for three months) to provide landscape mowing maintenance to the expanding Greenway trail system beginning the last quarter of FY18.

3. SPLOST Impacts: The FY18 Budget includes funding of \$50,000 (one full-time position in Leisure Services and one full-time position in Central Services as noted above plus operating support) for maintenance of the SPLOST funded expansions of the Greenway trail and landscaping surrounding the trail beginning the last quarter of FY18.

- D. General Fund Expenditures by Classification – As noted above, General Fund Operating expenditures including new initiatives and programs, additional positions, SPLOST impacts and operating transfers out are estimated to be \$124.9 million in FY18.

FY18 BUDGET SUMMARY

1. Salaries and Benefits are projected to be \$88.4 million or 70.8% of the total General Fund Operating Budget.
2. Operating Expenditures, including transfers out and debt service, for FY18 will be \$30.3 million. These expenditures represent 24.2% of the total General Fund Operating Budget.
3. Independent Agencies have been allocated \$5.3 million, \$142,000 more than the FY17 budget. In total, the Independent Agency funding level is 4.3% of the total General Fund Operating Budget. Additional information about the funding for Independent Agencies is provided in Section F of this document. Included in this total is \$ 1,634,122 for indigent defense services provided through the Circuit Public Defender's Office.
4. An Operating Contingency appropriation of \$900,000 is included to provide for unanticipated expenditures in FY18, \$100,000 less than FY17 Budget. The amount is less than 1% of the total General Fund Budget.

VII. Changes to Employee Compensation for FY18

- A. The FY18 Budget includes \$1.9 million across all funds (\$1.4 million in the General Fund) to recruit, retain and reward ACCUG employees, providing a 1% increase plus an additional \$500 to employees actual pay. This increase is in the actual salary of all employees whose work performance meets or exceeds job requirements is an effort for ACCUG to remain competitive with similar employers in the marketplace.
- B. For the FY18 Budget, no funding is approved for the Performance Management Program (PMP) component ACCUG's pay plan.
- C. This budget includes \$55,000 to adjust ACCUG's pay table 1% to maintain competitive starting salaries for newly hired and prospective employees.
- D. Reclassification of Part time positions: This budget reflects an increase of \$160,000 in the General Fund and \$20,000 in other funds for pay and associated benefits for reclassified part-time positions. This increase is a result of a review of pay and job responsibilities of existing part time positions requested by the Mayor and Commission so that those positions are properly classified within ACCUG's pay and classification system. The net effect is that no permanent part time employee, excluding seasonal workers or election poll workers, makes less than \$11.60 per hour.

VIII. Employee and Retiree Benefits for FY18

- A. Employee Health: In FY18, funding to the Employee Health Insurance Fund for active employees allows continuation of the three existing health plans (Conventional POS, Consumer Healthy Solutions (CHS) Select with HSA and CHS Value with HSA). The FY18 Budget includes an increase in the employer share of health insurance, up by \$1.1 million across all funds or \$800,000 in the General Fund from FY18, bringing ACCUG's funding for employee's health insurance to \$10.7 million annually. In addition, the FY18 Budget proposes an increase to employees' share of health care costs with an increase in employee premiums, depending on the health plan type and level of coverage selected by the employee.
- B. Retiree Health: Other Post-Employment Benefits (OPEB) for retirees, which includes retiree health insurance and life insurance, will increase for FY18. This budget funds the Health Reimbursement Arrangement (HRA) accounts for retirees 65 and older; funds "doughnut hole" coverage for Post-65 retirees and pays for Pre-65 BCBS claims and administration expenses. For FY18, the HRA

FY18 BUDGET SUMMARY

rate for retirees 65 and older will increase from \$170/month to \$195/month at an additional cost of \$155,000. Funding for the estimated \$4.8 million in expenses in FY18 will come from a current year contribution of \$3.6 million, up \$450,000 from FY17, along with employee contributions and funds currently held within the Trust Fund.

- C. Pension Program: Based on actuarial estimates and current benefits, ACCUG's total contribution to the Pension program for FY18 is estimated to be \$10.4 million. This contribution will come from \$9.3 million in current contributions, which is \$300,000 more than FY17, and \$1.1 million from accumulated credits in the Pension program. There is a plan to spend down the accumulated credits through 2021, when the annual required contribution will level off as amortized cost of prior plan changes end. At that point, the ACCUG annual contribution should be consistent going forward, all things being equal with market performance, plan design and actuarial valuations

IX. Additional Positions and Other Personnel Changes

The FY18 Budget includes twelve additional full-time authorized positions across all funds, bringing the authorized level of positions to 1,649. In the General Fund, these include: an Accounting Technician requested by the Clerk of Courts; a GIS Coordinator in Transportation & Public Works (partially funded from Stormwater Utility); a Family Treatment Court Program Coordinator in Juvenile Court (funded primarily through grant revenue with the General Fund covering the costs of benefits as a match); a Crew Leader for Greenway Trail Maintenance in Leisure Services (last 3 months of fiscal year); and a Crew Leader for Greenway Landscape Maintenance in Central Services (last 3 months of fiscal year). Outside the General Fund, the budget includes two additional Transit Vehicle Operators to support the new Transit Flex Route program. The FY18 Budget also includes five additional full-time positions for a Storm Water crew in Transportation & Public Works. These five positions are authorized with no funding and are contingent on the passage of the TSPLOST referendum in FY18.

X. Enterprise Funds

A. Airport

1. Total revenue estimated by the Department for FY18 is \$2.7 million. Gross sales from fuel will generate revenues of \$2.1 million, up from \$1.9 million in FY17. Rents and other operating revenues are estimated to generate \$520,000 in FY18, up from \$480,000 in FY17. For FY18, the General Fund will provide a subsidy of \$105,800, down from \$196,300 in FY17. Operating expenses for the Airport will total about \$2.9 million, \$1.4 million for the purchase of fuel and \$1.5 million for operating expenses, including depreciation.
2. In addition to the Airport Enterprise Fund numbers above, the General Fund is providing \$200,000 toward recruitment and capture of a passenger air service provider.

B. Transit

1. Total revenue of \$5.3 million is projected for FY18, based on current farebox rates, ridership and contract with UGA. Federal funding is estimated to be \$2.1 million in FY18, the same as FY17. Fare box revenue (\$765,000) and the contribution from UGA (\$604,000) will provide \$1.4 million, slightly less than FY17. The General Fund contribution to the Transit Enterprise Fund will be \$1.7 million in FY18, a decrease of \$734,000 compared to the FY17 Budget. The FY18 Budget plans the use of \$1.2 million of available unrestricted fund balance in the Transit Fund.

FY18 BUDGET SUMMARY

2. The FY18 Budget includes an increase in service for a new “Flex Route” in the North and East of Athens-Clarke County. The net cost of this service is estimated to be \$245,000 annually including the addition of two full time positions.

C. Landfill

1. Revenue for the Landfill Enterprise Fund is projected to be \$3.5 million, an increase of \$200,000 over the FY17 Budget. This revenue is based on the current \$42/ton and waste flow of 65,000 tons. The FY18 revenue estimate includes \$190,000 from the Waste Minimization Fee, based on current revenues. Expenses, including depreciation for the Landfill Fund in FY18 are projected to be \$4.4 million, an increase of \$200,000 over the FY17 Budget.
2. The FY18 Capital Budget for the Landfill fund includes \$2.8 million for the planned construction of additional space for waste at the Landfill. Current space for landfilling waste is expected to be full in FY19. If approved, debt is anticipated to be issued for this construction.

D. Solid Waste

1. In FY18, Solid Waste revenues from residential and commercial services, based on current rates, are expected to generate \$3.6 million, similar to FY17. Estimated operating expenses for FY18 are also \$3.6 million, similar to FY17.

E. Water and Sewer

1. Based on estimates from the department, Water and Sewer operating revenues for FY18 will total \$52.5 million based on planned changes to water and sewer rates scheduled for adoption with the FY18 Budget. On May 3, 2016, the Mayor and Commission are scheduled to accept a six-year Rate Adjustment Component of the 2015 Update to the Service Delivery Plan. This Update included proposed rate adjustments through FY22.
2. FY18 Revenues for the Public Utilities Department reflect six-year planned rate increases accepted by the Mayor and Commission in May 2016 and outlined in the Financial Element of the Public Utilities Department Service Delivery Plan. The FY18 Budgeted revenues will continue to fund operations, fully fund all annual debt service expenses and meets all bond debt service coverage ratio requirements. The monthly impact on a water and sewer bill for an ACCUG residential customer equates to an increase of approximately \$1.91 per month. This rate is based on a winter average of 3,500 gallons per month (median winter average for a single family residential customer) and an actual monthly water usage of 5,000 gallons, utilizing the proposed base rate of \$5.40/1000 gallons for water and \$6.13/1,000 gallons for sewer. If the typical residential customer uses water only, the proposed increase equates to an increase of approximately \$0.68 per month.
3. The adjusted fees for water and sewer services will become effective on July 1, 2017.
4. The FY18 Operating Budget including debt service is estimated to be \$44.0 million, a slight increase over the FY17 Budget.

F. Storm Water Utility

1. For FY18 total revenue for this utility will be approximately \$4.0 million, based on current rates and revenue trends. The average homeowner in ACC will continue to pay about \$10

FY18 BUDGET SUMMARY

per quarter for this service. The proceeds from this fee will fund operating expenses of \$3.8 million and future capital improvements to the storm water system.

2. The FY18 Budget includes the addition of a GIS coordinator, partially funded by the General Fund, to provide regular maintenance and updating of GIS data for stormwater and public works infrastructure.

XI. Special Revenue Funds

A. Hotel-Motel Special Revenue Fund

1. Receipts from this \$0.07 tax are estimated to be \$3.1 million in FY18, an increase over the FY18 Budget of \$2.8 million.

The FY18 Budget appropriates \$0.06 of the \$0.07 estimated tax collections to fund the Classic Center (\$1,682,990) and the Convention & Visitors Bureau (\$974,020). For FY18, the Classic Center and CVB will receive allocations of actual tax collections, up to the approved budget amounts for each, but no less than the state required funding levels.

The remaining \$0.01 of the tax collected in FY18 will be used as follows:

Community Events Programs with ADDA	\$60,000
Mayor's Community Improvement Program	20,000
Tourism Improvement Activities	25,000
Athens Heritage Foundation Insurance of Lyndon House Exhibits	1,200
Economic Development Department-Operating	115,000
Community Events Programs-Capital	30,000
Transfer to General Fund – Ongoing	<u>190,000</u>
Total	<u>\$441,200</u>

B. Community Development Block Grant (CDBG) Special Revenue Fund

1. The U.S. Department of Housing and Urban Development (HUD) estimated appropriation for the CDBG program for FY18 is \$1,232,503, the same level as FY17.
2. Based on the 2017 Action Plan (as approved by the Mayor and Commission on April 4, 2017) CDBG funds will be expended as follows:

Public Services	\$180,000
Neighborhood Revitalization and Economic Development	176,003
Affordable Housing	630,000
Administration & Planning	<u>246,500</u>
Total	<u>\$1,232,503</u>

C. HOME Special Revenue Fund

1. The HUD appropriation for the HOME program for FY18 is \$396,331, the same level as FY17.
2. Based on the action plan, approved by the Mayor and Commission on April 4, 2017, FY18 HOME funds will be used for the following activities:

Affordable Housing Construction	\$356,698
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FY18 BUDGET SUMMARY

Administration		<u>39,633</u>
	Total	<u>\$396,331</u>

D. Building Inspection Special Revenue Fund

1. The FY18 Budget estimates \$975,000 in revenues, a \$50,000 increase over FY17 based on current rates and fees. The FY18 Budget anticipates no General Fund support, but plans the use of \$15,800 in accumulated fund balance from the Building Inspection Special Revenue Fund to cover operating expenses of \$990,800.

E. Grants Special Revenue Fund

1. Total ongoing operating grants are projected to be approximately \$900,000 in FY18, similar to FY17.
2. The Drug Task Force Grant is a Georgia Criminal Justice Coordinating Council grant that funds \$140,000 of the operating expenses for the Police Department's Drug Task Force Unit. In addition, the Police Department's General Fund budget includes \$577,800 for Drug Task Force operations in FY18.
3. This fund also includes two transportation/transit planning grants that are managed by the Planning Department and are estimated at \$542,200 of federal funding. The Federal government provides 80% and the remaining 20% is locally funded for the larger grant. This grant provides funding for the regional transportation planning group (MACORTS). For FY18, the General Fund match portion is estimated to be up to \$57,850. The other governments participating in MACORTS will also provide a local match. A second grant that provides transit planning will require a 10% local grant match of \$8,800 for FY18.
4. The FY18 Budget includes an ongoing grant from the State Department of Transportation to use inmate labor to pick up litter on state owned roadways in ACC. This grant funds one Corrections Officer position, a local cash match is not required. In FY18, this grant is estimated to provide \$68,900.

F. Corrections and Sheriff's Inmate Special Revenue Funds

The revenues from these funds are primarily generated from commissary concessions at the Correctional Institution and Jail. This revenue is then used for the support of the inmates. During FY18, the Corrections Fund is budgeted to spend \$15,000 and the Sheriff's Inmate Fund about \$70,000.

G. Special Programs Special Revenue Fund

The Special Programs Fund tracks revenues and expenditures of programs and activities that are accounted for separately due to legal restrictions or management direction. The FY18 Budget includes the following programs:

1. Victim Assistance Program – State law allows a 5% addition to certain fines to provide resources used to support victim assistance services. For FY18, this revenue source will generate approximately \$113,200, a slight increase from the FY17 Budget. Consistent with State law, these monies will be used to fund: 1) three full-time positions, two in the District Attorney's Office and one in the Solicitor-General's office; 2) a salary supplement for a state paid position in the District Attorney's Office; 3) translation services for victims requesting temporary protective orders in Superior Court; and 4) \$26,000 for Project Safe. Due to

FY18 BUDGET SUMMARY

declining fine revenue, the FY18 Budget includes a General Fund transfer of \$84,000 to maintain these programs at the current level.

2. Law Library – The Superior Court authorizes the fee of \$5.00/case collected as part of certain fines. For FY18, total revenue is estimated to be \$130,000, sufficient to cover estimated expense of the Law Library of \$123,000 in FY18.
3. Police Training Initiative – Similar to past years, \$40,700 has been set aside from the General Fund to improve and enhance Police Department training programs.
4. Superior Court Felony Drug Court – This program has estimated expenditures of \$187,600 in FY18. Funding for the program will come from participant fees and the Drug, Alcohol Treatment, and Education (DATE) fine revenue.
5. State Court DUI/Drug Court – This program has estimated expenditures of \$263,100 in FY18. The program is supported by participant fees and fine revenues from the Drug, Alcohol Treatment and Education (DATE) fine surcharge.
6. Police – Red Light Camera Program and School Bus Stop Arm Violation Program – This budget estimates revenue of \$320,000 from fines at the two red light camera locations in Athens-Clarke County. Annual expenditures for this program, \$317,400, includes one position, the operating and maintenance costs for the two current red light camera locations, and operating cost for support of Police mobile laptops. The FY18 Budget also includes revenues and expenditures of \$95,000 for the School Bus Stop Arm Violation program in collaboration with the Clarke County School District.
7. District Attorney – The FY18 Budget reflects continuation of the current agreement between ACCUG and Oconee County to place nine positions in the District Attorney’s Oconee office on ACCUG’s payroll system. These positions will be reimbursed 100% from Oconee County and will only continue as funding is available.
8. Human Resources – The FY18 Budget includes \$150,000 from the General Fund for the second year of funding for a comprehensive pay study (\$250,000 in FY17) and \$25,000 from the General Fund for continuation of the Employee Tuition Reimbursement Program initiated in FY16.
9. Manager’s Office – The FY18 Budget also includes \$50,000 for an Inclusion Process for potential inclusivity discussions and programs in the community in FY18 and based in part on research and relative community need.
10. Airport – The FY18 Budget includes \$200,000 from General Fund available fund balance towards the recruitment and capture of scheduled passenger air service at Athens Ben Epps Airport,

H. Supportive Housing Grant Fund

This fund was established to account for a U.S. Department of Housing and Urban Development grant program to provide services to the homeless population. The FY18 Supportive Housing Grant allocation is estimated to be \$323,000.

I. Public Facilities Authority Fund

FY18 BUDGET SUMMARY

In FY18, the General Fund will contribute \$513,600 for the repayment of debt issued in FY11 for a 10-year term for the Jail Advance Housing Facility.

J. Emergency Telephone System (E911) Special Revenue Fund

The FY18 Budget will receive a transfer of \$625,000 (a decrease of \$150,000 from FY17) from the General Fund to the E911 Special Revenue Fund to provide sufficient funding for the operating expenditures of the Central Communications Division of the Police Department. Revenue from 911 fees in FY18 is estimated to be \$1.8 million, similar to FY17. Expenditures for the Central Communications Division are included in the Budget at \$2.7 million. The difference between the revenues and transfer from the General Fund and the projected expenditures, \$320,000, will be funded with the balance in the E911 fund available from prior years' operations.

XII. Internal Service Funds

Internal Service Funds support operating departments. These services are: copier, postage, printing, fleet maintenance, fleet replacement, and self-funded insurance programs. Revenues for Internal Service Funds are generated by allocating costs to operating departments for such services. The funding for these allocated costs is included in the departments' operating budget as indirect expenses. Revenues generated for each Internal Service Fund are designed to offset annual operating expenses rather than to accrue income.

- A. The total operating and capital expense budget for the Internal Service Funds in FY18 will be approximately \$25.6 million. This amount is 9% higher than the FY17 Budget.

XIII. Use of FY16 Fund Balance in the FY18 Budget

At the end of FY16, a total of \$4.4 million of Fund Balance was available for appropriation in the General Fund and \$4.6 million in the Capital Project Reserve. The FY18 Budget plans the use of these fund balances as follows:

Fund Balance available at end of FY16	\$ 4.400 million
To maintain Operating Reserve at one month (or \$10.5 million)	(.350)
General Fund FY18 Operating Budget	(.850)
Contribution to FY18 One-time programs	(.500)
Contribution to FY18 Capital Projects	<u>(2.700)</u>
Available Fund Balance	<u>\$ 0.000</u>
Fund Balance - Capital Project Reserve at end of FY16	\$ 4.663 million
Contribution from Reserve to FY18 Capital Projects	<u>(2.881)</u>
Available Balance – Capital Project Reserve	<u>\$ 1.782 million</u>

XIV. Summary of FY18 Capital Budget and CIP

In the General Capital Projects Fund, a total of \$5.7 million is included for capital projects in FY18. Current Services (CS) projects for FY18 total \$4.7 million. FY18 Additions & Improvement (A&I)

FY18 BUDGET SUMMARY

projects total \$1.0 million. Over the 5 year CIP period, a total of \$46.4 million has been included. Government-wide, a total of \$37.0 million has been included for capital projects in FY18.

More detailed information on the Capital Budget and CIP can be found in Section D of this document.

A. Major FY18 Capital Projects:

General Fund Projects:

1. Central Services – Facilities Life Cycle Maintenance Program (D-27) The FY18 funding amount is \$700,000. This project provides resources to maintain the components of the buildings used for governmental services.
2. Transportation and Public Works – \$600,000 is included to provide resources for the maintenance and repair of approximately 1,200 lane miles of arterial, collector and local roads in Athens-Clarke County. See project D-150 for more information.
3. Central Services – Telephone System Life Cycle Replacement Programs - \$450,000 is included to provide funding for the transition of ACCUG's phone systems to Voice-over-IP. See project D-41 for more information.
4. Information Technology - \$300,000 is appropriated to replace equipment and software throughout the government based on the Strategic Automation Plan. See project D-55 for more information.
5. Leisure Services – \$215,000 is included in FY18 to maintain facilities and equipment throughout the Leisure Services Department in a safe and operational condition. See D-57 for more information.
6. Transportation and Public Works - \$200,000 is included to fund traffic signal replacement throughout Athens-Clarke County. See D-156 for more information.
7. Manager's Office – \$100,000 is included to be used to provide better cost estimates and feasibility assessments for possible projects in future SPLOST or SPLOST type programs. See D-74 for more information.
8. Central Services – \$100,000 is included to develop landscape beautification along roadway corridors to improve and enhance the appearance of the community. See D-26 for more information
9. Transportation and Public Works – \$100,000 is included to improve pedestrian accessibility through the installation of pedestrian refuge islands at new or existing crosswalks. See D-149 for more information

Projects in Other Funds:

10. Public Utilities – The Water and Sewer Fund Capital Budget for FY18 includes \$9,500,000 to rehabilitate and replace sewer lines (D-108), \$3,000,000 for ongoing equipment and facilities replacement program (D-110), \$3,000,000 to Improve Water Supply Reliability (D-116), \$2,000,000 to Rehabilitate and Replace Water Lines (D-112), and \$1,400,200 for Water & Sewer Lines Additions and Improvements (D-103).

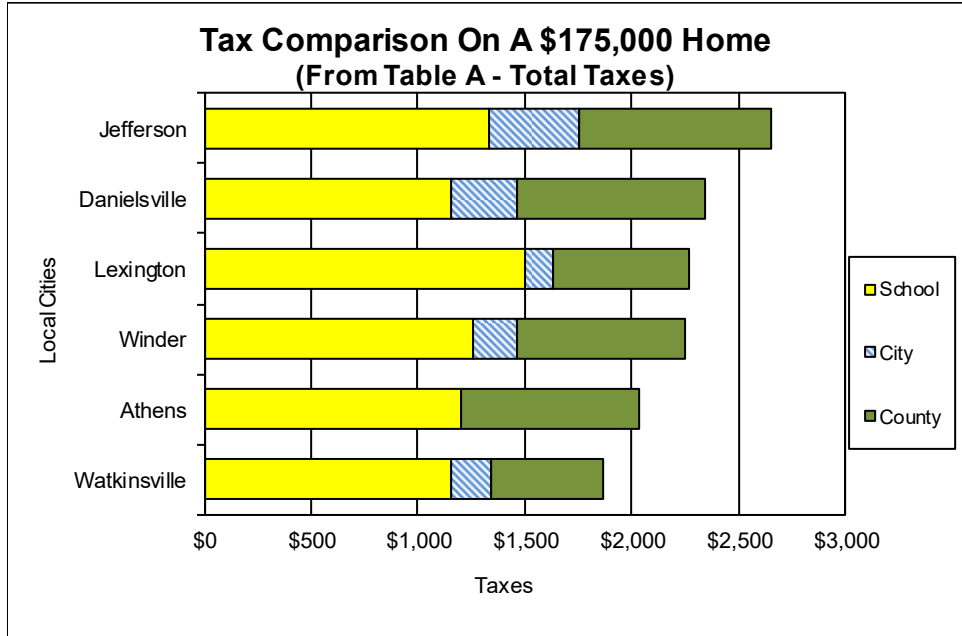
FY18 BUDGET SUMMARY

11. Storm Water – The Storm Water Management Enterprise Fund Capital Budget for FY18 includes \$2,700,000 for a continuing program of constructing improvements for publicly owned storm water management facilities located throughout Athens-Clarke County (D-151).
12. Solid Waste – The Landfill Enterprise Fund Capital Budget for FY18 includes \$2,750,000 for the Landfill Construction Phase V, stages 1-3 (D-129) and the Solid Waste Enterprise Fund Budget includes \$540,000 for Automated Refuse/Recycling trucks (D-124).
13. Fleet Replacement – \$2,480,000 is included in the FY18 Capital Budget to work towards fully funding the replacements costs of vehicles. See D-43 for more information.

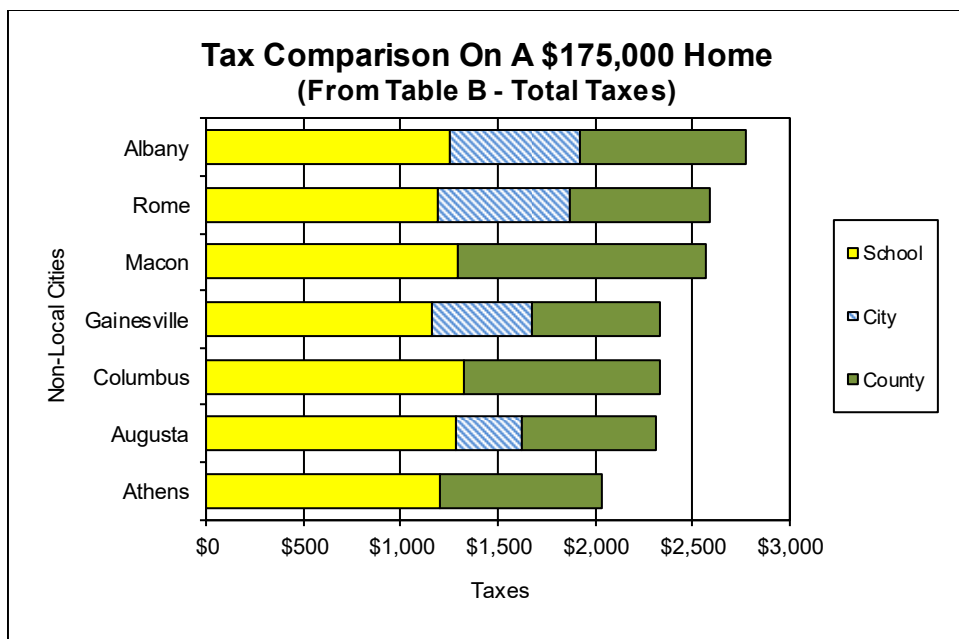
FY18 BUDGET SUMMARY

XV. ACC Property Taxes and Homestead Exemption Compared to Local Area Counties and Similar Size Georgia Communities

- A. When comparing 2016 property taxes for a home with a market value of \$175,000, Athens-Clarke County continues to compare favorably with other Northeast Georgia governments and other similar size counties in Georgia. The \$10,000 local homestead exemption is higher than the other surrounding counties in Northeast Georgia and most all other comparable counties.
- B. Property taxes for government services, including schools in 2016 were the second lowest compared to local area cities and counties.



- C. Property taxes for government services, including schools in 2016 were the lowest compared to similar size cities/counties in Georgia surveyed.

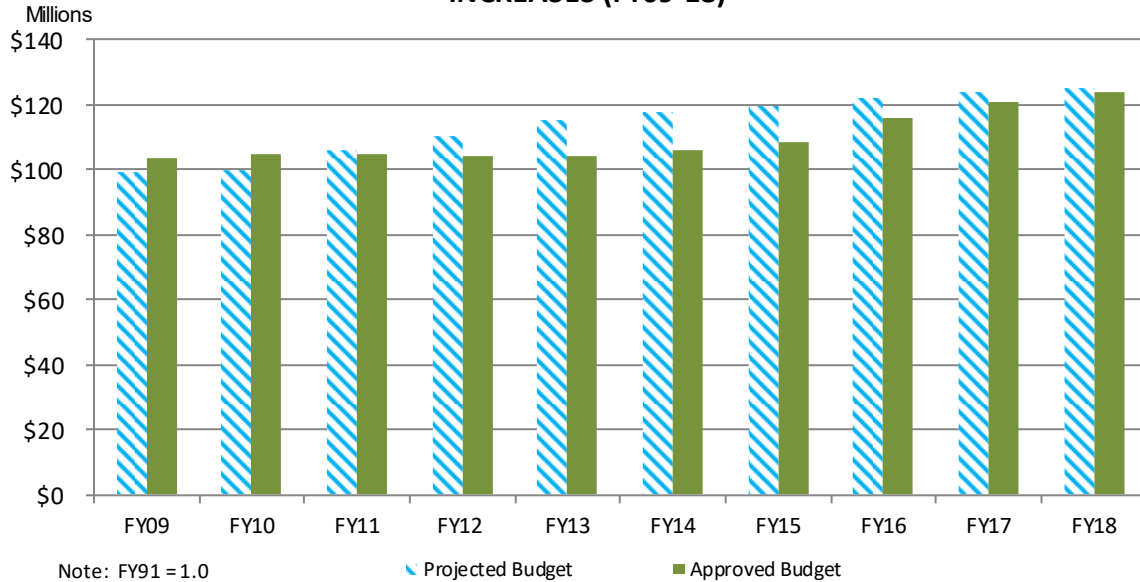


FY18 BUDGET SUMMARY

XVI. Budget History and Trends

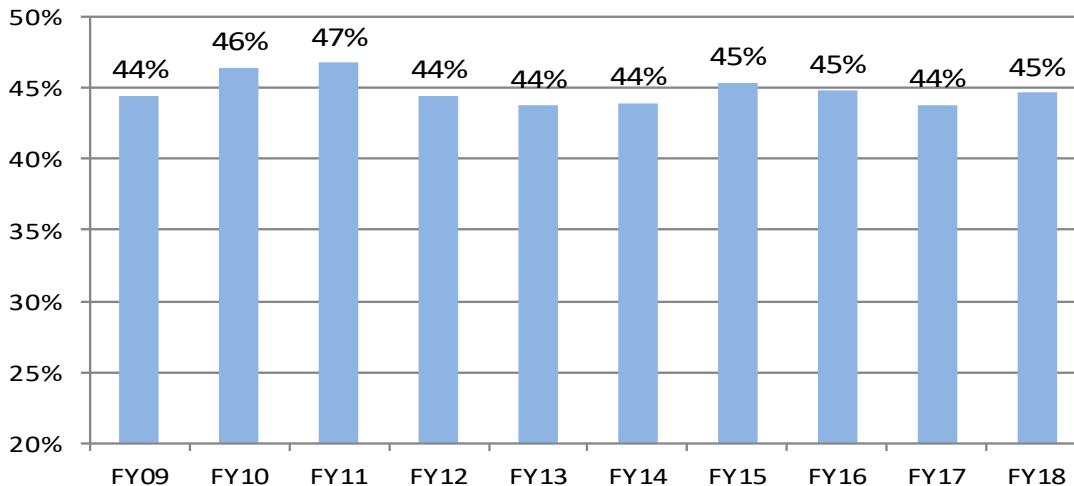
The FY18 General Fund Operating Budget is \$124.9 million, 3.2% higher than the FY17 Budget. Over the last five budget years, the General Fund Operating Budget has grown at a rate lower than the combined annual change of the Consumer Price Index (CPI) and population, as shown in the graph below.

**GENERAL FUND BUDGETS COMPARED TO POPULATION AND CPI
INCREASES (FY09-18)**



In FY18, Property Tax Revenue is projected to be 45% of the General Fund Operating Budget. The graph below shows that property taxes as a percentage of General Fund Revenues have ranged from 44% to 47% since FY09. The FY18 Budget continues the careful balance of General Fund Revenues from Property Taxes (45%), Sales Taxes (18%), and other General Fund sources 37%).

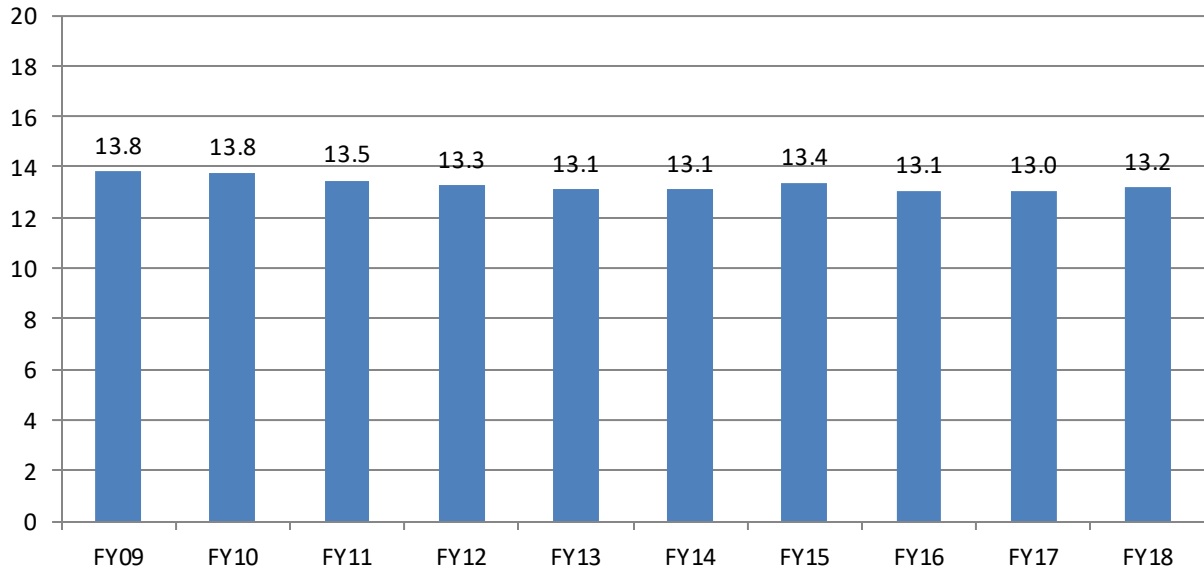
**PROPERTY TAXES AS % OF THE GENERAL
FUND
(FY09-FY18)**



FY18 BUDGET SUMMARY

For FY18, the number of full-time employees compared to the Athens-Clarke County population (per thousand) will remain below 14 as shown in the graph below. This Budget is based on 1,649 full-time authorized positions, an increase of twelve positions compared to the current level.

ACC FULL-TIME EMPLOYEES PER 1,000 RESIDENTS (FY09-FY18)



AIRPORT

MISSION

To provide safe and efficient air transportation services for commercial and general aviation users by combining principles of safety, service, and appearance with effective management to generate progressive development. The airport will strive for self-sufficiency through the development and implementation of competitive rates and fees.

GOALS

- To maintain modern and technologically up-to-date airport facilities and infrastructure.
- To strive for airport financial self-sufficiency.
- To foster a work environment that leads to high employee morale.
- To secure a new commercial airline.

OBJECTIVES

- Meet with the Airport Authority monthly to coordinate airport operations.
- Meet with airport engineers monthly to manage airport projects.
- Coordinate airport projects with the GDOT and FAA on a monthly basis.
- Meet monthly with the Operations Supervisor and Business Coordinator to review the airport financial and operational status.
- Meet monthly with the operations staff to review airport issues.
- Work to involve employees in airport projects and operations.
- Work with the Airport Authority, consultants, and ACC to secure a new airline.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Annual passenger count for charter flights.	1,155	2,264	3,012	3,100	3,200
Percent change in annual AVGAS sold.	8%	12%	16%	-12%	0%
Percent change in annual jet fuel sold.	4%	-2%	11%	+3%	0%
Margin met on AVGAS and jet fuel sales	100%	100%	100%	100%	100%
Percent change in total annual aircraft flights.	43%	0%	0%	+17%	3%
Percent of total FAA and TSA inspections passed	100%	100%	100%	100%	100%
Percent of rents and fees collected on time.	98%	98%	98%	98%	98%

AIRPORT

BUDGET HIGHLIGHTS

The Airport Enterprise Fund earns revenues primarily through fuel sales and leasing space. In FY18, fuels sales are projected to generate a gross margin of \$630,000 while leases are projected to generate \$480,000 of revenue. Other operating revenues for FY18 are estimated to total \$93,000. In total, net operating revenues projected for FY18 are \$1.2 million – about \$70,000 over the FY17 Budget.

Non fuel related expenses in the FY18 Budget are \$1.49 million (\$11,600 more than the FY17 Budget).

FY18 General Fund support for the Airport includes \$105,800 for operations, a decrease of \$90,500 from FY17. The approved budget contains a one-time General Fund transfer of \$200,000 to the Special Programs Fund for recruitment and capture of scheduled passenger air service at Athens Ben Epps Airport. The funding is to support the Airport's continued to work towards securing a new commercial airline service. In addition to benefitting the community, a commercial airline service could generate additional revenue for the Airport through increased fuel sales and lease income.

CAPITAL BUDGET

D-22	Matching Funds for Airport Capital Improvement Grants	\$ 75,000
D-23	Maintain Airport Facilities and Equipment	\$ 50,000

AIRPORT

REVENUE and EXPENDITURE BUDGET

Airport						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$2,137.8	\$2,389.0	\$2,607.8	\$2,607.8	\$2,607.8	\$218.8	9.2%
Other	\$1.2	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
General Fund Support	\$194.4	\$196.3	\$196.3	\$305.8	\$305.8	\$109.5	55.8%
Total Revenues	\$2,333.4	\$2,585.3	\$2,804.1	\$2,913.6	\$2,913.6	\$328.3	12.7%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$502.2	\$534.6	\$560.2	\$560.2	\$562.0	\$27.4	5.1%
Operating	\$1,805.6	\$2,197.0	\$2,327.7	\$2,529.3	\$2,530.0	\$333.0	15.2%
Total Expenditures	\$2,307.8	\$2,731.6	\$2,887.9	\$3,089.5	\$3,092.0	\$360.4	13.2%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$211.4	\$231.6	\$237.0	\$436.3	\$436.8	\$205.2	88.6%
Airport Services	\$1,360.2	\$1,711.4	\$1,883.5	\$1,885.8	\$1,887.1	\$175.7	10.3%
Airport Maintenance	\$146.1	\$157.6	\$162.6	\$162.6	\$162.6	\$5.0	3.2%
Other Gen Admin/Transfers	\$590.1	\$631.0	\$604.8	\$604.8	\$605.5	(\$25.5)	-4.0%
Total Expenditures	\$2,307.8	\$2,731.6	\$2,887.9	\$3,089.5	\$3,092.0	\$360.4	13.2%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Airport	7	7	7	7	7	0	

ATTORNEY

MISSION & GOALS

The Athens-Clarke County Attorney's Office provides legal services to Unified Government of Athens-Clarke County through its representation, including the Mayor and Commission, the Manager, Constitutional Officers, and all other Departments and Divisions of the Athens-Clarke County Government. The Attorney's Office handles legal matters, including prosecuting and defending lawsuits except for lawsuits covered by liability insurance. The Office communicates with the Justice Department and other Federal and State agencies to keep the Athens-Clarke County government in compliance with Federal and State laws and regulations. The Attorney's Office researches and drafts proposed local legislation concerning Athens-Clarke County. In addition, the Office researches and drafts ordinances and resolutions to be considered for adoption by the Mayor and Commission. The office drafts or reviews all contracts and deeds to be executed or accepted by the government. A representative of the Attorney's Office attends all meetings of the Mayor and Commission, Planning Commission, Historic Preservation Commission, Hearings Board, and Board of Tax Assessors, as well as Commission work sessions and committee meetings.

Our primary goal is to continue to provide the legal services needed to serve the Unified Government. We will also expand the services we provide to ensure that acts of the Government are reviewed and are modified, if necessary, to accord with appropriate law.

OBJECTIVES

- Work with the Mayor and Commission as they identify new priority projects that require assistance from the Attorney's Office.
- Continue to proceed as necessary against properties that have been identified for demolition as a result of changes to the Unified Government's secured structure ordinance.
- Continue to work with the Legislative Review Committee and the Government Operations Committee to provide legal assistance as needed.
- Continue to assist departments and offices in responding to an increasing number of Open Records Act requests, under the Open Records Act.
- Continue to work with the Economic Development Department.
- Continue "quality of life" ordinance enforcement and regulatory and administrative support for alcoholic beverages, taxicabs and red light camera and school bus stop arm camera programs.
- Continue to supply support for enterprise fund activities, such as Public Utilities, Airport, Transit and Stormwater Utility.
- Assist the Human Resources Department with ongoing personnel issues, policy development and claims management.
- Develop and implement a file, document and data management system for the Attorney's Office.
- Provide litigation support for claims counsel on pending claims cases.

ATTORNEY

PERFORMANCE MEASURES

	FY14	Actual FY15	FY16	Forecast FY17	FY18
Ordinances / Resolutions / Policies/ Legislation Drawn	90	115	50	59	65
Municipal Court Cases	310	375	306	334	350
Red Light Camera/School Bus Arm Cases	5,496 ¹	4,035	4,400	7,319 ²	6,800
Cases in Superior/State/Federal/Appellate Courts	21	25	18	6	5
Information / Litigation Files Opened / Legal Opinions	23	30	28	27	30
Contracts / Deeds / Drawn / Approved as to Form	254	220	252	223	240
Nuisance Abatement Cases	18	25	13	10	15

¹FY14 was the installation of the Red Light Camera on Gaines School Road, and the implementation of the new School Bus Stop Arm Camera Program.

²Individual breakdown:

Red light camera at Alps – 4,581

Red light camera at Gaines – 2,473

Bus arm cases – 265

BUDGET HIGHLIGHTS

The FY18 Budget includes funding of \$15,000 for an upgrade to Laserfiche software. There is also \$10,200 in additional increases for operating items such as professional fees (\$4,000), copier and phone charges (\$3,000), and publications (\$2,000). There are no other major changes for the Attorney's Office Budget in FY18.

ATTORNEY

REVENUE and EXPENDITURE BUDGET

Office of the Attorney						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES <u>BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$563.2	\$588.7	\$600.6	\$600.6	\$601.9	\$13.2	2.2%
Operating	\$42.4	\$59.0	\$84.2	\$84.2	\$84.2	\$25.2	42.7%
Total Expenditures	\$605.6	\$647.7	\$684.8	\$684.8	\$686.1	\$38.4	5.9%
EXPENDITURES <u>BY DIVISION (in \$1,000's)</u>							
Attorney	\$605.6	\$647.7	\$684.8	\$684.8	\$686.1	\$38.4	5.9%
Total Expenditures	\$605.6	\$647.7	\$684.8	\$684.8	\$686.1	\$38.4	5.9%
FULL TIME AUTHORIZED POSITIONS						CHG VS 17 <u>LEVEL</u>	
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>		
Office of the Attorney	6	6	6	6	6	0	

BOARD OF ELECTIONS

MISSION

Our mission is to accurately and to impartially conduct and maintain proper voter registration for all eligible citizens of Athens-Clarke County and to properly administer federal, state and local elections. The Board of Elections is committed to providing the citizens with well-prepared voting precincts, trained poll workers, properly managed voting equipment, voter registration opportunities, and the maintenance of voting records in a fair and nondiscriminatory manner.

GOALS

- Enhance voter registration and voting opportunities for the citizens of ACC.
- Provide quality information and service to candidates, public officers, poll workers and elected officials.
- Maintain knowledge of federal and state election laws.
- Provide a team of well-prepared and responsive poll workers for all elections held.
- Properly maintain all voting equipment.
- Properly assign voters to political districts in Athens-Clarke County.
- Successfully maintain and update statewide voter registration system.
- Properly maintain Easy File and receive campaign filings of all Elected Officials.

OBJECTIVES

1. Conduct one scheduled election and one Special Election (TSPLOST) during FY18 with no legal challenges.
2. Successfully conduct and assist the City of Winterville Elections with no legal challenges.
3. Demonstrate voting equipment and distribute printed election material to the citizens of Athens-Clarke County at public meetings and gatherings throughout the year.
4. Properly organize and store all voting equipment and inventory at the new facility on Lexington Road.
5. Provide assistance and input on committees for state election organizations and the Secretary of State Elections Division.
6. Evaluate and implement improvements to existing 24 polling sites.
7. Hire and train poll workers for elections conducted in FY18.
8. Complete required training statewide voter registration system.
9. Maintain training and education required of Superintendents of Elections.

BOARD OF ELECTIONS

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Voter Record Data Entries (adds, changes, deletions, transfers, voting credit)	49,103	38,338	74,532	40,000	30,000
Candidate Qualifying for Office (local candidates only)	18	0	19	0	10
Absentee/Advance Ballots Issued (ballots by mail, advance/in-person)	3,640	10,571	5,350	10,000	5,000
Voters Processed at Polls – Election Day (24 precincts with 21 poll locations)	10,313	21,583	23,206	21,500	19,000
Voting Machines Programmed, Tested & Delivered	147	222	362	383	325
Poll Workers Hired and Trained (trained before each election, except run-offs)	146	273	356	504	440
Voter Photo IDs Issued (estimated 20 minutes per applicant)	400	358	518	400	350
Number of Ethic Filings from Elected Officials (reports issued, received, filed & transmitted to GGT & CFC)	80	104	76	182	75
Laserfiche Process (all voter registration cards, absentee applications)	21,564	13,748	26,181	15,000	15,000
Process Daily Reports, Letters & Correspondence (felon, deceased, verification, missing info & rejections)	19,483	18,599	16,000	10,000	10,000

BUDGET HIGHLIGHTS

The FY18 Budget for the Board of Elections is \$547,100, a decrease of \$53,200 from FY17. The FY18 Budget includes funding for two scheduled elections. The elections planned for FY18 include the TSPLOST 2018 voter referendum on November 7, 2017 and the General Primary on May 22, 2018.

BOARD OF ELECTIONS

REVENUE and EXPENDITURE BUDGET

Board of Elections						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES <u>BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$361.9	\$508.0	\$444.8	\$444.8	\$445.6	(\$62.4)	-12.3%
Operating	\$77.4	\$92.3	\$101.9	\$101.5	\$101.5	\$9.2	10.0%
Total Expenditures	\$439.3	\$600.3	\$546.7	\$546.3	\$547.1	(\$53.2)	-8.9%
EXPENDITURES <u>BY DIVISION (in \$1,000's)</u>							
Board of Elections	\$439.3	\$600.3	\$546.7	\$546.3	\$547.1	(\$53.2)	-8.9%
Total Expenditures	\$439.3	\$600.3	\$546.7	\$546.3	\$547.1	(\$53.2)	-8.9%
FULL TIME AUTHORIZED POSITIONS							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Board of Elections	3	3	3	3	3	0	

BUILDING PERMITS & INSPECTION

MISSION

The Athens-Clarke County Building Permits and Inspection Department exists for the purpose of protecting the public's health, safety, and general welfare. We accomplish this by ensuring compliance with adopted codes that regulate structural strength, stability, sanitation, lighting, ventilation, fire safety, and other hazards associated with construction, alteration, removal, demolition, use, or occupancy of buildings, structures, or property.

GOALS

- Maximize the number of properties and structures that comply with adopted standards.
- Provide quality inspections, customer service, and development services that are efficient, cost effective, accurate, and responsive to the citizens of Athens-Clarke County.
- Improve the safety and appearance of properties and buildings within Athens-Clarke County by enforcing local ordinances, property maintenance codes, and construction codes.

OBJECTIVES

- To perform 98% of all inspections of footing, slabs, excavations, electrical service changes and emergency repairs within four business hours of the time the work is ready for inspection.
- To perform at least 95% of all requested rough-in and final inspections within two workdays.
- To respond to at least 95% of all single-family soil erosion complaints and to initiate compliance and/or enforcement processes within eight business hours.
- To process 95% of all single-family and secondary permit applications within one workday.
- To investigate 99% of all complaints received by our office within three business days.
- To investigate 100% of the housing and nuisance complaints received and initiate compliance and/or enforcement action.
- To respond to 100% of ordinance violation complaints and initiate compliance and/or enforcement action.
- To provide proactive enforcement of illegal signs erected without permits or in the public right-of-way.
- To provide proactive code compliance and enforcement services that educates and provides an understanding of the compliance process to citizens.
- To recover through permit fees 100% of the operating expenses for the Construction Division.

BUILDING PERMITS & INSPECTION

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Building Permits Issued	807	848	915	915	915
Electrical Permits Issued	802	733	890	890	890
HVAC/Gas Permits Issued	797	685	862	860	860
Plumbing Permits Issued	566	563	572	575	575
Total Construction Inspections	7,721	8,190	9,352	9,400	9,400
Front Yard Parking	557	483	410	400	400
Roll Cart Violations	819	785	538	625	575
Sign Ordinance Violations	4,065	3,878	3,332	3,000	3,000
Litter/Accumulation of Refuse	688	579	724	800	700
Junked Vehicles	328	279	337	300	300

BUDGET HIGHLIGHTS

The Building Inspection Department primarily operates within two separate funds. The Code Enforcement Division is fully funded by the General Fund, while the Construction Inspection and Administration divisions are funded through the Building Inspection Special Revenue Fund.

The FY18 General Fund Budget includes \$819,900 for the Code Enforcement Division to maintain their current level of service.

The Building Inspection Fund's primary source of revenue is construction permit and plan review fees. These fees are projected to generate \$975,000 in FY18 which is \$50,000 more than the FY17 Budget. With anticipated operating expenses of \$986,500, the use of \$11,500 of fund balance from prior years' savings is planned in the FY18 Budget. Building Inspection Fund revenues also cover the cost of one fulltime position and one quarter of a fulltime position for the Planning and Zoning Department.

BUILDING PERMITS & INSPECTION

REVENUE and EXPENDITURE BUDGET

Building Inspection						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Licenses and Permits	\$966.7	\$925.0	\$919.0	\$919.0	\$975.0	\$50.0	5.4%
Other Revenues	\$10.1	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
General Fund	\$726.3	\$799.2	\$819.1	\$819.9	\$822.7	\$23.5	2.9%
Water & Sewer	\$24.1	\$25.8	\$26.5	\$26.5	\$26.6	\$0.8	3.1%
Total Revenues	\$1,727.2	\$1,750.0	\$1,764.6	\$1,765.4	\$1,824.3	\$74.3	4.2%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$1,306.5	\$1,495.0	\$1,539.9	\$1,539.9	\$1,546.8	\$51.8	3.5%
Operating	\$154.2	\$190.2	\$185.2	\$188.8	\$188.9	(\$1.3)	-0.7%
Total Expenditures	\$1,460.7	\$1,685.2	\$1,725.1	\$1,728.7	\$1,735.7	\$50.5	3.0%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$225.5	\$239.5	\$239.2	\$242.0	\$242.4	\$2.9	1.2%
Construction Insp.	\$452.0	\$599.3	\$617.0	\$617.0	\$619.4	\$20.1	3.4%
Code Enforcement	\$726.3	\$799.2	\$819.1	\$819.9	\$822.7	\$23.5	2.9%
Other General Admin.	\$56.9	\$47.2	\$49.8	\$49.8	\$51.2	\$4.0	8.5%
Total Expenditures	\$1,460.7	\$1,685.2	\$1,725.1	\$1,728.7	\$1,735.7	\$50.5	3.0%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Building Inspection	23	23	23	23	23	0	

CENTRAL SERVICES

MISSION & GOALS

To provide our customers, both public and internal, with efficient and cost effective high quality services which meet or exceed their expectations and which promote the image of the Unified Government and the Athens-Clarke County community.

General Fund

- Provide a high level of customer service that exceeds our customers' expectations.
- Provide superior quality of life services that enhance the Athens-Clarke County community.
- Protect the health and safety of the public and internal customers.
- Provide a quality work environment for ACC employees.
- Encourage, promote and support staff performance and development.
- Provide professional stewardship to protect, enhance, and maximize the life of government facilities.
- Provide high quality support services at the lowest possible cost.
- Use environmentally friendly processes and materials in all services and activities.

Internal Services Fund

- To be responsive to customer needs.
- To provide timely and accurate financial reports.
- To maintain records in accordance with approved policy and procedures.
- Minimize service disruptions to our customers.

Fleet Management Fund

- Provide a safe and effective fleet for Athens-Clarke County departments

OBJECTIVES

- Respond to all service calls (Animal Control, Facilities, and Landscape) in a timely manner, giving proper consideration to the critical nature of the service provided.
- Complete at least 90% of the Facilities Management work orders within 30 days.
- Adhere to Landscape Management maintenance schedules at least 90% of the time.
- Ensure that 95% of adopted animals are sterilized within the time prescribed by law.
- Promote adoptions to achieve a euthanasia rate of adoptable animals less than 10%.
- Ensure that 90% of all copier/telephone repair requests are completed within 24 hours.
- Submit indirect billing, finance reports within 30 days of the receipt of charges from vendors.
- Assure FCC compliance of the 800 MHz system 100% of the time.
- Ensure that 90% of the fleet receives preventive maintenance prior to reaching the scheduled maintenance mileage.

CENTRAL SERVICES

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Animal Control - Response time to emergency calls.	27 min.	38 min.	33 min.	30 min.	30 min.
Animal Control – Euthanasia rate of animals available for adoption.	5.3%	6.1%	2.5%	1.0%	1.0%
Internal Support – Copier repair requests completed with 24 hours.	98%	98%	98%	98%	98%
Internal Support - Records issued to customers within 72 business hours.	100%	100%	100%	100%	100%
Landscape - Respond to calls within one day.	90%	90%	90%	90%	90%
Landscape - Percentage of time adhered to routine schedule.	90%	90%	90%	90%	90%
Facilities - Cost per square foot for maintenance.	\$1.59	\$1.27	\$1.60	\$1.65	\$1.70
Facilities - Cost per square foot for custodial services.	\$1.65	\$1.62	\$1.94	\$1.99	\$2.05
Facilities - Percentage of work orders completed within 30 days.	91%	91%	91%	91%	91%
800 MHz – Resolve radio system issues within 24 hours.	95%	95%	95%	95%	95%
Fleet Management - # Vehicles / major equipment items replaced	76	57	39	56	63
Fleet Management - % of vehicles meeting preventive maintenance target miles	97%	98%	96%	94%	96%

BUDGET HIGHLIGHTS

The Central Services Department is supported by the General Fund, Internal Support Fund, and the Fleet Management Fund. The General Fund portion of the Central Services Budget (\$10.5M) includes the cost of Animal Control, Landscape Management, Facilities Management and a portion of Administration.

The General Fund portion of Central Services' FY18 Budget includes an increase of \$20,000 for Animal Control volunteer support. An additional \$35,000 is included in the Budget to fund ongoing facility maintenance contracts and services.

The FY18 Budget also includes an increase of \$20,000 to fund landscape mowing maintenance and a full-time crew leader position for the SPLOST funded Greenway trail system beginning the last quarter of FY18.

For FY18, an existing full-time position will be moved from Central Services Administration to the newly created Sustainability Office within the Manager's Office, along with associated operating costs.

CENTRAL SERVICES

The General Fund portion of Central Services' budget also includes the annual contract for downtown parking services with the Athens Downtown Development Authority (ADDA). The FY18 Budget for ADDA parking revenues is based on current parking rates, time limits and meter fines and is estimated to generate \$3.8 million in fees and fines, \$443,000 over the FY17 Current Budget. This includes an increase in parking meter fees by \$0.25/hour (from \$1.00 to \$1.25). ADDA's FY18 parking expenditures are estimated to be \$1,495,700, \$206,100 over the FY17 Original Budget. Based on ADDA's proposed revenues and expenditures, their Parking Management Services Fee will be \$340,100 in FY18 and ACCUG's portion of net parking revenues will be \$1,360,400 in FY18, \$248,000 more than the FY17 estimate.

The Internal Support Internal Service Fund provides support to other government departments for services including: copier, phone, postage, paper, printing, and 800 MHz radio. Departments fund these services with their operating budget. The FY18 Budget for the Internal Service Fund is \$2.0 million, \$100,000 above the FY17 level. This Budget includes funding of \$45,000 to service upgraded data lines to support voice over internet phone service that will enhance current video and voice capabilities.

The Fleet Management Fund, an internal service fund, is used to allocate the cost of repairs, maintenance and fuel to ACCUG vehicles. The Division purchases fuel in bulk to distribute to departments and provides vehicle maintenance and repairs. The FY18 Fleet Management Budget is \$2.5 million, similar to FY17. The FY18 Budget for fuel is based on a purchase price of \$2.00/gallon for gasoline and \$2.14/gallon for diesel (the same prices used for budgeting in FY17).

CAPITAL BUDGET

D-25	Construct Morgue Facility	\$ 125,000
D-26	Corridor Beautification Program	\$ 100,000
D-27	Facilities Life Cycle Maintenance Program	\$ 700,000
D-28	Landscaping Equipment Life Cycle Replacement	\$ 75,000
D-31	Renovations/Space Allocation Plan	\$ 25,000
D-33	Landscape & Community Tree Program	\$ 30,000
D-34	Parking Lot Life Cycle Maintenance & Repair	\$ 25,000
D-35	Replace Internal Support Equipment	\$ 25,000
D-36	800 MHz Radio Infrastructure Replacement	\$ 25,000
D-37	Parking Facilities	\$ 20,000
D-38	Parking Decks Life Cycle Replacement	\$ 40,000
D-39	Community Events Program	\$ 30,000
D-41	Telephone System Life Cycle Replacement	\$ 475,000
D-43	Fleet Replacement Program	\$ 2,480,000

CENTRAL SERVICES

REVENUE and EXPENDITURE BUDGET

Central Services						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$4,607.4	\$7,499.0	\$7,925.1	\$7,925.1	\$8,225.1	\$726.1	9.7%
Fines & Forfeitures	\$40.8	\$40.0	\$40.0	\$40.0	\$40.0	\$0.0	0.0%
Other	\$10.5	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Total Revenues	\$4,658.7	\$7,539.0	\$7,965.1	\$7,965.1	\$8,265.1	\$726.1	9.6%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$4,701.2	\$5,916.2	\$6,154.6	\$5,910.1	\$5,960.9	\$44.7	0.8%
Operating	\$5,596.6	\$8,111.1	\$8,493.4	\$8,398.7	\$8,467.6	\$356.5	4.4%
Total Expenditures	\$10,297.8	\$14,027.3	\$14,648.0	\$14,308.8	\$14,428.5	\$401.2	2.9%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$612.5	\$375.6	\$353.1	\$286.8	\$287.8	(\$87.8)	-23.4%
Animal Control	\$553.1	\$670.3	\$782.4	\$688.6	\$710.8	\$40.5	6.0%
Internal Support	\$2,933.7	\$3,105.0	\$3,376.6	\$3,376.4	\$3,437.9	\$332.9	10.7%
Landscape Management	\$2,407.8	\$2,753.9	\$2,871.7	\$2,752.2	\$2,774.4	\$20.5	0.7%
Facilities Management	\$3,566.8	\$3,966.4	\$4,113.1	\$4,054.5	\$4,062.8	\$96.4	2.4%
800 MHz Radio System	\$0.0	\$534.3	\$541.8	\$541.8	\$542.0	\$7.7	1.4%
Fleet Management	\$0.0	\$2,429.1	\$2,403.2	\$2,402.4	\$2,405.1	(\$24.0)	-1.0%
Other Gen Admin/Transfers	\$223.9	\$192.7	\$206.1	\$206.1	\$207.7	\$15.0	7.8%
Total Expenditures	\$10,297.8	\$14,027.3	\$14,648.0	\$14,308.8	\$14,428.5	\$401.2	2.9%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Central Services	91	102	106	101	102	0	

CLERK OF COURTS

MISSION & GOALS

To effectively and efficiently file and record all proceedings, actions, orders and minutes and to perform all duties and functions mandated by law, of the Superior and State Courts of Athens-Clarke County and to protect and secure all records entrusted therein.

OBJECTIVES

- To provide electronic index and images for deeds 1985-1988, in house and on GSCCCA, ongoing. Completed 1989-1991.
- To procure a digital reverse image for Deed Books 180-368, on going
- To image all cases for the years 1993-2002, on going
- To digitize all microfiche and microfilm relating to civil and criminal cases from the 1960's, through 1990's to eventually be associated with the electronic docket for public internet access
- To digitize bound newspaper books from 1800's to 1900's, on going

PERFORMANCE MEASURES

	Actual			Forecast	
	CY14	CY15	CY16	CY17	CY18
Civil Filed Superior and State	3,040	2,835	2,681	Not Available	
Civil Disposed Superior and State	3,430	2,541	2,712		
Criminal Filed Superior and State	7,142	7,242	6,665		
Criminal Disposed Superior and State	7,466	6,941	6,962		
Civil Proceedings processed	50,018	47,298	52,571		
Criminal Proceedings processed	95,407	88,625	102,243		
Land Record Instruments processed	21,309	22,306	22,754		
General Minutes processed	3,055	8,414	2,959		
Appeals filed/processed to Board of Equal	81	58	184		
Board of Equalization Hearings Conducted		12	26		

BUDGET HIGHLIGHTS

The FY18 approved budget includes \$56,000 for an additional fulltime Accounting and Budget Clerk position. There are no other significant changes.

CAPITAL BUDGET

D-48 Microfilm Conversion to Digital Images

\$ 50,000

CLERK OF COURTS

REVENUE and EXPENDITURE BUDGET

Clerk of Courts						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$532.8	\$425.0	\$450.0	\$450.0	\$450.0	\$25.0	5.9%
Other Revenues	52.4	0.0	0.0	0.0	0.0	\$0.0	--
Total Revenues	\$585.2	\$425.0	\$450.0	\$450.0	\$450.0	\$25.0	5.9%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$974.9	\$964.4	\$1,125.6	\$1,125.6	\$1,130.3	\$165.9	17.2%
Operating	\$114.4	\$131.5	\$129.9	\$129.3	\$129.3	(\$2.2)	-1.7%
Total Expenditures	\$1,089.3	\$1,095.9	\$1,255.5	\$1,254.9	\$1,259.6	\$163.7	14.9%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Clerk of Courts	\$1,089.3	\$1,095.9	\$1,255.5	\$1,254.9	\$1,259.6	\$163.7	14.9%
Total Expenditures	\$1,089.3	\$1,095.9	\$1,255.5	\$1,254.9	\$1,259.6	\$163.7	14.9%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Clerk of Courts	19	19	20	20	20	1	

COOPERATIVE EXTENSION

MISSION & GOALS

The mission of UGA Cooperative Extension is to extend lifelong learning to the people of Georgia through unbiased, research-based education in agriculture, the environment, communities, youth and families.

Cooperative Extension provides education and information for all citizens of Athens-Clarke County in the areas of Families, Food & Nutrition, Agriculture, Horticulture, & the Environment, and Youth Development.

OBJECTIVES

Family and Consumer Sciences & Supplemental Nutrition Assistance Program Education

- To respond to clientele calls regarding food safety, home food preservation, healthy lifestyles, weight management, chronic disease prevention and management.
- To provide consumer information regarding financial management and budgeting.
- To provide nutrition and food management training to low-income families, empowering them to get the best nutrition within a limited budget.
- To help professional food handlers and consumers learn safe food handling practices to prevent food borne illness.
- To help train pre-school providers to safely care for and nurture area children.
- To provide consumer information to create greater radon awareness and promote testing.

Agriculture & Natural Resources

- To respond to clientele calls regarding soil samples, water samples, insect, disease and plant identification, tree care and other issues.
- To provide a series of comprehensive training courses through the Master Gardener, Master Composter and Master Naturalist Programs which train volunteers in subject specific areas who can then extend this knowledge throughout the community.
- To provide educational opportunities through informational and activity booths staffed by Master Gardener and Master Composter volunteers at events throughout the region as well as weekly booths at two area Farmers Markets during the market season.
- To provide information and offer programs that will encourage environmental stewardship and promote water quality through the Master Naturalist program.

4-H and Youth Development

- To provide a variety of leadership opportunities for elementary, middle and high school students.
- To provide community involvement and service activities for young people to develop citizenship skills in their community.
- To provide monthly educational programs in all elementary schools and middle schools in Athens-Clarke County. Educational programs are also offered to home school students, as well as evening programs for high school students.
- To offer a series of judging event activities in order to help young people develop decision-making skills.
- To assist with coordinating Youth Leadership Athens for high school juniors.

COOPERATIVE EXTENSION

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Educational Classes Provided	821	1,247	898	800	900
Total Teaching Contacts	13,961	12,192	13,200	12,000	12,000
Soil Analysis Diagnostics	834	910	876	900	900
Water & Microbiology Diagnostics	138	162	122	150	150
Pathology, Plant & Insect ID	395	393	405	250	250
Radon Kits Distributed	41	23	41	30	30
Educational Newsletters Distributed	17,345	19,797	18,100	22,000	22,000
Phone, Office & Email Consultations	10,671	11,515	10,261	10,000	11,000
Home Visit Consultations	17	33	35	25	25
Educational Exhibits Contacts	9,267	11,556	9,848	10,000	8,000

BUDGET HIGHLIGHTS

The FY18 Budget for the Cooperative Extension reflects no significant changes to services or programs.

COOPERATIVE EXTENSION

REVENUE and EXPENDITURE BUDGET

Cooperative Extension						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES <u>BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$125.1	\$146.0	\$161.8	\$161.8	\$162.0	\$16.0	11.0%
Operating	\$33.0	\$35.0	\$35.4	\$35.4	\$35.5	\$0.5	1.4%
Total Expenditures	\$158.1	\$181.0	\$197.2	\$197.2	\$197.5	\$16.5	9.1%
EXPENDITURES <u>BY DIVISION (in \$1,000's)</u>							
Cooperative Extension	\$158.1	\$181.0	\$197.2	\$197.2	\$197.5	\$16.5	9.1%
Total Expenditures	\$158.1	\$181.0	\$197.2	\$197.2	\$197.5	\$16.5	9.1%
FULL TIME AUTHORIZED POSITIONS						CHG VS 17 <u>LEVEL</u>	
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>		
Cooperative Extension	1	1	1	1	1	0	

CORONER

MISSION & GOALS

Our mission is to fulfill the statutory requirements of the Coroner's Office of Athens-Clarke County in a manner that is professional, efficient and compassionate to the citizens of Athens-Clarke County.

Our goal is to manage the resources allocated to this office in a responsible manner that enables the Coroner's Office to provide caring and compassionate services in a time of crisis for the citizens of Athens-Clarke County.

BUDGET HIGHLIGHTS

There are no significant changes in the FY18 Budget for the Coroner's Office.

CAPITAL BUDGET

D-44 Transport Van for Coroner's Office

\$ 20,000

REVENUE and EXPENDITURE BUDGET

Coroner						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES <u>BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$17.1	\$16.7	\$18.1	\$18.1	\$18.1	\$1.4	8.4%
Operating	\$24.6	\$23.8	\$29.1	\$29.5	\$29.5	\$5.7	23.9%
Total Expenditures	\$41.7	\$40.5	\$47.2	\$47.6	\$47.6	\$7.1	17.5%
EXPENDITURES <u>BY DIVISION (in \$1,000's)</u>							
Coroner	\$41.7	\$40.5	\$47.2	\$47.6	\$47.6	\$7.1	17.5%
Total Expenditures	\$41.7	\$40.5	\$47.2	\$47.6	\$47.6	\$7.1	17.5%
FULL TIME AUTHORIZED POSITIONS							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Coroner	0	0	0	0	0	0	

CORRECTIONS

MISSION & GOALS

The mission of the Athens-Clarke County Department of Corrections is to provide a humane and safe environment for staff, inmates, and the community at large through the use of modern correctional management techniques and supervision.

- Comply fully with all Georgia Department of Corrections audit standards.
- To clearly define (classification process) how inmate labor is to be used and supervised.
- To provide ongoing mandated training for all Corrections' staff and Athens-Clarke County personnel that are supervising inmates.
- To comply with all Athens-Clarke County policies and procedures.
- To maintain order and control of the inmates in our custody
- To reduce inmate drug usage through random drug testing.
- To maintain sanitation standards and proper safety practices.
- To provide security and safety inspections of all inmate work sites.
- To provide meals at a reasonable cost to the Athens-Clarke County Jail, County Correctional Institution and Diversion Center/Work Release Center.
- To prevent inmate escapes and injuries to staff or inmates.
- To fully meet health and sanitation standards for Food Service.

Diversion Center:

The mission of the Athens-Clarke County Diversion/Work Release Center is to provide quality cost-effective management of non-violent Athens-Clarke county offenders, whose confinement in traditional incarceration would limit them from more quickly integrating into society, while at the same time building their skill sets that will encourage successfully re-entering back into our community.

- Create a secured, drug and alcohol free residential environment for offenders who would otherwise be incarcerated or subject to incarceration.
- Encourage and assist offenders in developing strong work habits.
- Provide offenders access to treatment, counseling, educational opportunities and related services.
- Ensure offenders are held accountable for their crimes by requiring them to pay court ordered fines, fees and restitution.
- Provide vocational and life skills training.
- Ensure that parents failing to pay child support are able and obligated to work while providing them opportunities reconnect with their children.
- Ensure offenders have a job within 30 days of entry into the program and maintain consistent employment during their sentence.
- Provide opportunities for community service, in addition to the required employment, as ordered by the court and as an alternative to some fines.
- Reduce participating offender recidivism.
- Provide opportunities for community service, in addition to the required employment, as ordered by the court and as an alternative to some fines.
- Reduce participating offender recidivism.

CORRECTIONS

OBJECTIVES

- Score 100% on all Georgia Department of Corrections audits.
- Score 100% on all health inspections.
- Receive and classify inmates from the State of Georgia and the ACC Jail for work details.
- Reduce incidences of inmate work detail injuries to zero.
- Maintain incidences of assaults with weapons at zero.
- Maintain inmate escapes at zero.
- Reduce the number of positive drug screen results from inmates to zero.
- Provide mandated training for Corrections' personnel and all Athens-Clarke County personnel in other departments who supervise inmate work crews.
- Conduct daily safety and security inspections of inmate work sites.

Diversion Center:

- Achieve 90% resident occupancy rate.
- 80% of residents will successfully complete available programs or skill development.
- 80% of residents entering the Diversion/Work Release Center will find jobs or be placed in a job relevant to their skills.
- 100% of employed residents will make payment of fines, fees and per diem costs.
- 100% of residents owing child support payments will maintain those payments.
- 100% of residents will receive a monthly drug/alcohol screen. Additional screening will be made according to the resident's record and/or personal behavior.
- Case workers and staff will visit resident job sites and resident employers weekly or as necessary.
- 100% of residents in need of education or skills development (GED, certification, technical certification, etc.) will be placed in an available program(s).
- Zero walk-aways from the Diversion/Work Release Center.
- Provide 40 hours of program relevant training to all staff.
- Case workers to meet with residents on their caseload a minimum of once a week.
- Case workers to complete resident assessment the same day of resident arrival.

CORRECTIONS

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Corrections - Security Division					
GA Department of Corrections Average Audit Scores	100%	100%	100%	100%	100%
# of Inmate Work Detail Injuries	6	0	6	0	0
# of Inmate Assaults w/Weapon	0	0	0	0	0
# of Escapes	1	0	1	0	0
% of Drug Test Given vs. Population	11%	11%	11%	10%	10%
% Supervisors Trained, Inmate Crews	100%	100%	100%	100%	100%
# of Work Site Contacts	1,521	1,404	1,404	1,500	1,500
Corrections-Food Services Division					
# of Meals Prepared for the Jail and Corrections	676,870	676,686	613,525	695,000	695,000
Health Inspection Average Score	96%	96%	95%	100%	100%
Corrections-Diversion Center Division					
% of Residents Completing Program or Skill Development	85%	89%	85%	80%	80%
% of Residents Employed	90%	95%	92%	80%	80%
% of Fines, Fees & Per Diem Paid by Employed Residents	100%	100%	100%	100%	100%
% of Resident Maintained Child Support Payments	100%	100%	100%	100%	100%
% of Case Management Oversight vs Assigned Residents	100%	100%	100%	100%	100%
% of Resident Job Site Visits by Case Worker Each Month	100%	100%	100%	100%	100%
% of Daily Resident Assessments Upon Arrival	100%	100%	100%	100%	100%
% of Drug Test Given vs. Population	100%	100%	100%	100%	100%
% of Residents Placed in Educational Programs	100%	100%	100%	100%	100%
# of "Walk-Aways" from Diversion Center	3	3	7	0	0
# of Annual Program Staff Training Hours	24	24	40	40	40

CORRECTIONS

BUDGET HIGHLIGHTS

The Correctional Institution houses convicted state inmates, whereas the Clarke County Jail houses persons awaiting trial or serving short sentences. The Correctional Institution currently has space for 112 inmates. The State reimburses \$20/day per inmate to ACCUG, which is expected to provide revenue of \$775,000 in FY18.

The FY18 Budget includes funding for the Diversion Center which provides an alternative to traditional incarceration for Athens-Clarke County non-violent offenders in which residents are given an opportunity to continue working in the community. Residents of the Diversion Center contribute to the cost of operating the facility by paying a fee based on their income. The FY18 estimate for resident fees is \$281,000, which is \$22,000 less than FY17. The FY18 Recommended Budget includes \$990,300 for Diversion Center expenses.

CAPITAL BUDGET

D-45	Purchase and Install ACC Corrections Video Surveillance System	\$	60,000
D-46	Purchase and Install Building and Equipment Upgrades and Repairs at ACCCI	\$	30,000

CORRECTIONS

REVENUE and EXPENDITURE BUDGET

Corrections						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Intergovernmental	\$777.4	\$768.0	\$778.0	\$778.0	\$778.0	\$10.0	1.3%
Grants	\$42.6	\$66.9	\$68.6	\$68.6	\$68.9	\$2.0	3.0%
Charges for Services	\$194.4	\$303.0	\$281.0	\$281.0	\$281.0	(\$22.0)	-7.3%
Other Revenues	\$49.2	\$35.0	\$95.0	\$95.0	\$95.0	\$60.0	--
Total Revenues	\$1,063.6	\$1,172.9	\$1,222.6	\$1,222.6	\$1,222.9	\$50.0	4.3%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$2,482.6	\$2,772.5	\$2,829.8	\$2,829.8	\$2,841.2	\$68.7	2.5%
Operating	\$762.9	\$833.7	\$805.7	\$806.3	\$806.2	(\$27.5)	-3.3%
Total Expenditures	\$3,245.5	\$3,606.2	\$3,635.5	\$3,636.1	\$3,647.4	\$41.2	1.1%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$301.7	\$378.8	\$335.4	\$335.3	\$336.3	(\$42.5)	-11.2%
Food Services	\$570.0	\$595.7	\$615.0	\$615.0	\$616.3	\$20.6	3.5%
Security Operations	\$1,542.8	\$1,664.6	\$1,698.2	\$1,699.2	\$1,704.5	\$39.9	2.4%
Diversion Center	\$831.0	\$967.1	\$986.9	\$986.6	\$990.3	\$23.2	2.4%
Total Expenditures	\$3,245.5	\$3,606.2	\$3,635.5	\$3,636.1	\$3,647.4	\$41.2	1.1%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Corrections	43	43	43	43	43	0	

DEBT SERVICE

MISSION

Debt Service includes the Government's payments for Guaranteed Revenue Debt, Revenue Bonds, and other long-term liabilities.

EXPENDITURE BUDGET

Debt Service						COMMISSION	
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
EXPENDITURES BY FUND (in \$1,000's)							
General Fund	\$757.0	\$771.3	\$1,057.2	\$1,057.2	\$1,057.2	\$285.9	37.1%
Public Fac. Auth. Fund	\$546.1	\$538.9	\$536.3	\$536.3	\$536.3	(\$2.6)	-0.5%
Airport Enterprise Fund	\$29.4	\$30.7	\$25.2	\$25.2	\$25.2	(\$5.5)	-17.9%
Water & Sewer Ent. Fd	\$10,318.8	\$10,472.0	\$10,472.0	\$10,472.0	\$10,472.0	\$0.0	0.0%
Storm Water Utility Ent Fd.	\$0.6	\$0.7	\$0.0	\$0.0	\$0.0	(\$0.7)	-100.0%
Fleet Replacement Fund	\$213.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Total Expenditures	\$11,864.9	\$11,813.6	\$12,090.7	\$12,090.7	\$12,090.7	\$277.1	2.3%

BUDGET HIGHLIGHTS

1) General Fund – This budget includes funding for annual debt service for the bonds issued in 2011 to finance a portion of the Washington Street Building (\$537,349) and \$520,000 for principal, interest and bond fees on the debt service for the bonds issued in 2012 for the site improvements for the Caterpillar Project. The debt of \$5.5 million for twenty years was issued with scheduled payments of interest only the first five years (215,000 per year) and principal and interest the remaining fifteen years (approximately \$500,000 per year not including associated fees). For FY18, \$285,000 of principal payments has been added to meet this requirement.

2) Public Facilities Authority Fund – This budget includes \$536,277 for the annual debt service for the note issued in 2010 for the Jail Advance Housing Facility. This debt was issued through the Public Facilities Authority with annual debt service funded by the General Fund.

3) Airport Fund – This Budget includes \$25,200 for the interest payments for the notes issued to finance two projects at the Airport. The first project financed the construction of T-Hangars in 2003; the second project financed Executive Hangars in 2009. The Airport Enterprise Fund is responsible for the repayment of these notes. Including principal and interest, the total debt payments for FY18 will be \$113,000.

4) Water & Sewer Fund – The budget for the Water and Sewer Enterprise Fund includes \$10,472,000 for the interest component of debt service to repay the bonds refunded in 2015 to upgrade and expand the three water reclamation facilities and two notes issued through the State of Georgia Environmental Finance Authority (GEFA) in 2007 and 2009. There was a decrease in the Budget for FY17 as the result of the refinancing of the 2008 bonds in May, 2015. Total FY18 debt service (principal and interest) for the Water and Sewer Enterprise Fund will be \$16.1 million.

5) Storm Water Fund – The budget for the Storm Water Enterprise Fund in FY17 included \$700 for the interest component of the GEFA note issued in 2010 for various storm water projects. The total debt service for this note in FY17 was \$8,000. FY17 represented the final year of debt payments for note.

Additional information regarding Debt Service can be found in Section G - Other Information.

DISTRICT ATTORNEY

MISSION & GOALS

The Office of the District Attorney serves primarily as the prosecuting attorney in the Superior Court of Athens-Clarke and Oconee Counties. In Athens-Clarke County, the District Attorney is responsible for the prosecution of all criminal cases involving at least one felony charge. Additionally, there is a responsibility to pursue, when appropriate, certain civil actions such as RICO, drug, gambling, and bond forfeitures. A corollary to the actual prosecution of cases in our Superior Courts is the practical responsibility of the office to organize, manage, and present the criminal cases before the three Superior Court Judges. Further, the District Attorney serves as the prosecuting attorney in the Juvenile Court in those instances when a child (less than 17 years of age) is accused of a delinquent and/or unruly act. Moreover, the District Attorney represents the State of Georgia in the Georgia Supreme Court and Georgia Court of Appeals in those cases arising out of this jurisdiction, which includes researching and drafting briefs and presenting oral arguments; serves as the official legal adviser to the Grand Jury; and provides legal advice on an informal basis to local law enforcement agencies. Lastly, the District Attorney's Office handles preliminary hearings and special bond hearings in Magistrate Court, operates a Pretrial Diversion Program, and staffs two alternative courts – Judge Jones' Drug Court Program and Judge Sweat's Treatment and Accountability Court.

As used above, the term "prosecute" involves, first and foremost, that exercise of discretion in determining *whether* to prosecute at all and, if so, *whom* and *how* to prosecute. The overriding goal of this office is to ensure that those persons who are *not* responsible are *not* held responsible and that those persons who *are* responsible are held responsible and held responsible in an appropriate way. To this end, our attendant goal is to give individual attention to each case in spite of the vast number of cases received for prosecution, and the expected demands and urgencies of the caseload. At the forefront of every case is to identify those which involve victims and to provide assistance as needed; which assistance may include notification of prosecutorial and court action, counseling, referral to social service agencies, court accompaniment and the otherwise. This service to victims is done not only because it is required by the Crime Victims' Bill of Rights, but also because it is the "right" thing to do.

OBJECTIVES

- Continue to prioritize the prosecution of Serious Violent Felonies.
- Implement a paperless file system to reduce costs and improve efficiency including a system for discovery service via the web for defense attorneys.
- Provide in-house training to enhance State provided training for prosecutors, investigators and victim advocates.
- Provide on-site prosecutor consultation for law enforcement at Police Department headquarters.
- Establish and maintain a digital information platform to provide transparency to the community.
- Continue with efforts to reduce the time between arrest and the prosecutorial charging decision, thereby reducing the time between arrest and disposition.

DISTRICT ATTORNEY

PERFORMANCE MEASURES

	CY14	Actual CY15	CY16	Forecast CY17	CY18
New Felony Cases Received	1,487	1,605	1,774	1,800	1,820
Dismissals (incl. PTP Dismissals)	119	58	48	55	60
Transfers to Solicitor-General	53	41	60	65	70
Superior Court					
Bond Hearings	734	756	927	950	975
Arraignments	1,503	1,392	1,622	1,650	1,655
Motion Hearings	494	397	372	400	458
Status Conferences	1,571	1,889	1,785	1,800	1,850
Jury Trials					
Cases Scheduled for Trial	1,347	1,061	988	1,100	1,200
Number of Jury Trials	25	25	25	30	35
Number of Days in Trial	123	176	81	100	120
Average Days / Trial	4.92	7.3	3.24	5.5	6
Number of ADA Days in Trial	173	486	138	175	175
Probation Cases Filed	1,195	831	1,392	1,395	1,400
Probation Status Conferences	590	465	696	700	750
Juvenile Court					
Delinquent Cases Filed	625	856	1,001	1,025	1,050
Traffic	125	194	234	250	300
Subpoenas Issued and Served (by DA Investigators)	7,722	7,158	11,479	11,500	7,800
Victim Assistance					
Total Active Victims Served	3,184	1,926	2,347	2,500	3,000
Total Victim Services Provided	59,990	39,046	46,656	50,000	55,000
Civil Forfeiture Actions					
Opened	56	62	55	60	65
Closed	65	58	63	65	67

BUDGET HIGHLIGHTS

There are no significant changes in the FY18 Commission Approved Budget for the District Attorney's Office.

DISTRICT ATTORNEY

REVENUE and EXPENDITURE BUDGET

District Attorney						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Fines & Forf.	\$56.8	\$54.9	\$56.7	\$56.7	\$56.7	\$1.8	3.3%
Intergovernmental	\$358.7	\$375.5	\$555.6	\$555.6	\$555.6	\$180.1	48.0%
Charges for Services	\$8.7	\$20.0	\$20.0	\$20.0	\$20.0	\$0.0	0.0%
Total Revenues	\$424.2	\$450.4	\$632.3	\$632.3	\$632.3	\$181.9	40.4%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$1,337.3	\$1,646.8	\$1,874.0	\$1,874.0	\$1,881.3	\$234.5	14.2%
Operating	\$93.9	\$78.0	\$83.1	\$82.6	\$82.6	\$4.6	5.9%
Total Expenditures	\$1,431.2	\$1,724.8	\$1,957.1	\$1,956.6	\$1,963.9	\$239.1	13.9%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
District Attorney	\$1,273.3	\$1,562.0	\$1,790.3	\$1,789.8	\$1,795.7	\$233.7	15.0%
Victim Asst & Pre-trial	\$157.9	\$162.8	\$166.8	\$166.8	\$168.2	\$5.4	3.3%
Total Expenditures	\$1,431.2	\$1,724.8	\$1,957.1	\$1,956.6	\$1,963.9	\$239.1	13.9%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
District Attorney	21	26	26	26	26	0	

CAPITAL BUDGET

D-49	Paperless File System & eDiscovery Web Portal	\$ 75,000
D-51	Purchase of Police Interceptor	\$ 26,500

ECONOMIC DEVELOPMENT

MISSION

Athens-Clarke County, an open and responsive government, will facilitate a positive environment for individuals to obtain a high quality of life and local organizations to achieve success by providing innovative, high-quality services and responsible stewardship of the community's resources, to benefit current and future generations.

Fundamental to Athens-Clarke County's high quality of life for individuals and success of local organizations is an environment conducive to economic prosperity and opportunity.

Therefore, the mission of the Economic Development Department is to facilitate economic growth through support, outreach, and partnerships. We respect Athens' unique character and endeavor to build a stronger community than that which was entrusted to us.

GOALS

Identify and recruit economic development opportunities that support and enhance Athens-Clarke County's quality of life, increase the tax base, and provide opportunities for sustained, livable wages for workers;

Provide site location assistance to domestic and international companies planning new or expanded facilities; assistance shall include but not limited to identifying financial and human resources available to support such developments;

Utilize marketing media and outreach efforts to promote the competitive advantages to businesses and industries of choosing to locate in Athens-Clarke County;

Support businesses and industries currently operating within Athens-Clarke County by strengthening relationships and encouraging re-investment and job creation utilizing various economic development tools and resources;

Coordinate where appropriate with local entities with an economic development interest that may include the Athens Area Chamber of Commerce, Athensmade, the Classic Center, the Convention and Visitors Bureau, and others to promote entrepreneurship, tourism, and community development; also for the purpose of receiving assistance with economic development recruitment efforts managed by the Department;

Maintain a current inventory of facilities and properties available for industrial/business development; develop recommendations for strategies to meet emerging infrastructure and natural resource needs to support future industrial and business development;

Support development through the coordination of various departments and by offering innovative results oriented solutions to the development process in Athens-Clarke County;

Utilize all available economic development tools to put Athens-Clarke County in a position to be developed responsibly and to the highest and best use.

ECONOMIC DEVELOPMENT

OBJECTIVES

SUPPORT

- Attend all meetings of the Atlanta Highway and Lexington Corridor Committees and provide information regarding any available economic development tools and feedback/suggestions for redevelopment.
- Make contact with 100% of plans review process applicants and garner feedback about their experience with process.
- Continue to host signature existing industry dinner and awards event to showcase the great work occurring in the manufacturing sector in Athens.

OUTREACH

- To target 30 new projects in FY18 by maintaining contact with appropriate stakeholders and seeking out any potential for the area.
- Maintain an active social media and marketing presence by publishing twenty-four economic development related articles, posting at least two pieces of original content per week, and producing and distributing a bi-monthly email blast.
- Host two project manager events.
- Participate in 14 community speaking engagements.
- Engage in 20 outreach visits to brokers, site selection consultants, and project managers.
- Engage in 12 client meetings in Athens for key brokers, site selection consultants, and project managers.
- To attend 10 conferences or trade shows in FY18 to seek out opportunity and to remain knowledgeable of any new or changing economic development programs or tools.
- Make 20 existing industry visits to industries in Athens-Clarke County.
- Coordinate one business walk to check in on the business community in the area and have an opportunity to relay to businesses all the ACCUG offers.
- Participate in one International Outreach Mission to spread the viability of doing business in Athens-Clarke County outside of the U.S.

PARTNERSHIPS

- To engage in 200 strategic networking opportunities in FY18 to maintain and build upon strong relationships in the community.
- To participate in 10 speaking engagements to various civic, social, neighborhood, social, and business groups in FY18 to update the community on various economic development initiatives and news.
- Participate in the Network for Southern Economic Mobility.
- Continue to support Athensmade financially and where appropriate to bolster the maker/entrepreneurship community in Athens.

ECONOMIC DEVELOPMENT

BUDGET HIGHLIGHTS

There are no significant changes in the FY18 Budget for Economic Development.

REVENUE and EXPENDITURE BUDGET

Economic Development						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES <u>BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$288.1	\$308.7	\$316.2	\$316.2	\$317.3	\$8.6	2.8%
Operating	\$203.2	\$296.5	\$297.0	\$296.7	\$296.7	\$0.2	0.1%
Total Expenditures	\$491.3	\$605.2	\$613.2	\$612.9	\$614.0	\$8.8	1.5%
EXPENDITURES <u>BY DIVISION (in \$1,000's)</u>							
Economic Development	\$491.3	\$605.2	\$613.2	\$612.9	\$614.0	\$8.8	1.5%
Total Expenditures	\$491.3	\$605.2	\$613.2	\$612.9	\$614.0	\$8.8	1.5%
FULL TIME AUTHORIZED POSITIONS							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Economic Development	4	4	4	4	4	0	

FINANCE

MISSION

The Finance Department is a support function responsible for directing financial operations and internal management activities of Athens-Clarke County Government within applicable laws and professional standards. The Finance Department collects, processes, advises, informs, monitors, analyzes, coordinates and reports financial information and management data to ensure effective and economical use of public resources.

We strive to perform our responsibilities in an effective manner that:

- Is service-oriented
- Is accurate and timely
- Is honest and meets professional standards
- Is responsive to the needs of user departments and citizens
- Supports the Mission and Goals of Athens-Clarke County
- Uses modern technology

GOALS

- To maintain systems of accounting for the government so as to present fairly the results of its operations in an accurate and timely manner and in accordance with Generally Accepted Accounting Principles. Manage the government's financial operations in adherence with federal, state and local laws and in a manner that meets management goals and objectives and other required needs.
- To coordinate the budget preparation process in a manner that supports the timely adoption of the government's budget.
- To reduce the cost to procure goods and services.
- To process 98% of vendor payments within 30 days of invoice date or receipt of goods and services.
- To comply with the State requirements for reporting of public benefits and related compliance activities (E-verify and SAVE).

OBJECTIVES

1. Process all accounting transactions during the month in which the transactions occurred.
2. Record and deposit all cash receipts daily.
3. Continue the implementation and training of users on the financial system.
4. Reconcile expenditures listed on grant reimbursement requests to the general ledger.
5. Record capital asset transactions daily.
6. Reduce cost to procure goods and services through the use of a purchasing card (P-card) program, statewide contracts, cooperative purchasing agreements and General Services Administration (GSA) contracts.
7. Implement an accounts payable procedure to reduce by 5% the number of days an invoice remains outstanding.
8. To perform an E-verify review of 4,500 businesses, 350 alcohol beverage licenses, and all purchasing contracts in excess of \$2,499.99 for compliance with State laws.

FINANCE

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Percentage of purchase orders issued within five days	97%	98%	92%	97%	97%
Alcohol Licenses Issued	335	338	354	350	350
Business Occupation Tax Certificates Issued	4,952	5,069	5,301	5,300	5,300
Invoices Processed	50,862	52,176	50,524	51,000	52,000
Checks Processed	17,038	18,466	19,271	18,500	17,000
Invoices Paid Within 30 days	98%	98%	99%	99%	99%

BUDGET HIGHLIGHTS

The FY18 Budget for the Finance Department, \$2.2 million, reflects no significant changes to services or programs.

REVENUE and EXPENDITURE BUDGET

Finance						COMMISSION	
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
<u>REVENUES (in \$1,000's)</u>							
Administrative Fees	\$113.4	\$215.5	\$225.0	\$225.0	\$225.0	\$9.5	4.4%
Total Revenues	\$113.4	\$215.5	\$225.0	\$225.0	\$225.0	\$9.5	4.4%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$1,705.3	\$1,932.4	\$1,986.9	\$1,986.9	\$1,994.3	\$61.9	3.2%
Operating	\$195.8	\$197.4	\$200.0	\$198.0	\$198.0	\$0.6	0.3%
Total Expenditures	\$1,901.1	\$2,129.8	\$2,186.9	\$2,184.9	\$2,192.3	\$62.5	2.9%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$324.5	\$401.6	\$418.5	\$418.2	\$419.3	\$17.7	4.4%
Financial Services	\$510.5	\$566.3	\$579.8	\$579.2	\$581.3	\$15.0	2.6%
Accounting	\$412.5	\$457.5	\$455.5	\$455.2	\$457.3	(\$0.2)	0.0%
Management & Budget	\$277.4	\$306.3	\$317.9	\$317.6	\$318.6	\$12.3	4.0%
Purchasing	\$376.2	\$398.1	\$415.2	\$414.7	\$415.8	\$17.7	4.4%
Total Expenditures	\$1,901.1	\$2,129.8	\$2,186.9	\$2,184.9	\$2,192.3	\$62.5	2.9%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 LEVEL	FY17 LEVEL	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	CHG VS 17 LEVEL	
Finance	27	28	28	28	28	0	

FIRE AND EMERGENCY SERVICES

MISSION & GOALS

Help our community become safer and more resilient by providing professional services and protection with integrity.

OBJECTIVES

- Achieve an average turnout time of 80 seconds for fire and special operations emergency responses.
- Achieve an average turnout time of 60 seconds for medical emergency responses.
- Assemble a minimum of 15 personnel on the scene of a structure fire within 8 minutes of dispatch, 90% of the time.
- Meet the department's FY 18 property inspection schedule for all properties on file as of July 1, 2017.
- Provide fire safety information to 75% of all kindergarten through grade 5 students, public and private. (6,028 of 8,038 students)
- Achieve 85% compliance for fire code violations within thirty (30) days of issuance of a Notice of Violation.
- Review 100% of all non-one/two family construction plans for code compliance prior to issuance of a Certificate of Occupancy.
- Perform all fire & life safety inspections on new construction projects within five (5) business days of notification by the Building Inspection Department.
- Conduct cause and origin examinations on all suspicious structure fires and all fires with civilian injuries or fatalities; identifying fire cause factors and responsible agents of fire events.
- Conduct pre-planning and building familiarization inspections at least once every year for all non-one/two family dwelling buildings within our jurisdiction.
- Conduct annual training required by ISO to maintain our fire protection class to include: 8 half day drills, 4 half day multi-company drills, 2 night drills, 20 hours per member of company training, 12 hours per member of officer training, 4 half day trainings on driver and operator training, 40 hours of new driver training, 1 half day training on radioactivity or hazardous materials, and a minimum of 240 hours of new recruit training for new firefighters.
- Annually provide at least the minimum training hours as required by the Georgia Firefighter Standards and Training Council, American Heart Association, and the Georgia Department of Public Health to recertify our personnel for the following certifications based on personnel assignments; Firefighter (24 hours), Hazmat (24 hours), Technical Rescue: Search & rescue/ Water rescue/ Rope rescue/Structural Collapse search and rescue/Confined space search and rescue/Wilderness search and rescue/(24 hours), Fire Inspector (24 hours), Fire Investigator (24 hours), CPR (4 hours), EMT (20 hours).
- Conduct at least three (3) hours a quarter of Auto/Mutual Aid training with affected ACCFES companies in compliance with agreements and ISO requirements.
- Increase community awareness of ACCFES services through social media efforts to increase our followers/likes by 15% in FY18.
- Increase the number of certified EMTs by 15 each fiscal year within the Department to improve the level of care/service for emergencies.

FIRE AND EMERGENCY SERVICES

- Strengthen the existing false alarm ordinance to be reasonable and enforceable to reduce the number of false alarms by 10 percent in FY 18.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Average turnout time of 80 seconds for fire & special operations emergency responses	NA	NA	90%	90%	90%
Average turnout time of 60 seconds for medical emergency responses	NA	NA	90%	90%	90%
% of responses to structure fires within 8 minutes of dispatch with 15 personnel.	90%	90%	90%	90%	90%
% of property inspections completed	100%	100%	86%	90%	90%
% of K through 5 students receiving fire safety information and/or instruction	NA	NA	50%	60%	60%
% of code violations corrected within 30 days of issuance of Notice of Violation	NA	NA	85%	85%	85%
% of non-1&2 family constructions plans reviewed	100%	100%	100%	100%	100%
% of fire & life safety inspections within 5 days of notification	NA	NA	100%	95%	95%
% of fires (suspicious, injury, fatality) investigated to determine cause	NA	NA	100%	100%	100%
Pre-planning at least once a year for all non-one/two family buildings	NA	NA	60%	85%	90%
Maintain training records in compliance with ISO grading schedule	NA	NA	100%	100%	100%
Maintain ongoing training for certifications including; Firefighter, HazMat, CPR, GSAR	NA	100%	100%	100%	100%
Quarterly Auto/Mutual Aid training	NA	NA	50%	100%	100%
Increase community awareness of services	NA	NA	100%	100%	100%
Increase the number of certified EMTs within the Department	NA	NA	NA	NA	100%
Strengthen false alarm ordinance to reduce the number of false alarms by 10 percent in FY 18	NA	NA	NA	NA	95%

NA - indicates new performance measures implemented in the FY18 fiscal year and therefore not previously measured.

BUDGET HIGHLIGHTS

The FY18 Budget includes an increase of \$79,000 for emergency medical and hazmat training, certifications, vehicle maintenance and utilities.

For FY18, the Emergency Management division (one full-time position) will move from the Manager's Office to the Fire Department's Prevention Division.

The Budget of \$13.9 million reflects no other significant changes to Fire and Emergency Services.

FIRE AND EMERGENCY SERVICES

REVENUE and EXPENDITURE BUDGET

Fire & Emergency Services						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$57.2	\$50.0	\$50.0	\$50.0	\$50.0	\$0.0	0.0%
Intergovernmental	\$36.0	\$36.0	\$36.0	\$36.0	\$36.0	\$0.0	0.0%
Total Revenues	\$93.2	\$86.0	\$86.0	\$86.0	\$86.0	\$0.0	0.0%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$11,704.7	\$12,510.1	\$12,842.1	\$12,842.1	\$12,833.5	\$323.4	2.6%
Operating	\$1,035.9	\$973.3	\$1,082.5	\$1,149.9	\$1,149.9	\$176.6	18.1%
Total Expenditures	\$12,740.6	\$13,483.4	\$13,924.6	\$13,992.0	\$13,983.4	\$500.0	3.7%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$239.5	\$218.9	\$230.2	\$230.3	\$230.9	\$12.0	5.5%
Fire Prevention	\$533.0	\$577.8	\$715.5	\$717.6	\$719.6	\$141.8	24.5%
Fire Suppression	\$11,968.1	\$12,686.7	\$12,978.9	\$13,044.1	\$13,032.9	\$346.2	2.7%
Total Expenditures	\$12,740.6	\$13,483.4	\$13,924.6	\$13,992.0	\$13,983.4	\$500.0	3.7%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Fire & Emergency Svcs.	186	186	187	187	187	1	

CAPITAL BUDGET

D-52	Replace Mobile Data Terminals	\$ 50,000
D-53	Smoke Containment System Repair	\$ 120,000

HOUSING AND COMMUNITY DEVELOPMENT

MISSION

The Department of Housing and Community Development (HCD) strives to improve and develop viable neighborhoods by providing decent housing, a suitable living environment and expanding economic opportunity for low to moderate income individuals.

GOALS

- Provide accurate information, comprehensive research and timely advice to the public, management and staff in support of housing, economic development and community development designed to foster positive community outcomes.
- Increase affordable housing activity and production in Athens-Clarke County through an ongoing and continuously updated strategic planning process that will result in greater funding opportunities, better community awareness of all housing programs and available services as well as stronger public and private sector partnerships.
- Partner with ACC departments and housing program providers to reduce slum and blight in neighborhoods through the demolition of dilapidated structures.
- Help low- to moderate income residents and the chronically unemployed overcome barriers to full-time regular employment.
- Encourage the growth and establishment of the local small- to medium sized businesses in order to encourage job creation.
- Improve the public health and welfare of Athens-Clarke County residents.
- Partner with social service and shelter providers to reduce homelessness in Athens-Clarke County.
- Encourage citizen participation in decision-making processes with particular emphasis on participation by persons of low and moderate incomes.

OBJECTIVES

- Secure CDBG, HOME, Supportive Housing Services, Supportive Housing, and Shelter + Care Grant funds to assist community partners in the provision of housing, shelter and community development projects and programs.
- Allocate entitlement and competitive grant funds to community partners through Mayor and Commission approval processes in a timely manner.
- Partner with community organizations to develop accurate scopes of services and contracts for all grant-funds in a timely manner.
- Provide technical assistance, guidance and monitor all contracted agency expenditures and performance monthly.
- Process reimbursements to sub-recipient agencies in a timely manner.
- Reimburse ACC expenditures for sub-recipient activities from grant sources efficiently.
- Administer all grant programs efficiently and accurately and document regulatory compliance to minimize financial risk to ACC.
- Ensure all expenditures for program administration are at or below statutory caps.
- Submit accurate reports to HUD and other primary funding agencies on time.

HOUSING AND COMMUNITY DEVELOPMENT

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Number of findings from HUD which require corrective action	0	0	0	0	0
Maintain an average of 10 days between review of agency reimbursement to grant disbursement to agency	100%	100%	100%	100%	100%
Ensure that 70% of CDBG funds benefit low to moderate income persons	99%	100%	100%	100%	100%
Ensure that unexpended CDBG funds are at or below 1.5 times the annual allocation by May 1 st each year	1.37	.80	.63	.63	.63
Execute all CDBG sub-recipient grant agreements by July 31	100%	100%	100%	100%	100%
Submit Annual Action Plans to HUD by May 15	100%	100%	100%	100%	100%
Submit CAPERS to HUD by September 14	100%	100%	100%	100%	100%
Document compliance with all cross-cutting federal regulations	100%	100%	100%	100%	100%
Submit Continuum of Care Grant and Homeless Annual Performance Reports on time	100%	100%	100%	100%	100%
Administer Supportive Housing and Homeless Management Information System accurately	100%	100%	100%	100%	100%
Coordinate and document annual Homeless Point in Time Count	100%	100%	100%	100%	100%
Monitor all sub-recipient agencies (on-site) at least once per year	100%	100%	100%	100%	100%

BUDGET HIGHLIGHTS

The Housing & Community Development Department is responsible for administering the Housing & Urban Development (HUD) funded Community Development Block Grant (CDBG), the HOME Investment Partnership (HOME) program and the Supportive Housing Program (SHP). Funds from all three grants are accounted for in separate special revenue funds. In the FY18 Budget, the General Fund contribution is \$446,600 for administrative support for these programs.

In support of the Mayor and Commission Goals and Objectives, the General Fund portion of the FY18 Budget for HCD includes \$5,000 for participation in the Georgia Initiative for Community Housing (GICH) and \$100,000 to support the creation of a Homeowner's Property Improvement Program.

The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in Athens-Clarke County, and to create jobs through the expansion and retention of businesses. The FY18 Budget for the CDBG program is based on funding of \$1,232,503, the same as the FY17 allocation. Based on the 2018 Action Plan approved by the Mayor and Commission on April 4, 2017, CDBG funds will be expended as follows:

Public Services	\$180,000
Neighborhood Revitalization and Economic Development	176,003
Affordable Housing	630,000
Administration	246,500
FY18 CDBG Total	\$1,232,503

The HOME program is designed to increase homeownership and affordable housing opportunities for low-income families in the community. The FY18 appropriation for the HOME program is \$396,300. Based on the FY18 Action Plan, HOME funds will be used for the following activities:

HOUSING AND COMMUNITY DEVELOPMENT

Affordable Housing Construction
Administration
Total

\$356,698
39,633
\$396,331

The Supportive Housing Program is designed to promote the development of supportive housing and services to assist homeless persons in transition from homelessness and enable them to live as independently as possible. The FY18 Supportive Housing allocation of \$323,000 is 19.25% less than the amount of \$400,000 awarded for FY17.

Supportive Housing

\$323,000

REVENUE and EXPENDITURE BUDGET

Housing & Community Development						COMMISSION	
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
<u>REVENUES (in \$1,000's)</u>							
Intergovernmental	\$2,126.3	\$2,026.7	\$1,951.7	\$1,951.7	\$1,951.7	(\$75.0)	-3.7%
Total Revenues	\$2,126.3	\$2,026.7	\$1,951.7	\$1,951.7	\$1,951.7	(\$75.0)	-3.7%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$488.0	\$560.1	\$571.7	\$571.7	\$573.8	\$13.7	2.4%
Operating	\$2,100.1	\$1,836.0	\$1,725.3	\$1,724.5	\$1,824.5	(\$11.5)	-0.6%
Total Expenditures	\$2,588.1	\$2,396.1	\$2,297.0	\$2,296.2	\$2,398.3	\$2.2	0.1%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
H.C.D. Administration	\$719.1	\$655.3	\$631.4	\$630.6	\$732.7	\$77.4	11.8%
Grants & Programs	\$1,869.0	\$1,740.8	\$1,665.6	\$1,665.6	\$1,665.6	(\$75.2)	-4.3%
Total Expenditures	\$2,588.1	\$2,396.1	\$2,297.0	\$2,296.2	\$2,398.3	\$2.2	0.1%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 LEVEL	FY17 LEVEL	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	CHG VS 17 LEVEL	
Housing & Community Dev.	8	8	8	8	8	0	

HUMAN RESOURCES

FY18 MISSION & GOALS

Goals

- Efficient, Transparent, and Responsive Government.
- To empower, enable and equip an organization that is responsive to the diverse needs of our community.

Vision Statement

- The Best HR Department serving as innovative partners, recognizing the needs of our customers, providing quality service and producing superior outcomes

Mission Statement

- The Human Resources Department works as a team to provide effective service and vital information to employees, retirees and the public with compassion, dignity and respect in a fair and equitable manner. Serving as a central source, our goal is to foster an environment for employees to succeed and develop and enhance their careers with equal opportunity for all.

Values

- Professionalism, Loyalty, Respect, Timeliness, Excellence, Teamwork, Diversity and Wellness

OBJECTIVES

STRATEGY #1: Attract, retain and reward talented employees

PROPOSED ACTION:

- Annually adjust compensation and benefits to remain a competitive employer.
- Amend the Pension Plan to retain long term employees.
- Conduct comprehensive compensation and classification study.
- Pay a Living Wage to all full-time, part-time and seasonal employees.
- Overhaul current Performance Management Program.
- Explore career ladder systems across the organization (part of pay study).
- Human Resources Department to partner with University of Georgia to create internships.
- Fully fund public safety promotional process.
- Effectively resolve employee concerns/grievances/personnel matters as necessary.
- Submit “Great Place to Work” application for designation/certification in FY18.

STRATEGY #3: Improve internal efficiency and effectiveness

PROPOSED ACTION:

- Rewrite Risk Management policies in Human Resources and implement risk management information system
- Implement new Finance/Human Resources software system.
- Create medical stop-loss insurance program for inmates and arrestees

STRATEGY #4: Create empowered and engaged employees

PROPOSED ACTION:

- Create recruiting diversity initiative with the Great Promise Partnership.
- Continue to brand ACCUG as an employer of choice that will help to recruit and retain employees.
- Continue to fund the ACCUG employee recognition program.

HUMAN RESOURCES

- Contain health care costs through review, analysis and management of claims and promotion of the Wellness Program to employees and retirees through increased participation in wellness screenings, fitness programs, healthy hours, and nutrition and wellness classes.
- Develop succession planning program for retention of top talent and to put the organization in the position as retirements continue to impact departments.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Worker's Comp Claims Filed	132	114	124	125	125
Lawsuits	7	12	10	10	10
Liability Claims/Transactions	445	418	413	450	450
Reclassification	7	12	16	15	0
Employment Applications	5,979	6,377	11,068	11,500	13,000
Random Drug Testing	587	587	793	800	800
Payroll - # of Maintenance Entries	9,594	10,300	9,616	10,000	10,000
Health Risk Assessment/Wellness	729	751	749	800	1485
Disciplinary Actions & Dismissals	151	106	51	60	65
Harassment/Discrimination Issues	4	3	1	3	3

BUDGET HIGHLIGHTS

The FY18 Budget for Human Resources includes an additional \$75,000 for increases in the Public Safety Assessment Center (\$39,000), the Great Promise Partnership (\$45,600), printing costs for Benefits and Wellness (\$15,300), and \$5,100 in other areas. Also included in the FY18 Budget is \$150,000 for the second year of a comprehensive pay study (the first since 1994) and \$25,000 in the Special Programs Fund to continue funding the Employee Tuition Assistance program launched in FY16. This program is intended to help cover tuition costs for ACC employees seeking to advance their education.

Human Resources also manages three self-funded insurance programs. These include self-funded liability and worker compensation (\$3.2 million), employee health insurance (\$15.3 million) and retiree health insurance (\$4.8 million). The retiree health insurance includes a \$25 per month increase from \$170 to \$195 new in FY18.

HUMAN RESOURCES

REVENUE and EXPENDITURE BUDGET

Human Resources						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES BY TYPE (in \$1,000's)							
Salary & Benefits	\$1,315.3	\$1,586.3	\$1,664.2	\$1,639.2	\$1,694.4	\$108.1	6.8%
Operating	\$590.5	\$874.7	\$918.0	\$908.6	\$908.6	\$33.9	3.9%
Total Expenditures	\$1,905.8	\$2,461.0	\$2,582.2	\$2,547.8	\$2,603.0	\$142.0	5.8%
EXPENDITURES BY DIVISION (in \$1,000's)							
Administration	\$301.5	\$599.8	\$559.6	\$531.1	\$532.1	(\$67.7)	-11.3%
Employment	\$408.0	\$480.8	\$568.1	\$562.6	\$593.6	\$112.8	23.5%
Benefits & Wellness	\$980.6	\$1,083.8	\$1,145.6	\$1,145.2	\$1,167.3	\$83.5	7.7%
Compensation & Payroll	\$215.7	\$296.6	\$308.9	\$308.9	\$310.0	\$13.4	4.5%
Total Expenditures	\$1,905.8	\$2,461.0	\$2,582.2	\$2,547.8	\$2,603.0	\$142.0	5.8%
FULL TIME AUTHORIZED POSITIONS							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Human Resources	21	21	21	21	21	0	

CAPITAL BUDGET

D-54 ACCUG Automated External Defibrillator AED Program

\$ 30,000

INDEPENDENT AGENCIES

MISSION

The FY18 Budget includes \$3,684,700 from the General Fund to support Independent Agencies. A total of \$2,657,010 is included in the Hotel/Motel Tax Special Revenue Fund for Independent Agencies. Project Safe is budgeted to receive \$26,000 in FY18 from fine revenues designated for victim assistance programs under State Law.

<u>General Fund</u>	<u>FY18</u>
Advantage Behavioral Health Systems	\$ 163,842
Athens-Clarke County Libraries	1,916,680
Athens Community Council on Aging, Inc. (Operating & Capital)	287,300
Athens Cultural Affairs Commission	21,000
Athens Neighborhood Health Center	100,000
Athens Tutorial Program	3,500
Clarke County Public Health Department	946,354
Department of Family & Children Services	208,600
Oconee Rivers Greenway Commission	13,000
United Way of Northeast Georgia 2-1-1/Community Connection	<u>24,402</u>
Subtotal	\$ 3,684,678
<u>Hotel/Motel Tax Special Revenue Fund</u>	
Athens Convention & Visitors Bureau	\$ 974,020
Classic Center Authority	<u>1,682,990</u>
Subtotal	\$ 2,657,010
<u>Special Programs and Initiatives Fund</u>	
Project Safe	\$ 26,000
TOTAL	<u>\$ 6,367,688</u>

Indigent Defense Services: Since FY05, ACCUG has contracted with the Georgia Public Defender Standards Council for indigent defense services. Funding for indigent defense in FY18 is \$1,634,122, an increase of \$33,786 (2.1%) more than the FY17 contract amount.

Athens Downtown Development Authority (ADDA): ACCUG contracts with ADDA to manage parking services in the Downtown District. This contract is overseen by the Central Services Department so funding information is listed under that department.

Additional information on the Government's funding of Independent Agencies from the General Fund and Hotel/Motel Tax Special Revenue Fund is provided in Section "F" of this document.

INFORMATION TECHNOLOGY

MISSION

To empower the Athens-Clarke County Unified Government's responsible stewardship of the community's resources by leveraging secure, effective technology, innovative leadership, and quality support.

OBJECTIVES

- Respond within two hours to at least 90% of all calls received during business hours.
- Resolve at least 85% of all trouble calls within 24 hours of receipt.
- Maintain 24 hour, 7-day support to those departments operating around the clock.
- Implement (complete) at least 90% of all IT projects within budget.
- Implement (complete) at least 90% of all IT projects on schedule.
- Maintain 99% “uptime” on systems availability, exclusive of maintenance.
- Resolve at least 65% of all trouble calls within first hour.
- At least 90% of all IT projects improve service quality, increase service quantity, reduce unit cost, and/or improve productivity within the supported user base.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
% of trouble call responses within 2 hrs.			94	90	90
% of trouble calls resolved within 24 hrs.	83	86	89	86	86
% of 24/7 department support	100	100	100	100	100
% of IT projects within budget	100	100	100	100	100
% of IT projects completed on schedule	99	99	100	100	100
% of uptime on systems	98	98	99	99	99
% of help desk calls that are resolved within the first hour	44	61	71	70	70
% of IT projects that contribute to improved service	99	99	100	100	100

INFORMATION TECHNOLOGY

BUDGET HIGHLIGHTS

The FY18 Requested Budget includes an additional fulltime System Analyst position to be funded from the Water & Sewer Fund. There were no other significant changed for FY18.

REVENUE and EXPENDITURE BUDGET

Information Technology						COMMISSION	
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$77.0	\$77.0	\$0.0	\$0.0	\$0.0	(\$77.0)	-100.0%
Total Revenues	\$77.0	\$77.0	\$0.0	\$0.0	\$0.0	(\$77.0)	-100.0%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$1,344.0	\$1,469.8	\$1,533.4	\$1,533.4	\$1,538.4	\$68.6	4.7%
Operating	\$1,379.3	\$1,792.1	\$1,788.6	\$1,787.9	\$1,787.9	(\$4.2)	-0.2%
Total Expenditures	\$2,723.3	\$3,261.9	\$3,322.0	\$3,321.3	\$3,326.3	\$64.4	2.0%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Information Technology	\$2,723.3	\$3,261.9	\$3,322.0	\$3,321.3	\$3,326.3	\$64.4	2.0%
Total Expenditures	\$2,723.3	\$3,261.9	\$3,322.0	\$3,321.3	\$3,326.3	\$64.4	2.0%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 LEVEL	FY17 LEVEL	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	CHG VS 17 LEVEL	
Information Technology	19	19	20	20	20	1	

CAPITAL BUDGET

D-55	Information Technology Equipment Replacement Program	\$ 300,000
D-56	Replace/Upgrade Enterprise Resource Planning Software	\$ 160,000

JUVENILE COURT

MISSION

The purpose of Georgia's Juvenile Courts is to secure for each child who comes within the jurisdiction of the court such care and guidance, preferably in his own home, as will secure his or her moral, emotional, mental, and physical welfare as well the safety of both the child and the community. The intention of the General Assembly of Georgia in creating the juvenile code is to strengthen and preserve family relationships, countenancing the removal of a child from his or her home only when state intervention is essential to protect such child and enable him or her to live in security and stability. (O.C.G.A. 15-11-1, Effective January 1, 2014.)

The mission of the Athens-Clarke County Juvenile Court is to protect the well-being of the child under the Court's jurisdiction, providing guidance and control as necessary, while balancing the needs and best interest of the community, while fulfilling the intent of the newly rewritten Juvenile Code.

GOAL

The goal of the Athens-Clarke County Juvenile Court is to serve the community and the children whose cases are before the court by balancing the requirements of law, the best interest of the child and the community, and to fulfill the mandated requirements of the newly rewritten juvenile code within the bounds of the resources provided by the Athens-Clarke County Government.

OBJECTIVES

- Protect the community
- Promote accountability for violations of law
- Provide treatment and rehabilitation and equip juvenile offenders with the ability to live responsibly and productively
- In every proceeding to guarantee due process of law, as required by the Constitutions of the United States and the State of Georgia, through which every child and his or her parent and all other interested parties are assured fair hearings at which legal rights are recognized and enforced.

PERFORMANCE MEASURES

	CY13	CY14	CY15	CY16	Forecast CY17
All Case Types Disposed	1278	1422	1753	2051	2398
Delinquent cases filed	601	835	856	1001	1262
Delinquent cases disposed	646	766	1019	1100	1188
All Case Types Filed	1422	1811	1827	2064	2332
Unruly Cases Disposed	345	180	27	62	84
Traffic Cases Filed	61	150	194	234	299
Traffic Cases Disposed	56	98	202	201	272
Deprivation/Dependency Cases Filed	341	665	719	898	962
Deprivation/Dependency Cases Disposed	180	344	473	545	698
Termination of Parental Rights Filed	40	32	35	37	42
Termination of Parental Rights Disposed	28	26	19	21	24
Special Proceedings filed	48	27	23	19	21
Special Proceedings Disposed	23	8	13	9	11

JUVENILE COURT

BUDGET HIGHLIGHTS

The FY18 Budget includes an additional \$16,900 for the benefits portion of an additional fulltime Family Treatment Court Program Coordinator. The remainder of the cost for this position will be covered by grant funding. The Court also requested \$20,000 in new funding for the Peer Court program. This amount was not recommended or approved. There are no other significant changes in the FY17 Budget for Juvenile Court.

REVENUE and EXPENDITURE BUDGET

Juvenile Court						COMMISSION	
	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>	<u>FY18 DEPT REQUEST</u>	<u>FY18 MAYOR RECOM'D</u>	<u>FY18 COMM APPR'D</u>	<u>\$ CHG over/under 17 BUD</u>	<u>% CHG over/under 17 BUD</u>
REVENUES (in \$1,000's)							
Intergovernmental	\$205.7	\$53.0	\$53.0	\$53.0	\$53.0	\$0.0	0.0%
Total Revenues	\$205.7	\$53.0	\$53.0	\$53.0	\$53.0	\$0.0	0.0%
EXPENDITURES BY TYPE (in \$1,000's)							
Salary & Benefits	\$260.9	\$289.5	\$326.2	\$326.2	\$327.3	\$37.8	13.1%
Operating	\$432.6	\$274.3	\$275.1	\$254.7	\$254.7	(\$19.6)	-7.1%
Total Expenditures	\$693.5	\$563.8	\$601.3	\$580.9	\$582.0	\$18.2	3.2%
EXPENDITURES BY DIVISION (in \$1,000's)							
Juvenile Court	\$693.5	\$563.8	\$601.3	\$580.9	\$582.0	\$18.2	3.2%
Total Expenditures	\$693.5	\$563.8	\$601.3	\$580.9	\$582.0	\$18.2	3.2%
FULL TIME AUTHORIZED POSITIONS							
	<u>FY16 LEVEL</u>	<u>FY17 LEVEL</u>	<u>FY18 DEPT REQUEST</u>	<u>FY18 MAYOR RECOM'D</u>	<u>FY18 COMM APPR'D</u>	<u>CHG VS 17 LEVEL</u>	
Juvenile Court	4	4	5	5	5	1	

LEISURE SERVICES

MISSION

The mission of the Athens-Clarke County Leisure Services Department is to build a healthier and more livable community by creating opportunities to learn, to create and to play in quality parks, programs and facilities that are valued by our citizens.

GOALS

- Augment general fund support by increasing reliance on grants, sponsors and partners to grow programs and services; affect policy change that provides opportunity for new revenue streams.
- Develop and implement a comprehensive plan to address issues identified in both the summer camp and department audits.
- Enhance department's sense of place in the community by improving operations in marketing, branding, and public information.
- Develop and implement methods to improve professional staff training and education in an effort to retain a quality workforce.

OBJECTIVES

- Led by the efforts of the new Development & Outreach Coordinator, introduce a minimum of five new grants, as well as additional sponsors and partners that will support program development.
- Implement a new cost recovery program that includes changes to the scholarship program and non-resident fees, while maintaining competitive market rates with all fees and charges.
- Increase reliance on social media to reach a younger clientele and stay relevant in the market; seek outside guidance on enhancing department's marketing and branding to better tell the department's positive story.
- Increase focus on customer service by implementing additional customer surveys and working more closely with affiliated partners and groups.
- Create and implement a staff driven plan to become more equitable in providing department training opportunities and a succession plan that prepares staff for professional growth.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Amount of acres managed/maintained	2,429	2,429	2,532	2,532	2,532
Number of volunteer hours received*	19,465	24,091	27,421	29,500	31,500
Dollar value of volunteer hours received*	\$433,093	\$55,782	\$632,302	\$680,565	\$726,705
Number of pool patrons	40,685	40,949	40,877	40,959	41,041
Number of scholarship incidences**	4,233	4,513	4,939	5,019	5,219
Amount of scholarship subsidy**	\$244,912	\$254,894	\$266,855	\$277,529	\$288,630

Notes:

* The material changes in FY14 - FY16 relate to the addition of a full-time staff member assigned to improve accuracy of existing reporting methodologies.

** The change in FY16 is partially influenced by the transition to the REC1 registration system and the systems treatment of scholarship data.

LEISURE SERVICES

BUDGET HIGHLIGHTS

The FY18 Current Services Budget includes an increase of \$20,000 for lighting to support extended hours of operations at ball fields.

Leisure Services programs are estimated to generate revenues of \$1,112,600 in FY18. This projected revenue reflects an increase of 3.9% over FY17 Budget in anticipated program and rental volumes and \$50,000 for fee increases.

This Budget also includes \$30,000 for an additional grounds maintenance crew (one fulltime position) and to provide maintenance and support of the trail system throughout the SPLOST funded Greenway. \$40,000 is included for the July 4th Fireworks.

One position is approved to be moved from Leisure Services into the newly created Sustainability Office within the Manager's Office, along with associated operating costs.

CAPITAL BUDGET

D-57	Parks - R&M Existing Facilities	\$ 215,150
D-58	Pool Repairs and Renovations	\$ 40,000
D-59	Bridge and Boardwalk Inspection and Replacement	\$ 109,250
D-60	Park Equipment - Replacement / Life Cycle	\$ 104,110
D-61	Pavement Repair and Maintenance	\$ 36,390
D-67	Create a Property Boundary Program	\$ 50,000
D-70	SPLOST Vehicle - Greenway System Management	\$ 31,000

LEISURE SERVICES

REVENUE and EXPENDITURE BUDGET

Leisure Services						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$1,082.6	\$1,022.6	\$1,062.6	\$1,062.6	\$1,112.6	\$90.0	8.8%
Intergovernmental	\$10.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Other	\$23.5	\$10.0	\$10.0	\$10.0	\$10.0	\$0.0	0.0%
Total Revenues	\$1,116.1	\$1,032.6	\$1,072.6	\$1,072.6	\$1,122.6	\$90.0	8.7%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$5,148.4	\$5,526.8	\$5,652.1	\$5,634.5	\$5,660.0	\$133.2	2.4%
Operating	\$2,048.9	\$2,061.1	\$2,242.9	\$2,134.1	\$2,134.1	\$73.0	3.5%
Total Expenditures	\$7,197.3	\$7,587.9	\$7,895.0	\$7,768.6	\$7,794.1	\$206.2	2.7%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$1,048.7	\$1,145.3	\$1,108.2	\$1,108.1	\$1,110.5	(\$34.8)	-3.0%
Arts & Nature	\$1,682.8	\$1,760.9	\$1,814.8	\$1,798.8	\$1,811.3	\$50.4	2.9%
Park Services	\$1,670.9	\$1,810.3	\$1,944.7	\$1,904.3	\$1,909.1	\$98.8	5.5%
Recreation	\$2,794.9	\$2,871.4	\$3,027.3	\$2,957.4	\$2,963.2	\$91.8	3.2%
Total Expenditures	\$7,197.3	\$7,587.9	\$7,895.0	\$7,768.6	\$7,794.1	\$206.2	2.7%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Leisure Services	73	73	73	73	73	0	

MAGISTRATE'S COURT

MISSION

The Mission of the Magistrate Court is to deliver justice to the citizens of Athens-Clarke County by:

(1) Ruling on disputed civil claims or approving mutual settlements in civil cases involving:

- (a) Claims up to \$15,000;
- (b) Dispossessory proceedings between landlords and tenants;
- (c) Abandoned motor vehicle foreclosures;
- (d) Personal property foreclosures; and
- (e) Garnishments.

(2) Managing preliminary matters in criminal cases by:

- (a) Having a judge available 24 hours a day, seven days a week (including holidays) to consider requests for the issuance of arrest warrants and search warrants in misdemeanor and felony cases;
- (b) Conducting hearings seven days a week (including holidays) to set bail for persons arrested, including the imposition of special conditions of pre-trial release;
- (c) Communicating with victims of domestic violence and victims of other violent or sex crimes to determine safety issues prior to consideration of bail;
- (d) Presiding over felony preliminary hearings;
- (e) Presiding over warrant application hearings brought by both private citizens and law enforcement officials;
- (f) Assigning a Superior Court Judge to each criminal case where bond has been set by a Magistrate Court Judge (by Special Order of the Superior Court Judges, entered January 10, 2005).
- (g) Assigning a State Court Judge to each criminal case where bond has been set by a Magistrate Court Judge (by Special Order of the State Court Judges, entered December 20, 2016).
- (h) Conducting hearings to set bail for persons arrested after indictment (true bill) by the grand jury on cases where the Magistrate Judge would otherwise have the authority to set bail (by Special Order of the Superior Court Judges, entered January 11, 2006).

(3) Appointing defense counsel and presiding over the trial, sentencing, and probation revocation hearings in cases involving misdemeanor deposit account fraud ("bad checks") up to \$1,500.

GOALS AND OBJECTIVES

Goal #1

Continue to provide the highest level of services to the public by maximizing office efficiency and accuracy.

Objective #1

- (a) Employ clerk staff sufficient to meet the operational needs of the Court.
- (b) Train new employees.
- (c) Continue to meet all statutory mandates for the scheduling and resolution of cases.
- (d) Maintain a current calendar with no backlog of pending cases.
- (e) Continue to maintain clerical errors and omissions below 5%. Continue to maintain errors on Statement of Claims, Dispossessory Warrants and Warrant Applications below 6%.

Goal #2

Continue to seek input both internally from department staff and externally from the judicial and legal community, the business community, and other interested parties on ways to improve the operation of the court, and make ongoing revisions to court procedures and court policies to implement the suggestions.

MAGISTRATE'S COURT

Objective #2

- (a) Continue to hold quarterly staff meetings and receive input from the judges and court staff on department policies and procedures.
- (b) Schedule periodic forums with members of the legal community, business community, and other interested parties to solicit input on ways to improve court operations.
- (c) Continue to participate in the training of new police officers and sheriff's deputies on court procedures.
- (d) Maintain open communication and coordination with all law enforcement.

Goal #3

Maximize the use of computer technology and the Internet to enhance and streamline court functions.

Objective #3

- (a) Maintain and update the court's webpage to ensure public access to information about the Magistrate Court, including links to frequently requested forms.
- (b) Continue using the Electronic Warrant Interchange (EWI) program for efficient issuance of warrants.
- (c) Continue using specialized software for access to police reports, which reduces paperwork, reduces the workload of police and court staff, and protects unauthorized release of information.
- (d) Providing Court documents for use in the County Law Library.

Goal #4

Develop and implement new data management system with SPLOST funds.

Objective #4

- (a) In coordination with court, jail and law enforcement staff, develop data exchange system for sharing criminal records information.
- (b) Work with Court Administrator to develop and implement a new case management system to manage civil cases, garnishments, and to promote other automated processing.
- (c) Implement imaging project for all case files stored off-site.

MAGISTRATE'S COURT

PERFORMANCE MEASURES

	Actual			Forecast	
	CY14	CY15	CY16	CY17	CY18
Goal #1					
Warrant Application Filings	324	416	265	305	351
Criminal Arrest Warrants	7,385	6,565	6,734	6,762	7,100
Search Warrants	303	300	382	390	395
Criminal Hearings	3,405	3,382	3,246	3,467	3,640
Civil Filings	5,882	5,283	6,231	6,500	6,700
Civil Hearings	2,233	2,151	2,309	2,450	2,572
Garnishment Answers	2,983	2,075	1,807	1,800	1,850
Goal #2 - Staff/Community Meetings	85%	85%	85%	100%	100%
Goal #3 - Technology					
Web Site (Magistrate Court Home Page Views)	13,017	11,242	12,925	11,374	13,500
Arrest Warrants by EWI	4,637	4,613	5,205	5,332	5,599
Search Warrants by EWI	3	26	30	50	52
E-Filing	319	280	176	155	194
Public use of County Law Library				20	60
Goal #4					
Data Exchange	85%	85%	90%	99%	100%
New case management system	15%	50%	80%	100%	100%
Imaging & Scanning (Off-site Files)	0%	0%	20%	80%	80%
Financials (transactions in dollars)	\$1,102,041	\$877,254.33	\$922,462	\$981,352	\$985,100

MAGISTRATE'S COURT

BUDGET HIGHLIGHTS

For FY18 Magistrate Court requested an additional \$13,705 in additional operating funds. This request was not recommended or approved. There are no significant changes to the FY18 Budget for Magistrate Court.

REVENUE and EXPENDITURE BUDGET

Magistrate's Court						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$314.5	\$330.0	\$330.0	\$330.0	\$330.0	\$0.0	0.0%
Total Revenues	\$314.5	\$330.0	\$330.0	\$330.0	\$330.0	\$0.0	0.0%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$665.7	\$715.0	\$745.0	\$745.0	\$746.8	\$31.8	4.4%
Operating	\$60.6	\$59.2	\$71.2	\$59.6	\$59.5	\$0.3	0.5%
Total Expenditures	\$726.3	\$774.2	\$816.2	\$804.6	\$806.3	\$32.1	4.1%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Court Operations	\$429.9	\$473.7	\$492.4	\$480.8	\$482.6	\$8.9	1.9%
Judge's Office	\$296.4	\$300.5	\$323.8	\$323.8	\$323.7	\$23.2	7.7%
Total Expenditures	\$726.3	\$774.2	\$816.2	\$804.6	\$806.3	\$32.1	4.1%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Magistrate's Court	11	11	11	11	11	0	

MANAGER'S OFFICE

MISSION & GOALS

The Office of the Manager is responsible for the implementation of all policies, programs, contracts, ordinances, and resolutions as approved and directed by the Mayor and Commission. This office performs the administrative functions of the government which support the activities of the Mayor and Commission. The ACCUG Charter dictates the authority and the responsibility of the Manager.

GOALS/OBJECTIVES

During FY18, the Manager's Office will focus on the following goals and objectives:

1. Guide the organization to produce a positive year-end fund balance while minimizing operational and service delivery interruptions.
2. Continue to monitor and evaluate both short-term and long-term financial projections and develop recommendations to meet future operational challenges and/or opportunities.
3. Assist in finalizing the TSPLOST referendum and if approved, establishing the implementation plan.
4. Work with the Transit Department to complete the countywide transit study and evaluate budgetary resources associated with its recommendations.
5. Continue the management of the SPLOST 2011 Program and pursue the closeout phase of the 2000 and 2005 Programs.
6. Support the Public Utilities Department in the implementation of the Advanced Metering Infrastructure (AMI) Project, evaluating potential future water source alternatives, and implementing the service delivery plan.
7. Continue to support the Solid Waste Department's efforts to refine and enhance solid waste reduction efforts in an effort to meet defined Mayor and Commission goals. Adjust rates to fully realize revenue recovery in each cost center.
8. Work with relevant departments to begin conversion to a fully digital plans review process.
9. Work with the Youth Development Task Force to identify opportunities for at-risk youth.
10. Monitor ACCUG's ability to maintain competitive market wage adjustments and benefits to retain employees and participate in the comprehensive wage and salary study.
11. Facilitate the implementation of the Sustainability Office and support the completion of the Sustainability Plan.
12. Coordinate the establishment of the Geographic Information Office to include a Geographic Information Officer and support the transition to a more centralized model of GIS governance.
13. Implement a performance metrics initiative tied to the M&C Strategic Commitments..
14. Coordinate and cooperate with Office of Operational Analysis studies in order to seek improvements to government functions and efficiencies.
15. Identify funding and partnership opportunities to implement various Corridor study recommendations (Atlanta Hwy, Lexington Rd, Prince Ave).
16. Monitor and report on progress of the FY18 M&C Goals and Strategies, establish a link with ongoing agenda items, and assist with establishing the FY19 budget goals.
17. Assist in the coordination and schedule of a call for projects for the next SPLOST referendum (March 2019).
18. Continue to work with economic development staff to capture new prospects and encourage growth of existing business and industry.
19. Encourage the Police Department to continually strengthen its culture of community oriented policing and to conduct its operations in an open and transparent manner.
20. Support the plan development and implementation strategies for Envision Athens and the Planning Department's efforts on the Comprehensive Plan.
21. Foster leadership development and new initiatives within the Unified Government through the Innovation Ambassador program and participating in the Alliance for Innovation.

MANAGER'S OFFICE

22. Continue to explore options to engage, educate, and inform citizens of Athens-Clarke County regarding the functions, policies, and programs of the Unified Government (i.e. Citizens Academy).
23. Continue to staff and advise the Government Operations Committee and Legislative Review Committee.
24. Work towards the development of the Athens-Clarke County Emergency Management Plan 5-year update.
25. Work towards implementation of the City Works platform for PUD, Leisure Services, Central Services, and T&PW.
26. Support the efforts of Organizational Development to implement a meaningful Executive Coaching Program and organizational succession plan.
27. If approved by the voters, assist in the coordination and implementation of the TSPLOST program.

BUDGET HIGHLIGHTS

As new initiatives, significant changes to the structure of the department include moving the Emergency Management Office to Fire Services, and the creation of the Sustainability Office and Geographic Information Office, each requiring \$75,000 in additional funding, with the rest funded through reorganization.

The Sustainability Office will work across departments to promote and develop new policies and practices to achieve outcomes supported by a long-term sustainability plan. This will also involve land management of greenspace, ecological planning and management, and education regarding ACCUG's greenspace and ecology. The office includes the transfer of two fulltime positions along with additional operating costs.

The Geographic Information Office will work across all departments to design and execute a geographic information system (GIS) program for the entire government, moving from a decentralized approach to managing this data. The office includes the transfer of two fulltime positions along with operating costs.

Another new initiative is the Inclusion Process for \$50,000 for potential inclusivity discussions and programs in the community in FY18 and based in part on research and relative community need.

There are no other significant changes in the FY18 Budget for current services for the Manager's Office.

CAPITAL BUDGET

D-71	Website & eGovernment Enhancements	\$ 30,000
D-74	SPLOST 2019 Process Planning	\$ 100,000

MANAGER'S OFFICE

REVENUE and EXPENDITURE BUDGET

Manager's Office						COMMISSION	
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
EXPENDITURES BY TYPE (in \$1,000's)							
Salary & Benefits	\$1,044.6	\$1,190.9	\$1,524.5	\$1,463.9	\$1,466.5	\$275.6	23.1%
Operating	\$175.5	\$204.3	\$528.9	\$503.3	\$403.3	\$199.0	97.4%
Total Expenditures	\$1,220.1	\$1,395.2	\$2,053.4	\$1,967.2	\$1,869.8	\$474.6	34.0%
EXPENDITURES BY DIVISION (in \$1,000's)							
Manager's Office	\$638.6	\$715.3	\$768.8	\$768.5	\$769.5	\$54.2	7.6%
Public Information	\$217.5	\$289.3	\$489.5	\$403.8	\$304.6	\$15.3	5.3%
Emergency Management	\$103.9	\$115.2	\$0.0	\$0.0	\$0.0	(\$115.2)	-100.0%
Organizational Development	\$260.1	\$275.4	\$281.2	\$281.0	\$281.8	\$0.0	0.0%
Geographic Info. Office	\$0.0	\$0.0	\$231.6	\$231.6	\$231.6	\$0.0	--
Sustainability Office	\$0.0	\$0.0	\$282.3	\$282.3	\$282.3	\$0.0	--
Total Expenditures	\$1,220.1	\$1,395.2	\$2,053.4	\$1,967.2	\$1,869.8	(\$45.7)	-3.3%
FULL TIME AUTHORIZED POSITIONS(2)							
	FY16 LEVEL	FY17 LEVEL	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	CHG VS 17 LEVEL	
Manager's Office	5	5	5	5	5	0	
Public Information	2	2	3	3	3	1	
Emergency Management	1	1	1	0	0	-1	
Organizational Development	3	3	3	3	3	0	
Geographic Info. Office	0	0	2	2	2	2	
Office of Sustainability	0	0	2	2	2	2	

Note: In addition to the positions noted above, three positions provide support for SPLOST program administration and are funded by the SPLOST Capital Project Fund.

MAYOR AND COMMISSION

MISSION

The Mayor and Commission serve as the governing authority of the Unified Government of Athens-Clarke County with powers and jurisdiction throughout the territorial limits of Athens-Clarke County. The Mayor and Commission are elected to establish policy through the adoption of Ordinances and Resolutions, and are responsible for placing in effect the powers conferred by the Charter, which created the Unified Government of Athens-Clarke County; and for the promotion and protection of the safety, health, peace, security, and general welfare through ordinances, resolutions, rules, and regulations. The Mayor and Commission have the power to set tax rates and adopt a budget. It is the responsibility of the Mayor and Commission to assure the cost efficient and effective delivery of quality services to every citizen and entity in a fair and equitable manner, and to act as liaison and advocate for citizens experiencing problems with, or needing information from government services.

Clerk of Commission

The Clerk of the Commission directs the activities necessary to prepare for Commission meetings and dispenses information regarding the decisions and actions of the Commission.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Provide support for Mayor and Commission Meetings					
Regular	12	12	12	12	12
Agenda	12	12	12	12	12
Special	8	8	13	15	20
Agenda items processed for Mayor and Commission staff and posting to website for public	200	200	185	175	200
Open records requests processed			171	200	210
Contracts processed for the Mayor's signature	250	250	244	250	250
Work requests processed			205	200	300
Boards, authorities and commissions applications			102		150

BUDGET HIGHLIGHTS

There are no significant changes in the FY18 Budget for the Mayor and Commission.

MAYOR AND COMMISSION

REVENUE and EXPENDITURE BUDGET

Mayor and Commission						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES <u>BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$489.6	\$525.5	\$552.5	\$552.5	\$555.2	\$29.7	5.7%
Operating	\$30.0	\$32.6	\$33.2	\$32.8	\$32.8	\$0.2	0.6%
Total Expenditures	\$519.6	\$558.1	\$585.7	\$585.3	\$588.0	\$29.9	5.4%
EXPENDITURES <u>BY DIVISION (in \$1,000's)</u>							
Mayor	\$129.6	\$134.1	\$137.0	\$136.8	\$137.1	\$3.0	2.2%
Commission	\$228.0	\$252.7	\$273.4	\$273.4	\$275.3	\$22.6	8.9%
Clerk of Commission	\$162.0	\$171.3	\$175.3	\$175.1	\$175.6	\$4.3	2.5%
Total Expenditures	\$519.6	\$558.1	\$585.7	\$585.3	\$588.0	\$29.9	5.4%
FULL TIME AUTHORIZED POSITIONS							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Mayor	1	1	1	1	1	0	
Clerk of Commission	2	2	2	2	2	0	

Note: The Mayor and 10 Commissioners are part-time positions so are not reflected in the full-time authorized numbers.

MUNICIPAL COURT

MISSION

The mission of the Municipal Court is to fairly and efficiently adjudicate state misdemeanor and traffic cases; county ordinance cases; and county administrative cases in accordance with the laws of the United States; the State of Georgia; and the Charter and Municipal Code of the Unified Government of Athens-Clarke County.

GOALS

The Municipal Court's goals are to:

- Apply the law fairly, impartially, and efficiently.
- Protect the integrity of the Court's proceedings and processes.
- Collect and manage public funds accurately and securely.
- Deter criminal behavior and reduce recidivism through the imposition of prompt and appropriate sentences and sanctions, designed to address the individual circumstances of each case.
- Manage dockets, calendars, and processes to guarantee the timely and accurate disposition of court cases.
- Treat all who have business before the Court with courtesy.
- Through all of these goals, to engender public confidence in and respect for the Municipal Court; for the Unified Government of Athens-Clarke County; and for the judicial system as a whole.

OBJECTIVES

- To continue to train on and become as knowledgeable about our new computer system as possible so that we can continue to increase efficiency in court operations.
- To enhance alternative sentencing programs where appropriate and as needed.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY13	FY14	FY15	FY17	FY18
Criminal/Traffic	27,346	23,444	22,128	14,595	15,000
Ordinance	249	256	1,916	1,530	1,535
Red Light Camera	3,496	5,752	6,304	6,418	6,000
School Bus Camera		82	611	714	730
Administrative Hearings	61	40	59	60	65
Parking		3,657	2,706	1,990	2,000
Total Cases	31,452	33,231	33,724	25,307	25,330

BUDGET HIGHLIGHTS

The FY18 Budget includes \$19,300 in additional funding to reflect historical spending in operating funds. There are no other significant changes in the FY18 Budget for Municipal Court.

MUNICIPAL COURT

REVENUE and EXPENDITURE BUDGET

Municipal Court						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
REVENUES (in \$1,000's)							
Charges For Services	\$227.9	\$280.2	\$280.2	\$280.2	\$280.2	\$0.0	0.0%
Total Revenues	\$227.9	\$280.2	\$280.2	\$280.2	\$280.2	\$0.0	0.0%
EXPENDITURES BY TYPE (in \$1,000's)							
Salary & Benefits	\$544.3	\$584.2	\$577.1	\$577.1	\$579.6	(\$4.6)	-0.8%
Operating	\$68.1	\$51.5	\$71.3	\$70.8	\$70.8	\$19.3	37.5%
Total Expenditures	\$612.4	\$635.7	\$648.4	\$647.9	\$650.4	\$14.7	2.3%
EXPENDITURES BY DIVISION (in \$1,000's)							
Court Operations	\$446.6	\$464.3	\$475.5	\$475.0	\$476.9	\$12.6	2.7%
Judge's Office	\$165.8	\$171.4	\$172.9	\$172.9	\$173.5	\$2.1	1.2%
Total Expenditures	\$612.4	\$635.7	\$648.4	\$647.9	\$650.4	\$14.7	2.3%
FULL TIME AUTHORIZED POSITIONS							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Municipal Court	10	10	10	10	10	0	

OPERATIONAL ANALYSIS

MISSION & GOALS

The Office of Operational Analysis was created by the Charter of the Unified Government of Athens-Clarke County to “conduct a continuing internal audit of the fiscal affairs and operations of every department, office, and agency of the Unified Government.” The Office functions to provide independent, objective information regarding government activities to the policy makers and management of Athens-Clarke County. The Office works in conjunction with the Manager and reports directly to the Mayor and Commission. Services include strategic planning, organizational analysis, feasibility and program evaluations, staffing reviews, and other services upon request, all with the intent of enhancing the efficiency and effectiveness of government operations for the benefit of Athens-Clarke County.

OBJECTIVES

- To complete reviews of departments and agencies of the Unified Government assigned by the Audit Committee, and approved by the Mayor & Commission.
- To work closely with the Manager to gain understanding of his expectations for organizational performance.
- To partner with the University of Georgia’s Graduate School of Public Administration by employing graduate interns to support the Office of Operational Analysis in conducting audits and completing other responsibilities as assigned.
- To continue professional mentoring relationship with the University Of Georgia’s Internal Auditing Department in order to gain highly valuable education/training in the auditing processes, procedures, and policies.
- To complete reviews of departments and agencies of the Unified Government assigned by the Audit Committee, and approved by the Mayor & Commission within 12 months after the work plan is adopted.
- To attain certification for the Internal Auditor and the Management Analyst as soon as feasible, the product of focused professional training and education. Particularly important for the recently hired staff.
- To complete follow-up reports on departments to investigate changes based on audit recommendations.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Number of Audit Assignments/year.	-	2	3	3	3
Percent of audits completed during same fiscal year.	-	0%	50%	100%	100%
Percent of audit recommendations in which the Manager’s Office agreed with.	-	0%	85%	75%	75%
Percentage of final audit reports issued within 30 working days after receiving responses to audit recommendations from the Manager.	-	0%	100%	100%	100%
To attend 2 national conferences for training.	-	-	0%	100%	100%

OPERATIONAL ANALYSIS

BUDGET HIGHLIGHTS

For FY18, Operational Analysis requested an increase of \$5,000 for the purchase of additional software. This request was not recommended or approved. There were no significant changes for the department for FY18.

REVENUE and EXPENDITURE BUDGET

Operational Analysis						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES <u>BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$191.9	\$220.7	\$225.2	\$225.2	\$225.7	\$5.0	2.3%
Operating	\$16.6	\$13.2	\$18.5	\$13.4	\$13.4	\$0.2	1.5%
Total Expenditures	\$208.5	\$233.9	\$243.7	\$238.6	\$239.1	\$5.2	2.2%
EXPENDITURES <u>BY DIVISION (in \$1,000's)</u>							
Operational Analysis	\$208.5	\$233.9	\$243.7	\$238.6	\$239.1	\$5.2	2.2%
Total Expenditures	\$208.5	\$233.9	\$243.7	\$238.6	\$239.1	\$5.2	2.2%
FULL TIME AUTHORIZED POSITIONS						CHG VS 17 <u>LEVEL</u>	
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>		
Operational Analysis	3	3	3	3	3	0	

OTHER FINANCING USES

MISSION

Other Financing Uses Budget includes transfers from one fund to another. Transfers from the General Fund to other funds are principally to provide additional financial support for the operations and programs within those funds or to meet legal requirements. Transfers between other funds are typically the reimbursement of the cost for support provided by another fund or to meet legal requirements.

BUDGET HIGHLIGHTS

Other Financing Uses & Transfers Out

The FY18 Budget includes the following transfers:

General Fund transfer to:	<u>Budget</u>
Emergency Telephone Fund	\$625,000
Grants Special Revenue Fund	\$90,571
Special Programs Fund	\$600,793
Public Facilities Authority Fund	\$513,080
Airport Enterprise Fund	\$105,826
Transit Enterprise Fund	\$1,706,859
Subtotal Operating Transfers	<u>\$3,642,129</u>
General Capital Projects Fund	\$5,355,600
Economic Development Capital Projects Fund	\$225,000
Subtotal Capital & One-Time Transfers	<u>\$5,580,600</u>
Total General Fund Transfers	<u><u>\$9,222,729</u></u>

Transfers to General Fund from:

Hotel Motel Special Revenue Fund	\$190,000
Sheriff Inmate Special Revenue Fund	\$35,000
Airport Enterprise Fund	\$61,802
Landfill Enterprise Fund	\$155,071
Transit Enterprise Fund	\$467,331
Water & Sewer Enterprise Fund	\$1,434,909
Solid Waste Enterprise Fund	\$210,559
Storm Water Utility Enterprise Fund	\$294,360
Internal Support Internal Service Fund	\$33,728
Fleet Management Internal Service Fund	\$82,878
Self Funded Insurance & Claims Internal Service Fund	\$35,917
Self Funded Health Insurance Internal Service Fund	\$25,300
Subtotal Transfers to General Fund	<u>\$3,026,855</u>

Landfill transfer for administration to:

Solid Waste Fund	<u>\$135,000</u>
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Total All Funds	<u><u>\$12,384,584</u></u>
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The FY18 Operating Budget includes the local match for operating grants. The match for capital grants is included in the Capital Budget.

OTHER FINANCING USES

EXPENDITURE BUDGET

Other Financing Uses/Transfers Out						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 ORIGINAL <u>BUDGET</u>	FY18 DEPT <u>REQUEST</u>	FY18 MAYOR <u>RECOM'D</u>	FY18 COMM <u>APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES							
<u>BY FUND (in \$1,000's)</u>							
General Fund	\$9,026.4	\$9,864.9	\$10,528.3	\$9,154.6	\$9,222.7	(\$642.2)	-6.5%
Hotel/Motel Fund	\$176.0	\$390.0	\$190.0	\$190.0	\$190.0	(\$200.0)	-51.3%
Sheriff Inmate Fund	\$24.8	\$35.0	\$35.0	\$35.0	\$35.0	\$0.0	0.0%
Gen. Capital Projects Fund	\$99.5	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Airport Enterprise Fund	\$60.9	\$58.3	\$61.1	\$61.1	\$61.8	\$3.5	6.0%
Landfill Enterprise Fund	\$301.9	\$281.1	\$287.9	\$287.9	\$290.1	\$9.0	3.2%
Transit Enterprise Fund	\$429.8	\$429.8	\$460.6	\$460.6	\$467.3	\$37.5	8.7%
Water & Sewer Ent. Fund	\$1,336.6	\$1,263.7	\$1,313.0	\$1,313.0	\$1,331.9	\$68.2	5.4%
Solid Waste Ent. Fund	\$221.0	\$203.4	\$207.7	\$207.7	\$210.6	\$7.2	3.5%
Storm Water Util. Ent. Fund	\$281.3	\$269.4	\$290.5	\$290.5	\$294.4	\$25.0	9.3%
Water & Sewer Const Fund	\$105.6	\$0.0	\$103.0	\$103.0	\$103.0	\$103.0	--
Internal Support Int. Svc. Fd.	\$33.3	\$31.8	\$33.3	\$33.3	\$33.7	\$1.9	6.0%
Fleet Mgt Int. Svc. Fund	\$89.9	\$79.2	\$81.7	\$81.7	\$82.9	\$3.7	4.7%
Fleet Replacment Fund	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Self Funded Insur. Fund	\$29.8	\$35.8	\$35.5	\$35.5	\$35.9	\$0.1	0.3%
Self Funded Health Fund	\$21.2	\$23.7	\$25.1	\$25.1	\$25.3	\$1.6	6.8%
Total Expenditures	\$12,238.0	\$12,966.1	\$13,652.7	\$12,279.0	\$12,384.6	(\$581.5)	-4.5%

OTHER GENERAL ADMINISTRATION

MISSION

Other General Administration includes responsibilities and expenses not related to any one department, general governmental costs, expenditures budgeted for but not yet allocated to a specific department or project, and the government's operating contingency. The Finance Director develops the Budget for Other General Administration.

BUDGET HIGHLIGHTS

The General Fund Other General Administration includes funding for health insurance for retirees (or Other Post-Employment Benefits – OPEB) for the General Fund, enterprise funds, and internal service funds; and Pension funding for enterprise funds and internal service funds. It also includes \$1.4 million for the Self-Funded General Liability program; \$125,000 for the Government's participation in the Northeast Georgia Regional Commission; and \$110,000 for auditing and accounting fees. Funding for the Holiday Luncheon for employees and retirees (\$22,000) is included for FY18. Other General Administration also includes the Government's dues and memberships to the following organizations:

	FY18 ESTIMATE
Association County Commissioners of Georgia	\$ 9,200
Georgia Municipal Association	21,700
Athens Area Chamber of Commerce	3,600
National Association of Counties	2,500
Oconee River Resource Commission	800
Georgia Forestry Commission	2,500
Other	3,700
Total	<u>\$ 44,000</u>

The Budget includes an operating contingency of \$900,000, \$100,000 less than FY17, and is less than 1% of the total General Fund operating budget.

The General Fund Budget includes \$100,000 to provide support for emergency medical services through a contract with Athens Regional Medical Center, the same amount as FY17. For FY18, the Budget also includes \$75,000 to provide seed funding for initiatives that emerge from the Envision Athens program.

Other General Administration in the Hotel-Motel Tax Fund includes the following activities:

Community Events Programs (in partnership with ADDA)	\$ 60,000
Mayor's Community Improvement Program	20,000
Athens Heritage Foundation – Insurance for Lyndon House Exhibits	1,200
Tourism Improvement Marketing and Other Activities	<u>25,000</u>
Subtotal Operating Budget	\$ 106,200

Included within the Other General Administration section of the Enterprise Funds (Airport, Landfill, Transit, Water and Sewer, Solid Waste, and Storm Water) are payments to the General Fund for administrative overhead expenses. This amount in FY18 is \$2,409,000, \$95,000 or 4% more than FY17. The overhead allocation helps recover the actual costs included in the General Fund needed to administratively support the Enterprise Fund Operations.

Also included in the Other General Administration section of the Enterprise Fund Budgets is the depreciation expense for capital assets owned by each Enterprise Fund. To comply with Generally Accepted Accounting Principles, the depreciation of capital assets in Enterprise Funds must be recorded. Depreciation expenses are "non-cash" expenses which help build working capital funds for future capital and equipment replacement. Total depreciation in FY18 is \$15.5 million, similar to FY17.

OTHER GENERAL ADMINISTRATION

Almost all expenses (except for administrative costs) for the Self-Funded Insurance and Claims Fund and the Health Benefit Insurance Internal Service Fund are included in the Other General Administration Budget. The Self-Funded Insurance and Claims expense budget for FY18 is estimated to be \$3.2 million to fund current claims for worker's compensation, general liability and the current cost of insurance, similar to the FY17 level. The budgeted expenses for the Self-Funded Health Insurance Program for employees are estimated to be \$15.3 million in FY18, an increase of \$782,000 over the FY17 Budget.

EXPENDITURE BUDGET

Other General Admin.	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	COMMISSION	
						\$ CHG	% CHG
						over/under 17 BUD	over/under 17 BUD
EXPENDITURES BY FUND (in \$1,000's)							
General Fund	\$7,889.0	\$7,743.4	\$8,206.1	\$8,206.1	\$8,355.5	\$612.1	7.9%
Hotel/Motel Tax Fund	\$90.0	\$106.2	\$106.2	\$106.2	\$106.2	\$0.0	0.0%
CDBG Fund	\$6.8	\$5.8	\$5.8	\$5.8	\$5.8	\$0.0	0.0%
Emergency Telephone Fund	\$123.6	\$103.9	\$109.6	\$109.6	\$112.7	\$8.8	8.5%
HOME Grant Fund	\$1.3	\$1.3	\$1.3	\$1.3	\$1.3	\$0.0	0.0%
Grants Fund	\$26.5	\$22.0	\$23.2	\$23.2	\$23.9	\$1.9	8.6%
Alt. Dispute Res. Fund	\$11.5	\$9.5	\$10.0	\$10.0	\$10.2	\$0.7	7.4%
Special Programs Fund	\$82.9	\$44.0	\$48.7	\$48.7	\$50.1	\$6.1	13.9%
Building Inspection Fund	\$56.9	\$47.2	\$49.8	\$49.8	\$51.2	\$4.0	8.5%
Airport Fund	\$499.8	\$542.0	\$518.5	\$518.5	\$518.5	(\$23.5)	-4.3%
Landfill Fund	\$1,573.3	\$1,461.2	\$1,552.1	\$1,552.1	\$1,552.1	\$90.9	6.2%
Transit Fund	\$2,059.1	\$2,411.5	\$2,427.1	\$2,427.1	\$2,427.1	\$15.6	0.6%
Water & Sewer Fund	\$12,775.2	\$13,076.5	\$13,124.9	\$13,124.9	\$13,124.9	\$48.4	0.4%
Solid Waste Fund	\$642.6	\$638.3	\$652.6	\$652.6	\$652.6	\$14.3	2.2%
Storm Water Utility	\$499.3	\$468.4	\$521.4	\$521.4	\$521.4	\$53.0	11.3%
Internal Support Fund	\$65.5	\$55.0	\$62.9	\$62.9	\$62.9	\$7.9	14.4%
Fleet Management Fund	\$35.2	\$26.7	\$28.2	\$28.2	\$28.2	\$1.5	5.6%
Fleet Replacement Fund	\$303.0	\$90.0	\$90.0	\$90.0	\$90.0	\$0.0	0.0%
Self Funded Insur. Fund	\$1,993.8	\$2,733.3	\$2,689.8	\$2,689.8	\$2,689.8	(\$43.5)	-1.6%
Self Funded Health Fund	\$12,745.5	\$13,938.2	\$14,691.4	\$14,691.4	\$14,691.4	\$753.2	5.4%
Total Expenditures	\$41,480.8	\$43,524.4	\$44,919.6	\$44,919.6	\$45,075.8	\$1,551.4	3.6%

CAPITAL BUDGET

D-75	Public Art Program	\$ 25,000
D-76	Economic Development Capital Program	\$ 225,000

PLANNING AND ZONING

MISSION

To effectively manage community change in both the short and long term with regard to land use, transportation, historic preservation, urban design and overall community development in order to ensure that the natural and built environment of Athens-Clarke County are of the highest quality.

GOALS

- Maintain a high level of accuracy and efficiency in the administration of the Plans Review Process, as well as in the processing of zoning decisions and appeals, and Historic Preservation related issues.
- Promote a long-range view of community planning, and assist the Mayor and Commission and the Planning Commission in focusing on more than zoning decisions.
- Improve coordination with other Athens-Clarke County departments and governmental agencies in identifying and looking at the long-term infrastructure impacts associated with new development and development-related policies.
- Expand and routinely maintain a government-wide GIS system, and promote the integration of GIS technology into appropriate governmental functions.
- Continue to identify, recommend, and support potential solutions and alternatives to regional planning issues.
- Continue to enhance the community planning and development service capabilities of the Unified Government by providing additional equipment and training to Planning Department staff as well as the members of the appointed boards staffed by the Planning Department.

OBJECTIVES

- Afford all customers prompt, courteous, and impartial service.
- Provide the general public with reasonable access to all public information managed and retained by the Planning Department.
- Review all staff-administered (over the counter) applications within 48 hours of a complete submittal.
- Strive for all staff reports to be entirely accurate, concise, and error-free.
- Hold quarterly long-range planning sessions with the Planning Commission.
- Offer Planning staff and newly appointed board members at least one (1) significant training opportunity annually. This is subject to the availability of financial resources.

PLANNING AND ZONING

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Zoning Permits issued	598	661	735	700	709
Zoning Actions & Special Use Permits	12	16	30	20	22
Variance Requests	18	13	23	18	25
Final subdivision plats	64	54	66	60	68
Preliminary subdivision plats	1	4	1	3	2
Historic Preservation Requests - Staff & Historic Preservation Commission review	116	101	128	115	118
Site and/or Building Plans submitted through Plans Review	191	232	223	215	220
Sign Permits Issued	165	179	179	170	174
Home Occupation Permits issued	187	206	219	163	168
Demolition Reviews	--	61	87	140	147
Environmental Areas Permits	--	86	101	85	86
Customer Service Hours (phone/walk-ins)	3,500	3,500	3,650	3,700	3,900

BUDGET HIGHLIGHTS

In addition to funding from the General Fund, the Planning Department uses funding for one Senior Planner, and 25% of an additional Planner position from the Building Inspection Special Revenue Fund totaling \$104,100. The Planning Department also receives two grants: the PL112 Transportation Planning Grant and the Section 8 Transit Planning Grant which funded 3 positions and support for regional planning (MACORTS), for a total of \$666,700. These grants will require an ACCUG local cash match of \$84,000, a decrease of \$2,200 from the FY17 Budget of \$86,000.

Also for FY18, two existing fulltime positions were approved to be moved from Planning to the newly created Geographic Information Office within the Manager's Office.

CAPITAL BUDGET

D-78	West Broad Feasibility Study	\$ 25,000
D-79	Historic Designation Program	\$ 50,000
D-80	Develop Comprehensive Plan Ten Year Update	\$ 50,000
D-81	Update Aerial Photos	\$ 150,000
D-82	Update GIS Pictometry Data	\$ 45,000
D-83	GIS System Enhancements	\$ 25,000

PLANNING AND ZONING

REVENUE and EXPENDITURE BUDGET

Planning & Zoning						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$82.1	\$63.0	\$73.0	\$80.4	\$80.4	\$17.4	27.6%
Intergovernmental	\$213.4	\$556.4	\$542.2	\$542.2	\$542.2	(\$14.2)	-2.6%
Bldg. Insp. Fund Suppt.	\$81.2	\$85.3	\$104.1	\$104.1	\$104.4	\$19.1	22.4%
Total Revenues	\$376.7	\$704.7	\$719.3	\$726.7	\$727.0	\$22.3	3.2%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$1,351.5	\$1,487.4	\$1,394.8	\$1,394.8	\$1,399.8	(\$87.6)	-5.9%
Operating	\$122.7	\$609.7	\$588.0	\$588.0	\$587.2	(\$22.5)	-3.7%
Total Expenditures	\$1,474.2	\$2,097.1	\$1,982.8	\$1,982.8	\$1,987.0	(\$110.1)	-5.3%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Planning & Zoning	\$1,474.2	\$2,097.1	\$1,982.8	\$1,982.8	\$1,987.0	(\$110.1)	-5.3%
Total Expenditures	\$1,474.2	\$2,097.1	\$1,982.8	\$1,982.8	\$1,987.0	(\$110.1)	-5.3%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Planning & Zoning	21	21	19	19	19	-2	

POLICE SERVICES

MOTTO

To Protect and To Serve as Guardians of Athens-Clarke County.

VISION

To build the highest levels of trust and confidence within the community through fair and impartial policing.

MISSION

To support and defend the U.S. Constitution, protect and safeguard all life, and ensure the equal protection of rights for all as we work to reduce both crime and the fear of crime.

OUR COMMITMENT

To embrace and practice community-oriented, problem-oriented, and constitutional policing philosophies. Educating the public, mentoring the youth, and involving community stakeholders are the foundations of our service delivery and crime prevention strategies. By acting with integrity and transparency, we are committed to enhancing community partnerships and building trust and confidence in all that we do.

CORE VALUES

Honor • Integrity • Courage • Commitment • Service • Respect

Honor is the bedrock of our character. **Honor** empowers the men and women of ACCPD to exemplify the highest level of **Integrity**; to abide by an uncompromising Code of Ethics; to **Respect** human rights and the dignity of every person; and to have **Respect** and concern for all. **Honor** represents the maturity, dedication, trust and dependability that drives the men and women of ACCPD to act responsibly, fulfill their obligations and hold both themselves and others accountable for their actions.

Courage is the mental, moral, and physical strength possessed by the men and women of ACCPD. **Courage** sees them through the challenges of adversity and the mastery of fear; it drives them to do what is right, to adhere to a higher standard of personal conduct, to lead by example, and to make difficult decisions under stress. The inner strength of **Courage** enables the men and women of ACCPD to take that extra step to protect and to serve.

Commitment is the spirit of determination and dedication within all members of the ACCPD that leads to the highest level of professionalism, **Integrity**, transparency, and our demonstration of our passion to protect and to serve. It promotes the highest order of discipline and restraint for department and self, and is the ingredient that instills dedication to **Service**, community, pride, concern for others, transparency, and an unrelenting determination to achieve the highest standard of excellence in every endeavor.

GOALS & OBJECTIVES

1. **Goal:** Transform the ACCPD into the premier law enforcement agency.
 - a. Implement 100% of the funded FY18 ACCPD Strategic Vision Plan Action Plan.
 - b. Implement relevant recommendations from the President's Task Force on 21st Century Policing.
 - c. Develop and implement all new departmental policies and procedures grounded in community-oriented, problem-oriented, and constitutional policing philosophies.
 - d. Provide the best response and safety equipment to ensure employees have the equipment necessary to do their jobs and ensure their safety.
2. **Goal:** Create an agency that exhibits optimal organizational health.
 - a. Administer the Organizational Leadership Assessment, with sub-group reports, for all of the ACCPD.
 - b. Identify the appropriate, targeted leadership training based on the results of the Organizational Leadership Assessment.
 - c. Develop and implement retention practices that focus on retention of existing personnel.

POLICE SERVICES

- d. Develop and implement a recruitment plan that addresses various workforce generational needs while attracting the best potential employees.
- 3. **Goal:** Create a safer Athens-Clarke County.
 - a. Maintain and/or reduce Part I Violent Crime in calendar year 2017 to levels at the mean for crimes over the last five (5) years, while accounting for changes in the law.
 - b. Identify the top three (3) crime areas within Athens-Clarke County and develop appropriate strategies to reduce crime in each identified area.
 - c. Develop a system to identify Part I prolific offenders in order to work with the District Attorney's Office to keep the identified violent prolific offenders in custody.
 - d. Maintain and/or reduce levels of serious injury by vehicle and fatality crashes in calendar year 2017 to levels at or below the mean for serious injury vehicle and fatality crashes over the last five (5) years.
 - e. Reduce the threat to public safety presented by gang-related criminal activities by prioritizing community outreach efforts, prevention, participation in the Youth Development Task Force, and through zero-tolerance enforcement for all gang related crimes.
 - f. Achieve compliance with the Association of Public Safety Communications standard for answering 90 % of all 911 calls within 10 seconds.
- 4. **Goal:** Enhance trust and legitimacy between the police department and community.
 - a. Implement the Community Oriented Policing Performance System (COPPS) to focus departmental efforts on community-oriented and problem-oriented policing philosophies.
 - b. Increase transparency with the community through increased use of social media posts, inclusive of at least four (4) Public Service Announcements.
 - c. Expand the types of information and documentation available through the Transparency in Policing link on the ACCPD Website to include all current Departmental policies and procedures.
 - d. Host a minimum of two (2) Town Hall meetings at various locations within the county.
 - e. Host one (1) virtual Town Hall meeting utilizing social media resources.
 - f. Administer one (1) community-wide survey to gauge overall satisfaction with police services.
- 5. **Goal:** Stabilize and sustain current service delivery strategy through appropriate allocation of personnel.
 - a. Develop authorized strength levels for each division and unit within the ACCPD.
 - b. Implement and complete the staffing of all new ranks as created with the implementation of the newly approved rank structure.
 - c. Review and justify all non-sworn position duties, responsibilities, and assignments to ensure appropriate use of personnel.
 - d. Review and strengthen the assigned zone officer program.
 - e. Develop and implement a departmental performance measures system that allows the ACCPD to demonstrate the totality of its work and allow for the reporting of traditional measures (e.g., incident report, citations, arrests) while also focusing on non-traditional performance measures of building trust and confidence within the community (e.g., community policing hours, problem-oriented policing projects, community outreach meetings, etc.).
- 6. **Goal:** Develop the Assigned Vehicle Program to meet modern public safety demands.
 - a. Replace 100% of all police vehicles that are eligible for replacement under the ACCUG vehicle replacement program.
 - b. Complete the Assigned Vehicle Program to allow for one police officer to be assigned to one police patrol unit, thereby eliminating "pool" vehicles.

Goal: Enhance the department's response to mental health crisis incidents.

 - c. Provide the Crisis Emergency Response Team (CERT) the necessary resources to meet the increasing demands for service in response to mental health consumers.
 - d. Meet or exceed the necessary grant requirements to demonstrate full support in the efforts of the Mental Health Collaborative Grant Initiative.
 - e. Attain 100% attendance and presence for all required grant meetings, forums, and conferences.
 - f. Identify the appropriate final recommendations from the Mental Health Collaborative Grant Initiative for inclusion into departmental policies, procedures, and operations.

POLICE SERVICES

7. **Goal:** Maintain Accreditation and Certification.

- a. Maintain accreditation through The Commission on Accreditation for Law Enforcement Agencies.
- b. Maintain certification through the Georgia Association of Chiefs of Police Law Enforcement Certification Program

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Calls Received via 911 ¹	138,107	136,543	122,420	124,875	127,375
Citations Issued ²	34,611	30,008	.	.	.
UTC Only	30,608	27,766	.	.	.
Red Light Camera	4,003	2,242	6,779	6,500	6,250
Motor Vehicle Accidents/MVA Reports	3,956	5,268	7,006	6,559	6,484
Motor Vehicle Accidents with Injury	688	881	1,241	1,144	1,136
Motor Vehicle Accidents with Injury (Citation Issued)	463	546	854	766	748
Motor Vehicle Accidents with Fatality	9	11	13	13	13
Incident Reports Written	19,959	20,360	20,979	21,453	21,963
Jail Bookings by ACCPD	4,793	4,153	3,811	4,332	4,176
Total Part I Crimes Investigated	4,330	4,542	5,062	4,191	3,954
Part I Crimes Followed-up by Detectives	2,211	2,241	2,241	2,098	2,009
Actual Part I Crimes	4,184	4,386	4,915	4,045	3,805
Part I Crime Unfounded	146	156	147	147	149
Part I Crime Total Clearance	1,181	1,216	1,259	1,237	1,234
Part I Crime Cleared by Arrest & Warnt.	826	894	938	985	1,001
Part I Crimes Exceptionally Cleared	209	166	174	105	83
Latent Comparison - AFIS Prints Subt.	308/101	337/79	341/134	360/141	378/148
Latent /AFIS Positive Comparisons.	117/15	142/22	225/42	236/45	248/48
Forensic Calls-Lab Processing	576/301	538/248	564/295	593/310	623/325
Marijuana Tests	356	291	343	361	379
Family Violence Incidents Reported	2,110	2,087	2,219	2,348	2,418
Training Hours Received (*Calendar Year)	27,337	28,776	29,643	30,500	30,500
Internal Investigations ³	6	5	33	48	48

¹ In 2016, the call counting software was discovered to undercount call volume. The issue has since been corrected. However, unadjusted call volume is presented within the table.

² ACCPD does not have query access to the courthouse citation database since installation of a new software platform.

³ The increase in actual / forecast complaints is based on complaints from all sources (Formal, Informal, Shift Level). In times past only formal complaints were calculated.

POLICE SERVICES

BUDGET HIGHLIGHTS

The General Fund represents the largest portion of the Police Department's budget and supports most of the operations for the Department. The FY18 General Fund Budget for current services for the Police Department includes a \$70,000 increase over FY17 for in-custody medical expenses, clothing/employee uniforms, motor vehicle rental, fees and other services and radio charges. There are six new initiatives totaling approximately \$200,000, including a police housing and residency program allowance for \$156,000 (developed in the first part of FY18 with planned implementation in January 2018), firearm replacement for \$25,000, radio battery replacement for \$7,500, "Buddy Kit" replacement for \$5,000, ballistic vest replacement for \$4,000 and Naloxone replacement for \$4,000.

The Central Communications Division of the Police Department (E911) operates within the Emergency Telephone System Special Revenue Fund. The primary sources of revenues for this fund are 911 fees which are expected to generate \$1,770,000 in revenue in FY18, an increase of \$20,000 over FY17. Operating expenditures in the FY18 Budget include \$40,000 in once time expenditures to fund computer aided dispatch workstation replacement. To ensure sufficient funding for the operation of E911, the FY17 Budget includes a transfer of \$625,000 (a decrease of \$150,000 from FY17) from the General Fund to the E911 Special Revenue Fund as well as a planned use of \$300,000 of fund balance available from prior years' operations.

CAPITAL BUDGET

D-85	Additional Conducted Energy Device (CED) Units	\$ 78,200
D-86	Replace Investigative Operations Vehicles	\$ 35,000
D-87	Traffic Motorcycle Replacement	\$ 38,000
D-88	Replace Drug Task Force Vehicles	\$ 35,000
D-90	Mobile Computing Replacement Program	\$ 75,000
D-91	On-Officer Cameras and Data Storage	\$ 100,000
D-92	Traffic Unit Specialized Equipment Replacement Cycles	\$ 60,000
D-93	ACCPD Network Switch Replacement Plan	\$ 25,000
D-96	ACCPD Network Server Replacement Lifecycle	\$ 25,000

POLICE SERVICES

REVENUE and EXPENDITURE BUDGET

Police Services						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$2,308.5	\$2,210.0	\$2,285.0	\$2,285.0	\$2,285.0	\$75.0	3.4%
Intergovernmental	\$459.1	\$140.0	\$140.0	\$140.0	\$140.0	\$0.0	0.0%
Forfeited Funds	\$255.6	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Total Revenues	\$3,023.2	\$2,350.0	\$2,425.0	\$2,425.0	\$2,425.0	\$75.0	3.2%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$19,804.7	\$21,190.4	\$22,199.2	\$21,509.3	\$21,580.1	\$389.7	1.8%
Operating	\$3,792.5	\$3,348.4	\$6,968.0	\$3,623.6	\$3,623.6	\$275.2	8.2%
Total Expenditures	\$23,597.2	\$24,538.8	\$29,167.2	\$25,132.9	\$25,203.7	\$664.9	2.7%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Command	\$1,152.5	\$977.5	\$1,850.6	\$1,497.8	\$1,494.0	\$516.5	52.8%
Field Operations	\$13,239.2	\$13,730.9	\$12,748.6	\$10,506.0	\$10,529.5	(\$3,201.4)	-23.3%
Crime Investigation	\$4,195.9	\$4,409.3	\$3,887.6	\$3,571.0	\$3,582.1	(\$827.2)	-18.8%
Strategic & Prof Dev	\$2,548.1	\$2,893.4	\$507.6	\$190.7	\$190.7	(\$2,702.7)	-93.4%
Support Services	\$2,337.9	\$2,423.8	\$2,925.3	\$2,436.6	\$2,443.4	\$19.6	0.8%
Community Outreach	\$0.0	\$0.0	\$1,244.2	\$1,119.5	\$1,122.5	\$1,122.5	--
Special Operations	\$0.0	\$0.0	\$3,356.3	\$3,265.2	\$3,275.7	\$3,275.7	--
Central Communications	\$0.0	\$0.0	\$2,537.4	\$2,436.5	\$2,453.1	\$2,453.1	--
Other General Admin.	\$123.6	\$103.9	\$109.6	\$109.6	\$112.7	\$8.8	8.5%
Total Expenditures	\$23,597.2	\$24,538.8	\$29,167.2	\$25,132.9	\$25,203.7	\$664.9	2.7%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Police Services	307	307	320	307	307	0	

PROBATE COURT

MISSION

The mission of the Probate Court is to serve the public, protect the incapacitated, and assist the afflicted, safeguarding the due process rights of all.

GOALS

- To make our public records accessible in accordance with the law and to improve the court's information retrieval systems.
- To ensure that reporting and accounting requirements are met by all guardians, conservators and personal representatives of estates, and that monitoring, auditing and enforcement requirements are met by the court.
- To protect incapacitated persons vulnerable to exploitation, neglect or abuse from harm, as well as safeguarding public safety.

OBJECTIVES

- To obtain case management software to streamline case management and information retrieval.
- To monitor and audit annual return and inventory filings promptly, to recover all funds misappropriated by fiduciaries under the court's jurisdiction, and to remove malfeasors from office.
- To continue partnership with Superior Court in the operation of the Treatment and Accountability Court and with other mental health stakeholders to improve access to treatment and services for those with mental illness or addictive disease.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Marriage License Applications	852	936	1099	1300	1500
Firearms License Applications	967	916	1193	1250	1300
Mental Health Applications	42	37	27	35	45
Inventory/Returns Filings	143	174	151	196	210
Estate/Docket Filings	494	505	543	565	600
TOTALS	2498	2568	3013	3346	3655

BUDGET HIGHLIGHTS

There are no significant changes within the FY18 Budget for Probate Court.

PROBATE COURT

REVENUE and EXPENDITURE BUDGET

Probate Court						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$160.6	\$150.0	\$150.0	\$150.0	\$150.0	\$0.0	0.0%
Total Revenues	\$160.6	\$150.0	\$150.0	\$150.0	\$150.0	\$0.0	0.0%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$423.5	\$439.3	\$473.2	\$473.2	\$477.1	\$37.8	8.6%
Operating	\$30.2	\$29.8	\$30.3	\$30.0	\$30.0	\$0.2	0.7%
Total Expenditures	\$453.7	\$469.1	\$503.5	\$503.2	\$507.1	\$38.0	8.1%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Probate Court	\$453.7	\$469.1	\$503.5	\$503.2	\$507.1	\$38.0	8.1%
Total Expenditures	\$453.7	\$469.1	\$503.5	\$503.2	\$507.1	\$38.0	8.1%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Probate Court	6	6	6	6	6	0	

PUBLIC UTILITIES

MISSION

The mission of the Public Utilities Department is to provide general services relative to maintaining the financial stability and operational quality and integrity of the Water Treatment/Distribution and Wastewater Treatment/Collection systems.

GOALS

- Provide suitable facilities to educate Athens-Clarke County citizens on environmental issues and to improve customer services.
- Provide quality drinking water to protect and enhance the well-being of the citizens of Athens-Clarke County.
- Maintain and improve the public water distribution and wastewater collection systems to meet the current and future needs of Athens-Clarke County.
- Expand technology to provide efficient and improved operations and customer service.
- Continue improvements to the Athens-Clarke County Water Conservation and Drought Management Plans.
- Complete design and installation of the water system improvements associated with the SPLOST 2005 Program.

OBJECTIVES

1. Continue evaluation and rehabilitation the public wastewater trunk and interceptor lines, in a priority order.
2. Continue implementation Advanced Metering Infrastructure (AMI) / radio read technology relative to water meter reading functions.
3. Complete installation of SPLOST 2005 water line extensions.
4. Evaluate the Water Conservation Program to ensure the goals are being achieved and make revisions as necessary.
5. Continue utilization of the Wastewater Flow Monitoring Program.
6. Implement a Computerized Maintenance Management System (CMMS) within the water distribution and sewer collection systems to better manage preventive maintenance.

PUBLIC UTILITIES

PERFORMANCE MEASURES

		Actual			Forecast	
		FY14	FY15	FY16	FY17	FY18
Sewer Collection	# of feet of sanitary sewer camera-inspected (in thousands)	270.4	183.4	267.0	300.0	300.0
Water Distribution	# of fire hydrants installed/repaired/replaced	2,750	3,398	1,929	900	3,000
Sewer Collection	# of feet of sewer line rodded & flushed (in thousands)	2,496.4	2,988.0	2,541.2	3,000.0	3,000.0
Engineering Mgt.	# of plans reviewed (development, building inspection, final plats)	573	587	600	625	625
Engineering Mgt.	# of developments installing water & sewer under contract	13	12	14	30	32
Meter Management	# of water & sewer stubs installed	175	110	85	90	90
Meter Management	# of new water meters installed	250	200	149	150	150
Meter Management*	#water meters tested (excluding AMI meters) *	8,000	800	25	25	25
Water Business Office	# of water & sewer bills prepared (in thousands)	428.5	435.7	432.8	435.0	437.0
Water Business Office	# of customers assisted by customer service staff	14,631	13,965	13,965	14,000	13,750
Water Reclamation	# of gallons of wastewater treated (in billions)	3.50	4.24	4.20	4.20	4.20
Water Treatment Plant	# of gallons of potable water produced (in billions)	4.9	4.4	4.5	4.5	4.7

* Reduction due to AMI project installation of new meters, utilizing technicians to read meters to assist in handling meter reader positions by attrition.

BUDGET HIGHLIGHTS

Water and Sewer Fund revenues for FY18 are projected to be \$52.5 million, an increase of \$1.7 million over the FY17 Budget. This estimate is based on changes to water and sewer rates planned for adoption during the budget process and scheduled to take effect on July 1, 2017. In May, 2016, the Mayor and Commission accepted the Public Utilities 2015 Service Delivery Plan which included these rate adjustments for FY18.

For FY18, the projected revenue is sufficient to fund operating expenses for \$38.8 million (not including depreciation). The fund also pays a portion (\$25,800) of the Building Inspection Department budget and an additional fulltime Systems Analyst position for Information Technology. The FY18 Budget includes sufficient funding to cover the annual debt payments (\$15.4 million principal and interest) for the water and sewer bonds refinanced in 2015 and meet required debt service coverage rates. In addition, funding is included to repay loans from the State of Georgia Environmental Finance Authority (GEFA) Clean Water State Revolving Fund. Principal and interest in FY17 for these GEFA loans total \$1.3 million.

PUBLIC UTILITIES

REVENUE and EXPENDITURE BUDGET

Public Utilities						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 ORIGINAL <u>BUDGET</u>	FY18 DEPT <u>REQUEST</u>	FY18 MAYOR <u>RECOM'D</u>	FY18 COMM <u>APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$50,305.9	\$50,616.7	\$52,270.5	\$52,270.5	\$52,270.5	\$1,653.8	3.3%
Other	\$672.0	\$242.0	\$242.0	\$242.0	\$242.0	\$0.0	0.0%
Total Revenues	\$50,977.9	\$50,858.7	\$52,512.5	\$52,512.5	\$52,512.5	\$1,653.8	3.3%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$8,387.6	\$9,176.0	\$9,465.1	\$9,465.1	\$9,505.6	\$329.6	3.6%
Operating	\$32,644.1	\$34,121.8	\$34,567.6	\$34,612.6	\$34,631.5	\$509.7	1.5%
Total Expenditures	\$41,031.7	\$43,297.8	\$44,032.7	\$44,077.7	\$44,137.1	\$839.3	1.9%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$966.6	\$1,056.6	\$1,062.1	\$1,061.5	\$1,063.2	\$6.6	0.6%
Construction Mgt.	\$5,559.1	\$6,164.9	\$6,371.9	\$6,405.8	\$6,423.8	\$258.9	4.2%
Plant Operations	\$9,574.3	\$10,726.0	\$11,054.4	\$11,065.8	\$11,085.6	\$359.6	3.4%
Engineering Management	\$389.2	\$538.1	\$531.4	\$531.7	\$532.7	(\$5.4)	-1.0%
Debt Service-W&S Fund	\$10,318.8	\$10,472.0	\$10,472.0	\$10,472.0	\$10,472.0	\$0.0	0.0%
Other Gen Admin/Transfers	\$14,223.7	\$14,340.2	\$14,540.9	\$14,540.9	\$14,559.8	\$219.6	1.5%
Total Expenditures	\$41,031.7	\$43,297.8	\$44,032.7	\$44,077.7	\$44,137.1	\$839.3	1.9%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 DEPT <u>REQUEST</u>	FY18 MAYOR <u>RECOM'D</u>	FY18 COMM <u>APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Public Utilities	195	195	194	194	194	-1	

PUBLIC UTILITIES

CAPITAL BUDGET

D-103	W&S Lines - Additions and Improvements	\$ 1,400,200
D-104	Meter and Water/Sewer Stub Additions	\$ 472,700
D-105	Donated W&S Additions Management	\$ 213,800
D-106	Watershed Protection Long-Term Monitoring	\$ 100,000
D-107	Replace Water Meters	\$ 365,000
D-108	Rehabilitate and Replace Sewers	\$ 9,500,000
D-109	Extend Wastewater Collection System	\$ 100,000
D-110	Replace and Upgrade Facilities and Equipment	\$ 3,000,000
D-111	Renovate / Expand W&S Construction Facility	\$ 791,000
D-112	Rehabilitate and Replace Water Lines (renamed)	\$ 2,000,000
D-113	Relocate Water & Sewer Lines for DOT Projects	\$ 100,000
D-114	Manage and Reuse Residual Solids (renamed)	\$ 374,500
D-115	Investigate and Install Alternative Energy Generation	\$ 100,000
D-116	Improve Water Supply Reliability	\$ 3,000,000
D-117	W&S Contribution to Economic Development	\$ 100,000

SHERIFF

MISSION

Our mission is to work in partnership with our diverse communities to promote and enhance the safety and the quality of life in Athens-Clarke County.

- We respect all members of the community and we value community relations.
- We respect all members of the organization.
- We value initiative.
- We value service orientation.
- We value work ethic.
- We value professional public image.
- We value professional skill.
- We value efficient use of resources.
- We value internal relations.

The Clarke County Sheriff's Office exists to provide services for the protection of life and property and the preservation of the public peace in Athens-Clarke County. The Sheriff is responsible for the physical health and welfare of all inmates in the jail, and the management of their property and money. The Sheriff's Office serves criminal warrants, civil papers, and subpoenas, executes evictions, transports prisoners to court, extradites prisoners from other states to court, provides security for State, Superior, Municipal, Magistrate and Juvenile Courts, Jurors, Clarke County Courthouse, and the Courthouse Parking Deck.

The Sheriff's Office also serves as a source of information, providing lectures and programs to community groups, civic associations and school children through the D.A.R.E. Program.

VISION

To provide a community free of crime, fear and disorder and innovative correctional practices that hold offenders accountable to become productive members of our society.

GOAL

Our goal is to provide an atmosphere of safety and security in an effective and efficient manner to the citizens of Athens-Clarke County, protect life and property, preserve the public peace, operate all of the Sheriff's Office efficiently and to enhance our awareness and educational programs for the public and for inmates and to provide for the safe and efficient transportation of prisoners throughout various locations in the state.

OBJECTIVES

- Reduce the number of warrants on file through innovative special operations and administrative warrant reduction efforts in cooperation with the courts and prosecutors.
 - Review the current warrants for validity and work with the Judiciary, District Attorney, and Solicitor General to review old warrants determined to be un-servable and create a review system to dismiss these warrants.
 - Increase staffing in the Warrant Section to actively work more warrants on the road. This can be accomplished by working with the Manager's Office, Human Resources, Mayor and Commission, and Finance through the budget process to increase the number of Warrant Deputies to clear warrants.
- Provide prompt service of Temporary Protective Orders and Involuntary Committal Orders, provide timely service of civil and landlord and tenant processes, and provide timely presentation of prisoners before the courts.
- Prevent or quickly resolve any incident or breach of security in courtrooms, the courthouse, or the surrounding grounds.

SHERIFF

- Pick up or deliver prisoners as needed, without harm, or undue delay as required by court orders or process of law.
- To provide all personnel with training opportunities in order to reduce liability.
- Continue procedural operation of the jail reducing errors in judicial processing, incidents of workplace injury, incidents of inmate violence, and public grievances. This goal applies to each year. This goal shall be assessed by tracking performance indicators in the above categories.
- Accomplish completion of all phases, opening, and transition to new jail and training facility. This goal shall be assessed by documentation of progress which shall be presented to Sheriff Edwards on a monthly basis.
- Continue to manage a growing jail population by efficient management of the inmate population and increasing, on an annual basis, the number of rehabilitative programs offered and the number of inmates participating in these programs. This goal applies to each year. Projections of future jail population growth are attached. This goal shall be assessed by analysis of statistical reports of the Inmate Programs Office.
- To continue to hire additional staff as needed for the opening of Phase 1 and Phase 2 of the new jail with staffing levels appropriate to the inmate population, and continue to retain staff by the reduction of the turnover level. This goal applies to each year. This goal shall be assessed by monitoring the number of staff hired additions and subtractions as tracked by the Sheriff Administrative Section. A chart of anticipated future staffing trends is attached.
- To pursue ACA (American Correctional Association) accreditation for the jail. This goal applies to years 2017 and 2018. During 2017, initiate the American Correctional Association accreditation application process. Seek accreditation during 2018.
- To continue to recruit qualified applicants for the position of Deputy Sheriff and Detention Officer by developing diverse community organizational relationships and the continued execution of the recruiting list plan as approved.
 - Review the recruiting list plan on an annual basis to update and improve recruiting ideas.
- To achieve CALEA Advanced Accreditation. We believe through Advanced Accreditation, our agency will continue enhancements in the following areas:
 - Assures agency members that our policies and procedures are in written form and available to all personnel.
 - Assures that our personnel system is in accord with professional standards and is both fair and equitable.
 - Provides neutral guidelines for developing strong budget justifications, especially for personnel and their allocation across functions and activities
 - Reduces the likelihood of vicarious liability suits against the agency.
 - Assures county officials and the general public that the Sheriff's Office is delivering a high level of service.
 - Demonstrates our commitment to providing high quality services with effective and responsive policies and procedures that are also fair and equitable.
- To continue to enhance the CALEA and State Certification proof compliance process

SHERIFF

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Sheriff / Administration Section					
# Complaints	26	28	35	35	28
# Training Hours reported to Training Unit	11,833	11,535	10,680	11,349	12,018
Background Checks through GCIC	2,134	2,400	2,500	2,400	2,400
Fingerprints-firearms lic., bondsmen, adoption, USDA, Bar Admission, RESA, other	1,551	1,400	1,500	1,500	1,500
Sheriff / Field Section					
New Warrants	8,000	7,777	8,000	8,000	8,000
Warrants Served/Processed	8,500	6,197	8,500	8,500	8,000
Total Arrest	4,500	4,180	4,500	4,500	4,281
Civil Papers Received	9,500	9,893	9,900	9,900	10,381
Civil Papers Served / Processed	7,400	6,780	7,000	7,000	7,500
Evictions Received	650	950	950	950	756
Evictions Served / Processed	600	875	875	875	756
Sheriff/Jail					
Average Daily Inmate Population	460	445	398	400	400
Average Number of Inmates Housed Daily in Other Facilities at a cost to ACC	5	3	1	0	0
Number of Inmates Processed	10,540	9,323	8,463	8,500	8,500
Number of Inmates Released	10,704	9,250	8,397	8,500	8,500
Number of Inmates Released to State System	189	206	271	260	260
Number of Inmates Classified	7,132	5,555	5,344	5,350	5,350
Number of Inmate Medical Transports	156	194	234	240	240
Inmate Participation in Rehabilitation /Education	2,959	2,594	3,485	3,600	3,800

BUDGET HIGHLIGHTS

The Sheriff's Office requested an additional \$198,000 (13.4% above FY17) for inmate medical expenses based on anticipated future medical needs negotiated with a new contract. The FY18 Budget includes an additional \$160,000 (10.8% above FY17) for inmate medical expenses at a total of \$1,633,400.

The FY18 Budget also includes \$749,400 for inmate meals, a decrease of \$21,300 from FY17. The cost per meal increased by 10 cents for FY18, however, the total amount budgeted is lower than previous year due to a decline in inmate population.

The FY18 Budget reflects a reduction of \$5,900 (from \$27,900 to \$22,000) for Inmate Boarding expenses, which decreases the number of inmates expected to be boarded in other facilities from an average of three per day to one and a half per day.

SHERIFF

REVENUE and EXPENDITURE BUDGET

Sheriff						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$244.1	\$255.0	\$255.0	\$255.0	\$255.0	\$0.0	0.0%
Intergovernmental	\$48.0	\$29.4	\$23.2	\$23.2	\$23.2	(\$6.2)	-21.1%
Other	\$229.3	\$200.0	\$210.0	\$210.0	\$210.0	\$10.0	5.0%
Total Revenues	\$521.4	\$484.4	\$488.2	\$488.2	\$488.2	\$3.8	0.8%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$11,691.8	\$12,637.1	\$12,872.6	\$12,872.6	\$12,909.5	\$272.4	2.2%
Operating	\$4,002.8	\$4,171.6	\$4,377.8	\$4,351.8	\$4,351.8	\$180.2	4.3%
Total Expenditures	\$15,694.6	\$16,808.7	\$17,250.4	\$17,224.4	\$17,261.3	\$452.6	2.7%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$1,107.4	\$1,292.0	\$1,273.4	\$1,273.2	\$1,275.8	(\$16.2)	-1.3%
Jail	\$10,601.3	\$11,445.1	\$11,823.8	\$11,786.0	\$11,815.8	\$370.7	3.2%
Field	\$3,985.9	\$4,071.6	\$4,153.2	\$4,165.2	\$4,169.7	\$98.1	2.4%
Total Expenditures	\$15,694.6	\$16,808.7	\$17,250.4	\$17,224.4	\$17,261.3	\$452.6	2.7%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Sheriff	194	194	194	194	194	0	

CAPITAL BUDGET

D-118	Public Safety Initiative -Equip Tech	\$ 30,000
D-119	Vehicle (Car) Professional Standards & Training Purchase	\$ 22,000

SOLICITOR GENERAL

MISSION & GOALS

The mission of the Office of the Solicitor-General is to seek justice through the appropriate prosecution of misdemeanor criminal offenses under Georgia state law and criminal violations of local ordinances in the State Court of Clarke County, the Municipal Court of Athens-Clarke County, the Municipal Court of the City of Winterville, and the Magistrate Court of Clarke County. Seeking justice requires us to investigate cases in order to gather the necessary information upon which to base prosecutorial decisions. Through the exercise of prosecutorial discretion, we seek to allocate the resources of the office in the most efficient manner in order to secure justice by maximizing the rate of successful resolution of cases, through trial, plea, or dismissal (where appropriate) while minimizing the length of time required for final disposition.

An important part of seeking justice for society is seeking justice for the individual victims of crimes. Accordingly, it is also the mission of the Office of the Solicitor-General to ensure that victims are given a voice in criminal proceedings by giving them a meaningful opportunity to express themselves through the judicial process. In order to achieve this mission, victims are provided with information about court dates and case status, education about victim compensation and restitution, and referrals to appropriate social service agencies. Additionally, we provide support for victims who face the emotionally difficult task of appearing and testifying in court.

While seeking justice is a key mission, the Office of the Solicitor-General also recognizes the need to educate the public as a way to reduce criminal behavior and increase the safety of our citizens. As a result, the Office of the Solicitor-General also sees as our mission informing the public about issues of domestic violence and alcohol related offenses, including DUI and Underage Possession of Alcohol, through various programs in an effort to prevent criminal cases before the need to prosecute arises.

OBJECTIVES

- Manage the growing office caseload in an efficient and just manner.
- Reduce time between receipt of case and arraignments by continuing to Fast Track high risk multi-offender DUI and domestic violence cases.
- Reduce time between arraignment and final disposition.
- Continue providing services and support to the victims of crimes.
- Continue to devote one prosecuting attorney through a government funded grant to handle family violence cases so that these often complex cases will be prosecuted efficiently and effectively.
- Reduce recidivism among DUI and substance abuse offenders through rehabilitation by strict supervision and mandatory treatment in the DUI/Drug Court Program.
- Continue providing effective domestic violence intervention and DUI enforcement training to new police recruits through the New Officer Basic Course and to experienced police officers through in-service training.
- Review all outstanding bench warrant cases in order to determine whether prosecution of the cases is consistent with the interest of justice.
- Continue providing educational programs designed to reduce criminal behavior and improve citizen safety at no cost to taxpayers.
- Continue to participate as team members of the DUI/Drug Court, Treatment and Accountability Court, and Veterans' Court in an effort to seek alternative sanctions that reduce recidivism and the jail population.

SOLICITOR GENERAL

PERFORMANCE MEASURES

	CY14	Actual CY15	CY16	Estimated CY17	CY18
Criminal Misdemeanor Cases Filed (State Court-includes probation cases)	4,727	4,537	3,964	4,800	5,000
Criminal Misdemeanor Cases Disposed (State Court-includes probation cases)	4,781	4,487	4341	4,800	5,000
Jury Trials	45	52	33	50	50
Criminal Cases Docketed in Municipal Court	23,444	17,655	14,416	16,000	16,000

BUDGET HIGHLIGHTS

There are no significant changes within the FY18 Budget for Solicitor General.

REVENUE and EXPENDITURE BUDGET

Solicitor General						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Fines & Forfeitures	\$30.6	\$29.6	\$30.5	\$30.5	\$30.5	\$0.9	3.0%
Intergovernmental	\$88.8	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Total Revenues	\$119.4	\$29.6	\$30.5	\$30.5	\$30.5	\$0.0	0.0%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$1,185.1	\$1,167.9	\$1,137.6	\$1,137.6	\$1,151.4	(\$16.5)	-1.4%
Operating	\$67.6	\$63.9	\$68.2	\$67.6	\$67.6	\$3.7	5.8%
Total Expenditures	\$1,252.7	\$1,231.8	\$1,205.8	\$1,205.2	\$1,219.0	(\$12.8)	-1.0%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Solicitor General	\$1,252.7	\$1,231.8	\$1,205.8	\$1,205.2	\$1,219.0	(\$12.8)	-1.0%
Total Expenditures	\$1,252.7	\$1,231.8	\$1,205.8	\$1,205.2	\$1,219.0	(\$12.8)	-1.0%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Solicitor General	17	17	17	17	17	0	

CAPITAL BUDGET

D-50 Paperless File System & eDiscovery Web Portal - Solicitor Addition

\$ 60,000

SOLID WASTE

MISSION & GOALS

Vision:

To be the leader in sustainable material management by creating a culture of zero waste.

Mission:

To efficiently deliver integrated material management through comprehensive and innovative collection, disposal, waste reduction and education services.

GOALS & OBJECTIVES

- Reduce cost per ton of waste processed below \$15.00 to maintain a competitive tipping fee while initiating new waste reduction measures.
- Continue implementation of single stream recycling throughout the community and increase recycling by a minimum of 20% in FY18 as compared to FY17.
- Reduce residential refuse/recycling collection cost per month/customer at or below \$7.50 for FY18.
- Maintain cost/man-hour for commercial curbside collections below \$16.00.
- Maintain cost/tip for commercial dumpster below \$7.00 for FY18.
- Maintain average cost/hour for litter pickup below \$25.00.
- Complete 98% of all service requests within five business days.
- Maintain scheduled leaf and limb service to all areas with a 98% or better on schedule rate.
- Continue implementation of Mayor and Commission selected waste reduction programs in order to achieve waste diversion goals of 40% by 2015, 60% by 2018, and 75% by 2020.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Cost per ton of waste processed at the Landfill	\$15.75	\$16.03	\$14.93	\$15.16	\$15.00
Average monthly recycling tonnage	1,709	1,833	1,548	1,800	2,000
Average residential refuse/recycling collection cost p/m	\$10.10	\$8.54	\$7.88	\$8.65	\$7.50
Average curbside collection cost per man hour	\$16.00	\$18.40	\$22.85	\$33.13	\$33.00
Average commercial dumpster cost per tip	\$6.50	\$6.27	\$10.21	\$10.20	\$10.00
Average CBD litter collection cost per hour	\$21.19	\$22.59	\$20.16	\$24.77	\$25.00
% of work orders completed within 5 working days	98%	99%	99%	99%	99%
Leaf and limb on time scheduled collections	90%	98%	100%	100%	98%
Waste reduction goals adopted by the M & C, November 3, 2010: 40% Waste Reduction 2015 60% Waste Reduction 2018 75% Waste Reduction 2020	44%	43%	38%	40%	60%

SOLID WASTE

BUDGET HIGHLIGHTS

The Solid Waste Department's budget is supported by three funds: the General Fund, Landfill Fund and the Solid Waste Fund.

General Fund - The FY18 General Fund Budget for litter collection in the Commercial Business District is \$216,400. The Budget for Leaf & Limb services is estimated to be \$663,100. There are no significant changes for these services.

Landfill Enterprise Fund - Revenue for the Landfill Enterprise Fund is projected to be \$3.5 million, which is \$200,000 above the FY17 Budget and based on the current \$42/ton fee adopted in FY09. Based on current waste flow, the FY18 estimate is 65,000 tons, which is similar to the FY17 estimate. Operating expenses (less depreciation) for the Landfill Fund in FY18 are projected to be \$3.1 million, similar to FY17.

Solid Waste Fund - Operating expenses (less depreciation) for the Solid Waste Fund in FY18 are budgeted at \$3.3 million, similar to the FY17 Budget. Revenues for FY18 are projected at \$3.6 million, similar to FY17. No rate changes are included for FY18.

CAPITAL BUDGET

D-123	Replacement Roll-Off Container Truck	\$ 114,000
D-124	Automated Refuse/Recycling	\$ 540,000
D-126	Mini-Packer Truck	\$ 34,000
D-127	Replace Commercial Dumpster Collection Front-end Loader	\$ 80,000
D-128	Expanded Organics Collection	\$ 75,000
D-129	Landfill Construction Phase V, Stages 1-3	\$2,750,000
D-130	RMPF: Commingle Up-feed and Tail Shaft Frame Assembly Replacement	\$ 55,000
D-131	Replace D8N Dozer with D6M-LGP	\$ 100,000
D-132	Replace 25 Yard Articulated Dump Truck	\$ 134,000
D-136	Replace Landfill Road Tractor	\$ 35,000
D-137	RMPF: Truck Scale Replacement	\$ 90,000
D-138	RMPF: Glass Belt and Frame Upgrade	\$ 75,000
D-139	Aerated Static Pile (ASP) Composting System	\$ 50,000
D-140	Site Improvement at CHaRM	\$ 25,000
D-143	RMPF: Awning for Loading Dock and Maintenance Area	\$ 75,000
D-145	RMPF: Restroom Improvements	\$ 50,000

SOLID WASTE

REVENUE and EXPENDITURE BUDGET

Solid Waste						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$7,220.3	\$6,700.8	\$6,994.8	\$6,994.8	\$6,994.8	\$294.0	4.4%
Intergovernmental	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Other	\$162.8	\$196.1	\$138.0	\$138.0	\$138.0	(\$58.1)	-29.6%
Gen. Fund (Leaf/Limb/Litter)	\$717.9	\$879.5	\$997.9	\$1,006.7	\$1,009.8	\$130.3	14.8%
Total Revenues	\$8,101.0	\$7,776.4	\$8,130.7	\$8,139.5	\$8,142.6	\$235.9	3.0%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$2,821.8	\$3,343.7	\$3,489.7	\$3,508.8	\$3,523.7	\$180.0	5.4%
Operating	\$5,397.3	\$5,422.2	\$5,475.5	\$5,485.7	\$5,491.0	\$68.8	1.3%
Total Expenditures	\$8,219.1	\$8,765.9	\$8,965.2	\$8,994.5	\$9,014.7	\$248.8	2.8%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$1,295.1	\$1,408.3	\$1,423.6	\$1,424.3	\$1,427.0	\$18.7	1.3%
Landfill	\$1,410.8	\$1,432.7	\$1,478.9	\$1,480.9	\$1,484.4	\$51.7	3.6%
Collection	\$2,774.4	\$3,340.9	\$3,362.4	\$3,389.0	\$3,397.9	\$57.0	1.7%
Other Gen Admin/Transfers	\$2,738.8	\$2,584.0	\$2,700.3	\$2,700.3	\$2,705.4	\$121.4	4.7%
Total Expenditures	\$8,219.1	\$8,765.9	\$8,965.2	\$8,994.5	\$9,014.7	\$248.8	2.8%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Solid Waste	60	61	61	61	61	0	

STATE COURT

MISSION & GOALS

The Mission of the State Court is to preside over civil and criminal cases in manner consistent with the law and interests of justice. The Court seeks to handle all cases in a timely, efficient, and cost-effective manner and to treat all persons who appear in Court with dignity, courtesy, and respect. A significant part of the operation of the Court is the DUI/Drug Court program, the goal of which is to provide the opportunity for repeat DUI and substance-abuse offenders to achieve sobriety and become productive members of our community through a unique program of intensive supervision, treatment and accountability.

OBJECTIVES

The State Court seeks to provide diligent, effective, efficient and fair administration of justice in all civil and criminal cases. The DUI/Drug Court seeks to reduce recidivism rates for high-risk offenders by holding offenders accountable and therefore increasing public safety.

PERFORMANCE MEASURES

	Actual			Forecast	
	CY14	CY15	CY16	CY17	CY18
Criminal Case File (includes probation cases)	4,727	4,537	3,964	3,500	3,500
Criminal Cases Disposed	4,834	4,487	4,341	4,100	4,100
Civil Cases Filed	439	487	450	450	450
Civil Cases Disposed	532	426	449	450	450
Civil & Criminal Jury Trials Conducted	47	52	38	35	35

BUDGET HIGHLIGHTS

The General Fund portion of the State Court Budget includes \$113,300 for DUI/Drug Court personal services. These expenses were moved from the Special Programs Fund in FY17 along with revenues from Pretrial Supervision. There are no other significant changes within the FY18 Budget for State Court.

The FY18 proposed budget for the DUI-Drug Court has total estimated revenues of \$120,100, grant funding of \$70,000 and use of DATE Funds of \$73,000 (compared to \$50,000 for FY17) for a total of \$262,700.

STATE COURT

REVENUES and EXPENDITURES

State Court						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Intergovernmental	\$65.2	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Charges For Services	\$275.1	\$300.0	\$270.0	\$270.0	\$270.0	(\$30.0)	-10.0%
Other Revenues	\$16.0	\$50.0	\$73.0	\$73.0	\$73.0	\$23.0	46.0%
Total Revenues	\$356.3	\$350.0	\$343.0	\$343.0	\$343.0	(\$7.0)	-2.0%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$598.3	\$643.8	\$635.9	\$635.9	\$637.3	(\$6.5)	-1.0%
Operating	\$481.5	\$430.6	\$460.2	\$454.1	\$454.1	\$23.5	5.5%
Total Expenditures	\$1,079.8	\$1,074.4	\$1,096.1	\$1,090.0	\$1,091.4	\$17.0	1.6%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
State Court	\$685.7	\$682.7	\$719.5	\$713.6	\$714.4	\$31.7	4.6%
DUI/Drug Court	\$394.1	\$391.7	\$376.6	\$376.4	\$377.0	(\$14.7)	-3.8%
Total Expenditures	\$1,079.8	\$1,074.4	\$1,096.1	\$1,090.0	\$1,091.4	\$17.0	1.6%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
State Court	7	7	7	7	7	0	

SUPERIOR COURTS

MISSION

Superior Courts

The mission of the Superior Courts is to provide for the timely, effective and legally correct resolution of civil disputes, criminal prosecutions, appellate and equity matters in the furtherance of justice and in compliance with the Constitution and the laws of the State of Georgia. The Superior Courts also supports and oversees the operation of programs and functions within the Superior Courts' authority.

Probation Services

The mission of Probation Services is to be a leader in community corrections, working with the judiciary and the community to create a safer society. Probation Services is committed to providing the courts with quality information while offering viable, cost-effective sentencing and pretrial options. Through a balance of compliance enforcement and treatment strategies, offenders are held accountable and afforded opportunities to become productive, law-abiding citizens. Probation Services provides offender management for Felony Drug Court, Treatment and Accountability Court, Veterans Court, DUI/Drug Court, and the Solicitor's Pretrial Intervention Program. Probation Services also provides enhanced supervision of Domestic Violence cases under a Violence Against Women (VAWA) grant and operates the full-service Athens Drug Lab.

Felony Drug Court

The mission of the Western Judicial Circuit Felony Drug Court is to provide an alternative means for addressing substance abuse offenses through a judicially supervised regimen of treatment for chemically dependent offenders with the goal of yielding sober, law-abiding citizenry, thereby reducing the cost and negative effect on the community while resolving public safety issues.

Mental Health Treatment and Accountability Court

The mission of the Treatment and Accountability Court is to increase public safety and make more effective use of resources, in cooperation with local mental health providers, by providing judicial supervision to offenders with mental illness, thereby reducing criminal behavior, reducing arrests and jail time; effectively treating and monitoring individuals with mental illness and improving the quality of life for individuals and their families.

Alternative Dispute Resolution

The mission of the Alternative Dispute Resolution Program for the Tenth Judicial District is to provide an alternative method of resolving disputes in cases filed in Superior, State, Magistrate and Probate Courts of Athens-Clarke, Oconee, Madison, Hart, Elbert, Franklin, Walton, Newton, and Oglethorpe counties. Judges in these counties assign appropriate cases for mediation in conformity with state law and local rules established by the Board of Directors for the ADR program. The ADR Program staff also coordinates the Divorcing Parents Programs in Athens-Clarke and Oconee counties for spouses filing for divorce who have children under 18 years of age.

Law Library

The mission of the Athens-Clarke County Law Library is to provide free use of legal research materials including statutes, digests and case law in an effort to promote equal access to court services. The Law Library's primary purpose is for legal research, but it also has facilities for meetings and serves as the center for self-represented litigants.

OBJECTIVES

- To maintain or increase current disposition rates for Superior Court civil and criminal cases.
- To increase response times, participation, rehabilitative services and compliance through alternative programs such as Alternative Dispute Resolution, Felony Drug Court, Mental Health Treatment and Accountability Court, Veterans Court and Probation Services.

SUPERIOR COURTS

- Reduce recidivism and increase the ability of offenders to become productive members of the community through the Probation Services, Felony Drug Court, Mental Health Treatment and Accountability Court, and Veterans Court.
- Incorporate the use of new and existing court-based technology to maximum extent possible to improve case tracking abilities and increase efficiency and effectiveness in case resolution in Superior Court, Probation Services, Alternative Dispute Resolution, Mental Health Treatment and Accountability Court, and Veterans Court.
- Provide clinically responsible, research-based treatment and counseling to drug and/or alcohol addicted criminal offenders through the Felony Drug Court and Veterans Court as well as those with mental illnesses through the Mental Health Treatment and Accountability Court.
- Increase positive community relations and the professional knowledge of court staff and participants while ensuring equal access to court services.
- Increase speed of case processing time in Superior Court and Alternative Dispute Resolution through case management efforts; in the Felony Drug Court, Mental Health Treatment and Accountability Court, and Veterans Court by clinically assessing potential participants more quickly to determine if they are eligible to resolve their case through participation in the program or if the case should return to traditional case processing; and in Probation Services by implementing various technology enhancements.
- Increase program participation for qualified participants in the Felony Drug Court, Mental Health Treatment and Veterans Court and increase the direct contact and supervision provided to participants of these programs and Probation Services to ensure program conformity and fidelity.

PERFORMANCE MEASURES

	Actual			Forecast	
	CY14	CY15	CY16	CY17	CY18
Criminal Cases Filed	2,194	2,527	2,500	2,200	2,200
Civil Cases Filed	2,573	2,289	2,400	2,650	2,650

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Number of New Accountability Court Participants	42	44	44	45	45
Number of Accountability Court Graduates	16	17	19	20	20
Average Number of Misdemeanor Probation Cases and Active Warrants	4,030	2,900	2,500	4,000	4,000
Average Number of Pre-trial Probation Cases	863	350	350	600	600

SUPERIOR COURTS

BUDGET HIGHLIGHTS

The FY18 Budget includes the reduction of \$50,500 in lease/rent expenses for Probation Services due to a move to an ACCUG owned facility.

The FY18 Budget also includes a \$15,000 increase in training costs for Probation Services.

The Superior Court requested \$29,400 for an Accountability Court Senior Case Management Specialist for the Felony Drug Court and Veteran's Court. The Superior Court also requested an additional \$16,900 request for the benefits portion of a Program Coordinator for Veteran's Court and \$75,000 for an IT Administrator for the court. These requests were not recommended or approved.

The Superior Court also operates an Alternative Dispute Resolution (ADR) Program. This program operates in a separate fund and all costs are recovered by revenues from fees charged to participating judicial circuits, which currently include the Alcovy, Northern and Western judicial circuits. The FY18 Budget for the ADR Program is \$203,000.

REVENUE and EXPENDITURE BUDGET

Superior Courts						COMMISSION	
	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>	<u>FY18 DEPT REQUEST</u>	<u>FY18 MAYOR RECOM'D</u>	<u>FY18 COMM APPR'D</u>	<u>\$ CHG over/under 17 BUD</u>	<u>% CHG over/under 17 BUD</u>
REVENUES (in \$1,000's)							
Intergovernmental	\$368.0	\$6.5	6.5	6.5	6.5	\$0.0	0.0%
Charges for Services	\$1,016.9	\$1,163.7	1,102.9	1,102.7	1,103.4	(\$60.3)	-5.2%
Other Revenues	103.0	40.8	52.0	52.0	52.0	\$11.2	27.5%
Total Revenues	\$1,487.9	\$1,211.0	\$1,161.4	\$1,161.2	\$1,161.9	(\$49.1)	-4.1%
EXPENDITURES BY TYPE (in \$1,000's)							
Salary & Benefits	\$2,082.6	\$2,300.0	\$2,574.6	\$2,466.4	\$2,474.8	\$174.8	7.6%
Operating	\$1,331.3	\$1,319.2	\$1,305.6	\$1,250.9	\$1,250.9	(\$68.3)	-5.2%
Total Expenditures	\$3,413.9	\$3,619.2	\$3,880.2	\$3,717.3	\$3,725.7	\$106.5	2.9%
EXPENDITURES BY DIVISION (in \$1,000's)							
Administration	\$3,010.5	\$3,055.5	\$3,332.8	\$3,170.6	\$3,178.8	\$123.3	4.0%
Superior Court One	\$101.6	\$127.5	\$127.7	\$127.6	\$127.6	\$0.1	0.1%
Superior Court Two	\$167.2	\$155.9	\$139.6	\$139.2	\$139.2	(\$16.7)	-10.7%
Superior Court Three	\$114.7	\$164.1	\$164.3	\$164.2	\$164.2	\$0.1	0.1%
Superior Court Four	\$8.4	\$106.7	\$105.8	\$105.7	\$105.7	(\$1.0)	-0.9%
Other General Admin.	\$11.5	\$9.5	\$10.0	\$10.0	\$10.2	\$0.7	7.4%
Total Expenditures	\$3,413.9	\$3,619.2	\$3,880.2	\$3,717.3	\$3,725.7	\$106.5	2.9%
FULL TIME AUTHORIZED POSITIONS							
	<u>FY16 LEVEL</u>	<u>FY17 LEVEL</u>	<u>FY18 DEPT REQUEST</u>	<u>FY18 MAYOR RECOM'D</u>	<u>FY18 COMM APPR'D</u>	<u>CHG VS 17 LEVEL</u>	
Superior Courts	32	33	36	33	33	0	

TAX ASSESSORS

MISSION & GOALS

- Appraise all property located in Athens-Clarke County at its fair market value to ensure that taxpayers pay no more than their fair share of property taxes.
- Achieve fair and equitable valuations of all properties within state mandated specifications.
- Produce a statutorily acceptable digest by August 1 of each year.

OBJECTIVES

- Maintain a level of assessment (assessed value/sales ratio) between 38% and 42% (state requirement range is 36% - 44%).
- Maintain a uniformity of assessment (coefficient of dispersion) not to exceed a range of 10% above or below the median ratio (state requirement is less than 15%).
- Maintain an assessment bias relationship (price related differential) close to 1.00 (state requirement range is 0.95 – 1.10).
- Prepare and send change of assessment notices by first week of May each digest year.

PERFORMANCE MEASURES

	Actual			Forecast	
	DY2014	DY2015	DY2016	DY2017	DY2018
Submit necessary reports for DOR digest approval by August 1 each year	100%	100%	100%	100%	100%
Maintain level of assessment between 38% and 42% according to audit ratio studies	100%	100%	100%	100%	100%
Complete real property field reviews (95%) by February 1 of each year	97%	97%	96%	95%	95%
Complete prior year deed transactions (95%) by February 1 of each year	95%	96%	95%	95%	95%
Complete ratio analysis for assessment updates to send notices by first week of May each year	100%	100%	100%	100%	100%
Complete personal property returns (95%) by late April of each year	99%	98%	95%	95%	95%
Complete all mapping updates in GIS (95%) by February 1 of each year	99%	98%	98%	99%	99%
Review specialized assessment properties for BOA approval by mid-April each year	100%	100%	100%	100%	100%
Complete review of prebill Mobile Home digest (95%) by December 1 of each year	99%	99%	99%	99%	99%
Complete majority of appeals (80%) prior to issuance of tax bills on August 20 of each year	83%	90%	81%	80%	80%

DY = Digest Year

TAX ASSESSORS

BUDGET HIGHLIGHTS

There are no significant changes in the Tax Assessor's FY18 Budget.

REVENUE and EXPENDITURE BUDGET

Tax Assessors						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
EXPENDITURES BY TYPE (in \$1,000's)							
Salary & Benefits	\$890.7	\$971.7	\$993.1	\$993.1	\$996.6	\$24.9	2.6%
Operating	\$93.5	\$118.1	\$118.9	\$119.3	\$119.3	\$1.2	1.0%
Total Expenditures	\$984.2	\$1,089.8	\$1,112.0	\$1,112.4	\$1,115.9	\$26.1	2.4%
EXPENDITURES BY DIVISION (in \$1,000's)							
Tax Assessors	\$984.2	\$1,089.8	\$1,112.0	\$1,112.4	\$1,115.9	\$26.1	2.4%
Total Expenditures	\$984.2	\$1,089.8	\$1,112.0	\$1,112.4	\$1,115.9	\$26.1	2.4%
FULL TIME AUTHORIZED POSITIONS						CHG VS 17 <u>LEVEL</u>	
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>		
Tax Assessors	13	13	13	13	13	0	

TAX COMMISSIONER

MISSION

The overall goal of the Office of the Tax Commissioner is to provide effective and accountable tax administration to the citizens of Athens-Clarke County in a fair and courteous manner.

The Property Tax Division is involved in the preparation of the digest, collection of ad valorem tax on real and personal property, disbursements of these collections to the levying authorities, and final audit of these transactions.

The Delinquent Tax Division's mission is to maximize collection of ad valorem tax by working with taxpayers in financial difficulty and maintaining an ongoing levy program. We use all legal measures to collect delinquent tax from those who willfully refuse to pay.

The Motor Vehicle Division -- Services provided by this division are: (1) registration and titling of vehicles and collection and disbursements of related taxes and fees; (2) advise taxpayers of legal means of transferring vehicle ownership and proper registration and titling procedures; and (3) assist law enforcement in identifying vehicle ownership.

OBJECTIVES

- Process property tax payments within 24 hours of receipt
- Disburse payments received within one week in off peak season and within two weeks in the peak season as required by O.C.G.A.
- Collect, process and disburse 91% of property taxes billed within 30 days of due date
- Collect, process and disburse 98.5% of property taxes billed by the end of the fiscal year
- Process and (re)bill errors, releases and Not on Digest (NOD's) within seven working days
- Process motor vehicle dealer mail within 24-48 hours of receipt
- Turn around individual taxpayer mail within 48 hours
- Process walk-in business in 15 minutes or less for DMV and five minutes or less for property tax
- Answer phones by third ring

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Property Tax Bills - Real/Personal	45,826	45,862	45,866	46,000	46,000
Delinquent Tax Billing	8,277	8,218	8,011	9,000	9,000
Homestead Applications Maintained	16,144	15,820	15,834	16,000	16,200
Tax Returns Received/Processed	1,329	1,488	1,586	1,600	1,600
Tax Sale Operations/ Fi-Fa. Issued	609	412	926	750	750
Vehicle Registration Services	95,206	99,768	90,962	95,000	95,000
Vehicle Miscellaneous Services	7,383	4,461	12,364	8,000	8,000
Mobile Homes Billed	1,825	1,807	1,824	1,825	1,825
Vehicle Title Services	20,969	21040	19,921	21,000	21,000

TAX COMMISSIONER

BUDGET HIGHLIGHTS

There are no significant changes in the Tax Commissioner's Office FY18 Budget.

REVENUE and EXPENDITURE BUDGET

Tax Commissioner						COMMISSION	
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$2,036.5	\$2,035.0	\$2,135.0	\$2,135.0	\$2,135.0	\$100.0	4.9%
Total Revenues	\$2,036.5	\$2,035.0	\$2,135.0	\$2,135.0	\$2,135.0	\$100.0	4.9%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$1,212.1	\$1,292.9	\$1,294.0	\$1,293.9	\$1,298.7	\$5.8	0.4%
Operating	\$172.3	\$187.1	\$205.2	\$204.7	\$204.7	\$17.6	9.4%
Total Expenditures	\$1,384.4	\$1,480.0	\$1,499.2	\$1,498.6	\$1,503.4	\$23.4	1.6%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$181.2	\$196.2	\$194.0	\$194.0	\$194.3	(\$1.9)	-1.0%
Property Tax	\$395.7	\$434.0	\$427.1	\$426.7	\$428.2	(\$5.8)	-1.3%
Motor Vehicle	\$655.4	\$685.5	\$700.0	\$699.8	\$702.2	\$16.7	2.4%
Delinquent Tax	\$152.1	\$164.3	\$178.1	\$178.1	\$178.7	\$14.4	8.8%
Total Expenditures	\$1,384.4	\$1,480.0	\$1,499.2	\$1,498.6	\$1,503.4	\$23.4	1.6%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 LEVEL	FY17 LEVEL	FY18 DEPT REQUEST	FY18 MAYOR RECOM'D	FY18 COMM APPR'D	CHG VS 17 LEVEL	
Tax Commissioner	19	19	19	19	19	0	

TRANSIT

MISSION & GOALS

The mission of the Transit Department is to provide safe, courteous, cost effective efficient public transportation services to the citizens of Athens-Clarke County.

GOALS AND OBJECTIVES

- Transit is to provide transportation to employment, educational, medical, shopping, cultural, and other resource centers for community members, with special attention to those who do not have access to other modes of transportation.
 - a) To identify areas with transit dependent block groups that have an above average propensity to use transit by assessing census data.
 - b) Recommend change on a system wide basis to better address the needs of citizens.
 - c) Emphasize regional connections for all ground transportation.
 - d) Position Athens Transit as a strong alternative to automobiles by providing more frequency of service, longer hours of service, multiple transfer options, and more direct routes with shorter travel times.
- Transit provides solutions to help improve citizen mobility within Athens-Clarke County.
 - a) Identify neighborhoods that are underserved and develop service plans.
 - b) Attempt to improve air quality by reducing traffic congestion along specific corridors.
- ATS operates in such a manner that is cost effective.
 - a) Continue to pursue dedicated funding sources for transit services. (Examples; local option sales tax, gasoline tax, etc.)
 - b) Develop alternative revenue sources that have the least impact on local community tax payers.
 - c) Create a fare structure that is economically feasible for people with low incomes.
 - d) Utilize SPLOST and TSPLOST funding to supplement capital expenses.
 - e) Thoroughly investigate, acquire and implement new technology to achieve operating cost savings.
- Continue to foster the ATS and UGA transit services interface in order to achieve community goals.
 - a) Continue to coordinate with Campus Transit to avoid duplication of transit services.
 - b) Develop specific services in conjunction with Campus Transit, tailored to meet the needs of UGA affiliated passengers.
- Reduce the need for parking facilities within the CBD and UGA campus therefore allowing maximum utilization of land for more productive purposes.
 - a) Educate employers, the business community and citizens about the economic benefits of Athens Transit.
 - b) Encourage more partnerships with employers and business communities.
 - c) Develop park-n-ride sites with direct service to the CBD and UGA campus.

SERVICE GOALS

Fixed Route Service – “The Bus”

- Provide safe, timely transit services to our community and a safe service environment for customers and employees.
- Ensure that safe, clean, well-maintained vehicles are available to operate all trips as scheduled.
- Achieve a high level of rider satisfaction and an on-time performance rate that exceeds 95%.
- Maximize fare revenue, while providing economical services.
- Limit the cost of providing service by generating more revenue.
- Increase community awareness and encourage use of available transit service.
- Implement innovative route and scheduling methods to reduce cost and promote increased ridership.

TRANSIT

Paratransit Demand Response – “The Lift”

- Limit the increasing cost of providing service by ensuring only qualified individuals are permitted to use the service.
- Achieve a high level of rider satisfaction and an on-time performance rate that exceeds 95%.
- Optimize scheduling to effectively utilize resources.
Implement innovative route and scheduling methods to reduce cost and promote increased ridership.

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Total Fixed-Route (The Bus)					
Ridership	1,642,202	1,555,318	1,511,051	1,526,162	1,541,423
Passengers Per Hour	25.10	23.57	21.16	21.37	21.59
Revenue Per Passenger	\$1.17	\$1.25	\$0.80	\$0.81	\$0.82
General Fund Cost Per Passenger	\$1.15	\$1.22	\$1.54	\$1.56	\$1.57
Demand Response (The Lift)					
Ridership	7,296	6,793	6,822	6,890	6,959
Passengers Per Hour	1.30	1.32	1.27	1.28	1.30
Revenue per Passenger	\$3.49	\$3.47	\$3.48	\$3.51	\$3.55
General Fund Cost Per Passenger	\$15.78	\$15.47	\$15.81	\$15.97	\$16.13

BUDGET HIGHLIGHTS

Total Revenue of \$5.3 million is projected for FY18, a decrease of \$777,000 from FY17 Budget. Federal funding is estimated to be \$2.1 million in FY18, the same as the FY17 Budget amount. Fare box revenue (\$765,000) and the contribution from UGA (\$604,000) will provide \$1.4 million, slightly less than FY17. UGA Fare box revenue will decline in FY18 from \$690,000 to \$604,000 based on the current contract for ridership and grant revenue sharing.

The FY18 Budget includes a General Fund contribution to the Transit Enterprise Fund of \$1.7 million, \$734,000 less than FY17. The FY18 Budget plans the use of \$1.2 million of available unrestricted fund balance in the Transit Fund.

FY18 expenses (less depreciation) for the Transit Enterprise Fund are expected to be approximately \$6.4 million, approximately \$373,000 more than FY17. The FY18 Budget for Transit includes an increase in service for a new “Flex Route” in the North and East section of Athens-Clarke County. The net cost of this service is estimated to be \$245,000 annually and includes the addition of two full time positions and one part-time position.

TRANSIT

REVENUE and EXPENDITURE BUDGET

Transit						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under 17 BUD	% CHG over/under 17 BUD
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$1,461.7	\$1,487.5	\$1,463.9	\$1,438.9	\$1,438.9	(\$48.6)	-3.3%
Intergovernmental (Oper.)	\$2,068.0	\$2,068.0	\$2,099.0	\$2,099.0	\$2,099.0	\$31.0	1.5%
Other	\$25.2	\$10.0	\$10.0	\$10.0	\$10.0	\$0.0	0.0%
General Fund Support	\$2,328.6	\$2,440.9	\$2,440.9	\$1,540.9	\$1,706.9	(\$734.0)	-30.1%
Total Revenues	\$5,883.5	\$6,006.4	\$6,013.8	\$5,088.8	\$5,254.8	(\$751.6)	-12.5%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$3,397.6	\$3,708.9	\$4,357.8	\$3,834.0	\$3,949.2	\$240.3	6.5%
Operating	\$3,499.9	\$4,326.3	\$4,639.8	\$4,391.6	\$4,458.8	\$132.5	3.1%
Total Expenditures	\$6,897.5	\$8,035.2	\$8,997.6	\$8,225.6	\$8,408.0	\$372.8	4.6%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$423.7	\$481.8	\$887.8	\$533.5	\$534.1	\$52.3	10.9%
Operations	\$2,870.3	\$3,347.6	\$3,842.0	\$3,505.5	\$3,658.7	\$311.1	9.3%
Demand Response	\$287.6	\$343.3	\$376.9	\$322.7	\$334.7	(\$8.6)	-2.5%
Maintenance	\$827.0	\$1,021.2	\$1,003.2	\$976.2	\$986.1	(\$35.1)	-3.4%
Other Gen Admin/Transfers	\$2,488.9	\$2,841.3	\$2,887.7	\$2,887.7	\$2,894.4	\$53.1	1.9%
Total Expenditures	\$6,897.5	\$8,035.2	\$8,997.6	\$8,225.6	\$8,408.0	\$372.8	4.6%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Transit	61	66	76	68	68	2	

CAPITAL BUDGET

D-147 Matching Funds for Transit Capital Improvement Grants

\$ 50,000

TRANSPORTATION AND PUBLIC WORKS

MISSION

Transportation & Public Works serves and enhances the community by planning, designing, constructing, and maintaining transportation and storm water drainage systems that are safe, efficient and sensitive to the environment.

Our motivated team of professionals continuously strives to improve our effectiveness through:

- Use of Innovative Technology
- Citizen Input
- Public/Private Partnerships
- Wise Use of Community Resources

GOALS

We are committed to do our part to ensure a high quality of life for current and future generations and to:

- Provide safe and efficient roadways, bikeways, and walkways
- Provide safe, efficient and effective traffic control and guidance systems
- Provide safe and efficient public storm water collection and conveyance systems
- Provide proactive maintenance and prompt emergency response of county roadways, bikeways and walkways
- Identify safety and functional deficiencies in existing roadway and drainage systems and design corrective solutions in a timely manner
- Promote high quality, safe, effective and environmentally sensitive development in the community
- Oversee the construction of roadway and storm water improvements

OBJECTIVES

1. Paint 15%, approximately 30 miles, of all roadway striping on an annual basis to ensure proper road delineation.
2. Upgrade 10%, approximately 1,500, of all road signs on an annual basis to ensure proper reflectivity standards of all signs.
3. Rebuild 2 traffic signals, extend traffic signal fiber communications, upgrade vehicle detection to video at 6 intersections.
4. Complete plans review for new development within fourteen (14) days of submittal.
5. Inspect 100% of all permitted development sites at least once a week.
6. Provide major roadway maintenance on 60 lane-miles of roadways on an annual basis to ensure the average life of a roadway surface is 15 years.
7. Oversee the annual completion of at least one (1) major roadway construction project, two (2) sidewalk improvement projects and two (2) storm water improvement projects.
8. Complete 95% of street work requests within three (3) days of receiving the request.
9. Ensure 50% of available staff hours are spent on recurring work in maintaining the existing roadway and storm water infrastructure.
10. Maintain storm water utility bill collection to average at least 92% yearly.

TRANSPORTATION AND PUBLIC WORKS

PERFORMANCE MEASURES

	Actual			Forecast	
	FY14	FY15	FY16	FY17	FY18
Traffic Engineering					
# of Miles of Roadway Striping	20 miles	10 miles	70 miles	10 miles	10 Miles
# of Signs Replaced	1,300	1,800	2,100	1,600	1,600
# of Traffic Signal Upgrades	2	15	18	25	30
Engineering					
Average Plan Review Time	6.9 days	6.13 days	8.34 days	7 days	7 days
% Plan Reviews Completed Within 14 / 7 days	94% / 59%	94% / 67%	97% / 74%	100% / 75%	100% / 75%
# Roadway Miles Receiving Major Roadway Maintenance	57.8 miles	47 miles	45.0 miles	45.0 miles	45 miles
Streets & Drainage					
Average Response Time for Street immediate Work Requests	1 day	1 day	1 day	1 day	1day
Percent of Street immediate work requests completed in 3 days	95%	90%	96%	95%	95%
Percentage of staff hours utilized on recurring work activities	30%	33%	40%	45%	45%
Stormwater					
Utility Bill Collection Rate	94%	98%	95%	95%	95%
Average Response Time for Stormwater immediate Work Requests	1 day	2 days	1 day	1day	1day
Percent of Stormwater immediate work requests completed in 3 days	91%	85%	98%	95%	95%

BUDGET HIGHLIGHTS

The Transportation and Public Works department budget is supported by the General Fund and the Storm Water Enterprise Fund. General Fund revenue provides funding for construction, repairs, and maintenance of streets and roadways. The Storm Water Enterprise Fund provides funding for repair and maintenance of storm water infrastructure.

The FY18 General Fund Budget for Transportation and Public Works Department includes a \$25,000 increase for electricity for streetlights for current services.

The FY18 Approved Budget also includes \$66,000 for a new GIS Coordinator funded partially through the General Fund, \$17,000, and partially from the Storm Water Fund, \$49,000. The Commission also authorized 5 additional positions for a stormwater crew. Funding of positions is dependent on approval of the TSPLOST.

The Storm Water Utility Fund, an enterprise fund, is supported by revenues from the Storm Water Fee. For each parcel in Athens-Clarke County, the Storm Water fee is calculated based on the parcel's impervious surface area as well as the land use of the property. The FY18 Budget is \$4.0 million, approximately \$450,000 higher compared to FY17.

TRANSPORTATION AND PUBLIC WORKS

REVENUE and EXPENDITURE BUDGET

Transportation & Public Works						COMMISSION	
	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	\$ CHG over/under <u>17 BUD</u>	% CHG over/under <u>17 BUD</u>
<u>REVENUES (in \$1,000's)</u>							
Charges For Services	\$5,918.8	\$3,625.0	\$4,067.5	\$4,067.5	\$4,067.5	\$442.5	12.2%
Other	\$25.4	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Total Revenues	\$5,944.2	\$3,625.0	\$4,067.5	\$4,067.5	\$4,067.5	\$442.5	12.2%
<u>EXPENDITURES BY TYPE (in \$1,000's)</u>							
Salary & Benefits	\$4,493.5	\$4,533.5	\$4,844.2	\$4,787.5	\$4,789.7	\$256.2	5.7%
Operating	\$4,936.4	\$3,151.7	\$3,354.9	\$3,350.1	\$3,354.1	\$202.4	6.4%
Total Expenditures	\$9,429.9	\$7,685.2	\$8,199.1	\$8,137.6	\$8,143.8	\$458.6	6.0%
<u>EXPENDITURES BY DIVISION (in \$1,000's)</u>							
Administration	\$228.6	\$266.7	\$257.7	\$257.7	\$258.6	(\$8.1)	-3.0%
Traffic & Operations	\$2,145.9	\$2,129.7	\$2,301.1	\$2,201.9	\$2,204.0	\$74.3	3.5%
Engineering	\$376.0	\$435.4	\$522.8	\$522.9	\$516.8	\$81.4	18.7%
Streets & Drainage	\$1,118.5	\$1,294.2	\$1,308.8	\$1,321.9	\$1,325.5	\$31.3	2.4%
Fleet Management	\$2,248.1	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	--
Stormwater Management	\$2,531.6	\$2,820.7	\$2,996.8	\$3,021.3	\$3,023.1	\$202.4	7.2%
Other Gen Admin/Transfers	\$781.2	\$738.5	\$811.9	\$811.9	\$815.8	\$77.3	10.5%
Total Expenditures	\$9,429.9	\$7,685.2	\$8,199.1	\$8,137.6	\$8,143.8	\$458.6	6.0%
<u>FULL TIME AUTHORIZED POSITIONS</u>							
	FY16 <u>LEVEL</u>	FY17 <u>LEVEL</u>	FY18 <u>DEPT REQUEST</u>	FY18 <u>MAYOR RECOM'D</u>	FY18 <u>COMM APPR'D</u>	CHG VS 17 <u>LEVEL</u>	
Transportation & Public Works	92	81	88	82	87	6	

CAPITAL BUDGET

D-149	Pedestrian Islands	\$ 100,000
D-150	Pavement Maintenance Program	\$ 600,000
D-151	Stormwater Improvement Prog / Areawide	\$ 2,700,000
D-152	Local Road Improvement Projects	\$ 75,000
D-153	Bridge Improvement & Replacement Program	\$ 75,000
D-154	Roadway Safety Devices Life Cycle Replacement	\$ 75,000
D-156	Signal Replacement	\$ 200,000
D-159	School Area Infrastructure	\$ 30,000
D-160	Upgrade Overhead Street Name Signs	\$ 30,000
D-161	Corridor Management Program	\$ 25,000
D-162	Expand Fiber Optic Cable Communications System	\$ 30,000
D-163	Traffic Data Collection	\$ 30,000

FY18 CAPITAL BUDGET and CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) is a multi-year planning instrument used by Athens-Clarke County to identify capital projects and to coordinate the financing of these projects.

Capital projects are undertaken to:

- a) Maintain infrastructure and public facilities,
- b) Promote economic development and enhance the quality of life,
- c) Enhance the delivery of services,
- d) Preserve community and historical assets and
- e) Improve economically depressed areas and / or those areas with low and moderate income households.

For budgeting and accounting, a capital project is defined as an individual asset or project expenditure of at least \$30,000 which has an expected useful life of three years or longer. It includes any vehicle requests that may increase the size of the fleet beyond its current authorized level. The Mayor and Commission must approve all capital projects and additions to the fleet.

The first year of the Capital Improvement Plan is the Capital Budget. When adopted by the Mayor and Commission, the Capital Budget formally authorizes the expenditure of funds for FY18 capital projects. Projects outlined in the remaining four years (FY19 – FY22) are for planning purposes only and are not authorized until included in an adopted Capital Budget.

Furthermore, projects identified in years FY23 – FY27 are listed to show a budget estimate for the next five years of future capital planning.

In accordance with the Government's fiscal policies, once approved, the appropriation balance carries forward until the project is completed or funds have been expended.

Capital requests are classified in either of two project categories:

- a) Capital for Current Services (CS) and
- b) Capital for Additional or Improved Services (A&I).

CS projects are designed to maintain the current capital base or the existing service level. A&I projects are intended to improve service levels or add to the capital base.

Expenditures (uses) proposed for the FY18 Capital Budget total \$37.0 million (page D-21). General Capital Fund projects (page D-10) total \$5.7 million. The remaining capital projects in the Enterprise, Internal Service and Special Revenue Funds total \$31.4 million.

The FY18 Capital Budget and the Five-Year Capital Improvement Plan are summarized on pages D-3 to D-21. Detailed data sheets for individual projects begin on page D-22.

FY18 Budget Summary of Major Projects

Capital Projects for Current Services

General Fund

CS	Facilities Life Cycle Maintenance Program	\$	700,000
T&PW	Pavement Maintenance Program	\$	600,000
CS	Telephone System Life Cycle Replacement	\$	450,000
IT	Information Technology Equipment Replacement Program	\$	300,000
LS	Parks - R&M Existing Facilities	\$	215,150
T&PW	Signal Replacement	\$	200,000
	Other General Fund	\$	2,187,450
	Subtotal	\$	4,652,600

Fleet Replacement Fund

CS	Fleet Replacement Program	\$	2,480,000
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Storm Water Management Enterprise Fund

T&PW	Stormwater Improvement Prog / Areawide	\$	2,700,000
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Water & Sewer Enterprise Fund

PU	Rehabilitate and Replace Sewers	\$	9,500,000
PU	Replace and Upgrade Facilities and Equipment	\$	3,000,000
PU	Improve Water Supply Reliability	\$	3,000,000
PU	Rehabilitate and Replace Water Lines (renamed)	\$	2,000,000
PU	W&S Lines - Additions and Improvements	\$	1,400,200
PU	Renovate / Expand W&S Construction Facility	\$	791,000
PU	Meter and Water/Sewer Stub Additions	\$	472,700
PU	Manage and Reuse Residual Solids (renamed)	\$	374,500
PU	Replace Water Meters	\$	365,000
PU	Donated W&S Additions Management	\$	213,800
	Other Water & Sewer Enterprise Fund	\$	300,000
	Subtotal	\$	21,417,200

All Other CS Projects \$ 912,000

Current Services - All Funds \$ 32,161,800

Capital Projects for Additions & Improvements

General Fund

Mgr	SPLOST 2019 Process Planning	\$	100,000
CS	Corridor Beautification Project	\$	100,000
T&PW	Pedestrian Islands	\$	100,000
	Other General Fund	\$	708,000
	Subtotal	\$	1,008,000

Economic Development Capital Project Fund

OGA	Economic Development Capital Program	\$	225,000
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Landfill Enterprise Fund

SW	Landfill Construction Phase V, Stages 1-3	\$	2,750,000
	Other Landfill Enterprise Fund	\$	75,000
	Subtotal	\$	2,825,000

Solid Waste Enterprise Fund

SW	Automated Refuse/Recycling	\$	540,000
	Other Solid Waste Enterprise Fund	\$	75,000
	Subtotal	\$	615,000

All Other A&I Projects \$ 200,000

Additions & Improvements - All Funds \$ 4,873,000

Total FY18 Capital Budget \$ 37,034,800

General Capital Projects Fund	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Sources:									
Beginning CS Reserve			4,662.9	4,662.9	1,782.3	(2,771.8)	(8,793.1)	(13,710.7)	(21,265.5)
Transfers from Other Funds			-	305.0	-	-	-	-	-
Prior Year Fund Balance (General Fund)			2,375.0	2,475.0	3,875.0	4,600.0	4,600.0	4,600.0	23,000.0
Total Sources			7,037.9	7,442.9	5,657.3	1,828.2	(4,193.1)	(9,110.7)	1,734.5
Uses:									
Current Services Projects Listed Below			6,511.9	4,652.6	7,432.3	9,951.4	8,765.6	11,316.7	79,947.5
Additions & Improvements Projects Listed Below			1,987.7	1,008.0	996.8	670.0	752.0	838.0	40,345.6
Total Uses			8,499.6	5,660.6	8,429.1	10,621.4	9,517.6	12,154.7	120,293.1
Year End General Fund Reserve			(1,461.7)	1,782.3	(2,771.8)	(8,793.1)	(13,710.7)	(21,265.5)	(118,558.5)
Current Services									
<i>Airport</i>									
D-22 Matching Funds for Airport Capital Improvement Grants	119.1	50.0	147.0	75.0	99.0	994.0	365.0	361.0	500.0
D-23 Maintain Airport Facilities and Equipment	111.8	25.0	50.0	50.0	50.0	50.0	25.0	25.0	315.0
<i>Airport Total</i>	<i>230.9</i>	<i>75.0</i>	<i>197.0</i>	<i>125.0</i>	<i>149.0</i>	<i>1,044.0</i>	<i>390.0</i>	<i>386.0</i>	<i>815.0</i>
<i>Board of Elections</i>									
D-24 Replace Electronic Voting Machines	164.5	-	-	-	-	-	30.0	-	170.0
<i>Board of Elections Total</i>	<i>164.5</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>30.0</i>	<i>-</i>	<i>170.0</i>
<i>Central Services</i>									
D-25 Construct Morgue Facility	-	-	125.0	125.0	-	-	-	-	-
D-27 Facilities Life Cycle Maintenance Program	586.6	300.0	866.5	700.0	1,700.0	1,815.8	527.3	1,497.4	7,708.7
D-28 Landscaping Equipment Life Cycle Replacement	55.1	75.0	75.0	75.0	75.0	75.0	75.0	75.0	375.0
D-32 800 MHz Subscriber Radio Life Cycle	200.0	-	-	-	25.0	26.0	50.0	50.0	250.0
D-33 Landscape & Community Tree Program	5.4	25.0	30.0	30.0	30.0	30.0	30.0	30.0	150.0
D-35 Replace Internal Support Equipment	105.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	50.0
D-36 800 MHz Radio Infrastructure Replacement	-	50.0	25.0	25.0	25.0	25.0	100.0	200.0	5,550.0

	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
General Capital Projects Fund									
D-37 Parking Facilities	66.9	-	20.0	20.0	20.0	30.0	30.0	20.0	100.0
D-38 Parking Decks Life Cycle Replacement	231.2	50.0	40.0	40.0	90.0	90.0	40.0	40.0	350.0
D-41 Telephone System Life Cycle Replacement	100.0	-	100.0	450.0	-	-	-	-	-
D-42 Energy Management Improvements	72.0	-	20.0	-	-	20.0	30.0	30.0	150.0
<i>Central Services Total</i>	<i>1,422.2</i>	<i>510.0</i>	<i>1,311.5</i>	<i>1,475.0</i>	<i>1,975.0</i>	<i>2,121.8</i>	<i>892.3</i>	<i>1,952.4</i>	<i>14,683.7</i>
<i>Coroner</i>									
D-44 Transport Van for Coroner's Office	-	-	20.0	20.0	-	-	-	-	-
<i>Coroner Total</i>	<i>-</i>	<i>-</i>	<i>20.0</i>	<i>20.0</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Corrections</i>									
D-45 Purchase and Install ACC Corrections Video Surveillance System	-	-	60.0	60.0	-	-	-	-	-
D-46 Purchase and Install Building and Equipment Upgrades and Repairs at ACCCI	-	-	30.0	30.0	-	-	-	-	-
D-47 Food Service Equipment Life Cycle Replacement	84.5	25.0	25.0	-	25.0	25.0	25.0	-	55.0
<i>Corrections Total</i>	<i>84.5</i>	<i>25.0</i>	<i>115.0</i>	<i>90.0</i>	<i>25.0</i>	<i>25.0</i>	<i>25.0</i>	<i>-</i>	<i>55.0</i>
<i>District Attorney</i>									
D-51 Purchase of Police Interceptor	-	-	26.5	26.5	-	-	-	-	-
<i>District Attorney Total</i>	<i>-</i>	<i>-</i>	<i>26.5</i>	<i>26.5</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
<i>Fire Services</i>									
D-52 Replace Mobile Data Terminals	179.1	50.0	50.0	50.0	50.0	67.2	67.2	-	368.4
D-53 Smoke Containment System Repair	-	-	120.0	120.0	-	-	-	-	-
<i>Fire Services Total</i>	<i>179.1</i>	<i>50.0</i>	<i>170.0</i>	<i>170.0</i>	<i>50.0</i>	<i>67.2</i>	<i>67.2</i>	<i>-</i>	<i>368.4</i>

General Capital Projects Fund	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
<i>Information Technology</i>									
D-55 Information Technology Equipment Replacement Program	924.2	600.0	500.0	300.0	450.0	450.0	350.0	415.0	1,905.0
D-56 Replace/Upgrade Enterprise Resource Planning Software	-	160.0	160.0	160.0	160.0	160.0	160.0	-	-
<i>Information Technology Total</i>	<i>924.2</i>	<i>760.0</i>	<i>660.0</i>	<i>460.0</i>	<i>610.0</i>	<i>610.0</i>	<i>510.0</i>	<i>415.0</i>	<i>1,905.0</i>
<i>Leisure Services</i>									
D-57 Parks - R&M Existing Facilities	119.6	200.0	215.2	215.2	284.5	377.0	318.7	795.7	3,221.4
D-58 Pool Repairs and Renovations	41.9	-	40.0	40.0	-	65.0	91.1	107.0	1,222.3
D-59 Bridge and Boardwalk Inspection and Replacement	-	75.0	109.3	109.3	111.5	95.6	116.4	82.5	668.3
D-60 Park Equipment - Replacement / Life Cycle	9.9	50.0	104.1	104.1	97.9	104.0	110.3	169.4	349.0
D-61 Pavement Repair and Maintenance	-	-	36.4	36.4	51.5	153.6	38.8	96.3	279.8
D-63 Replace the Showmobile	-	-	-	-	87.5	87.5	-	-	-
D-67 Create a Property Boundary Program	-	-	50.0	50.0	-	-	-	50.0	150.0
<i>Leisure Services Total</i>	<i>171.4</i>	<i>325.0</i>	<i>554.9</i>	<i>554.9</i>	<i>632.9</i>	<i>882.7</i>	<i>675.3</i>	<i>1,301.0</i>	<i>5,890.8</i>
<i>Manager's Office</i>									
D-71 Website & eGovernment Enhancements	-	70.0	30.0	30.0	54.0	55.0	56.0	57.0	300.0
D-72 ACTV & Multimedia Production Equipment	-	-	-	-	50.0	50.0	63.0	-	63.0
<i>Manager's Office Total</i>	<i>-</i>	<i>70.0</i>	<i>30.0</i>	<i>30.0</i>	<i>104.0</i>	<i>105.0</i>	<i>119.0</i>	<i>57.0</i>	<i>363.0</i>
<i>Other General Administration</i>									
D-77 Capital Budget Contingency	621.8	-	-	-	-	-	-	-	500.0
<i>Other General Administration Total</i>	<i>621.8</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>500.0</i>

General Capital Projects Fund	Capital Improvement Plan								Forecast	
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed	
Planning & Zoning										
D-81 Update Aerial Photos	-	-	350.0	150.0	25.0	-	-	-	150.0	
D-82 Update GIS Pictometry Data	102.0	-	45.0	45.0	45.0	-	-	-	135.0	
Planning & Zoning Total	102.0	-	395.0	195.0	70.0	-	-	-	285.0	
Police										
D-85 Additional Conducted Energy Device (CED) Units	-	-	78.2	78.2	-	173.1	-	-	250.3	
D-86 Replace Investigative Operations Vehicles	8.5	35.0	35.0	35.0	35.0	35.0	35.0	35.0	175.0	
D-87 Traffic Motorcycle Replacement	15.9	32.0	38.0	38.0	38.0	38.0	38.0	38.0	190.0	
D-88 Replace Drug Task Force Vehicles	1.4	35.0	35.0	35.0	35.0	35.0	35.0	35.0	175.0	
D-89 Computer-Aided Dispatch (CAD) Workstation Replacement Plan	-	-	-	-	-	-	-	-	75.0	
D-90 Mobile Computing Replacement Program	181.0	50.0	150.5	75.0	150.5	150.5	150.5	150.5	752.6	
D-91 On-Officer Cameras and Data Storage	56.7	100.0	184.3	100.0	149.8	149.8	149.8	149.8	749.0	
D-92 Traffic Unit Specialized Equipment Replacement Cycles	-	-	121.3	60.0	60.0	-	-	-	121.3	
D-93 ACCPD Network Switch Replacement Plan	-	-	25.0	25.0	25.0	25.0	25.0	25.0	25.0	
D-94 Specialized Unit Camera and Detection Device Replacement Cycle	-	-	83.0	-	-	-	-	-	83.0	
D-97 Renovate Training/Firing Range	-	75.0	-	-	-	-	-	-	7,146.8	
D-99 Expand Downtown Safety Camera System	186.6	-	47.6	-	19.6	69.6	69.6	19.6	198.0	
D-100 E911 Digital Recording System Replacement Lifecycle	-	-	-	-	-	-	-	-	100.0	
D-101 E911 Telephone System Replacement Plan	-	-	-	-	-	-	-	-	850.0	
Police Total	450.1	327.0	798.0	446.2	512.9	676.1	502.9	452.9	10,891.1	
Sheriff										
D-120 Replace Courthouse Security Equipment	75.0	-	-	-	-	-	-	-	75.0	
D-121 Replace Mobile Data Computers	-	40.0	-	-	-	-	-	-	60.0	
D-122 Replace Prisoner Transport Bus	-	-	-	-	-	-	-	-	250.0	
Sheriff Total	75.0	40.0	-	-	-	-	-	-	385.0	

General Capital Projects Fund	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
<i>Transit</i>									
D-147 Matching Funds for Transit Capital Improvement Grants	59.8	50.0	50.0	50.0	50.0	50.0	50.0	50.0	250.0
<i>Transit Total</i>	<i>59.8</i>	<i>50.0</i>	<i>50.0</i>	<i>50.0</i>	<i>50.0</i>	<i>50.0</i>	<i>50.0</i>	<i>50.0</i>	<i>250.0</i>
<i>Transportation & Public Works</i>									
D-150 Pavement Maintenance Program	566.1	800.0	1,720.0	600.0	2,640.0	3,560.0	4,480.0	5,400.0	33,000.0
D-151 Stormwater Improvement Prog / Areawide	32.9	-	-	-	-	-	-	-	3,000.0
D-153 Bridge Improvement & Replacement Program	548.2	75.0	75.0	75.0	50.0	50.0	50.0	100.0	500.0
D-154 Roadway Safety Devices Life Cycle Replacement	99.9	75.0	75.0	75.0	75.0	80.0	85.0	85.0	450.0
D-156 Signal Replacement	101.2	100.0	254.0	200.0	428.4	619.6	828.9	1,057.5	6,135.5
D-159 School Area Infrastructure	36.3	30.0	30.0	30.0	30.0	30.0	30.0	30.0	150.0
D-160 Upgrade Overhead Street Name Signs	46.9	25.0	30.0	30.0	30.0	30.0	30.0	30.0	150.0
<i>Transportation & Public Works Total</i>	<i>1,431.5</i>	<i>1,105.0</i>	<i>2,184.0</i>	<i>1,010.0</i>	<i>3,253.4</i>	<i>4,369.6</i>	<i>5,503.9</i>	<i>6,702.5</i>	<i>43,385.5</i>
Current Services Total	5,916.9	3,337.0	6,511.9	4,652.6	7,432.3	9,951.4	8,765.6	11,316.7	79,947.5
Additions and Improvements									
<i>Central Services</i>									
D-26 Corridor Beautification Program	-	-	-	100.0	-	-	-	-	-
D-29 Vehicle for ACC Greenway Expansion (SPLOST)	-	-	33.0	-	33.0	-	-	-	-
D-31 Renovations/Space Allocation Plan	806.6	-	25.0	25.0	25.0	25.0	25.0	50.0	850.0
D-34 Parking Lot Life Cycle Maintenance & Repair	-	50.0	25.0	25.0	25.0	25.0	25.0	25.0	125.0
D-40 Downtown Enhancement Project	15.6	25.0	-	-	60.0	60.0	60.0	60.0	300.0
<i>Central Services Total</i>	<i>822.2</i>	<i>75.0</i>	<i>83.0</i>	<i>150.0</i>	<i>143.0</i>	<i>110.0</i>	<i>110.0</i>	<i>135.0</i>	<i>1,275.0</i>
<i>Clerk of Courts</i>									
D-48 Microfilm Conversion to Digital Images	-	50.0	50.0	50.0	-	-	-	-	-
<i>Clerk of Courts Total</i>	<i>-</i>	<i>50.0</i>	<i>50.0</i>	<i>50.0</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>

General Capital Projects Fund	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
<i>District Attorney</i>									
D-49 Paperless File System & eDiscovery Web Portal	-	75.0	75.0	75.0	-	-	-	-	-
<i>District Attorney Total</i>	-	75.0	75.0	75.0	-	-	-	-	-
<i>Solicitor</i>									
D-50 Paperless File System & eDiscovery Web Portal - Solicitor Addition	-	-	60.0	60.0	5.0	-	-	-	-
<i>Solicitor Total</i>	-	-	60.0	60.0	5.0	-	-	-	-
<i>Human Resources</i>									
D-54 ACCUG Automated External Defibrillator AED Program	-	-	30.0	30.0	30.0	30.0	10.0	10.0	-
<i>Human Resources Total</i>	-	-	30.0	30.0	30.0	30.0	10.0	10.0	-
<i>Leisure Services</i>									
D-62 New Vehicle (Truck) Purchase	-	-	-	-	25.0	-	-	-	-
D-64 Bishop Park Renovations (rename of Expand the Gymnastics Center)	-	-	-	-	-	-	-	-	18,000.0
D-65 Memorial Park Renovations (rename of Renovate BH Zoo Wtr & Sewer Systems)	-	-	-	-	-	-	-	-	10,850.0
D-66 Improve Bear Hollow Zoo Exhibits & Visitor Amenities	-	-	-	-	-	-	-	-	2,750.0
D-68 Ben Burton Park Repairs and Renovations	-	-	-	-	73.8	-	100.0	100.0	1,950.0
D-69 Dudley Park Improvements	-	-	-	-	-	-	-	-	850.0
D-70 SPLOST Vehicle - Greenway System Management	-	-	31.0	31.0	-	-	-	-	-
<i>Leisure Services Total</i>	-	-	31.0	31.0	98.8	-	100.0	100.0	34,400.0
<i>Manager's Office</i>									
D-73 Digital Signage Displays in Athens Transit System Buses	-	-	75.0	-	20.0	20.0	20.0	20.0	175.0
D-74 SPLOST 2019 Process Planning	-	-	100.0	100.0	-	-	-	-	-
<i>Manager's Office Total</i>	-	-	175.0	100.0	20.0	20.0	20.0	20.0	175.0

General Capital Projects Fund	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
<i>Other General Administration</i>									
D-75 Public Art Program	37.9	30.0	25.0	25.0	20.0	20.0	20.0	20.0	100.0
<i>Other General Administration Total</i>	<i>37.9</i>	<i>30.0</i>	<i>25.0</i>	<i>25.0</i>	<i>20.0</i>	<i>20.0</i>	<i>20.0</i>	<i>20.0</i>	<i>100.0</i>
<i>Planning & Zoning</i>									
D-78 West Broad Feasibility Study	-	-	-	25.0	-	-	-	-	-
D-79 Historic Designation Program	-	-	-	50.0	-	-	-	-	-
D-80 Develop Comprehensive Plan Ten Year Update	75.0	100.0	50.0	50.0	-	-	-	-	20.0
D-83 GIS System Enhancements	-	175.0	175.0	25.0	175.0	100.0	-	-	-
<i>Planning & Zoning Total</i>	<i>75.0</i>	<i>275.0</i>	<i>225.0</i>	<i>150.0</i>	<i>175.0</i>	<i>100.0</i>	<i>-</i>	<i>-</i>	<i>20.0</i>
<i>Police</i>									
D-84 Assigned Vehicle Program (AVP): 25 Additional Vehicles	-	-	750.0	-	150.0	150.0	150.0	150.0	750.0
D-95 Crisis Intervention Unit Vehicles	-	-	80.0	-	-	-	-	-	80.0
D-96 ACCPD Network Server Replacement Lifecycle	-	-	25.0	25.0	-	-	-	-	25.0
D-98 Predictive Policing Software	-	-	-	-	100.0	-	-	-	100.0
D-102 Three-Dimensional Accident/Crime Scene Scanner	-	-	-	-	-	-	-	-	100.0
<i>Police Total</i>	<i>-</i>	<i>-</i>	<i>855.0</i>	<i>25.0</i>	<i>250.0</i>	<i>150.0</i>	<i>150.0</i>	<i>150.0</i>	<i>1,055.0</i>
<i>Sheriff</i>									
D-118 Public Safety Initiative -Equip Tech	27.1	30.0	30.0	30.0	30.0	30.0	30.0	30.0	150.0
D-119 Vehicle (Car) Professional Standards & Training Purchase	-	-	22.0	22.0	-	-	-	-	-
<i>Sheriff Total</i>	<i>27.1</i>	<i>30.0</i>	<i>52.0</i>	<i>52.0</i>	<i>30.0</i>	<i>30.0</i>	<i>30.0</i>	<i>30.0</i>	<i>150.0</i>
<i>Tax Commissioner</i>									
D-146 Renovate the Tag Office Call Center	-	-	41.7	-	-	-	-	-	-
<i>Tax Commissioner Total</i>	<i>-</i>	<i>-</i>	<i>41.7</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>

	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
General Capital Projects Fund									
<i>Transit</i>									
D-148 Update Transit Plans and Transit Studies	12.5	20.0	-	-	20.0	-	20.0	-	100.0
<i>Transit Total</i>	12.5	20.0	-	-	20.0	-	20.0	-	100.0
<i>Transportations & Public Works</i>									
D-149 Pedestrian Islands	-	-	-	100.0	-	-	-	-	-
D-152 Local Road Improvement Projects	639.0	59.0	75.0	75.0	75.0	75.0	62.0	113.0	435.6
D-155 Sidewalk and Other Improvements	154.5	-	-	-	25.0	-	125.0	125.0	750.0
D-157 Pedestrian Safety and Traffic Calming Improvements	105.5	25.0	25.0	-	25.0	25.0	25.0	25.0	175.0
D-158 Bicycle Transportation Improvements	0.8	25.0	25.0	-	25.0	25.0	25.0	25.0	1,000.0
D-161 Corridor Management Program	342.1	-	25.0	25.0	25.0	25.0	25.0	25.0	300.0
D-162 Expand Fiber Optic Cable Communications System	28.8	-	30.0	30.0	30.0	30.0	30.0	30.0	150.0
D-163 Traffic Data Collection	-	-	30.0	30.0	-	30.0	-	30.0	60.0
D-164 Renovate & Expand Engineering Facility	13.0	50.0	75.0	-	-	-	-	-	200.0
<i>Transportation & Public Works Total</i>	1,283.7	159.0	285.0	260.0	205.0	210.0	292.0	373.0	3,070.6
Additions & Improvements Total	2,258.3	714.0	1,987.7	1,008.0	996.8	670.0	752.0	838.0	40,345.6
General Capital Fund Total	8,175.2	4,051.0	8,499.6	5,660.6	8,429.1	10,621.4	9,517.6	12,154.7	120,293.1

Economic Development Capital Fund	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Sources:									
Beginning Fund Balance (Estimated)			27.3	27.3	27.3	27.3	27.3	27.3	27.3
Transfers from General Fund			225.0	225.0	225.0	225.0	225.0	225.0	1,125.0
Total Sources			252.3	252.3	252.3	252.3	252.3	252.3	1,152.3
Uses:									
Additions & Improvements Projects Listed Below			225.0	225.0	225.0	225.0	225.0	225.0	1,125.0
Total Uses			225.0	225.0	225.0	225.0	225.0	225.0	1,125.0
Year End Balance			27.3	27.3	27.3	27.3	27.3	27.3	27.3
Additions & Improvements									
Other General Administration									
D-76 Economic Development Capital Program	152.5	650.6	225.0	225.0	225.0	225.0	225.0	225.0	1,125.0
Additions & Improvements Total	152.5	650.6	225.0	225.0	225.0	225.0	225.0	225.0	1,125.0
Economic Development Capital Fund Total	152.5	650.6	225.0	225.0	225.0	225.0	225.0	225.0	1,125.0

	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Fleet Management ISF									
Sources:									
Beginning Unrestricted Net Position (Estimated)			220.4	220.4	235.4	220.4	235.4	220.4	215.4
Current Year Operating Revenues			15.0	15.0	15.0	15.0	15.0	15.0	100.0
Total Sources			235.4	235.4	250.4	235.4	250.4	235.4	315.4
Uses:									
Current Services Projects Listed Below			-	-	30.0	-	30.0	20.0	100.0
Total Uses			-	-	30.0	-	30.0	20.0	100.0
Year End Balance			235.4	235.4	220.4	235.4	220.4	215.4	215.4
Current Services									
Central Services									
D-30 Upgrade Fuel Sites	28.0	30.0	-	-	30.0	-	30.0	20.0	100.0
Current Services Total	28.0	30.0	-	-	30.0	-	30.0	20.0	100.0
Fleet Management Internal Service Fund Total	28.0	30.0	-	-	30.0	-	30.0	20.0	100.0

Fleet Replacement ISF	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Sources:									
Beginning Unrestricted Net Position (Estimated)			9,096.4	9,096.4	8,095.9	7,095.9	6,096.0	6,096.0	6,096.0
Current Year Operating Revenues			1,479.5	1,479.5	1,790.8	2,102.1	2,413.4	2,724.6	13,623.0
Total Sources			10,575.9	10,575.9	9,886.7	9,198.0	8,509.4	8,820.6	19,719.0
Uses:									
Current Services Projects Listed Below			2,480.0	2,480.0	2,790.8	3,102.0	2,413.4	2,724.6	13,623.0
Total Uses			2,480.0	2,480.0	2,790.8	3,102.0	2,413.4	2,724.6	13,623.0
Year End Balance			8,095.9	8,095.9	7,095.9	6,096.0	6,096.0	6,096.0	6,096.0
Current Services									
Central Services									
D-43 Fleet Replacement Program	-	1,149.8	2,480.0	2,480.0	2,790.8	3,102.0	2,413.4	2,724.6	13,623.0
Current Services Total	-	1,149.8	2,480.0	2,480.0	2,790.8	3,102.0	2,413.4	2,724.6	13,623.0
Fleet Replacement Internal Service Fund Total	-	1,149.8	2,480.0	2,480.0	2,790.8	3,102.0	2,413.4	2,724.6	13,623.0

Hotel/Motel	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Sources:									
Beginning Fund Balance (Estimated)			18.0	18.0	18.0	18.0	18.0	18.0	18.0
Current Year Operating Revenues			30.0	30.0	30.0	40.0	40.0	40.0	200.0
Total Sources			48.0	48.0	48.0	58.0	58.0	58.0	218.0
Uses:									
Current Services Projects Listed Below			30.0	30.0	30.0	40.0	40.0	40.0	200.0
Total Uses			30.0	30.0	30.0	40.0	40.0	40.0	200.0
Year End Balance			18.0	18.0	18.0	18.0	18.0	18.0	18.0
Current Services									
Central Services									
D-38 Parking Decks Life Cycle Replacement	115.7	40.0	-	-	-	-	-	-	-
D-39 Community Events Program	16.9	30.0	30.0	30.0	30.0	40.0	40.0	40.0	200.0
Central Services Total	132.6	70.0	30.0	30.0	30.0	40.0	40.0	40.0	200.0
Current Services Total	132.6	70.0	30.0	30.0	30.0	40.0	40.0	40.0	200.0
Hotel/Motel Fund Total	132.6	70.0	30.0	30.0	30.0	40.0	40.0	40.0	200.0

	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Internal Support Fund									
Sources:									
Beginning Unrestricted Net Position (Estimated)			292.7	292.7	292.7	292.7	292.7	292.7	292.7
Current Year Operating Revenues			40.0	40.0	40.0	40.0	40.0	40.0	250.0
Total Sources			332.7	332.7	332.7	332.7	332.7	332.7	542.7
Uses:									
Current Services Projects Listed Below			40.0	40.0	40.0	40.0	40.0	40.0	200.0
Total Uses			40.0	40.0	40.0	40.0	40.0	40.0	200.0
Year End Balance			292.7	292.7	292.7	292.7	292.7	292.7	342.7
Current Services									
<i>Central Services</i>									
D-35 Replace Internal Support Equipment	93.4	15.0	15.0	15.0	15.0	15.0	15.0	15.0	75.0
D-41 Telephone System Life Cycle Replacement	181.0	25.0	25.0	25.0	25.0	25.0	25.0	25.0	125.0
<i>Central Services Total</i>	<i>274.4</i>	<i>40.0</i>	<i>40.0</i>	<i>40.0</i>	<i>40.0</i>	<i>40.0</i>	<i>40.0</i>	<i>40.0</i>	<i>200.0</i>
Current Services Total	274.4	40.0	40.0	40.0	40.0	40.0	40.0	40.0	200.0
Internal Support Fund Total	274.4	40.0	40.0	40.0	40.0	40.0	40.0	40.0	200.0

	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Landfill Enterprise Fund									
Sources:									
Beginning Unrestricted Net Position (Estimated)			304.0	304.0	151.0	(55.0)	(846.0)	(753.0)	(303.0)
Current Year Operating Revenues			400.0	400.0	400.0	400.0	450.0	450.0	1,500.0
Landfill Closure Reserve			-	-	-	-	-	-	2,500.0
Debt Issue for Landfill Phase V Construction			3,000.0	3,000.0	-	-	-	-	-
Total Sources			3,704.0	3,704.0	551.0	345.0	(396.0)	(303.0)	3,697.0
Uses:									
Current Services Projects Listed Below			728.0	728.0	606.0	1,191.0	357.0	-	3,200.0
Additions & Improvements Projects Listed Below			2,825.0	2,825.0	-	-	-	-	-
Total Uses			3,553.0	3,553.0	606.0	1,191.0	357.0	-	3,200.0
Year End Balance			151.0	151.0	(55.0)	(846.0)	(753.0)	(303.0)	497.0
Current Services									
<i>Solid Waste</i>									
D-123 Replacement Roll-Off Container Truck	-	55.0	114.0	114.0	114.0	59.0	-	-	-
D-130 RMPF: Commingle Up-feed and Tail Shaft Frame	-	-	55.0	55.0	-	-	-	-	-
Assembly Replacement									
D-131 Replace D8N Dozer with D6M-LGP	-	100.0	100.0	100.0	100.0	-	-	-	-
D-132 Replace 25 Yard Articulated Dump Truck	-	134.0	134.0	134.0	134.0	134.0	134.0	-	-
D-133 Purchase Replacement Track Excavator	-	-	-	-	90.0	90.0	90.0	-	-
D-134 Replace Crawler/Loader Vehicle	-	-	-	-	133.0	133.0	133.0	-	-
D-135 Purchase Replacement Trash Compactor	-	-	-	-	-	250.0	-	-	500.0
D-136 Replace Landfill Road Tractor	-	35.0	35.0	35.0	35.0	-	-	-	-
D-137 RMPF: Truck Scale Replacement	-	-	90.0	90.0	-	-	-	-	-
D-138 RMPF: Glass Belt and Frame Upgrade	-	-	75.0	75.0	-	-	-	-	-
D-141 Replace Trommel Screen in Compost Operations	-	-	-	-	-	-	-	-	200.0
D-142 Replace Windrow Turner in Compost Operations	-	-	-	-	-	525.0	-	-	-
D-143 RMPF: Awning for Loading Dock and Maintenance	-	-	75.0	75.0	-	-	-	-	-
D-144 Closure of Landfill- Phase 1 & 2 Areas	-	-	-	-	-	-	-	-	2,500.0
D-145 RMPF: Restroom Improvements	-	-	50.0	50.0	-	-	-	-	-
<i>Solid Waste Total</i>	-	324.0	728.0	728.0	606.0	1,191.0	357.0	-	3,200.0
Current Services Total	-	324.0	728.0	728.0	606.0	1,191.0	357.0	-	3,200.0

	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Landfill Enterprise Fund									
Additions and Improvements									
<i>Solid Waste</i>									
D-129 Landfill Construction Phase V, Stages 1-3	-	200.0	2,750.0	2,750.0	-	-	-	-	-
D-139 Aerated Static Pile (ASP) Composting System	-	-	50.0	50.0	-	-	-	-	-
D-140 Site Improvement at CHaRM	37.9	175.0	25.0	25.0	-	-	-	-	-
<i>Solid Waste Total</i>	<i>37.9</i>	<i>375.0</i>	<i>2,825.0</i>	<i>2,825.0</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
Additions and Improvements Total	37.9	375.0	2,825.0	2,825.0	-	-	-	-	-
Landfill Fund Total	37.9	699.0	3,553.0	3,553.0	606.0	1,191.0	357.0	-	3,200.0

Solid Waste Enterprise Fund	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Sources:									
Beginning Unrestricted Net Position (Estimated)			560.9	560.9	231.9	(22.1)	(331.1)	(16.1)	298.9
Current Year Operating Revenues			400.0	400.0	400.0	400.0	450.0	450.0	1,500.0
Total Sources			960.9	960.9	631.9	377.9	118.9	433.9	1,798.9
Uses:									
Current Services Projects Listed Below			114.0	114.0	114.0	169.0	135.0	135.0	320.0
Additions & Improvements Projects Listed Below			615.0	615.0	540.0	540.0	-	-	-
Total Uses			729.0	729.0	654.0	709.0	135.0	135.0	320.0
Year End Balance			231.9	231.9	(22.1)	(331.1)	(16.1)	298.9	1,478.9
Current Services									
<i>Solid Waste</i>									
D-125 Mini-Packer Trucks	-	-	-	-	-	135.0	135.0	135.0	-
D-126 Mini-Packer Truck	-	-	34.0	34.0	34.0	34.0	-	-	-
D-127 Replace Commercial Dumpster Collection Front-end	-	80.0	80.0	80.0	80.0	-	-	-	320.0
<i>Solid Waste Total</i>	-	80.0	114.0	114.0	114.0	169.0	135.0	135.0	320.0
Current Services Total	-	80.0	114.0	114.0	114.0	169.0	135.0	135.0	320.0
Additions and Improvements									
<i>Solid Waste</i>									
D-124 Automated Refuse/Recycling	(300.1)	290.0	540.0	540.0	540.0	540.0	-	-	-
D-128 Expanded Organics Collection	-	-	75.0	75.0	-	-	-	-	-
<i>Solid Waste Total</i>	(300.1)	290.0	615.0	615.0	540.0	540.0	-	-	-
Additions and Improvements Total	(300.1)	290.0	615.0	615.0	540.0	540.0	-	-	-
Solid Waste Enterprise Fund Total	(300.1)	370.0	729.0	729.0	654.0	709.0	135.0	135.0	320.0

Storm Water Management Ent. Fund	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Sources:									
Beginning Unrestricted Net Position (Estimated)			3,312.9	3,312.9	962.9	1,112.9	1,262.9	1,412.9	1,562.9
Current Year Operating Revenues			350.0	350.0	350.0	350.0	350.0	350.0	1,750.0
Total Sources			3,662.9	3,662.9	1,312.9	1,462.9	1,612.9	1,762.9	3,312.9
Uses:									
Current Services Projects Listed Below			200.0	2,700.0	200.0	200.0	200.0	200.0	1,000.0
Total Uses			200.0	2,700.0	200.0	200.0	200.0	200.0	1,000.0
Year End Balance			3,462.9	962.9	1,112.9	1,262.9	1,412.9	1,562.9	2,312.9
Current Services									
<i>Transportation and Public Works</i>									
D-151 Stormwater Improvement Prog / Areawide	2,465.7	200.0	200.0	2,700.0	200.0	200.0	200.0	200.0	1,000.0
Current Services Total	2,465.7	200.0	200.0	2,700.0	200.0	200.0	200.0	200.0	1,000.0
Storm Water Management Enterprise Fund	2,465.7	200.0	200.0	2,700.0	200.0	200.0	200.0	200.0	1,000.0

	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Water & Sewer Enterprise Fund									
Sources:									
Beginning Unrestricted Net Position (Estimated)			20,569.6	20,569.6	10,252.4	(5,931.0)	(4,398.8)	(5,147.5)	(4,227.5)
Current Year Operating Revenues			11,300.0	11,300.0	12,500.0	13,000.0	14,000.0	14,000.0	75,000.0
Debt Issue/Other Financing Sources					-	14,000.0	6,200.0	8,000.0	32,000.0
Total Sources			31,869.6	31,869.6	22,752.4	21,069.0	15,801.2	16,852.5	102,772.5
Uses:									
Current Services Projects Listed Below			21,417.2	21,417.2	27,583.4	24,917.8	20,848.7	20,980.0	91,438.0
Additions & Improvements Projects Listed Below			200.0	200.0	1,100.0	550.0	100.0	100.0	5,500.0
Total Uses			21,617.2	21,617.2	28,683.4	25,467.8	20,948.7	21,080.0	96,938.0
Year End Balance			10,252.4	10,252.4	(5,931.0)	(4,398.8)	(5,147.5)	(4,227.5)	5,834.5
Current Services									
<i>Public Utilities</i>									
D-103 W&S Lines - Additions and Improvements	-	882.6	1,400.2	1,400.2	918.2	936.6	955.3	975.0	5,170.0
D-104 Meter and Water/Sewer Stub Additions	-	463.4	472.7	472.7	482.2	491.8	501.6	510.0	2,715.0
D-105 Donated W&S Additions Management	-	209.6	213.8	213.8	218.0	224.4	226.8	230.0	1,228.0
D-106 Watershed Protection Long-Term Monitoring	29.6	100.0	100.0	100.0	100.0	100.0	100.0	100.0	500.0
D-107 Replace Water Meters	9,422.9	365.0	365.0	365.0	365.0	365.0	365.0	365.0	1,825.0
D-108 Rehabilitate and Replace Sewers	10,367.9	10,243.4	9,500.0	9,500.0	14,500.0	14,000.0	6,000.0	6,000.0	30,000.0
D-110 Replace and Upgrade Facilities and Equipment	4,590.8	2,475.8	3,000.0	3,000.0	3,100.0	3,200.0	3,300.0	3,400.0	17,500.0
D-111 Renovate / Expand W&S Construction Facility	186.6	75.0	791.0	791.0	-	-	-	-	-
D-112 Rehabilitate and Replace Water Lines (renamed)	2,097.0	750.0	2,000.0	2,000.0	2,000.0	2,200.0	3,000.0	3,000.0	20,000.0
D-113 Relocate Water & Sewer Lines for DOT Projects	205.1	100.0	100.0	100.0	100.0	100.0	100.0	100.0	500.0
D-114 Manage and Reuse Residual Solids (renamed)	1,346.6	300.0	374.5	374.5	2,800.0	300.0	3,300.0	3,300.0	1,500.0
D-115 Investigate and Install Alternative Energy Generation	-	1,000.0	100.0	100.0	-	-	-	-	-
D-116 Improve Water Supply Reliability	-	500.0	3,000.0	3,000.0	3,000.0	3,000.0	3,000.0	3,000.0	10,500.0
<i>Public Utilities Total</i>	<i>28,246.5</i>	<i>17,464.8</i>	<i>21,417.2</i>	<i>21,417.2</i>	<i>27,583.4</i>	<i>24,917.8</i>	<i>20,848.7</i>	<i>20,980.0</i>	<i>91,438.0</i>
Current Services Total	28,246.5	17,464.8	21,417.2	21,417.2	27,583.4	24,917.8	20,848.7	20,980.0	91,438.0

	Capital Improvement Plan								Forecast
	FY16 Year End Balance	FY17 Budget	FY18 Request	FY18 Approved	FY19 Proposed	FY20 Proposed	FY21 Proposed	FY22 Proposed	FY23-FY27 Proposed
Water & Sewer Enterprise Fund									
Additions and Improvements									
<i>Public Utilities</i>									
D-109 Extend Wastewater Collection System	4,451.1	1,020.0	100.0	100.0	1,000.0	450.0	-	-	5,000.0
D-117 W&S Contribution to Economic Development	409.2	100.0	100.0	100.0	100.0	100.0	100.0	100.0	500.0
<i>Public Utilities Total</i>	<i>4,860.3</i>	<i>1,120.0</i>	<i>200.0</i>	<i>200.0</i>	<i>1,100.0</i>	<i>550.0</i>	<i>100.0</i>	<i>100.0</i>	<i>5,500.0</i>
Additions and Improvements Total	4,860.3	1,120.0	200.0	200.0	1,100.0	550.0	100.0	100.0	5,500.0
Water & Sewer Enterprise Fund	33,106.8	18,584.8	21,617.2	21,617.2	28,683.4	25,467.8	20,948.7	21,080.0	96,938.0
All Funds, Grand Total CS and A&I	44,073.2	25,845.2	37,373.8	37,034.8	41,688.3	41,596.2	33,906.7	36,619.3	236,999.1

Airport

Dept Priority

Matching Funds for Airport Capital Improvement Grants**1 of 2**

CS, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

This project provides matching funds for Airport Improvement Projects (AIP) and other grants funded by the Federal Aviation Administration (FAA) and/or the Georgia Department of Transportation (GDOT). Scheduled projects for FY18 include the rehabilitation and overlay of runway 9/27 including fillets for the Boeing 737 turn radius and concrete parking apron, rehabilitate runway 9/27 from medium intensity runway lights to high intensity lights.

Project Justification

Only the design of this project was funded by the GDOT in FY17 and therefore construction costs are being carried over for FY18. This project is in keeping with the airport's FAA capital improvement program and Airport Master Plan. Total cost for this project is \$4,400,000 with funding sources as follows: \$3,960,000 FAA discretionary, ACC's local match \$220,000 and the GDOT match of \$220,000. Note that funding for these projects is contingent upon the FAA approving discretionary funding.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0334

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	119,123	50,000	75,000	99,000	994,000	365,000	361,000	500,000	2,394,000
TOTAL SOURCES	119,123	50,000	75,000	99,000	994,000	365,000	361,000	500,000	2,394,000
USES									
Capital - Const.	119,123	50,000	75,000	99,000	994,000	365,000	361,000	500,000	2,394,000
TOTAL USES	119,123	50,000	75,000	99,000	994,000	365,000	361,000	500,000	2,394,000

Maintain Airport Facilities and Equipment

2 of 2

CS, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

Maintain airport facilities and repair and/or replace equipment.

Project Justification

Provide funding to maintain airport facilities such as painting buildings, replacement of furniture, replacement of roofs, replacement of flooring, and HVAC systems. Replacement and repair of flightline equipment.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0570

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	111,772	25,000	50,000	50,000	50,000	25,000	25,000	315,000	515,000
TOTAL SOURCES	111,772	25,000	50,000	50,000	50,000	25,000	25,000	315,000	515,000
USES									
Capital - Const.	79,077	-	-	-	-	-	-	-	-
Capital - Machinery & Equip	32,695	-	-	-	-	-	-	315,000	315,000
Capital - Site Improvements	-	25,000	50,000	50,000	50,000	25,000	25,000	-	200,000
TOTAL USES	111,772	25,000	50,000	50,000	50,000	25,000	25,000	315,000	515,000

Board Of Elections

Dept Priority

Replace Electronic Voting Machines**1 of 1**

CS, Equipment

Project Timeline: FY05 - Ongoing

Project Description

Purchase and/or replace ES&S voting equipment (touchscreen machines, memory cards, Optical Scan Units, ExpressPolls, Scanners). This project provides life cycle funding to replace the initial 208 machines allotted to the Athens-Clarke County Unified Government in 2002, as well as additional machines required after 2002. Funding also includes maintenance of equipment.

Project Justification

In FY03 the Georgia Secretary of State provided 208 AccuVote touchscreen voting machines to ACCUG . In FY05, anticipating "Advance Voting" work load increases, six additional touchscreen units were provided by the state and ACCUG purchased ten units. Currently, the board maintains 248 touchscreens, 10 Optical Scan units, 89 ExpressPoll units (48 issued from the state and 41 purchased), and 73 Barcode scanners (48 issued from the state in 2010, 25 purchased). All machines are out of warranty and ACCUG is responsible for repairs and/or replacements. The original TS units (208) are no longer in production.

Impact on Annual Operating Expenses

Minimal impact on annual costs. Of course as machines are added to the Board of Elections inventory, they will have to be maintained, programmed, and stored.

Financial Plan

Project ID: c0413

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	164,469	-	-	-	-	30,000	-	170,000	200,000
TOTAL SOURCES	164,469	-	-	-	-	30,000	-	170,000	200,000
USES									
Capital - Machinery & Equip	164,469	-	-	-	-	30,000	-	170,000	200,000
TOTAL USES	164,469	-	-	-	-	30,000	-	170,000	200,000

Construct Morgue Facility (New)**1 of 19**

CS, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

This request would fund the construction of an Athens-Clarke County morgue facility at the Jail.

Project Justification

Athens Clarke County does not currently have its own morgue facilities and has to rely on the available of private facilities to accommodate this function.

Impact on Annual Operating Expenses

This new facilities will have increased operating and utility costs

Financial Plan

Project ID: c0732

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	-	125,000	-	-	-	-	-	125,000
TOTAL SOURCES	-	-	125,000	-	-	-	-	-	125,000
USES									
Capital - Const.	-	-	125,000	-	-	-	-	-	125,000
TOTAL USES	-	-	125,000	-	-	-	-	-	125,000

Central Services

Dept Priority

Corridor Beautification Program (New)**2 of 19**

AI, General

Project Timeline: FY18 - FY18

Project Description

This project will develop landscape improvements along important roadways to improve and enhance the appearance of the community for residents and visitors and to help attract investment in the local economy.

Project Justification

Corridor beautification has become a topic of interest among citizens and commissioners. Many commercial areas along major roadways lack the curb appeal that has become a common design feature in other communities. Additionally, ACC lacks welcoming gateways for residents and visitors. This project will partner with Keep Athens-Clarke County Beautiful when appropriate to coordinate with their programs.

Impact on Annual Operating Expenses

No Impact.

Financial Plan

Project ID: c0733

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	100,000	-	-	-	-	-	100,000
TOTAL SOURCES	-	-	100,000	-	-	-	-	-	100,000
USES									
Capital - Other	-	-	100,000	-	-	-	-	-	100,000
TOTAL USES	-	-	100,000	-	-	-	-	-	100,000

Facilities Life Cycle Maintenance Program

3 of 19

CS, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

The Facility Component Life Cycle Maintenance program is an annual plan to replace key facility components on buildings maintained by the Central Services Department. The goal is to replace the items at or near the end of their normal life expectancy to minimize operating budget impacts caused by unexpected failures of older equipment. The major components included in this program are roofs, HVAC equipment, exterior and interior painting, carpets and emergency generators. A 3% inflation factor has been applied.

Project Justification

This program is required to ensure that adequate funds are available, on an recurring basis, to maintain facilities owned by ACCUG. Replacements covered under this program are necessary to protect the financial investment that ACCUG has in their public facilities. Timely replacement of aging components extends the life expectancy of facilities and creates safer and more productive work environments. Cost estimates were obtained from the Facilities Management staff and through professional services. NOTE: Funding requested in each year is based on projected needs of the life cycle program. Inadequate funding may result in emergency funding requests for equipment that fails due to over-extended lifetimes.

Impact on Annual Operating Expenses

If this program is not adequately funded, carry-forward reserves will be depleted and needed life cycle replacements will be deferred resulting in deteriorated facilities, higher equipment failures, adverse impacts on building occupants, higher maintenance and repair expenses in the operating budget, and higher future capital replacement needs.

Financial Plan

Project ID: c0188

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	586,585	300,000	700,000	1,699,984	1,815,798	527,300	1,497,362	7,708,744	13,949,188
TOTAL SOURCES	586,585	300,000	700,000	1,699,984	1,815,798	527,300	1,497,362	7,708,744	13,949,188
USES									
Capital - Const.	586,585	300,000	700,000	1,699,984	1,815,798	527,300	1,497,362	7,708,744	13,949,188
TOTAL USES	586,585	300,000	700,000	1,699,984	1,815,798	527,300	1,497,362	7,708,744	13,949,188

Central Services

Dept Priority

Landscaping Equipment Life Cycle Replacement**4 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase replacement landscape maintenance equipment (mowers, chainsaws, ball field implements, etc.) used by the Landscape Management Division (LMD). This capital project uses equipment useful life cycles as a basis for projecting annual replacement costs. Equipment is used for landscape services to Athens-Clarke County parks, public buildings, and rights-of-way. Cost estimates are from LMD staff.

Project Justification

Efficiency of landscape services is dependent upon functioning, reliable equipment. Since the program funding began in FY96, service has become reliable and stable as equipment is replaced on schedule (with exception of recession budget years FY09-FY14). All who travel public roadways (700 miles of streets and roads), use public parks (450 acres and 24 ball fields), or conduct business with departments (45 acres, 29 sites) are affected by Landscape Division Services. Inadequately managed growth of vegetation affects community appearance and public safety. Serviceable equipment is essential to Landscape Division's primary objective to provide a stable level of service under a range of environmental variables.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0090

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	55,125	75,000	75,000	75,000	75,000	75,000	75,000	375,000	750,000
TOTAL SOURCES	55,125	75,000	75,000	75,000	75,000	75,000	75,000	375,000	750,000
USES									
Capital - Machinery & Equip	55,125	75,000	75,000	75,000	75,000	75,000	75,000	375,000	750,000
TOTAL USES	55,125	75,000	75,000	75,000	75,000	75,000	75,000	375,000	750,000

Vehicle for ACC Greenway Expansion (SPLOST) (New)**5 of 19**

AI, Equipment

Project Timeline: FY18 - FY18

Project Description

Purchase single cab truck with landscape bed for use by a crew being requested for expanded service to ACC Greenway.

Project Justification

Currently, four miles of Greenway are receiving landscape services through the extension of crews assigned to other Leisure Services facilities onto the existing Greenway. With the addition of a crew being requested through the FY18 Operating Budget, Landscape Management Division will be able to offer dedicated service to the original four miles as well as an additional four miles to be constructed before and during FY18. The requested vehicle will provide transportation of labor, equipment and resources to the site. Additionally, due to limited access to sections of the expanded Greenway, current vehicles may not be usable. This project will provide an appropriate vehicle style to access all Greenway areas.

Impact on Annual Operating Expenses

Indirect expenses: \$3216 (includes PM, CM, insurance, tires and tubes, and fuel). Replacement cost: \$3300/year. These additional expenses will be requested as a SPLOST impact in the FY18 operating budget request.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
SPLOST	-	-	-	33,000	-	-	-	-	33,000
TOTAL SOURCES	-	-	-	33,000	-	-	-	-	33,000
USES									
Capital - Vehicles	-	-	-	33,000	-	-	-	-	33,000
TOTAL USES	-	-	-	33,000	-	-	-	-	33,000

Central Services

Dept Priority

Upgrade Fuel Sites**6 of 19**

CS, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

The following five (5) fuel sites are managed by the Fleet Management Division: (1) Public Safety Campus (Jail) (2) Fleet Management - Newton Bridge Road, (3) Fire Station #1, (4) Fire Station #2, and (5) East Side Fuel Center - Spring Valley Road. This project provides routine upgrades to fuel sites, responds to EPD requirements for fuel facilities, and updates to the computer operated fuel dispensing system. Additional focus on underground storage tank repair and maintenance is expected to be addressed in future budget years. The Division is also in the process of updating its fuel operating software.

Project Justification

For over twenty years, regular bi-annual upgrades to Athens-Clarke County's fueling sites have ensured safe, compliant, efficient fueling operations that have served customers year round. While this funding has allowed Fleet Management to enhance automated tank monitoring and site maintenance, fuel management software and some hardware is outdated and has reached its limited storage capacity. This year's funding request, coupled with our previous year's carry-forward amount, will be focused on a complete fuel management upgrade to a system that not only has expandable capacity, but will also work with the FleetFocus vehicle maintenance and asset software.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0419

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Fleet Management Fund	27,981	30,000	-	30,000	-	30,000	20,000	100,000	180,000
TOTAL SOURCES	27,981	30,000	-	30,000	-	30,000	20,000	100,000	180,000
USES									
Capital - Machinery & Equip	27,981	30,000	-	30,000	-	30,000	20,000	100,000	180,000
TOTAL USES	27,981	30,000	-	30,000	-	30,000	20,000	100,000	180,000

Renovations/Space Allocation Plan

7 of 19

AI, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

The Space Allocation Program sets aside funds to be used for the renovation, acquisition, or construction of facilities in response to ACCUG departments' space needs. The FY18 request is to fund a small portion of recommendations coming from the 2010 Space Allocation Study and other space reconfiguration/renovation needs of ACCUG departments and possible relocation of ACCUG offices currently in leased office space.

Project Justification

Projects are determined based on the needs of other ACCUG departments as their service delivery needs evolve over time requiring renovation or reconfiguration of office and other operational facility spaces. In FY18-FY21, additional needs are anticipated as existing departments (not yet identified) are moved into the Costa Building which is being renovated as a SPLOST 2011 project and into the portion of the Mental Health building being vacated by Advantage Behavioral Health System. Spaces vacated by those departments moving will need renovations to accommodate new functions.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0074

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	806,563	-	25,000	25,000	25,000	25,000	50,000	850,000	1,000,000
TOTAL SOURCES	806,563	-	25,000	25,000	25,000	25,000	50,000	850,000	1,000,000
USES									
Capital - Const.	806,563	-	25,000	25,000	25,000	25,000	50,000	850,000	1,000,000
TOTAL USES	806,563	-	25,000	25,000	25,000	25,000	50,000	850,000	1,000,000

Central Services

Dept Priority

800 MHz Subscriber Radio Life Cycle**8 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

This project accumulates funds for a life cycle replacement program for the 800 MHz subscriber (portable and mobile) radios purchased with SPLOST 2011 funds. Over 1000 radios were purchased through the SPLOST. The manufacturer indicates that these radios have a life expectancy of 5-10 years. This proposal sets aside funds for the subscriber radios and continues the life cycle process begun with the older radios. The average current replacement cost is approximately \$4,000 per radio. These funds may also be used to replace radios that are damaged or lost during use and the radios that are used to activate the tornado sirens, Greenway Call Boxes, Fire Station Alerting, and other critical items.

Project Justification

As these subscriber radios age, they become both unreliable and expensive to repair. Staff believes that with good maintenance, a 12-year life expectancy is feasible. No inflation figures are applied in the belief that improved technology and competition will offset any inflationary increase. Funding will provide for the replacement of the radios that fail due to age, cost of repairs, or other reasons.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0384

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	200,000	-	-	25,000	26,000	50,000	50,000	250,000	401,000
TOTAL SOURCES	200,000	-	-	25,000	26,000	50,000	50,000	250,000	401,000
USES									
Capital - Machinery & Equip	200,000	-	-	25,000	26,000	50,000	50,000	250,000	401,000
TOTAL USES	200,000	-	-	25,000	26,000	50,000	50,000	250,000	401,000

Landscape & Community Tree Program**9 of 19**

CS, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

The purpose of this project is to provide or restore Athens-Clarke County (ACC) landscape features that: (1) become unserviceable due to natural life-span, (2) are destroyed due to construction activities, (3) serve as enhancements to existing conditions, (4) provide a standard level of landscape quality to under-funded facility projects, or (5) serve as natural vegetative cover for undeveloped or passive public lands. Projects are located at ACC parks, rights-of-way, buildings/facilities, and right-of-way stormwater bio-retention facilities.

Project Justification

The Landscape Management Division annually responds to events requiring landscape plantings and support systems for ACC properties. The consequence of not responding is deteriorated conditions, a negative public image and limits to programmed activities. This capital life cycle program stabilizes annual expenditures, preserves infrastructure assets, benefits citizens and staff and improves asset life expectancy. A combination of chemical, mechanical and other methods will be used, with an emphasis on environmentally compatible methods where possible.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0182

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	5,438	25,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL SOURCES	5,438	25,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
USES									
Capital - Const.	5,438	25,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL USES	5,438	25,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000

Central Services

Dept Priority

Parking Lot Life Cycle Maintenance & Repair**10 of 19**

AI, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

The Parking Lot Life Cycle M&R Project will include maintenance and repairs to existing parking lots for ACCUG buildings. This may include installing new concrete, asphalt, or seal coating. It will also include restriping parking lots as needed.

Project Justification

Work will need to be done in the near future at several parking lots due to the age of the material and the use of the parking lot. All ACCUG facilities should properly represent the image of the Unified Government, especially the facilities that directly serve the public. A properly executed life cycle program will extend the life of the existing parking lots, thereby minimizing future repair costs.

Impact on Annual Operating Expenses

This project will reduce the dependence on operating budgets to perform repairs due to the lack of maintenance.

Financial Plan

Project ID: c0724

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	50,000	25,000	25,000	25,000	25,000	25,000	125,000	250,000
TOTAL SOURCES	-	50,000	25,000	25,000	25,000	25,000	25,000	125,000	250,000
USES									
Capital - Const.	-	50,000	25,000	25,000	25,000	25,000	25,000	125,000	250,000
TOTAL USES	-	50,000	25,000	25,000	25,000	25,000	25,000	125,000	250,000

Replace Internal Support Equipment**11 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase and replace outdated equipment in the Records Center and Print Shop in order to provide better service. This program provides for the programmed replacement of record keeping and printing equipment as it approaches the end of its useful life.

Project Justification

Approximately 30% of all equipment covered by this replacement program is 12 to 17 years old. As equipment ages, it requires more frequent service calls and replacement parts become more expensive. Equipment downtime creates the need for more expensive outsourcing. This scheduled replacement program will reduce operating costs for maintenance and outsourcing. Funding will be split between the General Capital Projects Fund (310) and the Internal Support Fund (601).

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0347

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	105,000	10,000	10,000	10,000	10,000	10,000	10,000	50,000	100,000
Internal Support Fund	93,419	15,000	15,000	15,000	15,000	15,000	15,000	75,000	150,000
TOTAL SOURCES	198,419	25,000	25,000	25,000	25,000	25,000	25,000	125,000	250,000
USES									
Capital - Machinery & Equip	198,419	25,000	25,000	25,000	25,000	25,000	25,000	125,000	250,000
TOTAL USES	198,419	25,000	25,000	25,000	25,000	25,000	25,000	125,000	250,000

Central Services

Dept Priority

800 MHz Radio Infrastructure Replacement**12 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

This project will establish a life cycle replacement program for the 800 MHz radio infrastructure and towers. According to radio vendors, the infrastructure of a radio system has a life expectancy of 10-20 years; this project assumes a 20-year life span. This project sets aside money for the three towers and supporting equipment to be replaced.

Project Justification

Radio vendors estimate their systems have a life expectancy of 20 years. This project creates an accumulating fund, beginning in FY17, to replace the towers and future infrastructure on a 20-year cycle. Based on the previous radio system, staff feels 20 years is the correct estimate through diligent maintenance, if parts remain available. Estimated replacement costs total \$6.1 million (Whitehall \$3M; Vaughn Road \$2M; Police \$1M; American Tower \$100k).

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0726

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	50,000	25,000	25,000	25,000	100,000	200,000	5,550,000	5,925,000
TOTAL SOURCES	-	50,000	25,000	25,000	25,000	100,000	200,000	5,550,000	5,925,000
USES									
Capital - Const.	-	50,000	25,000	25,000	25,000	100,000	200,000	5,550,000	5,925,000
TOTAL USES	-	50,000	25,000	25,000	25,000	100,000	200,000	5,550,000	5,925,000

Parking Facilities

13 of 19

CS, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

Maintain downtown public parking facilities (excluding parking deck facilities life cycle) and repair and/or replace parking meters as well as maintain equipment and software for the ticket system.

Project Justification

Provide funding to maintain downtown public parking facilities and spaces such as, painting of the parking stripes, replacing damaged parking meters, and repairing of surface parking facilities and equipment.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0230

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	66,887	-	20,000	20,000	30,000	30,000	20,000	100,000	220,000
TOTAL SOURCES	66,887	-	20,000	20,000	30,000	30,000	20,000	100,000	220,000
USES									
Capital - Const.	66,887	-	20,000	20,000	30,000	30,000	20,000	100,000	220,000
TOTAL USES	66,887	-	20,000	20,000	30,000	30,000	20,000	100,000	220,000

Central Services

Dept Priority

Parking Decks Life Cycle Replacement**14 of 19**

CS, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

This Life Cycle Program for the College Avenue Deck and the West Washington Building parking deck is an annual plan to replace key building equipment and components at or near the end of their normal life expectancy.

Project Justification

This program is needed to ensure that adequate funds are available, on an annual basis, to maintain the College Avenue Parking Deck and the West Washington Building parking deck. The protection gained comes in the form of extended life expectancy and safer and more productive work environments.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0255

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	231,219	50,000	40,000	90,000	90,000	40,000	40,000	350,000	650,000
Hotel/Motel Spec Rev Fund	115,697	40,000	-	-	-	-	-	-	-
TOTAL SOURCES	346,916	90,000	40,000	90,000	90,000	40,000	40,000	350,000	650,000
USES									
Capital - Const.	346,916	90,000	40,000	90,000	90,000	40,000	40,000	350,000	650,000
TOTAL USES	346,916	90,000	40,000	90,000	90,000	40,000	40,000	350,000	650,000

Community Events Program**15 of 19**

CS, General

Project Timeline: Ongoing - Ongoing

Project Description

This program provides materials and services in support of the Athens Downtown Development Authority (ADDA) "Community Events Program" (CEP). This funding allows Central Services to partner with Athens Downtown Development Authority (ADDA) to host a seasonal array of community events and utilize the Central Business District as a "stage." Examples of materials requiring capital funding include seasonal lighting, garlands, electrical circuits, banner brackets, and protective fencing and barricades. Cost estimates are from Central Services Department staff. NOTE: This project is not the CEP budget that is allocated to ADDA annually to support downtown special events.

Project Justification

The Christmas Season and Athfest are examples of events that characterize Athens-Clarke County (ACC) as a community interested in providing quality outdoor entertainment and enhancements to citizens and visitors while additionally benefiting merchants within the Central Business District. This base level of support to the streetscape infrastructure (the stage) by ACC will encourage seasonal events marketed by ADDA. Overall, funding for this project will promote economic development and enhance the quality of life for merchants, community citizens, and community visitors.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0135

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Hotel/Motel Spec Rev Fund	16,947	30,000	30,000	30,000	40,000	40,000	40,000	200,000	380,000
TOTAL SOURCES	16,947	30,000	30,000	30,000	40,000	40,000	40,000	200,000	380,000
USES									
Capital - Machinery & Equip	16,947	30,000	30,000	30,000	40,000	40,000	40,000	200,000	380,000
TOTAL USES	16,947	30,000	30,000	30,000	40,000	40,000	40,000	200,000	380,000

Central Services

Dept Priority

Downtown Enhancement Project**16 of 19**

AI, General

Project Timeline: Ongoing - Ongoing

Project Description

The Downtown Enhancement Program (DEP) has been established to provide funding to the Athens Downtown Development Authority (ADDA) for capital and operating expenses in support of downtown improvement activities. Funding for the DEP comes from downtown parking revenues. The ADDA will submit a plan for approval by the Mayor and Commission prior to expending any funds from the DEP program.

Project Justification

The Downtown Enhancement Program was established in September 2002 as a part of the parking services contract between Athens-Clarke County and the ADDA.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0367

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	15,599	25,000	-	60,000	60,000	60,000	60,000	300,000	540,000
TOTAL SOURCES	15,599	25,000	-	60,000	60,000	60,000	60,000	300,000	540,000
USES									
Capital - Const.	15,599	25,000	-	60,000	60,000	60,000	60,000	300,000	540,000
TOTAL USES	15,599	25,000	-	60,000	60,000	60,000	60,000	300,000	540,000

Telephone System Life Cycle Replacement

17 of 19

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase and replace outdated telephone systems and equipment with newer communications technology as existing hardware reaches the end of its useful life. This project will also transition the multiple ACCUG phone systems to a new Voice-over-IP (VoIP) solution that will reduce future operating expenses. In FY17, a consultant will be retained to provide recommendations for a VoIP migration program.

Project Justification

Telephonic communications is critical to the functioning and service delivery of all departments of the Unified Government of Athens-Clarke County. Equipment is aging and mostly of analog technology. A transition to VoIP will require a significant capital investment. Additional General Capital Project Funds in FY18-FY22 are being requested to support a transition to VoIP. These amounts are rough estimates that will be refined once the consultant's work is completed.

Impact on Annual Operating Expenses

VoIP should provide significant operating expense savings throughout ACCUG departments by eliminating the dependence on conventional phone systems. Actual savings TBD.

Financial Plan

Project ID: c0238

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	100,000	-	450,000	-	-	-	-	-	450,000
Internal Support Fund	181,015	25,000	25,000	25,000	25,000	25,000	25,000	125,000	250,000
TOTAL SOURCES	281,015	25,000	475,000	25,000	25,000	25,000	25,000	125,000	700,000
USES									
Capital - Machinery & Equip	281,015	25,000	475,000	25,000	25,000	25,000	25,000	125,000	700,000
TOTAL USES	281,015	25,000	475,000	25,000	25,000	25,000	25,000	125,000	700,000

Central Services

Dept Priority

Energy Management Improvements**18 of 19**

CS, General

Project Timeline: Ongoing - Ongoing

Project Description

The purpose of the Energy Management Program is to reduce energy consumption & costs at ACC facilities. This project provides funding for the implementation of proven energy savings measures & audits to identify those measures. Funds may be used as a one time life cycle augmentation where it can be demonstrated that the early replacement or upgrading of equipment will result in energy savings.

Project Justification

The justification for this project is reduction in energy consumption and proven energy cost savings. Projects will increase savings to Athens-Clarke County and reduce our carbon footprint. Further savings could be realized through a broader program application and additional annual funding.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0487

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	71,963	-	-	-	20,000	30,000	30,000	150,000	230,000
TOTAL SOURCES	71,963	-	-	-	20,000	30,000	30,000	150,000	230,000
USES									
Capital - Const.	71,963	-	-	-	20,000	30,000	30,000	150,000	230,000
TOTAL USES	71,963	-	-	-	20,000	30,000	30,000	150,000	230,000

Fleet Replacement Program**19 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

The Internal Service Fund Fleet Management is funded from the user departmental contributions. These expenditures are for the authorized replacement of vehicles and equipment that have reached the end of their useful life. There are currently 719 vehicles in the Fleet Replacement Program. Specific vehicle replacements are Proposed each year by the Manager. For example, during FY16 Fleet Management replaced 49 vehicles and 52 have been identified for replacement in FY17.

Project Justification

Replacement of vehicles and equipment on a planned schedule reduces repair costs, downtime and provides for a constant funding strategy to meet the vehicle needs of the user departments.

Impact on Annual Operating Expenses

Without the Fleet Enterprise fund, the replacement of these vehicles would need to be programmed by each individual department using existing funding sources.

Financial Plan

Project ID: N/A

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Fleet Replacement Fund	-	1,149,800	2,480,000	2,790,800	3,102,000	2,413,400	2,724,600	13,623,000	27,133,800
TOTAL SOURCES	-	1,149,800	2,480,000	2,790,800	3,102,000	2,413,400	2,724,600	13,623,000	27,133,800
USES									
Capital - Vehicles	-	1,149,800	2,480,000	2,790,800	3,102,000	2,413,400	2,724,600	13,623,000	27,133,800
TOTAL USES	-	1,149,800	2,480,000	2,790,800	3,102,000	2,413,400	2,724,600	13,623,000	27,133,800

Coroner

Dept Priority

Transport Van for Coroner's Office (New)**1 of 1**

CS, Equipment

Project Timeline: FY18 - FY18

Project Description

This is a request for a new utility van for the coroner's office. The current van is 17 years old. The total cost of the van will be in the 35-40 thousand dollar range after all the necessary lights and modifications are made to make it suitable for use. There is nineteen thousand dollars in the replacement cost account at this time. The expected use of this van is at least 10 years. The van will be housed at the current coroner's office at 3195 Atlanta Highway.

Project Justification

The Coroner is in need of a new van to replace the aged van that is currently in use. The current van is 17 years old and has served its purpose. The new van, like the current van, will be used to make removal from crime and accident scenes which could be at their personal residence or in a remote area of the county back to the coroners office. Some of these cases are transported to the crime lab in Atlanta for examinations, 40-50 trips in a normal year. This van is unlike any other van that the county uses based on what it is used for. A mechanical issue puts the drivers at great risk

Impact on Annual Operating Expenses

Indirect Vehicle Replacement Charges - \$3400

Financial Plan

Project ID: c0734

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	20,000	-	-	-	-	-	20,000
TOTAL SOURCES	-	-	20,000	-	-	-	-	-	20,000
USES									
Capital - Vehicles	-	-	20,000	-	-	-	-	-	20,000
TOTAL USES	-	-	20,000	-	-	-	-	-	20,000

Purchase and Install ACC Corrections Video Surveillance System (New)**1 of 3**

CS, Security Equipment

Project Timeline: FY18 - FY18

Project Description

This request is for the purchase and turn key installation of a new video surveillance system for the correctional institution to replace the current outdated undependable coaxial analog camera system.

Project Justification

A new video surveillance system would replace the current outdated coaxial analog camera system to improve the safety and security of the correctional institution. This project will greatly improve Athens-Clarke County Corrections' ability to manage the inmate population with efficiency and safety. The current camera system is a coaxial/analog system that does not provide dependable clear viewing necessary for the Correctional Institution to operate properly. The inadequate picture diminishes the evidence needed for disciplinary actions. This new system is expected to provide usable evidence if the need arises for prosecution to ensure the continued safety of the public, officers and inmates.

Impact on Annual Operating Expenses

There will be no impact on the annual operating expenses during the warranty period of 3 years.

Financial Plan

Project ID: c0735

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	60,000		-	-	-	-	60,000
TOTAL SOURCES	-	-	60,000	-	-	-	-	-	60,000
USES									
Capital - Other	-	-	60,000	-	-	-	-	-	60,000
TOTAL USES	-	-	60,000	-	-	-	-	-	60,000

Corrections

Dept Priority

Purchase and Install Building and Equipment Upgrades and Repairs at ACCCI (New)**2 of 3**

CS, Facility Equipment

Project Timeline: FY18 - FY18

Project Description

This request is for the purchase and installation of replacement or upgraded equipment facility wide on an as needed basis. This project will replace or upgraded outdated or irreparably damaged equipment throughout ACCCI.

Project Justification

Athens-Clarke County citizens as well as the citizens of surrounding counties will benefit indirectly from this project. The ability to upgrade equipment as needed will allow Athens-Clarke County Correctional Institution to meet our primary goal of protecting the public. It will provide a more efficient and safe work environment for the officers of ACCCI to perform their duties. It is essential for the employees of ACCCI to have adequate, safe and modern equipment to ensure the safety and wellbeing of the inmates as well as officers. This project will greatly improve Athens-Clarke County Corrections' ability to manage the inmate population with efficiency and safety. Some of the equipment is outdated or irreparably damaged making the employees jobs more difficult.

Impact on Annual Operating Expenses

There will be no impact on the annual operating expenses during the warranty period of 3 years.

Financial Plan

Project ID: c0736

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Cap Proj Fund	-	-	30,000		-	-	-	-	30,000
TOTAL SOURCES	-	-	30,000	-	-	-	-	-	30,000
USES									
Capital - Machinery & Equip	-	-	30,000	-	-	-	-	-	30,000
TOTAL USES	-	-	30,000	-	-	-	-	-	30,000

Food Service Equipment Life Cycle Replacement

3 of 3

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

The Correctional Facility's food service kitchen supplies meals to the Prison (Correctional Institute), Diversion Center and the Jail. This request is to ensure that kitchen equipment is safe, reliable and adequate for the volume of meals that need to be prepared.

Project Justification

Meals provided by the Corrections Food Service Facility are a necessary component of the Jail, Correctional Institution and Diversion Center. Failure to provide meals in a timely manner can result in inmate unrest and lawsuits. The existing kitchen, installed in 1987, was designed for serving meals only at the prison. Today, Corrections prepares an average of 1,800 meals a day for the prison, diversion center and the jail. In FY05, because of the increase in the jail population, a new SPLOST funded food service facility was opened. However, the existing kitchen is still used as a servicing center; and the existing dishwasher, warming oven, steam table and other serving equipment must be maintained. Also, the prison kitchen is used as a backup kitchen and will be utilized during an upcoming renovation project.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0180

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	84,495	25,000	-	25,000	25,000	25,000	-	55,000	130,000
TOTAL SOURCES	84,495	25,000	-	25,000	25,000	25,000	-	55,000	130,000
USES									
Capital - Machinery & Equip	84,495	25,000	-	25,000	25,000	25,000	-	55,000	130,000
TOTAL USES	84,495	25,000	-	25,000	25,000	25,000	-	55,000	130,000

Clerk of Courts

Dept Priority

Microfilm Conversion to Digital Images**1 of 1**

AI, General

Project Timeline: FY17 - FY19

Project Description

This project will convert the microfilm rolls and microfiche jackets to digitized images for use by employees and the general public. The estimated total of the project based on number of microfilm rolls and microfiche jackets is \$345,000, to be accrued over three years (FY17, 18 and 19). The digitized images will be a backup to the film and allow for electronic retrieval and reproduction of records.

Project Justification

A vast majority of records in the Clerk of Courts Office are offsite and archived on microfilm and microfiche. Retrieval from off site is costly. Retrieval on site is cumbersome and requires specialized equipment in need of upgrading due to obsolete parts and maintenance. Digitizing these images will allow multi generational backup, desktop retrieval and reproduction, and the most advanced and recognized form of document storage. Conversion of film and fiche to digital would make possible a uniform platform for archival of court records.

Impact on Annual Operating Expenses

Operational Costs to be determined in year two if any.

Financial Plan

Project ID: c0712

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	50,000	50,000	-	-	-	-	-	50,000
TOTAL SOURCES	-	50,000	50,000	-	-	-	-	-	50,000
USES									
Capital - Other	-	50,000	50,000	-	-	-	-	-	50,000
TOTAL USES	-	50,000	50,000	-	-	-	-	-	50,000

Paperless File System & eDiscovery Web Portal**1 of 2**

AI, Equipment

Project Timeline: FY17 - FY19

Project Description

This project is to create an eDiscovery Web Portal to distribute evidence to criminal defense attorneys. The intent is to promote faster resolution of criminal cases. By adopting a Paperless File System (electronic document management system) and using technology to accumulate and distribute evidence this project will reduce or eliminate outdated processes that rely on paper, CDs, and DVDs. Specifically, the project will create a password-protected eDiscovery Portal that allows defense attorneys to retrieve digital evidence. In addition, all citizens will have access to and use the portal to learn about victim rights; how cases are resolved; and, how to better use the services provided by the District Attorney's Office. See Solicitor's addition that follows.

Project Justification

The eDelivery Web Portal will positively impact, influence, and affect the ability of the District Attorney's office to deliver services, primarily in the area of acquiring, organizing, and distributing the legally required evidence to defense attorneys. The project will enhance and expand the basic level of current services. This will be accomplished by employing technology including scanners, an electronic document management system, laptops, and tablets to enable staff to be more efficient, thereby resolving criminal prosecutions faster. The aim is to reduce the amount of paper, CDs, DVDs, toner cartridges, paper clips, staples, binders, folders, etc. (everything associated with a paper file), and using technology to achieve that goal. See Solicitor's addition that follows.

Impact on Annual Operating Expenses

Ongoing annual operating costs are estimated to be approximately \$24,800 after the first year, which consists of software licenses.

Financial Plan

Project ID: c0713

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	75,000	75,000	-	-	-	-	-	75,000
TOTAL SOURCES	-	75,000	75,000	-	-	-	-	-	75,000
USES									
Capital - Machinery & Equip	-	16,500	-	-	-	-	-	-	-
Capital - Other	-	58,500	75,000	-	-	-	-	-	75,000
TOTAL USES	-	75,000	75,000	-	-	-	-	-	75,000

Solicitor

Dept Priority

Paperless File System & eDiscovery Web Portal - Solicitor Addition**1 of 1**

AI, Equipment

Project Timeline: FY17 - FY19

Project Description

The Solicitor-General's Office is joining the District Attorney's Office in this project. See District Attorney's Capital Budget Request for Project Description.

Project Justification

The Solicitor-General's Office is joining the District Attorney's Office in this project. See District Attorney's Capital Budget Request for Project Justification.

Impact on Annual Operating Expenses

Ongoing annual operating costs are estimated to be approximately \$5,000 after the first year which covers software licenses and technical support services.

Financial Plan

Project ID: c0713

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	60,000	5,000	-	-	-	-	65,000
TOTAL SOURCES	-	-	60,000	5,000	-	-	-	-	65,000
USES									
Capital - Machinery/Equip	-	-	20,000	-	-	-	-	-	20,000
Capital - Other	-	-	40,000	5,000	-	-	-	-	45,000
TOTAL USES	-	-	60,000	5,000	-	-	-	-	65,000

Purchase of Police Interceptor**2 of 2**

CS, Equipment

Project Timeline: FY18 - FY18

Project Description

This request is for the purchase of a Police Interceptor Utility (2016 Ford) car for use by employees of the District Attorneys Office for work related travel and work related duties. The total cost of the vehicle is \$24,000.00. The expected useful life of the car would be ten (10) years.

Project Justification

This vehicle will be used almost exclusively by an investigator with the District Attorneys Office for job related travel and job related duties. This vehicle is necessary to provide job related travel for an investigator position that is being requested in the FY18 budget. This investigator is assigned to the new judge that was appointed this year. The duties of the investigator is to handle job related duties such as serving subpoenas, locating witnesses, securing evidence, travel to and training and any other job related duties of the District Attorneys Office.

Impact on Annual Operating Expenses

Fuel: \$1000

Replacement: \$2000

Maintenance/Repairs: \$500

Financial Plan

Project ID: c0737

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund		-	26,500	-	-	-	-	-	26,500
TOTAL SOURCES	-	-	26,500	-	-	-	-	-	26,500
USES									
Capital - Vehicles	-	-	26,500	-	-	-	-	-	26,500
TOTAL USES	-	-	26,500	-	-	-	-	-	26,500

Fire Services

Dept Priority

Replace Mobile Data Terminals**1 of 2**

CS, Equipment

Project Timeline: FY13 - Ongoing

Project Description

Timely replacement of 28 MDT's currently installed in Fire Department vehicles and apparatus.

Project Justification

Computer Information Services recommended a 5 year replacement program for these devices, at which time the useful life expectancy will be reached. Technology changes and maintenance costs will make replacement a more fiscally responsible alternative. Replacement was submitted in each budget since FY 10 Budget however, the request was carried forward, repeatedly, until FY13 because of budget constraints. The recommendation provided is based on a 5 year replacement schedule, which began in FY13 which will extend the life cycle to 7 years. Replacement cost is estimated at \$290,000 (Original cost with a 3% annual increase). The amount shown in FY19 begins the 5 year cycle again, with a 3% projected increase.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0659

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	179,100	50,000	50,000	50,000	67,200	67,200	-	368,400	602,800
TOTAL SOURCES	179,100	50,000	50,000	50,000	67,200	67,200	-	368,400	602,800
USES									
Capital - Machinery & Equip	179,100	50,000	50,000	50,000	67,200	67,200	-	368,400	602,800
TOTAL USES	179,100	50,000	50,000	50,000	67,200	67,200	-	368,400	602,800

Smoke Containment System Repair (New)**2 of 2**

CS, Facilities

Project Timeline: FY18 - FY18

Project Description

Repair current exhaust removal systems in Fire Stations 3,4,6,7,8,9

Project Justification

Maintain a safe work environment by removing dangerous vehicle exhaust fumes from Fire Station bays and living quarters.

Impact on Annual Operating Expenses

No known impact on annual operating expenses in FY 18. Additional funds will be requested if the department is not awarded an Assistant to Firefighter Grant to install exhaust systems at Station 1 and 5 (cost of \$110,000). These two stations do not currently have any type of exhaust removal system in place.

Financial Plan

Project ID: c0738

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Cap Proj Fund		-	120,000	-	-	-	-	-	120,000
TOTAL SOURCES	-	-	120,000	-	-	-	-	-	120,000
USES									
Capital - Cost.	-	-	120,000	-	-	-	-	-	120,000
TOTAL USES	-	-	120,000	-	-	-	-	-	120,000

Human Resources

Dept Priority

ACCUG Automated External Defibrillator AED Program (New)**1 of 1**

AI, Equipment and Supplies

Project Timeline: FY18 - FY18

Project Description

Purchase of equipment and supplies, development of a comprehensive maintenance program , oversight committee and compliance requirements to ensure that ACCUG buildings and facilities are in compliance. An AED is a portable electronic device that automatically diagnoses the life-threatening cardiac arrhythmias of ventricular fibrillation and ventricular tachycardia in a patient, and is able to treat them through defibrillation, the application of electrical therapy which stops the arrhythmia, allowing the heart to reestablish an effective rhythm. Oversight committee to develop policies and procedures and determine a brand that will be used ongoing for ACCUG new purchases for buildings that may need an AED.

Project Justification

ACCUG voluntarily conducted an AED assessment at all ACCUG facilities and buildings to determine the location and status of existing AEDs. Many AEDs were found to be non-operational with dead batteries, some units had expired pads and other AEDs did not have current CPR software updates. Additionally, many departmental personnel had not received training on CPR or on how to operate an AED. Based on this assessment and coordination between Emergency Management and Risk Management and meeting with the ACCUG Manager, it was determined that no centralized management or oversight existed to ensure consistency of purchasing, placement, maintenance, training, strategic planning or medical oversight of AEDs.

Impact on Annual Operating Expenses

After the first 3-5 years, the ongoing annual costs would be around \$8,000-\$10,000

Financial Plan

Project ID: c0739

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Cap Proj Fund		-	30,000	30,000	30,000	10,000	10,000	-	110,000
TOTAL SOURCES	-	-	30,000	30,000	30,000	10,000	10,000	-	110,000
USES									
Capital - Cost.	-	-	30,000	30,000	30,000	10,000	10,000	-	110,000
TOTAL USES	-	-	30,000	30,000	30,000	10,000	10,000	-	110,000

Information Technology Equipment Replacement Program

1 of 2

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

This project will replace PCs and Printers in all departments that are six years old or older and are of such a configuration that they are no longer suitable for client server applications. Locations are in all the departments and work units in Athens-Clarke County. In addition, this project will replace, upgrade, and expand network equipment and software required to support IT operations within the government.

Project Justification

This project is made up of various components that are required to maintain and keep ACC's IT infrastructure operational. Components include networking equipment, software upgrades, main system replacement(s), wiring improvements, and various other necessary components.

Impact on Annual Operating Expenses

Replacing some infrastructure gear will result in increased maintenance agreements and new purchases to expand some services will also bring about new maintenance contracts.

Financial Plan

Project ID: c0095

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	924,177	600,000	300,000	450,000	450,000	350,000	415,000	1,905,000	3,870,000
TOTAL SOURCES	924,177	600,000	300,000	450,000	450,000	350,000	415,000	1,905,000	3,870,000
USES									
Capital - Machinery & Equip	924,177	600,000	300,000	450,000	450,000	350,000	415,000	1,905,000	3,870,000
TOTAL USES	924,177	600,000	300,000	450,000	450,000	350,000	415,000	1,905,000	3,870,000

Information Technology

Dept Priority

Replace/Upgrade Enterprise Resource Planning Software**2 of 2**

CS, General

Project Timeline: FY17 - FY21

Project Description

This project seeks to upgrade the Enterprise Resource Planning (ERP) software used by the Athens-Clarke County Unified Government. The ERP software is the primary financial and human resource management software and is used by all departments to collect, store, manage, and report financial, human resource and other data and activities across the government. The current ERP software is used to manage Financial systems (budgeting, accounting, purchasing, receipting, asset management), Human Resource Systems (payroll, benefits) and other permit and licensing activities. The scope of this project includes the selection, acquisition, implementation, and maintenance of an ERP software package and is estimated to cost between \$600,000 and \$800,000. Funding over a five year period through the GMA/ACCG Equipment Lease Program.

Project Justification

The current ERP software package (Eden Systems) was originally implemented in 2006. While the package has received ongoing support and upgrades for improved functionality, Eden's parent company, Tyler Technology, is no longer marketing the program. As a result, future upgrades in functionality and benefits from technological advances are unlikely to be implemented with the current software. Newer ERP platforms offer significant improvements in process efficiency, user experience, and reporting capabilities.

Impact on Annual Operating Expenses**Financial Plan**

Project ID: c0709

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	160,000	160,000	160,000	160,000	160,000	-	-	640,000
TOTAL SOURCES	-	160,000	160,000	160,000	160,000	160,000	-	-	640,000
USES									
Capital - Other	-	160,000	160,000	160,000	160,000	160,000	-	-	640,000
TOTAL USES	-	160,000	160,000	160,000	160,000	160,000	-	-	640,000

Parks - R&M Existing Facilities**1 of 14**

CS, Facilities

Project Timeline: FY03 - Ongoing

Project Description

This project provides for repairs, maintenance, and/or replacement of existing program specific facilities and non-facility park needs in the Leisure Services system. Project areas of focus include: 1) **athletics** (fields, courts, gymnastics equipment, scoreboards, etc.); 2) **animal care** (zoo/nature center exhibits and support areas); 3) **playgrounds** (surfacing and equipment); and 4) **general park needs** (park signage, storm water system maintenance, fencing, etc.). FY18 plans call for: athletic field netting replacement (2); scoreboard replacement (4); guardrail replacement (~1,500 feet); athletic field signage upgrades; lighting control safety upgrades; tree removal/pruning; and general playground maintenance system-wide.

Project Justification

This project will provide funding to rehabilitate facilities, address safety/risk issues, and perform required maintenance necessary to uphold the Department's quality standards for facilities, structures, parks, and natural areas. Funding request specifics are supported by the Department's 2016 Inventory and Assessment which is continuously updated and reprioritized to highlight assets that have reached or exceeded their lifecycle and to insure the delivery of safe facility and park areas (an Inventory table is attached for reference).

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0246/c0620

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	119,550	200,000	215,150	284,450	377,000	318,700	795,725	3,221,375	5,212,400
SPLOST 2011 Cap Proj Fund	3,188,581	735,000	317,125	350,783	358,589	-	-	-	1,026,497
TOTAL SOURCES	3,308,131	935,000	532,275	635,233	735,589	318,700	795,725	3,221,375	6,238,897
USES									
Capital - Const.	3,308,131	935,000	532,275	635,233	735,589	318,700	795,725	3,221,375	6,238,897
TOTAL USES	3,308,131	935,000	532,275	635,233	735,589	318,700	795,725	3,221,375	6,238,897

Leisure Services

Dept Priority

Pool Repairs and Renovations**2 of 14**

CS, Facilities

Project Timeline: FY11 - Ongoing

Project Description

This project provides for repairs, maintenance and code upgrades for the two wading pools, five swimming pools, and two splash pads operated in the Leisure Services system. Projects supported by this program include maintenance and replacement of filtration equipment, chemical controllers, splash pad features, and aquatics elements such as diving boards, pool decks, and liners. FY18 plans call for the addition and installation of chemical controllers at the Memorial Park and Bishop Park pools. Major unplanned Health Department mandated renovations currently underway continue to significantly change the funding cycle for this program.

Project Justification

This project will provide funding to rehabilitate and renovate facilities, address safety and risk issues, and perform required maintenance necessary to uphold the Department's quality standards for aquatic facilities and water features. Funding request specifics are supported by the Department's 2016 Inventory and Assessment which is continuously updated and reprioritized to highlight assets that have reached or exceeded their lifecycle and to insure the delivery of safe aquatic facility and water feature areas (an Inventory table is attached for reference).

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0642

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	41,918	-	40,000	-	65,000	91,112	107,000	1,222,328	1,525,440
SPLOST 2011 Cap Proj Fund	-	30,000	-	-	-	-	-	-	-
TOTAL SOURCES	41,918	30,000	40,000	-	65,000	91,112	107,000	1,222,328	1,525,440
USES									
Capital - Const.	41,918	30,000	40,000	-	65,000	91,112	107,000	1,222,328	1,525,440
TOTAL USES	41,918	30,000	40,000	-	65,000	91,112	107,000	1,222,328	1,525,440

Bridge and Boardwalk Inspection and Replacement**3 of 14**

CS, Facilities

Project Timeline: FY17 - Ongoing

Project Description

This project provides for professional engineering inspections, major maintenance, and lifecycle replacement for all 84 bridges, boardwalks, and observation decks in the Leisure Services system. The project provides for the phased completion of professional engineering inspections on all structures over the next two years, and at least every 10 years thereafter. FY18 plans call for addressing three structures with urgent needs. One has significant structural failures and requires immediate replacement or permanent removal. The other two are succumbing to erosion and flooding issues which have undercut their foundations leaving them at risk for long-term use.

Project Justification

Totaling more than 1.7 miles, approximately half of the bridges, boardwalks and decks covered by this project are all-wood structures estimated to be 25 or more years old, and do not meet modern building code or safety requirements. Funding request specifics are supported by the Department's 2016 Inventory and Assessment based on in-house assessments conducted in FY16 and updated in FY17. Costs estimates include escalations as required for what are primarily limited access and environmentally sensitive wetland construction sites. Project funding is necessary to ensure public safety and to keep the trails that these structures support fully operational (a Program plan is attached for reference).

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0727

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	75,000	109,250	111,525	95,575	116,400	82,500	668,250	1,183,500
SPLOST 2011 Cap Proj Fund	-	805,000	87,950	-	-	-	-	-	87,950
TOTAL SOURCES	-	880,000	197,200	111,525	95,575	116,400	82,500	668,250	1,271,450
USES									
Capital - Infrastructure	-	805,000	156,700	99,525	92,575	113,400	42,000	609,750	1,113,950
Capital - Other	-	75,000	40,500	12,000	3,000	3,000	40,500	58,500	157,500
TOTAL USES	-	880,000	197,200	111,525	95,575	116,400	82,500	668,250	1,271,450

Leisure Services

Dept Priority

Park Equipment - Replacement / Life Cycle**4 of 14**

CS, Equipment

Project Timeline: FY03 - Ongoing

Project Description

This project provides for replacement of park amenities and service equipment covering all 28 sites and 2,500 acres supported in the Leisure Services system. Park amenities include items such as trash cans, picnic tables, benches, and barbeque grills while service equipment includes items such as fitness equipment, ice machines, catering kitchen appliances, and forklifts. Outdoor equipment is selected with a minimum 30 year service life. FY18 plans call for the replacement of heavy equipment (1), trash cans (18), benches (7), grills (29), freezers (1), refrigerators (1), and ice machines (1).

Project Justification

This project will provide funding to replace amenities and equipment supporting service delivery which have reached the end of their serviceable life. Funding request specifics are supported by the Department's 2016 Inventory and Assessment which is continuously updated and reprioritized to highlight replacement needs based on equipment age, condition, and use. Support of this program allows Leisure Services staff to replace deteriorated and broken amenities and service equipment without impact to the public (an Inventory table is attached for reference).

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0177

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	9,917	50,000	104,110	97,925	104,025	110,275	169,400	349,000	934,735
SPLOST 2011 Cap Proj Fund	-	40,000	-	-	-	-	-	-	-
TOTAL SOURCES	9,917	90,000	104,110	97,925	104,025	110,275	169,400	349,000	934,735
USES									
Capital - Machinery & Equip	9,917	90,000	104,110	97,925	104,025	110,275	169,400	349,000	934,735
TOTAL USES	9,917	90,000	104,110	97,925	104,025	110,275	169,400	349,000	934,735

Pavement Repair and Maintenance (New)**5 of 14**

CS, Facilities

Project Timeline: FY18 - Ongoing

Project Description

This project provides for repairs, maintenance, and/or replacement of existing paved surfaces in the Leisure Services system. Projects supported by this program include asphalt maintenance, paving, parking lot striping, sidewalk grinding, and replacement of guardrails and regulatory and wayfinding signage. FY18 plans call for the rehabilitation of parking lot areas within Bishop Park to include crack sealing treatment, striping, and signage upgrades.

Project Justification

The park and facility system comprises over 7 miles of paved trail, 4 miles of roadways, and more than 1.4 million square feet of parking areas and sidewalks. Funding request specifics are supported by the Department's recently completed 2016 Inventory and Assessment which inspects paved surface conditions relative to striping, cracking, alligatoring, heaving and potholes, and also evaluates the visibility/condition of signage. Project funding is necessary to ensure public accessibility and safety and to maintain a positive curb appeal for park patrons (a Program plan is attached for reference).

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0740

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	36,390	51,549	153,600	38,837	96,346	279,835	656,557
SPLOST 2011 Cap Proj Fund	-	-	125,000	-	-	-	-	-	125,000
TOTAL SOURCES	-	-	161,390	51,549	153,600	38,837	96,346	279,835	781,557
USES									
Capital - Infrastructure	-	-	161,390	51,549	153,600	38,837	96,346	279,835	781,557
TOTAL USES	-	-	161,390	51,549	153,600	38,837	96,346	279,835	781,557

Leisure Services

Dept Priority

New Vehicle (Truck) Purchase**6 of 14**

AI, Equipment

Project Timeline: FY19 - FY19

Project Description

This project provides for the purchase of a 3/4 ton Crew Cab truck to be assigned to the Park Services Division. This vehicle will support the performance of daily operational activities across the entire Department that include trails maintenance; inspections; park planning; and administrative support. For the past several years, a motor pool truck with 194,000+ miles on it has been rented from Fleet Management to address this resource void. Fleet Management has advised the Department to submit a request for an additional truck via the CIP process because this motor pool vehicle will not be replaced when it becomes non-functional and is removed from service.

Project Justification

The rented motor pool truck has served as the primary mode of transportation for three full-time and three part-time Parks Division staff in the Offices of Park Planning, and Trails & Open Space. Presently, only one other shared-use vehicle is used in the Parks Division staff, and it is shared by the two supervisors in the Offices of Building Services and Maintenance. Transportation for key staff members to reach departmental job sites will be critically inhibited if the high mileage rented motor pool truck becomes non-functional and unserviceable.

Impact on Annual Operating Expenses

Operating: \$3.4K per year (Indirect costs excluding replacement cost)

Financial Plan

Project ID: N/A

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	25,000	-	-	-	-	25,000
TOTAL SOURCES	-	-	-	25,000	-	-	-	-	25,000
USES									
Capital - Vehicles	-	-	-	25,000	-	-	-	-	25,000
TOTAL USES	-	-	-	25,000	-	-	-	-	25,000

Replace the Showmobile**7 of 14**

CS, Equipment

Project Timeline: FY20 - FY20

Project Description

This project provides for replacement of the portable stage (aka the Showmobile) which is used to support many community-wide special events and festivals (e.g. Holiday Parade, Athfest, etc.). The Showmobile is regularly rented as a primary support component for most large scale events held within Athens. The diversity of these events ensures a large cross-section of ACCUG citizens are able to enjoy and take advantage of the entertainment values provided through utilization of the Showmobile.

Project Justification

The current Showmobile was purchased in 1996 with an estimated useful life of 20 years (dependent upon the frequency of use and the level of maintenance), is used 20-25 times/year on average, and generates \$5K in annual revenue. In FY13, the Leisure Services Department coordinated with Fleet Management to use existing replacement funds to complete numerous critical repairs which temporarily brought the asset back to a safe, usable condition. Due to the asset's current age, the high level of annual usage, and the related safety/maintenance issues, it is advisable to replace the Showmobile in the near future. The estimated replacement cost is based on a 2013 vendor quotation of \$130K plus cost inflation of \$7.5K per year (for 6 years).

Impact on Annual Operating Expenses

No Impact NOTE: Ongoing revenue of approximately \$5.0K per year

Financial Plan

Project ID: N/A

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	87,500	87,500	-	-	-	175,000
TOTAL SOURCES	-	-	-	87,500	87,500	-	-	-	175,000
USES									
Capital - Machinery & Equip	-	-	-	87,500	87,500	-	-	-	175,000
TOTAL USES	-	-	-	87,500	87,500	-	-	-	175,000

Leisure Services

Dept Priority

Bishop Park Renovations (rename of Expand the Gymnastics Center)**8 of 14**

AI, Facilities

Project Timeline: FY23 - FY23

Project Description

This project provides for implementation of the Bishop Park master plan. The project will involve: construction of a new recreation facility; replacement of the non-code compliant restroom building and picnic shelter; redesign of parking lot areas; and improvements to aged water, sewer, and storm water infrastructure. The new recreation facility will provide increased space for: gymnastics programming; rentable multi-purpose programming; administrative offices; and an attached pavilion to support the provision of large scale events such as the Athens Farmer's Market.

Project Justification

The majority of the buildings at Bishop Park date from the 1970's and do not meet modern code requirements, programmatic use/space demands or ADA compliance. This project will provide funding to: address code, ADA, and safety compliance issues; provide public restroom access; increase program, event, and park capacity; modernize water/sewer infrastructure; and replace and expand multiple 40+ year old structures. This park experiences the highest degree of patron utilization within the Leisure Services system and is highly regarded and strongly enjoyed by the general public.

Impact on Annual Operating Expenses

Operating: \$100.0K per year

Financial Plan

Project ID: N/A

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	-	-	-	-	18,000,000	18,000,000
TOTAL SOURCES	-	-	-	-	-	-	-	18,000,000	18,000,000
USES									
Capital - Const.	-	-	-	-	-	-	-	8,000,000	8,000,000
Capital - Infrastructure	-	-	-	-	-	-	-	1,000,000	1,000,000
Capital - Other	-	-	-	-	-	-	-	1,000,000	1,000,000
Capital - Site Improvements	-	-	-	-	-	-	-	8,000,000	8,000,000
TOTAL USES	-	-	-	-	-	-	-	18,000,000	18,000,000

Memorial Park Renovations (rename of Renovate BH Zoo Wtr & Sewer Systems)**9 of 14**

AI, Facilities

Project Timeline: FY18 - FY23

Project Description

This project provides for replacement of failing, overburdened, and in some areas, non-existent water and sewer infrastructure throughout Memorial Park, thereby reducing service requirements and increasing facility availability for patrons. This project will execute the redesign and reconstruction of several key park features to include circulation drives, parking areas, the dog park, and walking paths to address significant erosion and storm water control issues.

Project Justification

Water line breaks, electrical failures, and clogged sewer lines have consistently had negative impacts on patron services such as restroom availability. The installation of new sewer lines in the Zoo will correct disposal practices that are not environmentally friendly. Inadequate storm water controls create major erosion issues which have recently led to facility closures and significant damage to playground and picnic shelter amenities. This project will provide funding to improve patron accessibility, park sustainability, and maintenance efficiency by reducing current reactive emergency maintenance requirements.

Impact on Annual Operating Expenses

Operating: \$10.0K per year

Financial Plan

Project ID: N/A

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	-	-	-	-	10,850,000	10,850,000
SPLOST 2011 Cap Proj Fund	-	-	150,000	-	-	-	-	-	150,000
TOTAL SOURCES	-	-	150,000	-	-	-	-	10,850,000	11,000,000
USES									
Capital - Infrastructure	-	-	-	-	-	-	-	500,000	500,000
Capital - Other	-	-	150,000	-	-	-	-	50,000	200,000
Capital - Site Improvements	-	-	-	-	-	-	-	10,300,000	10,300,000
TOTAL USES	-	-	150,000	-	-	-	-	10,850,000	11,000,000

Leisure Services

Dept Priority

Improve Bear Hollow Zoo Exhibits & Visitor Amenities**10 of 14**

AI, Facilities

Project Timeline: FY23 - FY23

Project Description

This project provides for addressing failing infrastructure and safety issues within the Zoo, as well as non-compliance with standards of the United States Department of Agriculture (USDA), American Zoo Association (AZA) and Americans with Disabilities Act (ADA). The project includes: the creation of a Zoo site master plan; construction of a visitor entry and restroom facility; creation of a gray-water system; reconstruction of pedestrian walking paths; upgrades to animal exhibits; and fence replacements for the entire park perimeter, animal enclosures, and the reptile house.

Project Justification

The existing Zoo fails to meet national standards for safety and access including USDA standards for animal safety and care, AZA standards for perimeter fence security, and ADA standards for access. Continued non-compliance with USDA and AZA standards will reduce access to regulated animals. A master plan will provide for the long-term viability of the site while improvements are needed to enhance the safety and care of the animals, to reduce the risk of animal escape, and to provide universal public access to this unique facility.

Impact on Annual Operating Expenses

Operating: \$10.0K per year

Financial Plan

Project ID: N/A

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	-	-	-	-	2,750,000	2,750,000
TOTAL SOURCES	-	-	-	-	-	-	-	2,750,000	2,750,000
USES									
Capital - Infrastructure	-	-	-	-	-	-	-	500,000	500,000
Capital - Other	-	-	-	-	-	-	-	100,000	100,000
Capital - Site Improvements	-	-	-	-	-	-	-	2,150,000	2,150,000
TOTAL USES	-	-	-	-	-	-	-	2,750,000	2,750,000

Create a Property Boundary Program**11 of 14**

CS, General

Project Timeline: FY18 - FY25

Project Description

This project provides for surveying/permanently marking all property and updating/consolidating deeds for all 2,500+ acres owned by ACCUG and managed by the Leisure Services Department. Project completion will establish boundary lines for the integration of property restrictions into the GIS planning database and will provide critical data for park planning and development. This project will be phased over multiple years by systematically addressing the property boundaries.

Project Justification

Properties comprising the Leisure Services system encompass more than 50 miles of boundaries. Development along park boundaries has created issues ranging from direct property encroachment to the creation of unofficial or illegal access points. Unmarked property boundaries hamper assessment and response to boundary related issues. Further complicating matters, ongoing incremental property acquisition as part of park and greenway expansion has led to some sites being comprised of upwards of 20 parcels which need to be combined. This program will allow for better land management and provide accurate base data for park planning and development.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0741

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	50,000	-	-	-	50,000	150,000	250,000
TOTAL SOURCES	-	-	50,000	-	-	-	50,000	150,000	250,000
USES									
Capital - Other	-	-	50,000	-	-	-	50,000	150,000	250,000
TOTAL USES	-	-	50,000	-	-	-	50,000	150,000	250,000

Leisure Services

Dept Priority

Ben Burton Park Repairs and Renovations**12 of 14**

AI, Facilities

Project Timeline: FY19 - FY23

Project Description

This project provides for execution of the Mayor and Commission approved master plan for Ben Burton Park located off of Mitchell Bridge Road within western Clarke County. The project will involve development phases beginning in FY21 with a reconfiguration of the entrance and parking areas to provide enhanced safety and visibility. The subsequent phases will include the installation of the following site amenities: restrooms; picnic pavilion; playground; and dog park facilities. The FY19 project funding will address the initiation of design and engineering services.

Project Justification

Currently, Ben Burton Park is the sole operating park on the west side of Athens and has low public utilization because it is highly undeveloped and lacks core amenities. Implementation of the master plan will greatly enhance the limited recreational opportunities and services presently available to the citizens within western Clarke County. Infrastructure improvements will also help generate revenue through rental, festival, and special event activities. In addition, the project will rectify existing design deficiencies relative to ADA compliance, storm water runoff, and erosion.

Impact on Annual Operating Expenses

Operating: \$26.0K per year NOTE: Estimated revenue of approximately \$4.0K per year

Financial Plan

Project ID: N/A

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	73,800	-	100,000	100,000	1,950,000	2,223,800
TOTAL SOURCES	-	-	-	73,800	-	100,000	100,000	1,950,000	2,223,800
USES									
Capital - Other	-	-	-	73,800	-	26,200	-	-	100,000
Capital - Site Improvements	-	-	-	-	-	73,800	100,000	1,950,000	2,123,800
TOTAL USES	-	-	-	73,800	-	100,000	100,000	1,950,000	2,223,800

Dudley Park Improvements**13 of 14**

AI, Facilities

Project Timeline: FY18 - FY23

Project Description

This project provides for the development of Dudley Park, a 28-acre park located adjacent to downtown. SPLOST 2011 Project #17 provides initial funding for this work beginning in Tier 7 (FY18). The SPLOST project will begin with a master plan review and development of a priority list for development of this park. Development may include: picnic shelter(s); river overlooks; restrooms; an amphitheater; a playground; and additional parking. The CIP funding requested here will augment the limited SPLOST funds to allow for more complete development of this centrally located riverside park.

Project Justification

Dudley Park's proximity to downtown coupled with the beautiful, general park setting makes it a special draw to the many people who visit this part of the county. While Dudley Park has served as a passive park with limited utilization for many years, implementation of the park improvement plan will maximize the significant untapped potential and utilization of this park environment. These infrastructure improvements will also create the potential for revenue generation through rental, festival, and special event activities.

Impact on Annual Operating Expenses

Operating: \$56.0K per year NOTE: Estimated revenue of approximately \$20.0K per year

Financial Plan

Project ID: c0621

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	-	-	-	-	850,000	850,000
SPLOST 2011 Cap Proj Fund	-	-	485,000	485,000	-	-	-	-	970,000
TOTAL SOURCES	-	-	485,000	485,000	-	-	-	850,000	1,820,000
USES									
Capital - Other	-	-	50,000	-	-	-	-	-	50,000
Capital - Site Improvements	-	-	435,000	485,000	-	-	-	850,000	1,770,000
TOTAL USES	-	-	485,000	485,000	-	-	-	850,000	1,820,000

Leisure Services

Dept Priority

SPLOST Vehicle - Greenway System Management (New)**14 of 14**

AI, Equipment

Project Timeline: FY18 - FY18

Project Description

This vehicle supports two staff members who will assist in performing inspections, maintenance, and trash removal of 40+ miles of trails and over 2,000 acres of open space. Therefore, this project will impact any open park space user and users of our multi-use trail system. An additional 11 miles of trails are currently under construction using SPLOST funding

Project Justification

This vehicle is to support the maintenance and operations of the Trails and Open Space facilities for the Leisure Services Department. SPLOST 2005 and 2011 projects are adding 7.5 new miles to the Greenway and Firefly trail system for a total of 11 miles and have triggered a critical need for another full time staff member with a truck. This position will assist with operating and maintaining 51 miles of trails and over 2000 acres of open space to include inspections, maintenance repairs to grounds and equipment, litter pick-up and trash removal and requires a support vehicle.

Impact on Annual Operating Expenses

Operating: \$4.0K per year (Indirect costs)

Financial Plan

Project ID: c0742

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	31,000	-	-	-	-	-	31,000
TOTAL SOURCES	-	-	31,000	-	-	-	-	-	31,000
USES									
Capital - Vehicles	-	-	31,000	-	-	-	-	-	31,000
TOTAL USES	-	-	31,000	-	-	-	-	-	31,000

Website & eGovernment Enhancements**1 of 4**

CS, Equipment

Project Timeline: FY17 - Ongoing

Project Description

This project will maintain services and equipment and provide new services and equipment related to the Athens-Clarke County website and associated eGovernment initiatives.

Project Justification

In 2016, the design of the Athens-Clarke County website was refreshed using the existing content management system. The website is managed by the Public Information Office (PIO), which also trains departmental staff on use of the site. Funds have not been appropriately designated for system upgrades, support, and improvements, nor for eventual redesign costs that are necessary generally every five years. This project is designed to provide long term funding for eGovernment enhancements to the website and other identified online initiatives. The website is a key outlet for primary source information about the Unified Government and has been identified in the Mayor & Commission's Goals and Objectives. In FY16, athensclarkecounty.com had 1.8 million visitors, 4.5 million page views, and 680,000 downloads.

Impact on Annual Operating Expenses

The FY17 Public Information Office operating budget included \$12,200 for eGov components that was included in this CIP budget. For FY18 and beyond, the PIO operating budget could decrease by \$12,200.

Financial Plan

Project ID: c0707

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	70,000	30,000	54,000	55,000	56,000	57,000	300,000	552,000
TOTAL SOURCES	-	70,000	30,000	54,000	55,000	56,000	57,000	300,000	552,000
USES									
Capital - Other	-	70,000	30,000	54,000	55,000	56,000	57,000	300,000	552,000
TOTAL USES	-	70,000	30,000	54,000	55,000	56,000	57,000	300,000	552,000

Manager's Office

Dept Priority

ACTV & Multimedia Production Equipment**2 of 4**

CS, Equipment

Project Timeline: FY19 - Ongoing

Project Description

This project provides funding for lifecycle replacements, new equipment, and upgrades to equipment related to the operation of the ACTV government access channel, live meeting coverage, and multimedia production for ACTV and other outlets.

Project Justification

In 1995, the cable local franchise agreement with the Unified Government provided initial funding for equipment related to a government access channel that launched in 2000. Charter Communications continued this funding through a variety of sources until obtaining a statewide franchise. Soon after, their financial contribution for ACTV channel operation ceased. The available funds were substantially decreased after FY17 upgrades to the ACTV bulletin board, ACTV production studio, ACTV production equipment, and Commission Chamber audio. This project is designed to provide continued lifecycle maintenance and equipment updates for video production and distribution.

Impact on Annual Operating Expenses

None. However, the new Media Analyst (TV/Video) position approved in FY17 allows us to more fully utilize and expand the equipment's use and decrease expenditures by other departments for video and multimedia projects.

Financial Plan

Project ID: N/A

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	50,000	50,000	63,000	-	63,000	226,000
TOTAL SOURCES	-	-	-	50,000	50,000	63,000	-	63,000	226,000
USES									
Capital - Machinery & Equip	-	-	-	50,000	50,000	63,000	-	63,000	226,000
TOTAL USES	-	-	-	50,000	50,000	63,000	-	63,000	226,000

Digital Signage Displays in Athens Transit System Buses (New)**3 of 4**

AI, Equipment

Project Timeline: FY18 - Ongoing

Project Description

This initiative is designed to incorporate digital display monitors in Athens Transit Buses to display bulletin board information and video content produced by the PIO and other sources specifically formatted for The Bus' system. The Bus provides over 1.7 million rides to passengers across the geographic and demographic spectrum, a valuable opportunity for reaching a wide range of citizens with information about the Unified Government. Working closely with Athens Transit, the PIO may be able to have some or all ongoing costs offset with revenues from electronic in-bus advertising if policies are amended.

Project Justification

The PIO is continually looking to expand its reach to all segments of the community in efficient and effective ways. One of these ways includes expanding video and bulletin board information opportunities through places where people gather such as customer service lines or waiting areas in Unified Government facilities. The Bus transports 1.7 million riders annually from all segments of the community. Digital display monitors on the buses would provide an efficient way to convey information to many people who may otherwise not learn about some of the Unified Government's programs, events, and services.

Impact on Annual Operating Expenses

This project is not anticipated to have any significant impact on annual operating expenses. Some revenue may be possible if The Bus' advertising policy is changed to allow digital advertising that could be inserted among other programming. However, the CIP request does not include adjustments for this possibility at this time.

Financial Plan

Project ID: New

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund		-	-	20,000	20,000	20,000	20,000	175,000	255,000
TOTAL SOURCES	-	-	-	20,000	20,000	20,000	20,000	175,000	255,000
USES									
Capital - Machinery/Equip	-	-	-	20,000	20,000	20,000	20,000	175,000	255,000
TOTAL USES	-	-	-	20,000	20,000	20,000	20,000	175,000	255,000

Manager's Office

Dept Priority

SPLOST 2019 Process Planning (New)

4 of 4

AI, General

Project Timeline: FY18 - FY18

Project Description

Funds for this project will be used to provide better cost estimates and feasibility assessments for possible projects in future SPLOST or SPLOST type programs.

Project Justification

Impact on Annual Operating Expenses

Financial Plan

Project ID: c0125

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	End. Bal.	Bud.	Approved	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
SOURCES									
General Capital Fund		-	100,000	-	-	-	-	-	100,000
TOTAL SOURCES	-	-	100,000	-	-	-	-	-	100,000
USES									
Other	-	-	100,000	-	-	-	-	-	100,000
TOTAL USES	-	-	100,000	-	-	-	-	-	100,000

Other General Administration
Public Art Program

Dept Priority
1 of 3

AI, Facilities

Project Timeline: FY12 - Ongoing

Project Description

Funds for this project will be used for the design, fabrication, installation, maintenance and implementation of community public art projects recommended by the Athens Cultural Affairs Commission and Proposed by the Mayor and Commission purchase for placement in various locations around Athens-Clarke County. The project is funded through the allocation of the equivalent of one percent of General Fund funding for Proposed capital projects, excluding land and equipment purchases.

Project Justification

This project is carried out in accordance with Chapter 1-25, "Athens Cultural Affairs Commission", of the Athens-Clarke County Code of Ordinances. Specific art projects are chosen in conjunction with the Athens Cultural Affairs Commission.

Impact on Annual Operating Expenses

Financial Plan

Project ID: c0625

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	37,900	30,000	25,000	20,000	20,000	20,000	20,000	100,000	205,000
SPLOST 2011 Cap Proj Fund	362,542	66,700	66,700	66,600	66,600	-	-	-	199,900
TOTAL SOURCES	400,442	96,700	91,700	86,600	86,600	20,000	20,000	100,000	404,900
USES									
Capital - Other	400,442	96,700	91,700	86,600	86,600	20,000	20,000	100,000	404,900
TOTAL USES	400,442	96,700	91,700	86,600	86,600	20,000	20,000	100,000	404,900

Other General Administration

Dept Priority

Economic Development Capital Program**2 of 3**

AI, General

Project Timeline: Ongoing - Ongoing

Project Description

The purpose of this project is to provide a readily available funded program to pay for the site improvements and related expenditures for new industry location and existing industry expansion in Athens-Clarke County. Location is to be determined based upon industrial development opportunities.

Project Justification

This project will fund and assist with the implementation of an element of the government's economic development policy, as directed by the Mayor and Commission.

Impact on Annual Operating Expenses**Financial Plan**

Project ID: c0078

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Econ Dev Capital Fund	152,500	650,600	225,000	225,000	225,000	225,000	225,000	250,000	1,375,000
TOTAL SOURCES	152,500	650,600	225,000	225,000	225,000	225,000	225,000	250,000	1,375,000
USES									
Capital - Other	152,500	650,600	225,000	225,000	225,000	225,000	225,000	250,000	1,375,000
TOTAL USES	152,500	650,600	225,000	225,000	225,000	225,000	225,000	250,000	1,375,000

Capital Budget Contingency**3 of 3**

CS, General

Project Timeline: Ongoing - Ongoing

Project Description

Capital Contingency is used to fund unanticipated capital expenses. Funds are transferred to other projects with the Manager and/or Mayor and Commission approval. No expenses are charged directly to this project.

Project Justification

All requests are reviewed by the Manager and based on funding parameters are then forwarded to the Mayor and Commission for either their information or approval.

Impact on Annual Operating Expenses**Financial Plan**

Project ID: c0124

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	621,760	-	-	-	-	-	-	500,000	500,000
TOTAL SOURCES	621,760	-	-	-	-	-	-	500,000	500,000
USES									
Capital - Other	621,760	-	-	-	-	-	-	500,000	500,000
TOTAL USES	621,760	-	-	-	-	-	-	500,000	500,000

Planning & Zoning

Dept Priority

West Broad Feasibility Study (New)

1 of 6

AI, General

Project Timeline: FY18 - FY18

Project Description

The purpose is to provide initial funding to explore initiatives outlined within the current development moratorium within this area.

Project Justification

This project was added as part of a commission initiated initiative.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0743

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	End. Bal.	Bud.	Approved	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
SOURCES									
General Capital Fund	-	-	25,000	-	-	-	-	-	25,000
TOTAL SOURCES	-	-	25,000	-	-	-	-	-	25,000
USES									
Capital - Other	-	-	25,000	-	-	-	-	-	25,000
TOTAL USES	-	-	25,000	-	-	-	-	-	25,000

Historic Designation Program (New)

2 of 6

AI, General

Project Timeline: FY18 - FY18

Project Description

To provide for funding of future studies pertaining to the establishment of new Historic Districts within Athens Clarke County.

Project Justification

This project was added as part of a commission initiated initiative.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0744

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	50,000	-	-	-	-	-	50,000
TOTAL SOURCES	-	-	50,000	-	-	-	-	-	50,000
USES									
Capital - Other	-	-	50,000	-	-	-	-	-	50,000
TOTAL USES	-	-	50,000	-	-	-	-	-	50,000

Planning & Zoning

Dept Priority

Develop Comprehensive Plan Ten Year Update**3 of 6**

AI, General

Project Timeline: Ongoing - Ongoing

Project Description

This project will update the Comprehensive Plan for Athens-Clarke County. The current Comprehensive Plan update was Proposed in June 2008. Monies associated with this project will fund work by staff to complete the required 10-year major update due in 2018.

Project Justification

Georgia State Law requires that Comprehensive Plans be updated every five years. The Planning Department completed a major update in June 2008. The FY18 request covers the 5 year, mid-term report update.

Impact on Annual Operating Expenses**Financial Plan**

Project ID: c0529

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	75,000	100,000	50,000	-	-	-	-	20,000	70,000
TOTAL SOURCES	75,000	100,000	50,000	-	-	-	-	20,000	70,000
USES									
Capital - Other	75,000	100,000	50,000	-	-	-	-	20,000	70,000
TOTAL USES	75,000	100,000	50,000	-	-	-	-	20,000	70,000

Update Aerial Photos

4 of 6

CS, General

Project Timeline: Ongoing - Ongoing

Project Description

Acquisition of new aerial photography and planimetric data for Athens-Clarke County's Geographical Information System (GIS) Base Map.

Project Justification

Past policy has been to have new aerial photography produced every five years with new planimetric data (roads, building footprints, utilities, etc.) and topographic data (two foot contours) created every ten years. Maintenance of this data provides the County's GIS with the most current and accurate information available. New aerial photography was flown in January, 2013. The next scheduled update of photographic, planimetric, and topographic data will be in FY18.

Impact on Annual Operating Expenses**Financial Plan**

Project ID: c0350

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	150,000	25,000	-	-	-	150,000	325,000
TOTAL SOURCES	-	-	150,000	25,000	-	-	-	150,000	325,000
USES									
Capital - Other	-	-	150,000	25,000	-	-	-	150,000	325,000
TOTAL USES	-	-	150,000	25,000	-	-	-	150,000	325,000

Planning & Zoning

Dept Priority

Update GIS Pictometry Data**5 of 6**

CS, General

Project Timeline: Ongoing - Ongoing

Project Description

Funds to develop a database of digital oblique aerial photos that would be incorporated into the existing GIS and updated every three years, at a cost of approximately \$90,000 per update.

Project Justification

As part of the ongoing development of a comprehensive GIS for Athens-Clarke County, the Planning Department has incorporated a Pictometry system with the existing data. Pictometry is based on digital oblique aerial photos that, when combined with standard aerial photography and orthorectified, makes it possible to view all sides of vertical features in the landscape and built environment. This data is also scaled so that these vertical features can be analyzed with the same relative accuracy as features viewed only in traditional plan-view photos. In order to maintain the accuracy of the data, it is recommended that the aerial data used for the Pictometry system be updated biannually. Like all data managed using GIS, the Pictometry information will benefit all departments of the Athens-

Impact on Annual Operating Expenses**Financial Plan**

Project ID: c0427

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	102,041	-	45,000	45,000	-	-	-	135,000	225,000
TOTAL SOURCES	102,041	-	45,000	45,000	-	-	-	135,000	225,000
USES									
Capital - Machinery & Equip	102,041	-	45,000	45,000	-	-	-	135,000	225,000
TOTAL USES	102,041	-	45,000	45,000	-	-	-	135,000	225,000

GIS System Enhancements**6 of 6**

AI, General

Project Timeline: FY18 - Ongoing

Project Description

Establish an Enterprise Geographical Information System (EGIS) for ACCUG. An EGIS is a geographic information system that is integrated throughout an entire organization so that a large number of users can manage, share, and use spatial data and related information to address a variety of needs, including data creating, modification, visualization, analysis, and dissemination. The project involves creating an enterprise GIS governance structure; migrating existing data and databases to an enterprise Local Government Information Model (LGIM); developing standards, procedures and workflows; educating and training departments new to GIS as well as growing ACCUG's in-house GIS expertise; and ensuring that infrastructure will continue to support the enterprise.

Project Justification

In 2015, ACCUG hired Geographic Technologies Group (GTG) to complete a departmental GIS needs assessment and to develop a five (5) year GIS Strategic Implementation Plan. One of the priority goals and objectives stated in the plan was the need for ACCUG to move from a decentralized departmental GIS to a more enterprise GIS. An enterprise GIS will support all spatial business processes and enhance communication across the organization, provide rapid access to up-to-date, accurate geographic information, and reduce data redundancy among city staff and departments. In addition, it will provide additional capability for external communications to customers and stakeholders and opens new avenues of communication with citizens.

Impact on Annual Operating Expenses**Financial Plan**

Project ID: c0723

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	175,000	25,000	175,000	100,000	-	-	-	300,000
TOTAL SOURCES	-	175,000	25,000	175,000	100,000	-	-	-	300,000
USES									
Capital - Other	-	175,000	25,000	175,000	100,000	-	-	-	300,000
TOTAL USES	-	175,000	25,000	175,000	100,000	-	-	-	300,000

Police/All Divisions

Dept Priority

Assigned Vehicle Program (AVP): 25 Additional Vehicles (New)**1 of 19**

AI, Vehicles

Project Timeline: FY18 - Ongoing

Project Description

To allow for full implementation of the assigned vehicle program, an additional twenty-five (25) patrol vehicles will need to be purchased and added to the department's current vehicle authorization. ACCPD vehicles also need to be subject to a fully-funded, five year replacement cycle to ensure safe operation and mitigate corrective maintenance costs.

Project Justification

Full implementation of an assigned vehicle program is requisite for the department to remain consistent with law enforcement best practices. An assigned vehicle program allows for a greater degree of accountability, reduces wear on vehicles as they are not constantly on the road, while it provides an increased visibility within the community as officers are afforded an opportunity to take such vehicles to their place of residence. Current estimate: \$25,000 for police sedan and \$5,000 for lights, equipment, and set-up.

Impact on Annual Operating Expenses

Additional vehicles would necessitate the payment of additional insurance, corrective & preventative maintenance, and fuel. The proposed vehicles would also be subject to a replacement cycle, proposed to be no more than five years. This request seeks a standard replacement value of \$6,000 per year for each vehicle in operation.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	-	150,000	150,000	150,000	150,000	750,000	1,350,000
TOTAL SOURCES	-	-	-	150,000	150,000	150,000	150,000	750,000	1,350,000
USES									
Capital - Vehicles	-	-	-	150,000	150,000	150,000	150,000	750,000	1,350,000
TOTAL USES	-	-	-	150,000	150,000	150,000	150,000	750,000	1,350,000

Additional Conducted Energy Device (CED) Units (New)**2 of 19**

CS, Equipment

Project Timeline: FY18 - Ongoing

Project Description

This request seeks to provide a TASER conducted energy device (CED) to each sworn member of the ACCPD through the acquisition of 75 additional TASER devices. This request also seeks to place the existing 166 on a five year lifecycle.

Project Justification

The use of conducted energy devices (CEDs), more commonly known as "TASERs", is requisite in today's law enforcement environment. TASERs enhance the level of safety experienced by officers and citizens alike as they allow for a less than lethal compliance tool. The ACCPD deployed its first CEDs in 2015 - providing a TASER to each patrol officer. In order to provide a TASER to all sworn officers, an additional 75 units will need to be purchased. TASER units have an expected five year lifecycle.

Impact on Annual Operating Expenses

Officers are required to attend TASER recertification courses each year in which live cartridges are used. Operating costs will need to allow for the purchase of additional training cartridges, replacement of deployed cartridges, and to maintain a replacement lifecycle program for all TASER cartridges.

Financial Plan

Project ID: c0745

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund		-	78,200	-	173,138	-	-	250,320	501,658
TOTAL SOURCES	-	-	78,200	-	173,138	-	-	250,320	501,658
USES									
Capital - Other	-	-	78,200	-	173,138	-	-	250,320	501,658
TOTAL USES	-	-	78,200	-	173,138	-	-	250,320	501,658

Police Services/Criminal Investigations

Dept Priority

Replace Investigative Operations Vehicles**3 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Replacement funds for up to four (4) undercover vehicles for use by Criminal Investigations.

Project Justification

Familiarity with undercover vehicles can influence operational effectiveness and potentially endanger ACCPD personnel. Once identified, it is unlikely that suspects will engage in activity with the vehicles and may become hostile towards such vehicles and occupants. Investigative vehicles are traded-in each year so that they will be under warranty. This practice also limits potential vehicle repair costs.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0085

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	8,457	35,000	35,000	35,000	35,000	35,000	35,000	175,000	350,000
TOTAL SOURCES	8,457	35,000	35,000	35,000	35,000	35,000	35,000	175,000	350,000
USES									
Capital - Vehicles	8,457	35,000	35,000	35,000	35,000	35,000	35,000	175,000	350,000
TOTAL USES	8,457	35,000	35,000	35,000	35,000	35,000	35,000	175,000	350,000

Traffic Motorcycle Replacement**4 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Replacement of Traffic Section motorcycles that are used for traffic safety programs, enforcement of traffic statutes, and accident investigations. The traffic section has ten (10) motorcycles of various model years. These motorcycles are used daily (weather permitting). The officers routinely use radar, monitor red-lights, perform speed zone enforcement in school zones, and other duties associated with traffic enforcement. This project seeks to provide funds for the maintenance of such motorcycle assets with the provision of necessary funds for the trade in/replacement of two (2) new police motorcycles per year, allowing for a five (5) year rotation of the motorcycle fleet.

Project Justification

The Harley-Davidson Company/Cycle World of Athens had provided law enforcement agencies with new motorcycles on an annual basis for \$1 as part of a specialized lease program. This program was terminated by the company in 2007. The department is in need of a life cycle replacement program and funds for the maintenance of the traffic motorcycles. The current total price for a new Harley-Davidson police motorcycle (fully equipped) is approximately \$15,700. Used models are currently selling for \$7,000 - \$9,000 (trade-in value). Additionally, it is estimated that it will take approximately \$5,000 to fully equip each new police motorcycle in FY18.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0600

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	15,857	32,000	38,000	38,000	38,000	38,000	38,000	190,000	380,000
TOTAL SOURCES	15,857	32,000	38,000	38,000	38,000	38,000	38,000	190,000	380,000
USES									
Capital - Vehicles	15,857	32,000	38,000	38,000	38,000	38,000	38,000	190,000	380,000
TOTAL USES	15,857	32,000	38,000	38,000	38,000	38,000	38,000	190,000	380,000

Police Services/Special Operations

Dept Priority

Replace Drug Task Force Vehicles**5 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Replacement funds for up to four (4) undercover vehicles for the Drug Task Force (DTF) and Investigative Operations.

Project Justification

Familiarity with undercover vehicles can influence operational effectiveness and potentially endanger ACCPD personnel once identified. It is unlikely that suspects will engage in activity with the vehicles and may become hostile towards such vehicles and occupants. DTF vehicles are traded-in each year so that they will be under warranty. This practice also limits potential vehicle repair costs.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0008

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	1,405	35,000	35,000	35,000	35,000	35,000	35,000	175,000	350,000
TOTAL SOURCES	1,405	35,000	35,000	35,000	35,000	35,000	35,000	175,000	350,000
USES									
Capital - Vehicles	1,405	35,000	35,000	35,000	35,000	35,000	35,000	175,000	350,000
TOTAL USES	1,405	35,000	35,000	35,000	35,000	35,000	35,000	175,000	350,000

Computer-Aided Dispatch (CAD) Workstation Replacement Plan (New)**6 of 19**

CS, Equipment

Project Timeline: FY19 - Ongoing

Project Description

This essential request is for computer workstations in the 911 Communications Center. This equipment is required to log and process information on events related to emergency services calls and responses including Police, Fire, and EMS disciplines. This equipment is used 24/7/365 by personnel in the 911 Communications Center and must maintain continuous reliability and uptime.

Project Justification

This equipment is required for the 911 and dispatch function of the Central Communications Division.

Impact on Annual Operating Expenses

No impacts are anticipated on annual operating expenses.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	-	-	-	-	-	75,000	75,000
TOTAL SOURCES	-	-	-	-	-	-	-	75,000	75,000
USES									
Capital - Machinery/Equip	-	-	-	-	-	-	-	75,000	75,000
TOTAL USES	-	-	-	-	-	-	-	75,000	75,000

Police Services/All Divisions

Dept Priority

Mobile Computing Replacement Program**7 of 19**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

To provide annual funding for future replacement of police mobile computers and related mounts, docks, and antennas in police vehicles. Funds for the replacement of mobile laptops and related equipment have been provided in the past from revenues generated by the Red Light Violation Program. Red Light Camera funds are inadequate to sustain the computer replacement cycle and must be supplemented with general fund resources. The initial purchase of 120 laptops was approved by the mayor and commission on April 01, 2008.

Project Justification

Mobile computers provide critical communications capabilities for police officers in the field to access the databases of the Computer Aided Dispatch (CAD) System and the Records Management System (RMS). The absence of such computers would have a chilling effect on operations. Officers would still have access to databases, yet would need to access such information at one of the precincts/substations lessening departmental efficiencies in the field. A significant number of mobile computing units are approaching the end of their serviceable life, or have already exceeded useful life. In addition, a viable replacement cycle must be maintained as to ensure operational needs are met, and to reduce the potential for excessive replacement expenses within any one year.

Impact on Annual Operating Expenses

Computer repair costs will continue to rise absent a clear replacement cycle. Successor systems may require additional equipment, peripheral devices, and/or mounts as to allow for full functionality of mobile computers to be enjoyed.

Financial Plan

Project ID: c0559

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	181,014	50,000	75,000	150,528	150,528	150,528	150,528	752,640	1,429,752
TOTAL SOURCES	181,014	50,000	75,000	150,528	150,528	150,528	150,528	752,640	1,429,752
USES									
Capital - Machinery/Equip	181,014	50,000	75,000	150,528	150,528	150,528	150,528	752,640	1,429,752
TOTAL USES	181,014	50,000	75,000	150,528	150,528	150,528	150,528	752,640	1,429,752

On-Officer Cameras and Data Storage**8 of 19**

CS, Equipment

Project Timeline: FY16 - Ongoing

Project Description

Full deployment and maintenance of on-officer camera systems to record interactions between officers and the public. This system automatically and seamlessly downloads and stores digital video for use in court and supervisory reviews as mandated by national accreditation (CALEA) standards. Inclusive of equipment purchases, maintenance, and data storage costs.

Project Justification

The Athens-Clarke County Police Department has utilized video recordings for a number of years, to include in-car video recordings and on-officer camera systems. In 2014, a limited number of on-officer cameras were issued to patrol operations, with expansion to all patrol officers over the following year. Video shall continue to be transferred to a centralized database for use by criminal justice stakeholders. As the mandated retention cycle for such videos is now a minimum of 2.5 years, data storage needs have appreciated. Costs represented within the model below account for a continuance of existing cloud storage practices and the supported deployment of TASER Axon Camera Systems over a five year term.

Impact on Annual Operating Expenses

The system may require periodic software upgrades which may influence operational/replacement costs. A minimal number of units may also need to be replaced as a result of the challenging environment in which such systems operate. System requirements may dictate service agreements and/or additional purchases to meet developing operational needs.

Financial Plan

Project ID: c0699

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	56,740	100,000	100,000	149,798	149,798	149,798	149,798	748,990	1,448,182
TOTAL SOURCES	56,740	100,000	100,000	149,798	149,798	149,798	149,798	748,990	1,448,182
USES									
Capital - Machinery/Equip	56,740	50,000	50,000	66,792	66,792	66,792	66,792	333,960	651,128
Capital - Other	-	50,000	50,000	83,006	83,006	83,006	83,006	415,030	797,054
TOTAL USES	56,740	100,000	100,000	149,798	149,798	149,798	149,798	748,990	1,448,182

Police/Special Operations

Dept Priority

Traffic Unit Specialized Equipment Replacement Cycles (New)**9 of 19**

CS, Equipment

Project Timeline: FY18 - Ongoing

Project Description

Traffic operations require a diversity of items to enforce the laws and ordinances which facilitate safe travel upon our roadways. This request seeks to allow for the timely replacement of field alcohol sensors, in-car radar speed detection units, on-motorcycle radar units, LIDAR speed detection units, and mobile speed detection trailers.

Project Justification

Traffic Unit equipment is in need of replacement, as well as the establishment of a standard replacement cycle for unit assets. While the unit's 18 LIDAR units need to be replaced once every five years (\$2500 per unit), its 18 radars (\$2510 per unit) and 3 speed trailers (\$6000) need a replacement cycle of eight years. To fully outfit traffic operations an additional 25 field alcohol sensors (\$525 per unit) are required to facilitate operations against impaired driving.

Impact on Annual Operating Expenses

No anticipated impact upon annual operating expenses.

Financial Plan

Project ID: c0746

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	60,000	60,000	-	-	-	121,305	241,305
TOTAL SOURCES	-	-	60,000	60,000	-	-	-	121,305	241,305
USES									
Capital - Machinery/Equip	-	-	60,000	60,000	-	-	-	121,305	241,305
TOTAL USES	-	-	60,000	60,000	-	-	-	121,305	241,305

ACCPD Network Switch Replacement Plan (New)**10 of 19**

CS, Equipment

Project Timeline: FY18 - Ongoing

Project Description

ACCPD data usage necessitates a number of switches to ensure proper data flow. This request seeks funding to provide for the timely replacement of such devices.

Project Justification

Past practice has been to replace IT materials when either obsolete or at a point of failure. This is not a sustainable practice and is not consistent with the need for a strategic replacement plan for all critical information technology system components.

Impact on Annual Operating Expenses

No impacts on the annual operating budget are anticipated. A five year replacement cycle is proposed.

Financial Plan

Project ID: c0747

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	25,000	25,000	25,000	25,000	25,000	25,000	150,000
TOTAL SOURCES	-	-	25,000	25,000	25,000	25,000	25,000	25,000	150,000
USES									
Capital - Machinery/Equip	-	-	25,000	25,000	25,000	25,000	25,000	25,000	150,000
TOTAL USES	-	-	25,000	25,000	25,000	25,000	25,000	25,000	150,000

Police/Special Operations

Dept Priority

Specialized Unit Camera and Detection Device Replacement Cycle (New)**11 of 19**

CS, Equipment

Project Timeline: FY18 - Ongoing

Project Description

Specialized units of the ACCPD require cameras to perform a variety of investigative activities. Among their assets are cameras used for undercover operations, mobile cameras, night vision cameras, and devices for the detection of prohibited items.

Project Justification

Each of the investigative tools need to be placed on a replacement cycle to correct past practice which dictated the purchase of items either due to an emergent operational need or equipment failure/obsolescence. Undercover cameras, mobile cameras, pole cameras, and night vision cameras need to be replaced every five years. Detection units and thermal imagers require a ten year replacement cycle.

Impact on Annual Operating Expenses

No anticipated impacts on operating expenses.

Financial Plan

Project ID: c0748

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	-	-	-	-	-	83,000	83,000
TOTAL SOURCES	-	-	-	-	-	-	-	83,000	83,000
USES									
Capital - Machinery/Equip	-	-	-	-	-	-	-	83,000	83,000
TOTAL USES	-	-	-	-	-	-	-	83,000	83,000

Crisis Intervention Unit Vehicles (New)**12 of 19**

AI, Vehicles

Project Timeline: FY18 - Ongoing

Project Description

With the development of the ACCPD Crisis Intervention Unit, two sport utility vehicles are required to meet operational needs.

Project Justification

The Crisis Intervention Unit requires two vehicles for employee transit to/from client meetings, and to help facilitate the movement of clients to respective service providers. The officers' work with mental health clients necessitates the use of non-patrol type vehicles to mitigate client anxiety.

Impact on Annual Operating Expenses

Additional vehicles would necessitate the payment of additional insurance, corrective & preventative maintenance, and fuel. The proposed vehicles would also be subject to a replacement cycle, proposed to be no more than five years.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	-	-	-	-	-	80,000	80,000
TOTAL SOURCES	-	-	-	-	-	-	-	80,000	80,000
USES									
Capital - Vehicles	-	-	-	-	-	-	-	80,000	80,000
TOTAL USES	-	-	-	-	-	-	-	80,000	80,000

Police/Information Management

Dept Priority

ACCPD Network Server Replacement Lifecycle (New)**13 of 19**

AI, Equipment

Project Timeline: FY18 - Ongoing

Project Description

The ACCPD employs a diversity of means to store its data, with both cloud and traditional servers. Critical data associated with records management, general departmental files, and videos (in-car and CCTV video feeds) are stored on servers housed at the ACCPD - servers which need to have a set replacement period.

Project Justification

Too often the ACCPD has leveraged the considerable skill of its information technology personnel to extend the life of its servers beyond standard replacement periods. Servers need to be replaced to meet growing data needs, infrastructure changes, and improvements in operating systems. We must have a set replacement cycle to allow for appropriate systems updates and strategic planning of associated software/systems.

Impact on Annual Operating Expenses

Not anticipated to affect annual operating expenses.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	25,000	-	-	-	-	25,000	50,000
TOTAL SOURCES	-	-	25,000	-	-	-	-	25,000	50,000
USES									
Other	-	-	25,000	-	-	-	-	25,000	50,000
TOTAL USES	-	-	25,000	-	-	-	-	25,000	50,000

Renovate Training/Firing Range**14 of 19**

CS, Facilities

Project Timeline: FY17 - TBD

Project Description

The Firing Range Renovation Project is intended to improve and modernize the training provided to Athens-Clarke County law enforcement professionals. The proposed renovation consists of multiple phases, inclusive of but not limited to: site preparations such as lead remediation and implementation of safeguards to minimize or eliminate ongoing environmental impacts (\$75K in FY17), renovations of existing range structures and systems, and construction of a complete on-site training facility with instructional space, restrooms, adequate parking, and vehicle training surface.

Project Justification

Originally designed for a 60-person department, the 20-plus year old firing range is now used by over 400 law enforcement professionals. General repairs are needed throughout the facility and lead remediation is needed to mitigate potential negative environmental impacts. To maximize the effectiveness of training time, instructional space is required. This project is necessary if the state of Georgia is to approve ACCPD to conduct its own mandate training course for recruits and avoid the expense of training recruits at other academies. In addition to firing range requirements, the department would benefit from a vehicle training surface. The lack of a vehicle training surface necessitates that the department's basic emergency vehicle operations instruction be conducted in Forsyth.

Impact on Annual Operating Expenses

Operational costs will likely increase with increased usage of the site.

Financial Plan

Project ID: c0717

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	75,000	-	-	-	-	-	7,146,800	7,146,800
TOTAL SOURCES	-	75,000	-	-	-	-	-	7,146,800	7,146,800
USES									
Capital - Other	-	-	-	-	-	-	-	1,393,900	1,393,900
Other	-	75,000	-	-	-	-	-	5,752,900	5,752,900
TOTAL USES	-	75,000	-	-	-	-	-	7,146,800	7,146,800

Police/Support Services

Dept Priority

Predictive Policing Software (New)

15 of 19

AI, Software

Project Timeline: FY19 -

Project Description

Acquisition of an additional software suite to enhance predictive policing operations.

Project Justification

The ACCPD seeks to employ an additional predictive policing software suite to complement crime prevention strategies and assist in the prudent deployment of departmental resources based upon past, and anticipated crime trends and locations.

Impact on Annual Operating Expenses

No increases in operating expenses are anticipated.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	End. Bal.	Bud.	Approved	Proposed	Proposed	Proposed	Proposed	Proposed	Proposed
SOURCES									
General Capital Fund		-	-	100,000	-	-	-	100,000	200,000
TOTAL SOURCES	-	-	-	100,000	-	-	-	100,000	200,000
USES									
Capital - Other	-	-	-	100,000	-	-	-	100,000	200,000
TOTAL USES	-	-	-	100,000	-	-	-	100,000	200,000

Expand Downtown Safety Camera System**16 of 19**

CS, Equipment

Project Timeline: FY16 - Ongoing

Project Description

Since 2005, the Athens-Clarke County Police Department has operated a camera system within the Downtown District. Such cameras have added to the department's situational awareness, have allowed for video recordings in investigative actions, and have added to the general level of safety enjoyed by citizens and visitors to the district. To meet current and future operational needs of the department, the area viewable by cameras and the number of cameras will need to increase. Such a program would also seek to examine the existing camera system, allow for repair/maintenance of aging system components, and allow for all components to be integrated within a single criminal justice stakeholder framework.

Project Justification

While the camera system is an effective tool, the system would greatly benefit from the placement of additional cameras in strategic locations throughout the Downtown District. The camera system allows for an increased level of situational awareness for ACCPD personnel, contributes to officer safety, and allows for investigators to review materials. Each new camera site has an estimated cost of \$5,000 (camera, mounts, connectivity) .

Impact on Annual Operating Expenses

Annual maintenance and equipment replacement costs will appreciate as the number and age of cameras increase.

Financial Plan

Project ID: c0685

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	186,630	-	-	19,600	69,600	69,600	19,600	198,000	376,400
TOTAL SOURCES	186,630	-	-	19,600	69,600	69,600	19,600	198,000	376,400
USES									
Capital - Machinery/Equip	186,630	-	-	19,600	69,600	69,600	19,600	198,000	376,400
TOTAL USES	186,630	-	-	19,600	69,600	69,600	19,600	198,000	376,400

Police/E911 Communications

Dept Priority

E911 Digital Recording System Replacement Lifecycle (New)**17 of 19**

CS, Equipment

Project Timeline: TBD - TBD

Project Description

The E911 Digital Recording System needs to have a set replacement cycle. The system allows for the recording of telephonic communications as required by law and best practices.

Project Justification

The ACCPD must record E911 Communications to meet its mandate. System components are in need of scheduled replacement due to wear, age, as well as the need to interface with future infrastructure improvements/capacities.

Impact on Annual Operating Expenses

Unknown at this time.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	-	-	-	-	-	100,000	100,000
TOTAL SOURCES	-	-	-	-	-	-	-	100,000	100,000
USES									
Capital - Machinery/Equip	-	-	-	-	-	-	-	100,000	100,000
TOTAL USES	-	-	-	-	-	-	-	100,000	100,000

E911 Telephone System Replacement Plan (New)**18 of 19**

CS, Equipment

Project Timeline: TBD - TBD

Project Description

This critical request is for the replacement of the 911 Communications Center operating core/platform. This equipment is required to log and process information on events related to emergency services calls and responses including Police, Fire, and EMS disciplines. The E911 telephone system is used 24/7/365 by personnel in the 911 Communications Center and must maintain continuous reliability and uptime.

Project Justification

This equipment is required for the incoming 911 and dispatch functions of the Central Communications Division.

Impact on Annual Operating Expenses

Impacts upon annual operating are not known at this time. Selection of a system will provide clarity as to potential operating impacts.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund		-	-	-	-	-	-	850,000	850,000
TOTAL SOURCES	-	-	-	-	-	-	-	850,000	850,000
USES									
Capital - Machinery/Equip	-	-	-	-	-	-	-	850,000	850,000
TOTAL USES	-	-	-	-	-	-	-	850,000	850,000

Police/Special Operations

Dept Priority

Three-Dimensional Accident/Crime Scene Scanner (New)**19 of 19**

AI, Equipment

Project Timeline: TBD - TBD

Project Description

This project seeks a scanner capacity to take photographs and measurements of crime/accidents scenes, and generate a three-dimensional model of the scene and its elements.

Project Justification

Examination of crime/accident scenes requires the meticulous measurement of all elements. The addition of scanning capacities would assist detectives with the development of essential scene diagrams and associated materials. The inclusion of such computer-developed models would enhance investigative efforts, while it would also be of particular utility to other law enforcement stakeholders.

Impact on Annual Operating Expenses

No impacts are anticipated on annual operating expenses.

Financial Plan

Project ID: New

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund		-	-	-	-	-	-	100,000	100,000
TOTAL SOURCES	-	-	-	-	-	-	-	100,000	100,000
USES									
Capital - Other	-	-	-	-	-	-	-	100,000	100,000
TOTAL USES	-	-	-	-	-	-	-	100,000	100,000

W&S Lines - Additions and Improvements**1 of 15**

CS, Infrastructure

Project Timeline: Ongoing - Ongoing

Project Description

In-house construction costs for capital project labor, equipment/vehicles and materials. Crews work out of the W&S construction office located at 1000 Alexander Street.

Project Justification

To provide annual funding for labor and materials cost associated with in-house construction projects to add and improve the water and sewer infrastructure.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0591

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	-	882,600	1,400,200	918,200	936,600	955,300	975,000	5,170,000	10,355,300
TOTAL SOURCES	-	882,600	1,400,200	918,200	936,600	955,300	975,000	5,170,000	10,355,300
USES									
Capital - Const.		882,600	1,400,200	918,200	936,600	955,300	975,000	5,170,000	10,355,300
TOTAL USES	-	882,600	1,400,200	918,200	936,600	955,300	975,000	5,170,000	10,355,300

Public Utilities

Dept Priority

Meter and Water/Sewer Stub Additions**2 of 15**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

In-house construction costs for capital project labor, equipment/vehicles and materials. Crews work out of the Meter Management office located at 1025 Alexander Street.

Project Justification

To provide annual funding for labor and materials cost associated with in-house construction and installation of water meters and water and sewer stub additions.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0589

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	-	463,400	472,700	482,200	491,800	501,600	510,000	2,715,000	5,173,300
TOTAL SOURCES	-	463,400	472,700	482,200	491,800	501,600	510,000	2,715,000	5,173,300
USES									
Capital - Const.	-	463,400	472,700	482,200	491,800	501,600	510,000	2,715,000	5,173,300
TOTAL USES	-	463,400	472,700	482,200	491,800	501,600	510,000	2,715,000	5,173,300

Donated W&S Additions Management**3 of 15**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

In-house construction costs for capital project labor, equipment/vehicles and materials. Crews work out of the Engineering Management office located at 124 East Hancock Avenue.

Project Justification

To provide annual funding for labor and materials cost associated with management, inspection, and acceptance of donated additions to the water and sewer infrastructure.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0590

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	-	209,600	213,800	218,000	224,400	226,800	230,000	1,228,000	2,341,000
TOTAL SOURCES	-	209,600	213,800	218,000	224,400	226,800	230,000	1,228,000	2,341,000
USES									
Capital - Const.	-	209,600	213,800	218,000	224,400	226,800	230,000	1,228,000	2,341,000
TOTAL USES	-	209,600	213,800	218,000	224,400	226,800	230,000	1,228,000	2,341,000

Public Utilities

Dept Priority

Watershed Protection Long-Term Monitoring**4 of 15**

CS, General

Project Timeline: FY12 - Ongoing

Project Description

This project provides annual funding to implement a Long-Term Watershed Protection Plan and Monitoring to remain in compliance with the standards set by the Georgia Environmental Protection Division (GAEPD). The Long-Term Watershed Protection Plan was required by the EPD as part of the issuance of the new NPDES permits for the upgrade/expansion of three (3) Water Reclamation Facilities. The Long-Term Water Shed Protection Plan must be updated each year.

Project Justification

These funds will be used to cover expenses incurred in updating ACC PUD's Long-Term Watershed Protection Plan in accordance with the EPD's requirements. The scope of the services provided are to include monitoring water quality, compiling data and development of reports for submittal to the EPD. This project is aligned with the Mayor and Commission strategic commitment of *Healthy, Livable and Sustainable Athens-Clarke County*.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0654

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	29,592	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
TOTAL SOURCES	29,592	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
USES									
Capital - Other	29,592	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
TOTAL USES	29,592	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000

Replace Water Meters**5 of 15**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

The approximate revenue generated/contributed annually for the Meter Replacement Program. This program's single purpose is to ensure that the water meters are replaced over a designated cycle to ensure accuracy is maintained. This project includes Automated Meter Infrastructure (AMI), which began in FY 2016.

Project Justification

Funding for needed water meter replacements to ensure meter accuracy and fairness in billing. Replacing older meters will also reduce the utility's apparent water loss. Continuous funding from Enterprise and Bond account for replacement of this critical asset is required for sustainable operations. This project is aligned with the Mayor and Commission strategic commitment of *Financial Health and Economic Prosperity*.

Impact on Annual Operating Expenses

Predicted increase in operating revenues by replacing meters which under-report consumption.

Financial Plan

Project ID: c0013

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	7,693,822	365,000	365,000	365,000	365,000	365,000	365,000	1,825,000	3,650,000
Water & Sewer Fund	1,729,052	-	-	-	-	-	-	-	-
W&S Bonds Const. Fund	2,700,002	877,150	1,000,000	1,000,000					2,000,000
TOTAL SOURCES	12,122,876	1,242,150	1,365,000	1,365,000	365,000	365,000	365,000	1,825,000	5,650,000
USES									
Capital - Machinery & Equip	12,122,876	1,242,150	1,365,000	1,365,000	365,000	365,000	365,000	1,825,000	5,650,000
TOTAL USES	12,122,876	1,242,150	1,365,000	1,365,000	365,000	365,000	365,000	1,825,000	5,650,000

Public Utilities

Dept Priority

Rehabilitate and Replace Sewers**6 of 15**

CS, Infrastructure

Project Timeline: FY12 - Ongoing

Project Description

Evaluation of the sewer lines is the first step in determining specific locations in need of rehabilitation. The evaluation process is conducted utilizing a number of different procedures such as TV inspection, smoke testing, and monitoring existing flow conditions. The specific locations and the rehabilitation or replacement methods will be determined on a case-by-case basis. This project *also* includes SSES inspections and cured-in-place pipe lining rehabilitation where needed on sewer pipes in the highest-ranked-flow meter basins, which comprise of 260 miles of pipe. SSES and R&R costs continue into out years to evaluate and rehabilitate trunk, interceptor and collection system assets. Finally, the project work will add capacity to existing sewers for existing customers.

Project Justification

Sections of the existing wastewater collection system are 80-100 years old and much of the system was constructed with vitrified clay pipe. As a result, there are sections of pipe within the wastewater collection system experiencing inflow and infiltration problems. These problems may be minor cracks in pipe or they could represent sections experiencing major structural problems. Locating and correcting these problems will ensure the integrity of the wastewater collection system and help eliminate wet-weather sewer system overflows. Reduction in infiltration and inflow will restore both sewer and plant capacity. Continuous funding for replacement of this critical asset is required for sustainable operations. This project is aligned with the Mayor and Commission strategic commitments of *Financial Health and Economic Prosperity* and *Accountable and Responsive Government*.

Impact on Annual Operating Expenses

Predicted decrease in emergency calls, overtime, and emergency repairs. Predicted decrease in wastewater reclamation costs and deferral of future Water Reclamation Facility expansion. Added cost for depreciation.

Financial Plan

Project ID: c0644

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	10,367,904	10,243,400	9,500,000	14,500,000	14,000,000	6,000,000	6,000,000	30,000,000	80,000,000
W&S Bonds Const. Fund	10,973,301	-	-	-	-	-	-	-	-
TOTAL SOURCES	21,341,205	10,243,400	9,500,000	14,500,000	14,000,000	6,000,000	6,000,000	30,000,000	80,000,000
USES									
Capital - Infrastructure	21,341,205	10,243,400	9,500,000	14,500,000	14,000,000	6,000,000	6,000,000	30,000,000	80,000,000
TOTAL USES	21,341,205	10,243,400	9,500,000	14,500,000	14,000,000	6,000,000	6,000,000	30,000,000	80,000,000

Extend Wastewater Collection System**7 of 15**

AI, Infrastructure

Project Timeline: Ongoing - Ongoing

Project Description

Through the year 2035, new trunk sewers and interceptor sewer lines may be constructed and/or extended into sub-basins currently without public sewer service. Such extensions could either be by gravity sewer (with or without pump stations) or by small-diameter pressurized systems. Bond money will be used for the Upper North Oconee sewer line improvements. This placeholder capital project thus provides a funding source should Mayor and Commission decide to extend the sewer system.

Project Justification

To provide capacity in areas where service does not currently exist and provide service for new customers. Conversion of problematic individual sewage disposal systems to public sewer could also improve stream quality. This project is aligned with the Mayor and Commission strategic commitment of *Healthy, Livable and Sustainable Athens-Clarke County*.

Impact on Annual Operating Expenses

Increased costs of wastewater collection and treatment offset by increased revenues.

Financial Plan

Project ID: c0112

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	4,451,116	1,020,000	100,000	1,000,000	450,000			5,000,000	6,550,000
W&S Bonds Const. Fund	65,495	2,000,000	1,000,000						1,000,000
TOTAL SOURCES	4,516,611	3,020,000	1,100,000	1,000,000	450,000	-	-	5,000,000	7,550,000
USES									
Capital - Infrastructure	4,516,611	3,020,000	1,100,000	1,000,000	450,000			5,000,000	7,550,000
TOTAL USES	4,516,611	3,020,000	1,100,000	1,000,000	450,000	-	-	5,000,000	7,550,000

Public Utilities

Dept Priority

Replace and Upgrade Facilities and Equipment**8 of 15**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Annual cost to replace and / or conduct major repairs to fixed equipment and facilities within the Public Utilities Department. Facilities include the drinking water plant and intakes, water reclamation facilities, the Water Resources Center, 124 East Hancock Avenue, Water & Sewer Construction & Maintenance shop, and the meter shop. Also includes vehicles and stocking critical spare parts as required by EPD permits, initially funded by bond money. This program also includes upgrades which improve plant efficiency and / or performance reliability. Land acquisition and construction of new shops for Water & Sewer and Meters is included.

Project Justification

Avoid spikes in the water rates by maintaining a consistent level of funding for major repairs and replacement. Continuous funding for replacement of equipment is required for sustainable operations, reliable performance under the Safe Drinking Water Act and Clean Water Act, and for compliance with permit conditions. For example, our Clean Water Act permits state that the "permittee shall maintain ... all treatment or control facilities and related equipment". This project is aligned with the Mayor and Commission strategic commitments of *Financial Health and Economic Prosperity* and *Accountable and Responsive Government*.

Impact on Annual Operating Expenses

Net zero impact. Cost savings can derive from the following: avoid permit penalties; shift from corrective maintenance to less expensive preventive maintenance; gain treatment process efficiencies. Added cost from increased depreciation.

Financial Plan

Project ID: c0216/c0217/c0218/c0219/c0563

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	4,590,826	2,475,800	3,000,000	3,100,000	3,200,000	3,300,000	3,400,000	17,500,000	33,500,000
W&S Bonds Const. Fund	526,724	2,010,000	1,000,000						1,000,000
TOTAL SOURCES	5,117,550	4,485,800	4,000,000	3,100,000	3,200,000	3,300,000	3,400,000	17,500,000	34,500,000
USES									
Capital - Machinery & Equip	5,117,550	4,485,800	4,000,000	3,100,000	3,200,000	3,300,000	3,400,000	17,500,000	34,500,000
TOTAL USES	5,117,550	4,485,800	4,000,000	3,100,000	3,200,000	3,300,000	3,400,000	17,500,000	34,500,000

Renovate / Expand W&S Construction Facility**9 of 15**

CS, General

Project Timeline: Ongoing - Ongoing

Project Description

Repairs and building modifications to the existing Water & Sewer Construction Facility located at 1000 Alexander Street. The repairs and modifications are expected to be accomplished over a two year period, with design services being performed in FY 2017. Construction of additional space and upgrades to the existing facility is projected to be accomplished in FY 2018.

Project Justification

The original facility was constructed in 1983 and was designed to house a total of 25 full time employees. Currently there are 54 full time employees and space evaluation/planning has been performed to identify the current and short term future needs. An additional 1,000 square feet of office space will provide additional space for supervisory personnel to complete administrative functions inclusive of counseling employees in a private setting and a conference room. Additional square footage is proposed to expand the restroom facilities (low flow fixtures) inclusive of additional lockers suitable for the number of employees. In addition the asphalt areas will be resurfaced to repair cracks and potholes. Other improvements will be made such as painting of the exterior and interior of the building, floor covering replacement, roof repairs, etc.

Impact on Annual Operating Expenses

No impact.

Financial Plan

Project ID: c0647

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	186,601	75,000	791,000	-	-	-	-	-	791,000
TOTAL SOURCES	186,601	75,000	791,000	-	-	-	-	-	791,000
USES									
Capital - Const.	186,601	75,000	791,000	-	-	-	-	-	791,000
TOTAL USES	186,601	75,000	791,000	-	-	-	-	-	791,000

Public Utilities

Dept Priority

Rehabilitate and Replace Water Lines (renamed)**10 of 15**

CS, Infrastructure

Project Timeline: FY17 - Ongoing

Project Description

This R&R program includes a) replacement of small diameter water mains, b) leak detection program, c) relining of older mains, and d) gridding or looping existing dead-end lines. Where homes and businesses are on wells, this program includes funding for fire protection extensions. The individual R&R projects will be turnkey and will therefore include reconnection of services to the main and, as needed, relocation of meters.

Project Justification

This reinvestment in a substantial part of the utility's public health and safety infrastructure will improve the hydraulic capacity of the water distribution system, enhance fire protection, reduce discolored water complaints, help maintain ACC's current class 2 fire rating and extend the life of the older water mains. Replacing break-prone water lines will reduce the utility's real water losses and reduce customer outages. The leak detection program will make this program more cost effective by maximizing the expenditure for R&R measured against real losses. This project is aligned with the Mayor and Commission strategic commitments of *Financial Health and Economic Prosperity* and *Accountable and Responsive Government*.

Impact on Annual Operating Expenses

Predicted decrease in emergency calls, overtime, and emergency repairs. Predicted decrease in water treatment costs and deferral of future water treatment plant expansion. Added cost to depreciation.

Financial Plan

Project ID: c0720

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	2,097,011	750,000	2,000,000	2,000,000	2,200,000	3,000,000	3,000,000	20,000,000	32,200,000
TOTAL SOURCES	2,097,011	750,000	2,000,000	2,000,000	2,200,000	3,000,000	3,000,000	20,000,000	32,200,000
USES									
Capital - Const.	2,097,011	750,000	2,000,000	2,000,000	2,200,000	3,000,000	3,000,000	20,000,000	32,200,000
TOTAL USES	2,097,011	750,000	2,000,000	2,000,000	2,200,000	3,000,000	3,000,000	20,000,000	32,200,000

Relocate Water & Sewer Lines for DOT Projects

11 of 15

CS, Infrastructure

Project Timeline: Ongoing - Ongoing

Project Description

This project provides annual funding to cover water / sewer line relocations for transportation projects not covered by another project.

Project Justification

To avoid spikes in the water rates by maintaining a consistent level of funding for DOT initiated water/sewer line relocation projects. This project is aligned with the Mayor and Commission strategic commitment of *Transportation Mobility and Connectivity*.

Impact on Annual Operating Expenses

No impact.

Financial Plan

Project ID: c0102

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	205,055	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
TOTAL SOURCES	205,055	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
USES									
Capital - Infrastructure	205,055	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
TOTAL USES	205,055	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000

Public Utilities

Dept Priority

Manage and Reuse Residual Solids (renamed)**12 of 15**

CS, Infrastructure

Project Timeline: Ongoing - Ongoing

Project Description

Reduce and reuse residual solids from wastewater treatment, thus preserving space in ACC landfills. In addition to current composting, pursue opportunities for other modes of solids reuse if not cost prohibitive. Continue to dredge the alum sludge lagoon at the water plant approximately every 6-7 years until the solids handling facility is constructed at the J.G. Beacham Water Treatment Plant. Once the solids handling facility is constructed at Beacham an additional 600,000 gallons per day of potable supply may become available to further drought proof existing supplies.

Project Justification

Alternative plans for biosolids could extend the life of the ACC landfill. Based on the volume of waste by-product being received at the WTP, dredging the sludge lagoon is the most cost effective at this time. Beginning in FY13, \$300,000 was annually proposed to maintain a consistent level of funding to avoid spikes in the water rates. This project is aligned with the Mayor and Commission strategic commitments of *Healthy, Livable and Sustainable Athens-Clarke County*.

Impact on Annual Operating Expenses

Biosolids treatment, handling and disposal cost will increase by an undetermined amount. ACC landfill operating costs may decline with beneficial reuse.

Financial Plan

Project ID: c0548

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	1,346,649	300,000	374,500	2,800,000	300,000	3,300,000	3,300,000	1,500,000	11,574,500
TOTAL SOURCES	1,346,649	300,000	374,500	2,800,000	300,000	3,300,000	3,300,000	1,500,000	11,574,500
USES									
Capital - Const.	1,346,649	300,000	374,500	2,800,000	300,000	3,300,000	3,300,000	1,500,000	11,574,500
TOTAL USES	1,346,649	300,000	374,500	2,800,000	300,000	3,300,000	3,300,000	1,500,000	11,574,500

Investigate and Install Alternative Energy Generation**13 of 15**

CS, Equipment

Project Timeline: FY17 - FY18

Project Description

Investigate alternative sources of energy for water and wastewater treatment. This project includes the installation of a solar energy generation facility to augment energy utilized at the Cedar Creek Water Reclamation Facility if determined to be feasible and cost-neutral.

Project Justification

The Cedar Creek solar energy preliminary construction cost estimate is \$1,000,000. This project is aligned with the Mayor and Commission strategic commitments of *Healthy, Livable and Sustainable Athens-Clarke County*.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0718

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	-	1,000,000	100,000	-	-	-	-	-	100,000
TOTAL SOURCES	-	1,000,000	100,000	-	-	-	-	-	100,000
USES									
Capital - Site Improvements	-	1,000,000	100,000	-	-	-	-	-	100,000
TOTAL USES	-	1,000,000	100,000	-	-	-	-	-	100,000

Public Utilities

Dept Priority

Improve Water Supply Reliability**14 of 15**

CS, Infrastructure

Project Timeline: FY18 - FY38

Project Description

Extend the sufficiency and reliability of existing water supplies during drought. Make existing ratepayers less vulnerable to water shortages by switching bulk users of potable water to nonpotable water (reclaimed wastewater), thus reducing demand on current potable supplies during a drought more severe than the drought for which current yield is calculated. Implement the first phase of a nonpotable utility consistent with an overarching master plan of nonpotable and possible potable reuse.

Project Justification

Part of the intent of a reuse system is to displace demand on potable supplies; nonpotable reuse is thus an element of a larger strategy to drought-proof existing supplies by reducing raw water withdrawals from the rivers or reservoir. Other elements which make the community less vulnerable to drought include current and future conservation programs, tiered pricing on discretionary water (as exists), and potable reuse where opportune. In the latter case, and if the community is willing, the foray into nonpotable reuse could be joined with another long-range project identified in the SDP: storage of raw water to carry the County through a protracted drought.

Raw water storage serves as ballast between intake (raw water withdrawal) and the drinking water plant; most large water systems that rely on river flow have many weeks of local raw water storage to weather either reduced river flows or water quality problems with the supply source, such as a chemical spill. ACC's share in Bear Creek Reservoir partially fulfills this purpose. But the prospects of a drought worse than design are a chronic concern to water purveyors.

The first major step in further drought-proofing current potable demand is to look for sites suitable for raw water storage devoted to ACC's needs. For this reason the budget contains a total of \$20,000,000 across several years. This \$20,000,000 figure is a placeholder estimate of initial costs and may not a) develop a site for storage of raw or reclaimed water nor b) connect that site to the rest of the system.

This project is aligned with the M&C strategic commitment of *Safe and Prepared Community*.

Impact on Annual Operating Expenses

To be determined. Although replacing potable with less-expensive reuse water would diminish revenue from potable water sales, ratepayers benefit from the reduced likelihood of enforced reductions during a drought.

Financial Plan

Project ID: c0719

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	-	500,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	10,500,000	25,500,000
TOTAL SOURCES	-	500,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	10,500,000	25,500,000
USES									
Capital - Site Improvements	-	500,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	10,500,000	25,500,000
TOTAL USES	-	500,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	10,500,000	25,500,000

W&S Contribution to Economic Development**15 of 15**

AI, Infrastructure

Project Timeline: Ongoing - Ongoing

Project Description

The annual contribution for economic development projects which are not part of the Service Delivery Plan.

Project Justification

To provide a consistent level of funding for economic development projects which are not identified in other named projects. By providing level funding, spikes in the water rates can be avoided. The level of funding is based on average annual expenditures for projects of this type. This project is aligned with the M&C strategic commitment of *Financial Health and Economic Prosperity*.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0105

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Water & Sewer Const. Fund	409,221	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
TOTAL SOURCES	409,221	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
USES									
Capital - Other	409,221	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000
TOTAL USES	409,221	100,000	100,000	100,000	100,000	100,000	100,000	500,000	1,000,000

Sheriff

Dept Priority

Public Safety Initiative -Equip Tech**1 of 5**

AI, Equipment

Project Timeline: FY05 - Ongoing

Project Description

Public Safety, Field Service Initiative: Investment in new law enforcement technology, equipment and matching funds for grants as approved by Mayor and Commission.

Project Justification

Continue office upgrades, along with camera and recording systems at the jail and courthouse, including repair and replacement of cameras, wiring, etc., as needed. Purchase of new duty gear that utilizes the newest technology such as firearms, electronic control devices, wearable cameras, etc. Enhance the JTO and FTO evaluation program (ADORE) from a local based computer software to the available web based program. Provide the necessary funding for a staffing analysis of the Field Section of the Sheriff's Office. Provide matching local funds for grants. These funds have been needed for local cash match monies for grants and will be needed for future grant opportunities.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0417

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	27,109	30,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL SOURCES	27,109	30,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
USES									
Capital - Machinery/Equip	27,109	30,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL USES	27,109	30,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000

Vehicle (Car) Professional Standards & Training Purchase (New)**2 of 5**

AI, Transportation

Project Timeline: FY18 - FY28

Project Description

This project will provide for the purchase of a four door unmarked law enforcement car to be assigned to the employees of the Sheriff's Office Professional Standards and Training Unit. The total cost of the vehicle is \$22,000 to be accrued over ten years. This vehicle shall be parked in the parking lot of the Professional Standards and Training Unit located at 1720 Lexington Road.

Project Justification

This vehicle will be driven by the Professional Standards and Training Unit which is responsible for the maintenance of CALEA standards and the agency's training. The employees are required to travel to the different sections within the Sheriff's Office to deliver and pickup required documentation and equipment. The staff will also use the vehicle for travel outside the ACCUG for training within the State of Georgia.

Impact on Annual Operating Expenses

Replacement: \$2,200 per year (useful life = 10 years) Operating (Indirect): \$3,700 per year (excluding replacement cost).

Financial Plan

Project ID: c0749

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	-	22,000	-	-	-	-	-	22,000
TOTAL SOURCES	-	-	22,000	-	-	-	-	-	22,000
USES									
Capital - Vehicles	-	-	22,000	-	-	-	-	-	22,000
TOTAL USES	-	-	22,000	-	-	-	-	-	22,000

Sheriff

Dept Priority

Replace Courthouse Security Equipment**3 of 5**

CS, Equipment

Project Timeline: FY05 - Ongoing

Project Description

This project involves the purchase of two security screening x-ray machines (PX6.4 X-Ray Systems at \$30,000 each) and two walk through metal detectors (PD6500i WTMD's at \$4,000 each) in FY23-27 to replace existing equipment. The current equipment has a ten year life cycle. Total cost is estimated at \$75,000 for the initial purchase. After the first year of purchase, there will also be operating expenses for a maintenance plan at an annual cost of \$13,000 for both sets of machines.

Project Justification

The security screening machines and the walk through metal detectors are essential to providing the necessary security for the Clarke County Courthouse. The screening machines are able to scan packages and other belongings that are brought into the courthouse. It also displays images of property for the purpose of detecting weapons and/or explosive devices. The advanced features of the security screening machine include operator assistance, image archiving, and threat image protection. The walk through metal detectors have the capability to detect metal objects in eight different zones within its frame. It will also provide visual display that pinpoints the area of alarm.

Impact on Annual Operating Expenses

Annual operating costs = \$13,000 for the annual service contract. Annual replacement costs = \$7,500.

Financial Plan

Project ID: c0500

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	75,000	-	-	-	-	-	-	75,000	75,000
TOTAL SOURCES	75,000	-	-	-	-	-	-	75,000	75,000
USES									
Capital - Machinery/Equip	75,000	-	-	-	-	-	-	75,000	75,000
TOTAL USES	75,000	-	-	-	-	-	-	75,000	75,000

Replace Mobile Data Computers

4 of 5

CS, Equipment

Project Timeline: FY10 - Ongoing

Project Description

The Sheriff's Office uses 11 mobile laptop computers and related hardware which includes mounting racks/antennas in the vehicles. This request is to replace mobile laptop computers after their initial lifecycle has expired. This will allow us to maintain current service levels. The mobile laptop computers and related hardware have a 3 year warranty and a lifecycle of approximately 6 to 7 years. The predicted replacement for the 11 mobile laptop computers and the mounting racks/antennas are in FY23 at a cost of \$60,000 (\$33,000 for 11 computers and \$26,600 for 19 mounting racks/antennas). There is an approximate \$45 monthly service fee per laptop computer which the Sheriff's Office is already paying through the operating budget.

Project Justification

These computers are utilized in or out of law enforcement vehicles to communicate with other Sheriff's Office personnel, ACCPD and UGAPD. It enables us to write and transmit reports, court service records and access local, state and federal information systems. Demands on data entry personnel and the need for overtime will be reduced. Personnel will be able to directly access the most up to date information on arrest warrants, civil processes, vehicle registration, drivers license and other important information. This will be a benefit for both officer and community/citizen safety.

Impact on Annual Operating Expenses

Annual Operating Costs = \$6,000. Annual Replacement Costs = 8,600

Financial Plan

Project ID: c0715

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	40,000	-	-	-	-	-	60,000	60,000
TOTAL SOURCES	-	40,000	-	-	-	-	-	60,000	60,000
USES									
Capital - Machinery/Equip	-	40,000	-	-	-	-	-	60,000	60,000
TOTAL USES	-	40,000	-	-	-	-	-	60,000	60,000

Sheriff

Dept Priority

Replace Prisoner Transport Bus**5 of 5**

CS, Transportation

Project Timeline: FY00 - Ongoing

Project Description

The existing prisoner transport bus (44 passenger) was purchased and delivered in February 2000. It was purchased through the Sheriff's Inmate Special Revenue Fund. It is currently not in the vehicle replacement program.

Project Justification

The existing prisoner transport bus is used to transport inmates between the jail and the courthouse for court appearances. It is vital and necessary to the Sheriff's Office to have this means of transportation because it reduces the number of trips back and forth from the jail to the courthouse because of its passenger capacity.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: N/A

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	-	-	-	-	-	250,000	250,000
TOTAL SOURCES	-	-	-	-	-	-	-	250,000	250,000
USES									
Capital - Vehicles	-	-	-	-	-	-	-	250,000	250,000
TOTAL USES	-	-	-	-	-	-	-	250,000	250,000

Replacement Roll-Off Container Truck**1 of 6**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase replacement roll-off container trucks which are used daily to service recycling drop-off centers, bio-solid containers and open top trash roll-offs throughout Athens-Clarke County. These trucks are used in a variety of applications both in the landfill and collection division environments.

Project Justification

The Solid Waste Department has a 2003, 2007 and two 2012 roll-off container trucks. The use of the Georgia Municipal Association Loan program allows payments to be spread out over a three year period. These trucks provide service to ten (10) drop-off centers and service over 40 open top containers. The 2003 is designated as a back-up unit and is used daily at the landfill (six days a week) and needs replaced. It was scheduled to get replaced this year but a 2012 unit had a catastrophic failure and had to be replaced in FY17. These trucks have an expected ten(10) year life cycle if biosolid hauling ceases. The use of the Georgia Municipal Association loan program allows funding to be spread over a three year period.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage.

Financial Plan

Project ID: c0605

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund	(593)	55,000	114,000	114,000	59,000		-		287,000
TOTAL SOURCES	(593)	55,000	114,000	114,000	59,000		-	-	287,000
USES									
Capital - Vehicles	(593)	55,000	114,000	114,000	59,000		-		287,000
TOTAL USES	(593)	55,000	114,000	114,000	59,000	-	-	-	287,000

Solid Waste

Dept Priority

Automated Refuse/Recycling**2 of 6**

AI, Equipment

Project Timeline: FY14 - FY17

Project Description

Replacement of automated residential refuse/recycling fleet. The current fleet consists of six 2015 Mack/Labrie - automated sideloaders.

Project Justification

The original project reduced the Solid Waste Fleet by five vehicles and also reduced personnel by 9 employees by converting the fleet to automated vehicles. Automated vehicles operate with a single person versus the current three person crews. The up front capital cost to replace the fleet is paid back is approximately three years with the reduction in personnel and maintenance costs. Original costs were paid with a combination of current working capital and GMA loan pool. Current authorized capital funds for rearloader replacement were transferred over to this project. The personnel reductions were accomplished primarily through attrition. The trucks need to be replaced every three years to keep maintenance costs down and maximize resale value.

Impact on Annual Operating Expenses

There was a reduction in personnel cost of approximately \$350,000 per year along with reduced maintenance cost.

Financial Plan

Project ID: c0679

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Solid Waste Fund	(300,096)	290,000	540,000	540,000	540,000	-	-	-	1,620,000
TOTAL SOURCES	(300,096)	290,000	540,000	540,000	540,000	-	-	-	1,620,000
USES									
Capital - Vehicles	(300,096)	290,000	540,000	540,000	540,000	-	-	-	1,620,000
TOTAL USES	(300,096)	290,000	540,000	540,000	540,000	-	-	-	1,620,000

Mini-Packer Trucks (New)**3 of 6**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Replace four 2015 Hino/New Way (8 yard) mini-packer trucks two used in residential operations (backyard and areas inaccessible by automated trucks) and two used in commercial curbside operations (Central Business District, Five Points and Prince Avenue to Normaltown corridor).

Project Justification

The Solid Waste Department currently uses four 2015 mini-packer trucks for the residential and commercial curbside operations. These trucks should be replaced every five years to capitalize on maintenance warranties, resale value and prior to maintenance issues/costs exceed internal maintenance capabilities and budget. The use of the Georgia Municipal Association loan program allows funding to be spread over a three year period.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage.

Financial Plan

Project ID: New

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Solid Waste Fund	-	-	-	-	135,000	135,000	135,000	-	405,000
TOTAL SOURCES	-	-	-	-	135,000	135,000	135,000	-	405,000
USES									
Capital - Vehicles	-	-	-	-	135,000	135,000	135,000	-	405,000
TOTAL USES	-	-	-	-	135,000	135,000	135,000	-	405,000

Solid Waste

Dept Priority

Mini-Packer Truck**4 of 6**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase replacement Mini-Packer Truck which is used daily to service Transit Bus Stops and Curbside, Commercial Trash/Recycling Customers throughout Athens-Clarke County. This truck will act as a back-up to all mini-packers in the current fleet. We currently have no back-up truck for the mini-packer fleet of four trucks and although a side-loading truck this truck has no back-up either.

Project Justification

The Solid Waste Department currently has a 2009 side-loading truck that is used to service approximately 380 Transit Bus Stop Pedestrian Trash Cans multiple times per week. In addition, this truck services over 100 small commercial businesses. The current truck is used five (5) days a week and has a planned seven (7) year life cycle. The use of the Georgia Municipal Association Loan program allows payments to be spread out over a three year period.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage.

Financial Plan

Project ID: c0750

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Solid Waste Fund	-	-	34,000	34,000	34,000	-	-	-	102,000
TOTAL SOURCES	-	-	34,000	34,000	34,000	-	-	-	102,000
USES									
Capital - Vehicles	-	-	34,000	34,000	34,000	-	-	-	102,000
TOTAL USES	-	-	34,000	34,000	34,000	-	-	-	102,000

Replace Commercial Dumpster Collection Front-end Loader**5 of 6**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase replacement 40-cubic yard front-end load truck for Commercial Dumpster Collection. These vehicles provide for commercial waste and recycling throughout the community.

Project Justification

Systematic replacement of vehicles is necessary to keep the fleet in adequate operating condition and to provide efficient commercial dumpster collection (refuse and recycling) to our customers. The expected useful life of front-end load trucks is ten (10) years. Funds for the replacement of these vehicles is put in the Solid Waste Enterprise fund annually. The use of the Georgia Municipal Association loan program allows funding to be spread over a three year period. Out year funding will replace 2010 and 2012 vehicles.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage.

Financial Plan

Project ID: c0587

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Solid Waste Fund	-	80,000	80,000	80,000	-	-	-	320,000	480,000
TOTAL SOURCES	-	80,000	80,000	80,000	-	-	-	320,000	480,000
USES									
Capital - Vehicles	-	80,000	80,000	80,000	-	-	-	320,000	480,000
TOTAL USES	-	80,000	80,000	80,000	-	-	-	320,000	480,000

Solid Waste

Dept Priority

Expanded Organics Collection (New)**6 of 6**

AI, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase specialized pick-up truck with tipping hopper bed to collect food scraps in the Central Business District and select Solid Waste Department customers (e.g.: Clarke County School District and select ACC Government Facilities). This type of service is the for small quantity generators of food scraps.

Project Justification

The Solid Waste Department currently does not have the capabilities to collect food scraps. This request will allow the Solid Waste Department to collect food scraps from select Solid Waste customers and locations. This type of collection is necessary to reach the 2010 Mayor and Commission Waste Diversion Goals of 40% by 2015, 60% by 2018 and 75% by 2020.

Impact on Annual Operating Expenses

Fuel: \$2,000; Replacement: \$7,500; Repair & Maintenance:

Financial Plan

Project ID: c0751

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Solid Waste Fund	-	-	75,000	-	-	-	-	-	75,000
TOTAL SOURCES	-	-	75,000	-	-	-	-	-	75,000
USES									
Capital - Vehicles	-	-	75,000	-	-	-	-	-	75,000
TOTAL USES	-	-	75,000	-	-	-	-	-	75,000

Landfill Construction Phase V, Stages 1-3**1 of 17**

AI, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

The existing Athens-Clarke County Sanitary Landfill located at 5700 Lexington Road consist of approximately 460 acres on the Clarke/Oglethorpe County line. It has been owned and operated as a municipal landfill since November 1976. A-CC is currently operating a Sub-title D (lined) landfill which is designed to meet all federal standards, such as water & methane monitoring & geo-membrane liners to protect against leachate drainage into the soil and/or groundwater, and a closure & post closure care plan to be implemented when the landfill reaches its capacity.

Project Justification

Phase V is currently in the site suitability phase and is expected to be accepted for permitting in calendar year 2011. Phase V, Stage 1 will need to be ready for construction in FY18. Funds from FY13 were to complete the permitting process. At current waste disposal rates Phase V will provide over 60 years of waste disposal capacity for Athens-Clarke and Oglethorpe Counties. Out year funding will provide for additional stages to be constructed.

Impact on Annual Operating Expenses**Financial Plan**

Project ID: c0567

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund	-	200,000	2,750,000	-	-	-	-	-	2,750,000
TOTAL SOURCES	-	200,000	2,750,000	-	-	-	-	-	2,750,000
USES									
Capital - Other	-	200,000	2,750,000	-	-	-	-	-	2,750,000
TOTAL USES	-	200,000	2,750,000	-	-	-	-	-	2,750,000

Solid Waste

Dept Priority

RMPF: Commingle Up-feed and Tail Shaft Frame Assembly Replacement (New)**2 of 17**

CS, Equipment

Project Timeline: FY18 - FY18

Project Description

The replacement of the commingled up-feed and tail shaft frame assembly at the Recovered Material Processing Facility (RMPF). The commingled up-feed is the belt and assembly that moves material into the baler for compaction.

Project Justification

The replacement of the commingled up-feed and tail shaft frame assembly is needed to provide basic levels of recycling processing services to the customers of the Recovered Material Processing Facility (RMPF). Facility use by customer type - public hauler/department 50%, private hauler 20%, other municipalities 20%, UGA 8% and miscellaneous users 2%. If not replaced, the RMPF won't be able to maintain processing capabilities thus losing the ability to accept material. If this happens, all customers will have to find alternative processing facilities at a potentially higher cost and traveling a greater distance.

Impact on Annual Operating Expenses

Replacement: \$10,000

Financial Plan

Project ID: c0752

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund		-	55,000	-	-	-	-	-	55,000
TOTAL SOURCES	-	-	55,000	-	-	-	-	-	55,000
USES									
Capital - Machinery/Equip	-	-	55,000	-	-	-	-	-	55,000
TOTAL USES	-	-	55,000	-	-	-	-	-	55,000

Replace D8N Dozer with D6M-LGP**3 of 17**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

This project is for the routine replacement of the two Dozers used daily at the landfill.

Project Justification

The two (2) D6 Dozers are the most heavily used pieces of equipment at the landfill. They are used daily for earth-moving, pushing trash to the working face, covering trash with dirt and rock removal. The current dozers are a 2011 and a 2014 Caterpillars . Their useful life is approximately seven years. The replacements can be done using the Georgia Municipal Association loan program spreading the purchase over a three year time frame. On June 7, 2016, the Mayor & Commission approved moving funding for one of the two new dozers to FY17 - FY19. The new dozer was purchased in July 2016 (FY17) and replaced the 2011 due to a catastrophic failure.

Impact on Annual Operating Expenses

The two Dozers are the most heavily used pieces of equipment at the landfill. Their useful life is short due to the harsh operating environment. Initial maintenance costs are reduced due to warranty coverages. Depreciation is not normally impacted as the dozers have such a short replacement life span.

Financial Plan

Project ID: c0433

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Landfill Fund	-	100,000	100,000	100,000			-	-	200,000
TOTAL SOURCES	-	100,000	100,000	100,000	-	-	-	-	200,000
USES									
Capital - Machinery & Equip	-	100,000	100,000	100,000			-	-	200,000
TOTAL USES	-	100,000	100,000	100,000	-	-	-	-	200,000

Solid Waste (Landfill)

Dept Priority

Replace 25 Yard Articulated Dump Truck**4 of 17**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase a replacement 25 yard Articulating Dump Truck for use at the ACC Municipal Solid Waste Landfill.

Project Justification

The landfill currently uses two 25 yard articulating dump trucks to haul dirt and other materials. The current vehicles are a 1996 Volvo and a 2002 Caterpillar. The vehicles have a useful operational life of approximately 15 years. Due to changes in operation with the new Phase 3 cell and significant stockpiles of cover dirt the replacement need has been extended. The FY16 purchase replaced the 2002 Caterpillar and the out year purchase will replace the 1996 truck. The newer truck had to be replaced due to equipment continued equipment repairs and malfunctions of the 2002 Caterpillar. Vehicles are typically purchased using the Georgia Municipal Association loan program thereby spreading the payments out over three years. Funds are set aside annually in the landfill's budget for equipment replacements.

Impact on Annual Operating Expenses

Reduced maintenance cost due to warranty coverage. Increased depreciation cost as older models are fully depreciated at time of replacement.

Financial Plan

Project ID: c0601

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund	(191,973)	134,000	134,000	134,000	134,000	134,000	-	-	536,000
TOTAL SOURCES	(191,973)	134,000	134,000	134,000	134,000	134,000	-	-	536,000
USES									
Capital - Vehicles	(191,973)	134,000	134,000	134,000	134,000	134,000	-	-	536,000
TOTAL USES	(191,973)	134,000	134,000	134,000	134,000	134,000	-	-	536,000

Purchase Replacement Track Excavator**5 of 17**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Replace the existing Track Excavator at the landfill.

Project Justification

The excavator is used daily to load dirt, rock, mulch and for maintenance and construction of drainage/detention areas. The current excavator is a 2001 and has an estimated useful life of 12 years. Funds are set aside annually in the landfill enterprise fund for equipment replacements.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage.

Financial Plan

Project ID: N/A

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund	-	-	-	90,000	90,000	90,000	-	-	270,000
TOTAL SOURCES	-	-	-	90,000	90,000	90,000	-	-	270,000
USES									
Capital - Machinery & Equip	-	-	-	90,000	90,000	90,000	-	-	270,000
TOTAL USES	-	-	-	90,000	90,000	90,000	-	-	270,000

Solid Waste (Landfill)

Dept Priority

Replace Crawler/Loader Vehicle**6 of 17**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Replace 2006 crawler/loader used to load materials (dirt, mulch, rock, etc.) at the landfill.

Project Justification

This vehicle is used to maintain and support daily "cover" operations at the landfill. The crawler/loader is used six (6) days per week and is essential to landfill operations. This equipment is on a ten (10) year life cycle, but is currently in good condition and is not expected to need replacement until in FY19 or later. The current machine was purchased in FY06. Use of the Georgia Municipal Association loan program allows funding to be spread over a three year period. Funds are set aside annually for the replacement of equipment at the landfill.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage.

Financial Plan

Project ID: c0492

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund	-	-	-	133,000	133,000	133,000	-	-	399,000
TOTAL SOURCES	-	-	-	133,000	133,000	133,000	-	-	399,000
USES									
Capital - Machinery & Equip	-	-	-	133,000	133,000	133,000	-	-	399,000
TOTAL USES	-	-	-	133,000	133,000	133,000	-	-	399,000

Purchase Replacement Trash Compactor**7 of 17**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase replacement trash compactor vehicle for use at the Athens-Clarke County Municipal Solid Waste Landfill located on Lexington Road. Equipment purchase is planned to be funded over a three year period through the Georgia Municipal Association's (GMA) loan pool.

Project Justification

Trash compactor vehicles are essential to the efficient operation of the landfill. Subtitle D landfill requirements necessitate compaction for all refuse to save land and air space. The expected life cycle of a compactor is eight (8) years. The current tonnage at the landfill allows for a slightly longer life cycle. The compactor is used to properly position refuse in the working area of the landfill and then compact the materials by repeatedly driving over the area with spiked wheels. Compactors weigh over 100,000 lbs. Two (2) compactors are required to be at the landfill by state Proposed Design and Operating Plans for the landfill. The FY13 purchase replaced a 2003 Al-jon compactor. The FY20-22 year funds will replace a 2008 Al-jon.

Impact on Annual Operating Expenses

Reduction in initial maintenance costs due to warranty coverage. Depreciation remains fairly constant due to short life of equipment.

Financial Plan

Project ID: c0383

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund	-	-	-	-	250,000	-	-	500,000	750,000
TOTAL SOURCES	-	-	-	-	250,000	-	-	500,000	750,000
USES									
Capital - Vehicles	-	-	-	-	250,000	-	-	500,000	750,000
TOTAL USES	-	-	-	-	250,000	-	-	500,000	750,000

Solid Waste (Landfill)

Dept Priority

Replace Landfill Road Tractor**8 of 17**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Replacement of road tractors used at the landfill to haul semi-trailers with refuse, recycling, fuel and leachate.

Project Justification

Road Tractors are used daily at the landfill to transport various materials. Semi-trailers are used to collect materials that are later delivered to the landfill working area or recyclable materials to the Recovered Materials Processing Facility. Additionally, the road tractors haul leachate in tankers for disposal and are used to move the fuel tanker as needed. FY17-19 funding would be used to replace a 1987 Ford road tractor through the GMA Loan Pool Program.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage. Depreciation for future replacement would increase as both older vehicles had been fully depreciated.

Financial Plan

Project ID: c0586

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Landfill Fund	-	35,000	35,000	35,000	-	-	-	-	70,000
TOTAL SOURCES	-	35,000	35,000	35,000	-	-	-	-	70,000
USES									
Capital - Machinery & Equip	-	35,000	35,000	35,000	-	-	-	-	70,000
TOTAL USES	-	35,000	35,000	35,000	-	-	-	-	70,000

RMPF: Truck Scale Replacement (New)**9 of 17**

CS, Equipment

Project Timeline: FY18 - FY18

Project Description

This project is for the replacement of the Recovered Material Processing Facility (RMPF) truck scale. The current truck scales are twenty-one years old. The truck scales are used to weigh all inbound and outbound loads of recyclables to ensure proper processing fee charges and revenue share.

Project Justification

The replacement of the truck scale is needed to provide basic levels of recycling processing services to the customers of the Recovered Material Processing Facility (RMPF). Facility use by customer type - public (ACC) 50%, private hauler 20%, other municipalities 20%, UGA 8% and miscellaneous users 2%. Approximately, eighty (80) tons of material are delivered to the RMPF daily and all of this material needs properly weighed to ensure accurate processing fees and revenue share.

Impact on Annual Operating Expenses

Replacement: \$4,500 (for 20 year replacement)

Financial Plan

Project ID: c0753

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund		-	90,000	-	-	-	-	-	90,000
TOTAL SOURCES	-	-	90,000	-	-	-	-	-	90,000
USES									
Capital - Machinery/Equip	-	-	90,000	-	-	-	-	-	90,000
TOTAL USES	-	-	90,000	-	-	-	-	-	90,000

Solid Waste

Dept Priority

RMPF: Glass Belt and Frame Upgrade (New)**10 of 17**

CS, Equipment

Project Timeline: FY18 - FY18

Project Description

This project is for the replacement of the glass belt, frame assembly and head shaft upgrade at the Recovered Materials Processing Facility (RMPF). The current glass belt, frame assembly and head shaft are twenty-one years old and normally needs replaced approximately every ten years. This equipment has outlived its useful life.

Project Justification

The replacement of the glass belt, frame assembly and head shaft upgrade is needed to provide basic levels of recycling processing services to the customers of the Recovered Material Processing Facility (RMPF). Facility use by customer type - public hauler/department 50%, private hauler 20%, other municipalities 20%, UGA 8% and miscellaneous users 2%. If not replaced, the RMPF won't be able to maintain processing capabilities thus losing the ability to accept material. If this happens, all customers will have to find alternative processing facilities at a potentially higher cost and traveling a greater distance. Additionally, this upgrade will improve the marketability of the glass recyclables by contamination reduction.

Impact on Annual Operating Expenses

Replacement: \$7,500

Financial Plan

Project ID: c0754

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund		-	75,000	-	-	-	-	-	75,000
TOTAL SOURCES	-	-	75,000	-	-	-	-	-	75,000
USES									
Capital - Machinery/Equip	-	-	75,000	-	-	-	-	-	75,000
TOTAL USES	-	-	75,000	-	-	-	-	-	75,000

Aerated Static Pile (ASP) Composting System (New)**11 of 17**

AI, Equipment

Project Timeline: FY18 - FY18

Project Description

The request is for equipment to implement aerated static pile (ASP) composting for biosolids and food scraps. The ASP method better utilizes the approximately eight acre composting pad by decreasing the space between windrows. This will allow for increased composting capabilities on the current compost pad site, as much as 75% space gain. The additional space will allow staff to expand composting operations to include food scrap composting and continue biosolid composting. The expected useful life of the project is over 20 years and the composting program is located at the landfill.

Project Justification

In order to achieve the approved Mayor and Commission Waste Diversion goals of 40% by 2015; 60% 2018; and 75% by 2020 the Solid Waste Department must provide compost collections and expand/improve the composting operations. The waste diversion goals along with the strategies implementation timeline was approved on November 3, 2010.

Impact on Annual Operating Expenses

Replacement: \$2,000 and Maintenance/Repairs: \$2,000

Financial Plan

Project ID: c0755

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund		-	50,000	-	-	-	-	-	50,000
TOTAL SOURCES	-	-	50,000	-	-	-	-	-	50,000
USES									
Capital - Machinery/Equip	-	-	50,000	-	-	-	-	-	50,000
TOTAL USES	-	-	50,000	-	-	-	-	-	50,000

Solid Waste (Landfill)

Dept Priority

Site Improvement at CHaRM**12 of 17**

AI, Facilities

Project Timeline: FY16 - FY18

Project Description

A CHaRM is a one stop drop for items that can't be recycled at the curb or at an ACC recycling drop-off sites because they are deemed "hard to recycle" due to their nature (chemical composition, hazardous components, size, distance to end-market, etc.). The ACC CHaRM was selected as one of the SPLOST 2011 projects to receive funding. The original Solid Waste facility located at 1005 College Avenue is approximately 7 acres with one 11,217 square foot building and smaller building used as the Tool Shed by Keep Athens-Clarke County Beautiful. This site was selected by Mayor and Commission in December 2013 to be the location of the CHaRM. SPLOST 2011 is funding the equipment needs of the CHaRM but site improvements are needed as funding becomes available.

Project Justification

The CHaRM project was one of the waste reduction strategies recommended by the Solid Waste Task Force (SWTF) in 2009 (SWTF - 17 community members appointed by the Mayor). SW staff presented the CHaRM project to the Mayor and Commission in 2010. The CHaRM project was Proposed by the Mayor and Commission in 2010 along with a complete project/program timeline of other waste management changes needed to achieve the waste reduction goals. The CHaRM project was projected to help get to the 60% waste reduction goal by 2018. Additionally, because the CHaRM is located on a gateway into the community, the site needs aesthetic and safety improvements completed.

Impact on Annual Operating Expenses

Currently, one FT staff member (Household Hazardous Waste Specialist salary with benefits \$69,404) runs an abbreviated CHaRM at the SW admin site. Mayor and Commission Proposed the hiring of four PT staffers when the CHaRM becomes operational (\$31,000 in CHaRM budget for PT). In FY15, there is \$40,150 in the budget for CHaRM operational costs.

Financial Plan

Project ID: c0702

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Landfill Fund	37,874	175,000	25,000	-	-	-	-	-	25,000
TOTAL SOURCES	37,874	175,000	25,000	-	-	-	-	-	25,000
USES									
Capital - Site Improvements	37,874	175,000	25,000	-	-	-	-	-	25,000
TOTAL USES	37,874	175,000	25,000	-	-	-	-	-	25,000

Replace Trommel Screen in Compost Operations

13 of 17

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase of a replacement trommel screen to process finished compost at the ACC Municipal Solid Waste Landfill.

Project Justification

The trommel screen is used to sift finished compost material for final use. Materials that have met the processing and testing conditions are run through the screen to remove the larger materials. Larger materials are returned to the processing area for re-mixing. Finished materials are sold to the public or used in Landfill operations. Funds for the replacement of this and other equipment at the Landfill are set aside annually for their replacement.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage.

Financial Plan

Project ID: c0566

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund	-	-	-	-	-	-	-	200,000	200,000
TOTAL SOURCES	-	-	-	-	-	-	-	200,000	200,000
USES									
Capital - Machinery & Equip	-	-	-	-	-	-	-	200,000	200,000
TOTAL USES	-	-	-	-	-	-	-	200,000	200,000

Solid Waste (Landfill)

Dept Priority

Replace Windrow Turner in Compost Operations**14 of 17**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

Purchase a replacement windrow turner for the bio-solid/yard and food scrap composting program.

Project Justification

A windrow turner is a critical piece of equipment for the composting program. The turner self propelled and mixes the windrows of compost approximately once every three days. Proper turning of the windrows is critical and mandated (when composting bio-solids) to accelerate the composting process and reduce odors. The equipment has a 12 year life and funds are set aside in the landfill enterprise fund annually for replacement. This purchase will assist the Department in reaching the Mayor and Commission waste diversion goals with the final goal of 75% waste diverted by 2020; a self-propelled, straddle windrow turner will be needed to accomplish this goal. The only way to reach this goal is through an expanded composting program. This windrow turner will provide for more efficient use of our permitted compost pad allowing us to add food scrap composting to our services.

Impact on Annual Operating Expenses

Initial maintenance cost would be lower due to warranty coverage.

Financial Plan

Project ID: c0564

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund	-	-	-	-	525,000	-	-	-	525,000
TOTAL SOURCES	-	-	-	-	525,000	-	-	-	525,000
USES									
Capital - Machinery & Equip	-	-	-	-	525,000	-	-	-	525,000
TOTAL USES	-	-	-	-	525,000	-	-	-	525,000

RMPPF: Awning for Loading Dock and Maintenance Area (New)**15 of 17**

CS, Equipment

Project Timeline: FY18 - FY18

Project Description

This project is for the an awning for the loading dock and maintenance area at the Recovered Materials Processing Facility (RMPPF). Currently both areas are exposed to the elements.

Project Justification

This project is needed to provide improved marketability of recyclable material to an end market and employee safety and comfort. The awning will provide additional covered bale storage that provides protection from the elements for baled material (recyclables). Lastly, the awning will provide a space out of the elements for ReCommunity maintenance staff to work.

Impact on Annual Operating Expenses

Replacement: \$3,000 (for 25 year replacement)

Financial Plan

Project ID: c0756

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund		-	75,000	-	-	-	-	-	75,000
TOTAL SOURCES	-	-	75,000	-	-	-	-	-	75,000
USES									
Capital - Machinery/Equip	-	-	75,000	-	-	-	-	-	75,000
TOTAL USES	-	-	75,000	-	-	-	-	-	75,000

Solid Waste (Landfill)

Dept Priority

Closure of Landfill- Phase 1 & 2 Areas**16 of 17**

CS, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

The existing Athens-Clarke County Sanitary Landfill located at 5700 Lexington Road consist of approximately 460 acres on the Clarke/Oglethorpe County line. It has been owned and operated as a municipal landfill since November 1976. A-CC is currently operating a Sub-title D (lined) landfill which is designed to meet all federal standards, including a closure and post-closure care plan to be implemented when the landfill has reached capacity. Closure of Phase 1 was funded in FY06 at \$3.1 million, but due to operational changes the closure has been delayed. Two years of capacity are remaining in Phase 2.

Project Justification

The landfill has proposed to expand the landfill adjacent to Phase 1 (Phase 5). With this change the closure of Phase 1 may not be required in the next 10 years. Funds previously set aside for closure of Phase 1 are proposed to be used for Phase 2 closure. The out year funds are requested for the closure of Phase 3 sometime in FY18. Funds for closure and post closure care are set aside annually in the Landfill Enterprise Fund.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0432

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
Landfill Fund	-	-	-	-	-	-	-	2,500,000	2,500,000
TOTAL SOURCES	-	-	-	-	-	-	-	2,500,000	2,500,000
USES									
Capital - Other	-	-	-	-	-	-	-	200,000	200,000
Capital - Site Improvements	-	-	-	-	-	-	-	2,300,000	2,300,000
TOTAL USES	-	-	-	-	-	-	-	2,500,000	2,500,000

RMPF: Restroom Improvements (New)**17 of 17**

CS, Construction

Project Timeline: FY18 - FY18

Project Description

This project is for improvements to of the Recovered Material Processing Facility (RMPF) employee restrooms. The current two restrooms are twenty-one years old and contain one sink and toilet each; the men's restroom contains one urinal.

Project Justification

The RMPF restroom improvements are necessary for a growing ReCommunity staff. The RMPF contract, ReCommunity, has doubled the number of full-time staff over the past twenty-one years in operation. Currently, ReCommunity employs twenty people. The RMPF has two restrooms both with sinks and one toilet each and one urinal in the men's restroom. With eighteen of the twenty staff members being male, using one toilet and one urinal has become an issue for the break and lunch periods. There is a limited amount of time and space for employees to wash their hands and use the restroom prior to eating and prior to returning to their work station.

Impact on Annual Operating Expenses

Replacement: \$2,000 (for 25 year replacement)

Financial Plan

Project ID: c0757

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
Landfill Fund		-	50,000	-	-	-	-	-	50,000
TOTAL SOURCES	-	-	50,000	-	-	-	-	-	50,000
USES									
Capital - Const.	-	-	50,000	-	-	-	-	-	50,000
TOTAL USES	-	-	50,000	-	-	-	-	-	50,000

[illegible]

Matching Funds for Transit Capital Improvement Grants

1 of 2

CS, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

Provides the local match funds for various Federal and State Transit Capital Grants. Typical funding is 80% Federal-20% local match. Some projects may receive a 10% state match, if State funding is appropriated. Federal Capital Grants have previously been submitted to and Proposed by the M&C and been properly executed. The Projects receiving annual grants and matching dollars are for replacements and expansions of transit vehicles (buses, demand response vans, and support vehicles) capital maintenance items and equipment, transit facility improvements, bus shelters, benches and other various transit related capital equipment. This project corresponds to the 2015-2018 Transportation Improvement Plan (TIP) and the Madison Athens Clarke Oconee Regional Transportation Study (MACORTS) 2019-20 Second Tier projects listing and 2040 Long Range Plan Transportation Plan.

Project Justification

The Federal Transit Administration and the Georgia Department of Transportation recommend replacement of transit buses when they are 10 or 12 years old and vans when they are 5 or 7 years old, depending on FTA useful life rating by specific vehicle type. The average cost for a hybrid electric bus is \$725,000 per bus and \$85,000 for vans. All grants require a minimum 20% local match, which is reflected in the increased funding levels. It's anticipated that Federal funding will be available in FY17 for various vehicle replacements, capital maintenance items and other capital equipment replacements. SPLOST 2011 funding is available to cover the local match required for all vehicle replacements and Bus Stop Improvements in FY18-20 years. Note: Buses ordered in 2016 and 2017, will not be delivered until spring of calendar 2018. (Funding sources identified in FY21-22 and FY23-27 are not approved)

Impact on Annual Operating Expenses

The SPLOST 2011 Project # 7, Transit Vehicles and Bus Stop Improvements program will provide for the replacement of older transit vehicles or acquisition of new vehicles to expand service and for capital improvements to system bus stops. Capital improvements are to include installation of signage, pad pavement, seating, covered shelters, landscaping, bicycle racks, route information, and related bus stop improvements. This is a continuation of a SPLOST 2005 program.

Financial Plan

Project ID: c0376

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	59,760	50,000	50,000	50,000	50,000	50,000	50,000	250,000	500,000
SPLOST 2011 Cap Proj Fund	-	250,000	256,000	360,000	360,000	640,000	640,000	640,000	2,896,000
TOTAL SOURCES	59,760	300,000	306,000	410,000	410,000	690,000	690,000	890,000	3,396,000
USES									
Capital - Vehicles	59,760	300,000	306,000	410,000	410,000	690,000	690,000	890,000	3,396,000
TOTAL USES	59,760	300,000	306,000	410,000	410,000	690,000	690,000	890,000	3,396,000

Transit

Dept Priority

Update Transit Plans and Transit Studies**2 of 2**

AI, Transportation

Project Timeline: FY17 - FY21

Project Description

Revises current 2010-15 Transit development plan, a five-year action plan to improve planning, funding, and delivery of public transit services in Athens-Clarke County. Based on recommendations from the Mayor and Commission directed Transit Feasibility study that reviewed Athens Transit Systems current operations, service delivery, a demand analysis, various surveys, and developed a plan for increasing services system wide.

Project Justification

This is a continuation of the Transit Feasibility study that was directed by Mayor and Commission and is a Federally mandated TDP. A study which is required once every five years by Federal guidelines.

Impact on Annual Operating Expenses

For FY17, Staff requested and was approved \$125,000 in dollars to complete the TDP. The Mayor and Commission directed funds be used from Transit Enterprise Fund. Staff will request additional funding through the Federal Grant process for FY19 and the out years for additional studies that may or will be required based on recommendations of upcoming Transit services study. General Capital Funds will be needed for local match to grant requests.

Financial Plan

Project ID: c0703

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	12,500	20,000	-	20,000	-	20,000	-	100,000	140,000
GRANTS	-	80,000	-	80,000	-	80,000	-	400,000	560,000
TOTAL SOURCES	12,500	100,000	-	100,000	-	100,000	-	500,000	700,000
USES									
Capital - Other	-	100,000	-	100,000	-	100,000	-	500,000	700,000
Capital - Vehicles	12,500	-	-	-	-	-	-	-	-
TOTAL USES	12,500	100,000	-	100,000	-	100,000	-	500,000	700,000

Pedestrian Islands (New)**1 of 16**

AI, Transportation

Project Timeline: FY18 - FY18

Project Description

The Pedestrian Islands project is intended to improve pedestrian accessibility and safety through the installation of pedestrian refuge islands at new or existing crosswalks. Project identification strategies are to include identification in the Bicycle and Pedestrian Master Plan, high pedestrian corridors, high crash frequency corridors, and Road Safety Audit Team identification.

Project Justification

Pedestrian refuge islands serve to centralize pedestrian crossing locations, increase the visibility of pedestrians, and reduce the crossing distance for pedestrians.

Impact on Annual Operating Expenses

No Impact.

Financial Plan

Project ID: c0758

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	-	-	100,000	-	-	-	-	-	100,000
TOTAL SOURCES	-	-	100,000	-	-	-	-	-	100,000
USES									
Capital - Infrastructure	-	-	100,000	-	-	-	-	-	100,000
TOTAL USES	-	-	100,000	-	-	-	-	-	100,000

Transportation & Public Works

Dept Priority

Pavement Maintenance Program**2 of 16**

CS, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

This Life Cycle program provides for the maintenance, repair and reconstruction of pavements on Athens-Clarke County roads. The majority of the maintenance work is performed by a contractor under the direction of the Engineering Division within the Transportation & Public Works Department.

Project Justification

This program is critical to the effective operation of our transportation system and benefits all the citizens and motorists in Athens-Clarke County. Included in the program are approximately 130 lane-miles of arterial roads, 290 lane-miles of collector roads, and 845 lane-miles of local roads. This is a life cycle item with an identified needed annual cost of over \$6.3 million, and it is expected to grow at a rate of 5% per year due to market forces. In FY18, \$1,097,800 will be utilized from the SPLOST 2011 program and \$1.2 million from GDOT. The Department's goal and industry standard sets a resurfacing frequency of 10 years for arterials, 15 years for collectors, and 20 years for local roads. This equates to resurfacing 75 lane-miles annually for a weighted frequency of about 17 years. Current funding levels allow for an approximate 50 year resurfacing frequency. Given the ongoing underfunding of PMP, the funding deficit will continue to grow without significant funding increases.

Impact on Annual Operating Expenses

The PMP Inspector position is fully funded through PMP General Capital funds, thereby reducing Annual Operating Expenses by ~\$55,000 each year.

Financial Plan

Project ID: c0183

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	566,059	800,000	600,000	2,640,000	3,560,000	4,480,000	5,400,000	33,000,000	49,680,000
GRANTS	-	900,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000	12,000,000
SPLOST 2011 Cap Proj Fund	-	750,000	1,097,800	401,000	750,000	-	-	-	2,248,800
Future SPLOST Est. Funding	-	-	-	-	-	1,000,000	1,000,000	5,000,000	7,000,000
TOTAL SOURCES	566,059	2,450,000	2,897,800	4,241,000	5,510,000	6,680,000	7,600,000	44,000,000	70,928,800
USES									
Capital - Infrastructure	566,059	2,395,000	2,842,800	4,186,000	5,455,000	6,625,000	7,545,000	43,725,000	70,378,800
Capital - Other	-	55,000	55,000	55,000	55,000	55,000	55,000	275,000	550,000
TOTAL USES	566,059	2,450,000	2,897,800	4,241,000	5,510,000	6,680,000	7,600,000	44,000,000	70,928,800

Stormwater Improvement Prog / Areawide**3 of 16**

CS, Equipment

Project Timeline: Ongoing - Ongoing

Project Description

This is a continuing program of constructing improvements for publicly-owned stormwater management facilities located throughout Athens-Clarke County. Exact project locations are determined through the Areawide Stormwater Master Plan, the requirements of the NPDES Phase II permit, and the watershed improvement program. Note: The program reflects only the capital improvements associated with stormwater improvements since the operating and general maintenance costs are included in the Stormwater Enterprise Fund annual budget.

Project Justification

The purpose of this program is to continue the implementation of water quality and quantity projects identified in the Areawide Stormwater Master Plan and Non-Point Source Pollution Program. The program includes the repair and upgrade of existing facilities and construction of new stormwater management facilities. Priority for design and construction is based on a rating system Proposed by the Mayor and Commission.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0033

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	32,940	-	-	-	-	-	-	3,000,000	3,000,000
SPLOST 2005 Cap Proj Fund	195,337	-	-	-	-	-	-	-	-
SPLOST 2011 Cap Proj Fund	1,915,640	316,000	215,000	215,000	80,000	-	-	-	510,000
Storm Water Utility Fund	2,465,745	200,000	2,700,000	200,000	200,000	200,000	200,000	1,000,000	4,500,000
TOTAL SOURCES	4,609,662	516,000	2,915,000	415,000	280,000	200,000	200,000	4,000,000	8,010,000

USES

Capital - Infrastructure	4,609,662	451,000	2,825,000	325,000	190,000	190,000	190,000	3,359,000	7,079,000
Capital - Land	-	10,000	10,000	10,000	10,000	10,000	10,000	420,000	470,000
Capital - Other	-	55,000	80,000	80,000	80,000	-	-	221,000	461,000
TOTAL USES	4,609,662	516,000	2,915,000	415,000	280,000	200,000	200,000	4,000,000	8,010,000

Transportation & Public Works

Dept Priority

Local Road Improvement Projects**4 of 16**

AI, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

Transportation projects funded under this capital project are first identified through the Athens-Clarke County Commission and the Madison / Athens-Clarke / Oconee Regional Transportation Study - Transportation Improvement Program (MACORTS-TIP). A detailed summary of the projects included in the TIP may be found on the attached spreadsheet. The TIP is financially constrained for the first four years of the planning period (FY15-18). Therefore, FY19 -25 are estimates based on anticipated projects constructed from the Long Range Transportation Plan and the SPLOST 2011 program.

Project Justification

The General Fund portion of the TIP provides the necessary Athens-Clarke County matching funds (for state and federal grants) for projects identified in the MACORTS-TIP. These funds are also used for projects that are constructed exclusively with local and SPLOST funds. The FY16-FY21 budget years incorporate the transportation improvement projects that have been identified for construction, in part, by using general capital funds including the intersection improvements at Epps Bridge Parkway at Atlanta Highway, Old Hull Road at Athena Drive, the widening of Fowler Drive and Indian Hills Parkway. The large FY19 budget item other Georgia Department of Transportation (GDOT) funding is earmarked for the Atlanta Highway at SR 10 Loop interchange project.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0281

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	639,000	59,000	75,000	75,000	75,000	62,000	113,000	435,600	1,533,600
GRANTS	-	-	-	29,870,400	-	-	-	-	29,870,400
SPLOST 2005 Cap Proj Fund	788	-	-	-	-	-	-	-	788
SPLOST 2011 Cap Proj Fund	-	436,000	1,231,000	192,000	2,677,432	-	-	-	4,536,432
TOTAL SOURCES	639,788	495,000	1,306,000	30,137,400	2,752,432	62,000	113,000	435,600	35,941,220

USES

Capital - Infrastructure	639,788	426,000	1,191,000	30,021,400	2,136,432	-	-	100,000	34,514,620
Capital - Land	-	10,000	40,000	40,000	40,000	-	-	-	130,000
Capital - Machinery & Equip	-	-	15,000	15,000	15,000	-	50,000	-	95,000
Capital - Other	-	59,000	60,000	61,000	561,000	62,000	63,000	335,600	1,201,600
TOTAL USES	639,788	495,000	1,306,000	30,137,400	2,752,432	62,000	113,000	435,600	35,941,220

Bridge Improvement & Replacement Program**5 of 16**

CS, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

This program provides maintenance, rehabilitation, and construction on bridges along ACCUG roads throughout Athens-Clarke County. Locations of bridge work and projects are identified by the Georgia Department of Transportation's Bi-annual Bridge Inspection Report and by Athens-Clarke County Transportation & Public Works staff.

Project Justification

Most bridge structures in Athens-Clarke County can achieve a service life of 50 years or greater with timely maintenance and upkeep. However, several bridges, while structurally safe, do not meet current design standards for travel lanes, pedestrian/bike facilities, and other requirements. Funding for the program will be prioritized for maintenance and rehabilitation work, and to meet current design standards. Additional funding has been included from the SPLOST 2011 program. The FY15-FY20 budget years incorporate the funding from the SPLOST 2011 referendum project Road and Bridge Improvement and Replacement Program.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0449

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	548,239	75,000	75,000	50,000	50,000	50,000	100,000	500,000	825,000
SPLOST 2005 Cap Proj Fund	16,983	-	-	-	-	-	-	-	-
SPLOST 2011 Cap Proj Fund	-	356,000	241,000	-	-	-	-	-	241,000
TOTAL SOURCES	565,222	431,000	316,000	50,000	50,000	50,000	100,000	500,000	1,066,000
USES									
Capital - Infrastructure	565,222	341,000	276,000	30,000	30,000	30,000	80,000	350,000	796,000
Capital - Land	-	-	-	-	-	-	-	50,000	50,000
Capital - Other	-	90,000	40,000	20,000	20,000	20,000	20,000	100,000	220,000
TOTAL USES	565,222	431,000	316,000	50,000	50,000	50,000	100,000	500,000	1,066,000

Transportation & Public Works

Dept Priority

Roadway Safety Devices Life Cycle Replacement**6 of 16**

CS, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

Transportation & Public Works installs three (3) primary roadway safety devices: guardrails, raised pavement markers, and pavement markings. Guardrail installation is a part of a continuing program that includes replacement of old and damaged guardrails and installation of new guardrails where applicable. Raised pavement markers include the replacement and installation of pavement markers and fire hydrant location identifiers. Pavement markings include the installation and replacement of thermoplastic markings and painted markings, long-line striping and intersection lines throughout Athens-Clarke County.

Project Justification

Providing for safe travel on Athens-Clarke County roadways is a key component of the day-to-day functions of the Transportation & Public Works Department. These roadway safety devices enhance safety, reduce crash severity, and increase the visibility of lane markings during bad weather and at night for all citizens and motorists in Athens-Clarke County. Traffic Engineering's work scope for long-line striping has also expanded to include the use of thermoplastic markings instead of paint wherever possible. For the past five years, Athens-Clarke County has been able to utilize state grant funds for installing some pavement markings. However, these funds are not expected to be available for the foreseeable future and the general fund will need to cover the total cost of the installation of these safety devices.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0428

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	99,894	75,000	75,000	75,000	80,000	85,000	85,000	450,000	850,000
TOTAL SOURCES	99,894	75,000	75,000	75,000	80,000	85,000	85,000	450,000	850,000
USES									
Capital - Infrastructure	99,894	75,000	75,000	75,000	80,000	85,000	85,000	450,000	850,000
TOTAL USES	99,894	75,000	75,000	75,000	80,000	85,000	85,000	450,000	850,000

Sidewalk and Other Improvements**7 of 16**

AI, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

The purpose of this project is to construct a comprehensive pedestrian system which provides enhanced safety and encourages this mode of transportation. Annual project locations have typically focused on Athens-Clarke County owned arterial and collector roadways along bus routes in commercial and multi-family zoned areas that meet pedestrian needs for schools, shopping areas, recreation facilities, and access to public transportation. Recently there has been an additional focus on filling gaps in the existing sidewalk network as an interim project while the County creates its comprehensive Bicycle & Pedestrian Master Plan.

Project Justification

The FY15-FY20 budget years incorporates the funding from only the SPLOST 2011 referendum project Pedestrian Safety and Safe Routes to School Program. After FY20, the general fund will need to begin funding the continuation of this capital program. The purpose of SPLOST-funded safe routes to school program is to provide infrastructure improvements immediately around elementary and middle schools that have a significant student population who live close enough (typically one mile) that they can walk or bike to school.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0071

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	154,478	-	-	25,000	-	125,000	125,000	750,000	1,025,000
SPLOST 2005 Cap Proj Fund	76,081	-	-	-	-	-	-	-	-
SPLOST 2011 Cap Proj Fund	-	687,000	628,000	450,000	782,700	-	-	-	1,860,700
TOTAL SOURCES	230,559	687,000	628,000	475,000	782,700	125,000	125,000	750,000	2,885,700
USES									
Capital - Infrastructure	230,559	582,000	523,000	370,000	632,700	125,000	125,000	525,000	2,300,700
Capital - Land	-	30,000	30,000	30,000	50,000	-	-	50,000	160,000
Capital - Other	-	75,000	75,000	75,000	100,000	-	-	175,000	425,000
TOTAL USES	230,559	687,000	628,000	475,000	782,700	125,000	125,000	750,000	2,885,700

Transportation & Public Works

Dept Priority

Signal Replacement**8 of 16**

CS, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

Athens-Clarke County is responsible for the routine maintenance and efficient operation of 171 traffic signals (90 are owned by ACC; 75 are owned by GDOT; and 6 are owned by UGA). The life cycle for existing traffic signal equipment, to keep it operating efficiently and have it responsive to traffic flows, is approximately 13 years. Beginning in 2014, traffic signals have been reconstructed to display a "flashing yellow arrow" to indicate a permissive left turn (instead of the current green ball). Funds will be used to purchase the controller equipment, signal heads, and signal wire to make the modifications over a seven-year period. Finally, this capital project includes the installation of new traffic signals when warranted.

Project Justification

The costs to maintain traffic signal equipment increase as the equipment ages beyond 13 years. The current average age of the 90 traffic signals owned by ACCUG is about 21 years. At current funding levels, it is expected that this number would grow to about 24 years. With increased age, required maintenance repairs also increase which affects the Department's operating budget. Further, the increased likelihood of malfunctions threatens the safety and efficiency of the traffic signal. The proposed funding levels would achieve a sustainable 13-year replacement cycle by FY22 considering costs of a new traffic signal to range between \$100k and \$175k in present dollars.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0094

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	101,151	100,000	200,000	428,400	619,605	828,860	1,057,490	6,135,466	9,269,821
TOTAL SOURCES	101,151	100,000	200,000	428,400	619,605	828,860	1,057,490	6,135,466	9,269,821
USES									
Capital - Infrastructure	101,151	100,000	200,000	428,400	619,605	828,860	1,057,490	6,135,466	9,269,821
TOTAL USES	101,151	100,000	200,000	428,400	619,605	828,860	1,057,490	6,135,466	9,269,821

Pedestrian Safety and Traffic Calming Improvements**9 of 16**

AI, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

This project will fund transportation projects to improve pedestrian safety and traffic calming improvements throughout Athens-Clarke County. This program is aimed at constructing crosswalk improvements at new and existing locations to provide safer pedestrian crossings at unsignalized locations. Required signage, thermoplastic markings, countdown pedestrian signals, and Rapid Flashing Beacon systems at these locations may be installed based on an engineering study and the documented need of increased safety measures. All improvements shall be consistent with the installation guidelines for marked crosswalks as adopted by the Mayor and Commission. Additionally, this project provides funding to identify and support small-scale Roadway Safety Audit projects.

Project Justification

Additional signage, markings, and Rapid Flashing Beacon systems, when installed in a systematic and warranted manner, have all been proven to be an effective measure at increasing the motorist awareness of crossing pedestrians and bicyclists. Therefore, prior to the installation of any additional warning devices, an engineering study will be needed to determine if additional warnings are necessary and what is the most appropriate measure or device to be installed. Specific projects will be installed and constructed in accordance with the master plan that was adopted by the Mayor and Commission in September 2015.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0392

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	105,521	25,000	-	25,000	25,000	25,000	25,000	175,000	275,000
TOTAL SOURCES	105,521	25,000	-	25,000	25,000	25,000	25,000	175,000	275,000
USES									
Capital - Infrastructure	105,521	25,000	-	25,000	25,000	25,000	25,000	175,000	275,000
TOTAL USES	105,521	25,000	-	25,000	25,000	25,000	25,000	175,000	275,000

Transportation & Public Works

Dept Priority

Bicycle Transportation Improvements**10 of 16**

AI, Transportation

Project Timeline: FY01 - Ongoing

Project Description

This is a continuing program to construct and provide bicycle lanes and facilities at needed locations throughout Athens-Clarke County as identified in the Bicycle & Pedestrian Master Plan for Athens-Clarke County. Future projects will address bicycle connectivity needs throughout Athens-Clarke County consistent with the recommendation of the Master Plan.

Project Justification

The purpose of this program is to continue constructing a comprehensive bicycle network that enhances safety and encourages this mode of transportation. This program includes construction of bicycle lanes and installation of signs along streets identified in the Bicycle & Pedestrian Master Plan. Funds are used to leverage state and federal transportation dollars, when possible. The FY18-FY20 budget years incorporate the funding from the SPLOST 2011 referendum project Bicycle Transportation Improvements (approx. \$4,326,000) for the identified bicycle improvements on College Station Road, as well as other facility connectivity projects to be identified through the Master Plan. Future projects after FY20 will require substantial investment from the General Fund.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0211

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	757	25,000	-	25,000	25,000	25,000	25,000	1,000,000	1,100,000
SPLOST 2011 Cap Proj Fund	3,653,623	1,001,000	671,000	415,000	1,089,000	-	-	-	2,175,000
TOTAL SOURCES	3,654,380	1,026,000	671,000	440,000	1,114,000	25,000	25,000	1,000,000	3,275,000
USES									
Capital - Infrastructure	3,654,380	1,001,000	646,000	205,000	689,000	-	-	550,000	2,090,000
Capital - Land	-	-	-	135,000	150,000	-	-	150,000	435,000
Capital - Other	-	25,000	25,000	100,000	275,000	25,000	25,000	300,000	750,000
TOTAL USES	3,654,380	1,026,000	671,000	440,000	1,114,000	25,000	25,000	1,000,000	3,275,000

School Area Infrastructure

11 of 16

CS, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

These are small roadway, drainage and pedestrian improvement projects adjacent to Clarke County school sites where infrastructure projects have been identified to deal exclusively with a need that either currently exists or is created by school expansion or other internal site changes. Funds from previous years, for example, have been used to convert electric school flashers to solar power at various elementary schools sites throughout Athens-Clarke County.

Project Justification

In the past, these types of improvement projects immediately adjacent to schools have been handled within the current operating budget of Transportation & Public Works, typically at the expense of other infrastructure needs. This capital project has allowed Transportation & Public Works to continue to address these infrastructure needs from a dedicated source of funds without competing against other improvements. The projects will range from small intersection improvements to crosswalk modifications to stormwater conveyance system upgrades. Staff has identified pavement markings and equipment replacement as the first items to be addressed in FY17.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0545

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	36,261	30,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL SOURCES	36,261	30,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
USES									
Capital - Infrastructure	36,261	30,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL USES	36,261	30,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000

Transportation & Public Works

Dept Priority

Upgrade Overhead Street Name Signs**12 of 16**

CS, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

The program will continue upgrading street name signs overhead (traffic signal) and ground mounted throughout Athens-Clarke County. Many of the ground mounted street name signs on the classified roadway system do not comply with current MUTCD standards for size and reflectivity. There are signs (street name and regulator/warning traffic signs) on residential streets that are non-reflective due to extreme age and do not meet current MUTCD standards. The program will aid with addressing the large number of non-standard/non-reflective signs and become compliant.

Project Justification

This project will install street name signs at the intersections and improve the reflectivity to "diamond grade" sheeting material which will make the signs significantly more visible at night and comply with the current MUTCD standards. Additionally, the new signs will have block numbers on them to aid emergency services personnel and visitors to Athens-Clarke County. The project will also include the replacement of traffic signs within residential neighborhoods that have outlived their life cycle (some over 30 years old) and will support our long-term plan to have all traffic signs meet the current MUTCD reflectivity standard.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0544

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	46,949	25,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL SOURCES	46,949	25,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
USES									
Capital - Infrastructure	46,949	25,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL USES	46,949	25,000	30,000	30,000	30,000	30,000	30,000	150,000	300,000

Corridor Management Program**13 of 16**

AI, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

This project will develop strategies and fund improvements to major corridors of the community, such as Atlanta Highway, Lexington Highway, Prince Avenue and Jefferson Road, to improve both function and appearance. Strategies and improvements include corridor studies to identify needs and improve business development, infrastructure improvements to resolve transportation and traffic problems and projects to improve physical appearance of the corridors. The project will result in a distinct, recognizable theme, evident to both visitors and residents, as well as improvements to enhance business development along these corridors.

Project Justification

This project will promote economic development, enhance the quality of life, and preserve and enhance community assets. Athens-Clarke County roadside vistas are inconsistent, often cluttered, and sometimes even unsightly. While residents tend to become less aware of these undesirable views over time, visitors often comment on how such an otherwise charming southern town can tolerate such clutter and distraction along the major community road corridors. Lack of improvement to these corridors is also detrimental to area business sustainability.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0201

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	342,074	-	25,000	25,000	25,000	25,000	25,000	300,000	425,000
TOTAL SOURCES	342,074	-	25,000	25,000	25,000	25,000	25,000	300,000	425,000
USES									
Capital - Infrastructure	342,074	-	15,000	15,000	15,000	15,000	15,000	250,000	325,000
Capital - Other	-	-	10,000	10,000	10,000	10,000	10,000	50,000	100,000
TOTAL USES	342,074	-	25,000	25,000	25,000	25,000	25,000	300,000	425,000

Transportation & Public Works

Dept Priority

Expand Fiber Optic Cable Communications System**14 of 16**

AI, Transportation

Project Timeline: Ongoing - Ongoing

Project Description

Fiber optic cable is the most efficient source to provide the needed communication link between traffic signals to manage traffic signal timing and operations. The project will expand the current fiber optic cable system, and install and maintain Ethernet equipment within the traffic signal network to fill existing open links between intersections and access communications with the remaining signals. The system is also utilized by the Computer Information Services Department to provide server connectivity to all remote facilities. GDOT provided 10,000 feet of fiber optic cable that was installed on Atlanta Highway. The cable is installed but not connected as the fiber was installed in sections, which need to be spliced together. This task is time consuming and is proposed to be contracted out.

Project Justification

Traffic signal operations, coordination and timing is software-based communications with a central computer located in the Traffic Communications Center (TCC). Currently about 40 percent of the traffic signals are interconnected and many do not communicate with the TCC. It is desirable to complete these communication gaps, obtain open links with other intersections because management of daily operations and adjustments to signal systems is critical to reduce travel time delay for drivers on the roadways. Atlanta Highway traffic signals are in great need of timing plan updates to address the high traffic volumes and reduce motorist delay. Fiber communications is essential to improve signal coordination and reduce delay.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0704

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	28,782	-	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL SOURCES	28,782	-	30,000	30,000	30,000	30,000	30,000	150,000	300,000
USES									
Capital - Infrastructure	28,782	-	30,000	30,000	30,000	30,000	30,000	150,000	300,000
TOTAL USES	28,782	-	30,000	30,000	30,000	30,000	30,000	150,000	300,000

Project Description

Consultant contracted collection of intersection peak hour(s) turning movement count data to be used for traffic signal timing and signal system timing plan development. In Athens-Clarke County there are 170 traffic signalized intersections , 72 of which are on major corridors and are coordinated. Traffic patterns change over time and signal timing and system plans require updates and adjustments. Atlanta Highway is a priority as the existing timing plans cause major delay.

Project Justification

The major corridors, particularly Atlanta Highway, are past due for timing plan updates, which is evident with the excessive delays during peak hours. In order to create updated timing/system plans, peak hour(s) intersection turning movement data is needed. Collecting intersection turning movement data requires a person or persons to physically sit at the intersection and count all vehicles, pedestrians, and bicycles for each approach and movement. The Traffic Engineering Division has two staff members dedicated to traffic studies, and the data collection need exceeds staff resources. Contracting out the field data collection would allow enough time for staff to focus on entering the data into signal software, creating timing plans, and entering the updated timing plans.

Impact on Annual Operating Expenses

Financial Plan

Project ID: c0759

	FY16 <i>End. Bal.</i>	FY17 <i>Bud.</i>	FY18 <i>Approved</i>	FY19 <i>Proposed</i>	FY20 <i>Proposed</i>	FY21 <i>Proposed</i>	FY22 <i>Proposed</i>	FY23-27 <i>Proposed</i>	Total <i>Proposed</i>
SOURCES									
General Capital Fund	-	-	30,000	-	30,000	-	30,000	60,000	150,000
TOTAL SOURCES	-	-	30,000	-	30,000	-	30,000	60,000	150,000
USES									
Capital - Other	-	-	30,000	-	30,000	-	30,000	60,000	150,000
TOTAL USES	-	-	30,000	-	30,000	-	30,000	60,000	150,000

Transportation & Public Works

Dept Priority

Renovate & Expand Engineering Facility**16 of 16**

AI, Facilities

Project Timeline: Ongoing - Ongoing

Project Description

This project was established to address the needs of Public Works facilities as changes occur within the department and the amount of responsibility continues to increase. The purchase of an emergency generator to power the Streets and Drainage Facility and the Spring Valley Road Fuel Site during emergency operations was initiated in FY16, and continued forward into FY17.

Project Justification

Funds in FY18-23 will be used for the design and construction of a possible expansion to the current facility for the Engineering Division. Improvements would include improved office space, increased breakroom space by closet removal, and improvements to the conference room. Additional funding would be considered for improvements to Traffic Engineering's facility.

Impact on Annual Operating Expenses

No Impact

Financial Plan

Project ID: c0491

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23-27	Total
	<i>End. Bal.</i>	<i>Bud.</i>	<i>Approved</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>	<i>Proposed</i>
SOURCES									
General Capital Fund	13,046	50,000	-	-	-	-	-	200,000	200,000
TOTAL SOURCES	13,046	50,000	-	-	-	-	-	200,000	200,000
USES									
Capital - Const.	13,046	-	-	-	-	-	-	-	-
Capital - Machinery & Equip	-	50,000	-	-	-	-	-	50,000	50,000
Capital - Other	-	-	-	-	-	-	-	-	-
Capital - Site Improvements	-	-	-	-	-	-	-	150,000	150,000
TOTAL USES	13,046	50,000	-	-	-	-	-	200,000	200,000

Budgets By Fund

This section provides summary budget information by Fund for revenues and expenditures. A Fund is an individual accounting entity which segregates expenditures, revenues, and other transactions for a specific group of activities.

In addition, this section includes a listing of Interfund Transfers (E-33).

The **General Fund** budget supports the major portion of basic governmental services such as police, fire, judicial, planning, public works, leisure services, etc. These services are primarily supported from tax revenues such as the property tax and the sales tax.

Special Revenue Funds are established to account for specific revenue sources that are usually legally restricted. These include:

- | | |
|--|---|
| - Hotel/Motel Tax | - Alternative Dispute Resolution (ADR) |
| - Community Development Block Grant (CDBG) | - Supportive Housing Fund |
| - Emergency Telephone (E911) | - Special Programs and Initiatives Fund |
| - Revolving Loan Fund | - Building Inspection |
| - HOME Grant Program | - Sheriff Inmate Fund |
| - Grants (All other grant programs) | - Corrections Inmate Fund |

Capital Projects Funds are used to account for financial resources for the acquisition and construction of major Capital Facilities. This includes the General Capital Projects Fund for capital projects which are not accounted for in the General Fund and the Public Facilities Authority Fund which accounts for the revenues and expenditures for maintenance and debt service for the Department of Family and Children Services Building. Capital Projects Funds also include the Economic Development Fund which accounts for revenues and expenditures for infrastructure improvements needed to recruit new or expansions of existing industries and the Development Authority Capital Projects Fund.

Enterprise Funds are used to account for operations which are similar to a private business enterprise or the governing body has identified a need to account for an operation in this manner. These include:

- | | |
|------------|--------------------------|
| - Airport | - Water & Sewer |
| - Landfill | - Solid Waste Collection |
| - Transit | - Stormwater Utility |

Internal Service Funds are used to account for the operations of departments which provide goods and services to other government departments or agencies on a cost reimbursement basis. These include:

- | | |
|---------------------|----------------------------------|
| - Internal Support | - Self Funded Insurance & Claims |
| - Fleet Management | - Self-Funded Health Insurance |
| - Fleet Replacement | |

**SUMMARY FY2018 BUDGETS BY FUND TYPE
FOR THE YEAR ENDING JUNE 30, 2018
COMMISSION APPROVED**

	<u>GENERAL FUND</u>	<u>TOTAL SPECIAL REVENUE FUNDS</u>	<u>TOTAL CAPITAL PROJECTS FUNDS</u>	<u>TOTAL ENTERPRISE FUNDS</u>	<u>TOTAL INTERNAL SERVICE FUNDS</u>	<u>TOTAL ALL FUNDS</u>
REVENUES:						
PROPERTY TAXES	\$55,260,000	\$0	\$0	\$0	\$0	\$55,260,000
SALES TAX	\$22,400,000	\$0	\$0	\$0	\$0	\$22,400,000
OTHER TAXES	\$23,215,000	\$3,100,000	\$0	\$0	\$0	\$26,315,000
LICENSES & PERMITS	\$1,715,100	\$975,000	\$0	\$0	\$0	\$2,690,100
INTERGOVERNMENTAL REVENUES	\$987,000	\$3,264,942	\$23,197	\$2,099,000	\$0	\$6,374,139
CHARGES FOR SERVICES	\$13,088,125	\$2,257,520	\$0	\$67,351,452	\$25,123,972	\$107,821,069
FINES & FORFEITURES	\$3,020,000	\$783,200	\$0	\$0	\$0	\$3,803,200
OTHER REVENUES	\$793,174	\$167,850	\$0	\$254,966	\$0	\$1,215,990
OTHER FINANCING SOURCES/TRANSFERS IN	\$3,026,855	\$1,316,364	\$6,093,680	\$1,947,685	\$0	\$12,384,584
TOTAL REVENUES	\$123,505,254	\$11,864,876	\$6,116,877	\$71,653,103	\$25,123,972	\$238,264,082
PRIOR YEAR FUND BALANCE	\$6,930,600	\$474,584	\$305,000	\$0	\$0	\$7,710,184
UNRESTRICTED NET POSITION	\$0	\$0	\$0	\$22,254,574	\$1,002,085	\$23,256,659
TOTAL REVENUES & OTHER SOURCES	\$130,435,854	\$12,339,460	\$6,421,877	\$93,907,677	\$26,126,057	\$269,230,925
LESS INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	(\$33,781,678)
TOTAL REVENUES	\$130,435,854	\$12,339,460	\$6,421,877	\$93,907,677	\$26,126,057	\$235,449,247
EXPENDITURES:						
MAYOR AND COMMISSION	\$588,101	\$0	\$0	\$0	\$0	\$588,101
OFFICE OF THE MANAGER	\$1,819,816	\$50,000	\$130,000	\$0	\$0	\$1,999,816
OFFICE OF THE ATTORNEY	\$686,080	\$0	\$0	\$0	\$0	\$686,080
OFFICE OF OPERATIONAL ANALYSIS	\$239,061	\$0	\$0	\$0	\$0	\$239,061
DEPARTMENT OF FINANCE	\$2,192,231	\$0	\$0	\$0	\$0	\$2,192,231
DEPARTMENT OF HUMAN RESOURCES	\$1,408,580	\$175,000	\$30,000	\$0	\$1,019,438	\$2,633,018
TAX COMMISSIONER	\$1,503,306	\$0	\$0	\$0	\$0	\$1,503,306
BOARD OF TAX ASSESSORS	\$1,115,938	\$0	\$0	\$0	\$0	\$1,115,938
BOARD OF ELECTIONS	\$547,137	\$0	\$0	\$0	\$0	\$547,137
INFORMATION TECHNOLOGY	\$3,158,182	\$104,741	\$460,000	\$63,359	\$0	\$3,786,282
OTHER GENERAL ADMINISTRATION	\$8,355,455	\$361,400	\$250,000	\$16,837,300	\$17,562,290	\$43,366,445
TOTAL GENERAL GOVERNMENT	\$21,613,887	\$691,141	\$870,000	\$16,900,659	\$18,581,728	\$58,657,415
SUPERIOR COURT	\$3,212,551	\$310,629	\$0	\$0	\$0	\$3,523,180
CLERK OF COURTS	\$1,259,632	\$192,220	\$50,000	\$0	\$0	\$1,501,852
STATE COURT	\$828,240	\$263,110	\$0	\$0	\$0	\$1,091,350
SOLICITOR GENERAL	\$1,158,809	\$60,145	\$60,000	\$0	\$0	\$1,278,954
DISTRICT ATTORNEY	\$1,292,749	\$671,133	\$101,500	\$0	\$0	\$2,065,382
SHERIFF	\$17,226,259	\$35,000	\$52,000	\$0	\$0	\$17,313,259
JUVENILE COURT	\$581,963	\$0	\$0	\$0	\$0	\$581,963
MAGISTRATE'S COURT	\$806,323	\$0	\$0	\$0	\$0	\$806,323
CORONER	\$47,588	\$0	\$20,000	\$0	\$0	\$67,588
PROBATE COURT	\$507,126	\$0	\$0	\$0	\$0	\$507,126
MUNICIPAL COURT	\$650,415	\$0	\$0	\$0	\$0	\$650,415
TOTAL JUDICIAL	\$27,571,655	\$1,532,237	\$283,500	\$0	\$0	\$29,387,392

**SUMMARY FY2018 BUDGETS BY FUND TYPE
FOR THE YEAR ENDING JUNE 30, 2018
COMMISSION APPROVED**

	<u>GENERAL FUND</u>	<u>TOTAL SPECIAL REVENUE FUNDS</u>	<u>TOTAL CAPITAL PROJECTS FUNDS</u>	<u>TOTAL ENTERPRISE FUNDS</u>	<u>TOTAL INTERNAL SERVICE FUNDS</u>	<u>TOTAL ALL FUNDS</u>
EXPENDITURES: (continued)						
DEPARTMENT OF POLICE SERVICES	\$21,869,627	\$3,221,423	\$471,200	\$0	\$0	\$25,562,250
FIRE & EMERGENCY MANAGEMENT SERVICES	\$13,983,289	\$0	\$170,000	\$0	\$0	\$14,153,289
DEPARTMENT OF CORRECTIONS	\$3,563,531	\$83,904	\$90,000	\$0	\$0	\$3,737,435
TOTAL PUBLIC SAFETY	\$39,416,447	\$3,305,327	\$731,200	\$0	\$0	\$43,452,974
AIRPORT	\$0	\$200,000	\$125,000	\$2,286,464	\$0	\$2,611,464
PUBLIC TRANSIT	\$0	\$0	\$50,000	\$5,513,579	\$0	\$5,563,579
DEPARTMENT OF TRANSP & PUBLIC WORKS	\$4,304,795	\$0	\$1,270,000	\$3,023,100	\$2,405,072	\$11,002,967
DEPARTMENT OF PUBLIC UTILITIES	\$0	\$0	\$0	\$19,105,288	\$0	\$19,105,288
DEPARTMENT OF SOLID WASTE	\$1,009,777	\$0	\$0	\$5,299,540	\$0	\$6,309,317
DEPARTMENT OF CENTRAL SERVICES	\$9,944,754	\$0	\$1,625,000	\$0	\$1,870,957	\$13,440,711
TOTAL PUBLIC WORKS	\$15,259,326	\$200,000	\$3,070,000	\$35,227,971	\$4,276,029	\$58,033,326
DEPARTMENT OF LEISURE SERVICES	\$7,794,126	\$0	\$585,900	\$0	\$0	\$8,380,026
TOTAL CULTURE & RECREATION	\$7,794,126	\$0	\$585,900	\$0	\$0	\$8,380,026
HOUSING & COMMUNITY DEVELOPMENT	\$446,573	\$1,944,677	\$0	\$0	\$0	\$2,391,250
ECONOMIC DEVELOPMENT	\$499,007	\$115,000	\$0	\$0	\$0	\$614,007
DEPARTMENT OF PLANNING & ZONING	\$1,215,895	\$771,106	\$345,000	\$0	\$0	\$2,332,001
DEPARTMENT OF BUILDING INSPECTION	\$822,675	\$835,172	\$0	\$26,646	\$0	\$1,684,493
COOPERATIVE EXTENSION SERVICE	\$197,485	\$0	\$0	\$0	\$0	\$197,485
TOTAL HOUSING & DEVELOPMENT	\$3,181,635	\$3,665,955	\$345,000	\$26,646	\$0	\$7,219,236
INDEPENDENT AGENCIES	\$5,318,800	\$2,683,010	\$0	\$0	\$0	\$8,001,810
DEBT SERVICE	\$1,057,249	\$0	\$536,277	\$10,497,163	\$0	\$12,090,689
TOTAL EXPENDITURES	\$121,213,125	\$12,077,670	\$6,421,877	\$62,652,439	\$22,857,757	\$225,222,868
OTHER FINANCING USES/TRANSFERS OUT	\$9,222,729	\$225,000	\$0	\$2,759,032	\$177,823	\$12,384,584
TOTAL EXPENDITURES & OTHER FINANCING USES	\$130,435,854	\$12,302,670	\$6,421,877	\$65,411,471	\$23,035,580	\$237,607,452
CURRENT YEAR CAPITAL EXPENDITURES	\$0	\$30,000	\$0	\$28,496,206	\$2,520,000	\$31,046,206
LESS INTERFUND TRANSFERS		\$0	\$0	\$0	\$0	(\$33,781,678)
TOTAL EXPENDITURES	\$130,435,854	\$12,332,670	\$6,421,877	\$93,907,677	\$25,555,580	\$234,871,980
DESIGNATED FOR FUTURE CAPITAL IMPROVEMENTS & DEBT SERVICE REQUIREMENTS	\$0	\$6,790	\$0	\$0	\$570,477	\$577,267
TOTAL EXPENDITURES & DESIGNATIONS	\$130,435,854	\$12,339,460	\$6,421,877	\$93,907,677	\$26,126,057	\$235,449,247

GENERAL FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
PROPERTY TAXES	\$51,263,878	\$52,282,000	\$54,760,000	\$55,260,000	\$2,978,000	6%
SALES TAX	\$21,899,120	\$22,980,000	\$22,400,000	\$22,400,000	(\$580,000)	-3%
OTHER TAXES	\$21,735,634	\$22,143,700	\$23,215,000	\$23,215,000	\$1,071,300	5%
LICENSES PERMITS	\$1,530,408	\$1,831,400	\$1,768,100	\$1,715,100	(\$116,300)	-6%
INTERGOVERNMENTAL REVENUES	\$983,218	\$977,000	\$987,000	\$987,000	\$10,000	1%
CHARGES FOR SERVICES	\$11,850,023	\$12,331,800	\$12,730,700	\$13,088,125	\$756,325	6%
FINES & FORFEITURES	\$2,726,958	\$3,378,000	\$3,020,000	\$3,020,000	(\$358,000)	-11%
OTHER REVENUES	\$679,543	\$677,864	\$839,542	\$793,174	\$115,310	17%
OTHER FINANCING SOURCES/TRANSFERS IN	<u>\$2,828,718</u>	<u>\$2,895,212</u>	<u>\$2,989,505</u>	<u>\$3,026,855</u>	<u>\$131,643</u>	5%
TOTAL REVENUES	\$115,497,500	\$119,496,976	\$122,709,847	\$123,505,254	\$4,008,278	3%
PRIOR YEAR FUND BALANCE-Operating	\$0	\$1,500,000	\$7,144,141	\$850,000	(\$650,000)	-43%
PRIOR YEAR FUND BALANCE-Capital/One-time (1)	<u>\$0</u>	<u>\$5,540,000</u>	<u>\$8,799,600</u>	<u>\$6,080,600</u>	<u>\$540,600</u>	10%
TOTAL REVENUE & OTHER SOURCES	<u>\$115,497,500</u>	<u>\$126,536,976</u>	<u>\$138,653,588</u>	<u>\$130,435,854</u>	<u>\$3,898,878</u>	3%
EXPENDITURES:						
MAYOR AND COMMISSION	\$519,577	\$558,060	\$585,698	\$588,101	\$30,041	5%
OFFICE OF THE MANAGER	\$1,219,246	\$1,395,157	\$1,903,418	\$1,819,816	\$424,659	30%
OFFICE OF THE ATTORNEY	\$605,571	\$647,731	\$684,831	\$686,080	\$38,349	6%
OFFICE OF OPERATIONAL ANALYSIS	\$208,513	\$233,929	\$243,735	\$239,061	\$5,132	2%
DEPARTMENT OF FINANCE	\$1,901,020	\$2,129,924	\$2,186,920	\$2,192,231	\$62,307	3%
DEPARTMENT OF HUMAN RESOURCES	\$1,051,287	\$1,228,482	\$1,384,035	\$1,408,580	\$180,098	15%
TAX COMMISSIONER	\$1,384,380	\$1,480,084	\$1,499,232	\$1,503,306	\$23,222	2%
BOARD OF TAX ASSESSORS	\$984,167	\$1,089,810	\$1,111,992	\$1,115,938	\$26,128	2%
BOARD OF ELECTIONS	\$439,294	\$600,331	\$546,656	\$547,137	(\$53,194)	-9%
INFORMATION TECHNOLOGY	\$2,627,419	\$3,157,128	\$3,153,886	\$3,158,182	\$1,054	0%
OTHER GENERAL ADMINISTRATION	<u>\$7,888,983</u>	<u>\$7,743,412</u>	<u>\$8,206,105</u>	<u>\$8,355,455</u>	<u>\$612,043</u>	8%
TOTAL GENERAL GOVERNMENT	\$18,829,457	\$20,264,048	\$21,506,508	\$21,613,887	\$1,349,839	7%
SUPERIOR COURTS	\$2,697,542	\$3,133,142	\$3,322,003	\$3,212,551	\$79,409	3%
CLERK OF COURTS	\$1,054,453	\$1,095,915	\$1,255,513	\$1,259,632	\$163,717	15%
STATE COURT	\$685,729	\$821,245	\$832,798	\$828,240	\$6,995	1%
SOLICITOR GENERAL	\$1,105,937	\$1,172,796	\$1,145,867	\$1,158,809	(\$13,987)	-1%
DISTRICT ATTORNEY	\$982,320	\$1,239,501	\$1,289,328	\$1,292,749	\$53,248	4%
SHERIFF	\$15,614,455	\$16,773,746	\$17,215,292	\$17,226,259	\$452,513	3%
JUVENILE COURT	\$525,465	\$563,785	\$601,260	\$581,963	\$18,178	3%
MAGISTRATE'S COURT	\$726,341	\$774,194	\$816,190	\$806,323	\$32,129	4%
CORONER	\$41,745	\$40,504	\$47,219	\$47,588	\$7,084	17%
PROBATE COURT	\$453,679	\$469,099	\$503,497	\$507,126	\$38,027	8%
MUNICIPAL COURT	<u>\$612,367</u>	<u>\$635,720</u>	<u>\$648,476</u>	<u>\$650,415</u>	<u>\$14,695</u>	2%
TOTAL JUDICIAL	\$24,500,033	\$26,719,647	\$27,677,443	\$27,571,655	\$852,008	3%

GENERAL FUND (cont'd) FY18 FUND SUMMARY (cont'd)	FY16 ACTUAL	FY17 BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
DEPARTMENT OF POLICE SERVICES	\$20,041,169	\$21,387,771	\$25,435,209	\$21,869,627	\$481,856	2%
DEPARTMENT OF FIRE SERVICES	\$12,732,561	\$13,483,410	\$13,924,614	\$13,983,289	\$499,879	4%
DEPARTMENT OF CORRECTIONS	<u>\$3,166,796</u>	<u>\$3,494,200</u>	<u>\$3,551,734</u>	<u>\$3,563,531</u>	<u>\$69,331</u>	2%
TOTAL PUBLIC SAFETY	\$35,940,526	\$38,365,381	\$42,911,557	\$39,416,447	\$1,051,066	3%
TRANSPORTATION & PUBLIC WORKS	\$3,868,180	\$4,126,051	\$4,390,524	\$4,304,795	\$178,744	4%
DEPARTMENT OF SOLID WASTE	\$717,943	\$879,518	\$997,901	\$1,009,777	\$130,259	15%
DEPARTMENT OF CENTRAL SERVICES	<u>\$8,656,536</u>	<u>\$9,612,559</u>	<u>\$10,169,075</u>	<u>\$9,944,754</u>	<u>\$332,195</u>	3%
TOTAL PUBLIC WORKS	\$13,242,659	\$14,618,128	\$15,557,500	\$15,259,326	\$641,198	4%
DEPARTMENT OF LEISURE SERVICES	<u>\$7,162,181</u>	<u>\$7,587,851</u>	<u>\$7,894,981</u>	<u>\$7,794,126</u>	\$206,275	3%
TOTAL CULTURE & RECREATION	\$7,162,181	\$7,587,851	\$7,894,981	\$7,794,126	\$206,275	3%
HOUSING & COMMUNITY DEVELOPMENT	\$257,800	\$369,341	\$345,251	\$446,573	\$77,232	21%
ECONOMIC DEVELOPMENT	\$424,474	\$491,907	\$499,850	\$499,007	\$7,100	1%
DEPARTMENT OF PLANNING & ZONING	\$1,152,491	\$1,327,336	\$1,211,953	\$1,215,895	(\$111,441)	-8%
BUILDING INSPECTIONS	\$726,335	\$799,156	\$819,072	\$822,675	\$23,519	3%
COOPERATIVE EXTENSION SERVICE	<u>\$158,088</u>	<u>\$181,008</u>	<u>\$197,249</u>	<u>\$197,485</u>	\$16,477	9%
TOTAL HOUSING & DEVELOPMENT	\$2,719,188	\$3,168,748	\$3,073,375	\$3,181,635	\$12,887	0%
INDEPENDENT AGENCIES	\$4,840,034	\$5,176,936	\$5,527,677	\$5,318,800	\$141,864	3%
DEBT SERVICE	<u>\$756,985</u>	<u>\$771,338</u>	<u>\$1,057,249</u>	<u>\$1,057,249</u>	<u>\$285,911</u>	37%
TOTAL EXPENDITURES	\$107,991,063	\$116,672,077	\$125,206,290	\$121,213,125	\$4,541,048	4%
OTHER FINANCING USES/TRANSFERS OUT	<u>\$4,069,146</u>	<u>\$5,324,899</u>	<u>\$4,947,698</u>	<u>\$3,642,129</u>	<u>(\$1,682,770)</u>	-32%
TOTAL OPERATING EXPENDITURES & OTHER FINANCING USES	\$112,060,209	\$121,996,976	\$130,153,988	\$124,855,254	\$2,858,278	2%
Capital for Current Services (CS)	<u>\$4,128,500</u>	<u>\$3,506,000</u>	<u>\$6,511,900</u>	<u>\$4,622,600</u>	<u>\$1,116,600</u>	32%
Capital Additions & Improvements (A&I)	<u>\$828,800</u>	<u>\$1,034,000</u>	<u>\$1,987,700</u>	<u>\$958,000</u>	<u>(\$76,000)</u>	-7%
TOTAL OPERATING & CAPITAL EXPENDITURES	\$117,017,509	\$126,536,976	\$138,653,588	\$130,435,854	\$3,898,878	3%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(\$1,520,009)</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	---

<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 BUDGET</u>	<u>FY18 APPROVED BUDGET</u>
Fund Balance - Beginning of Year	\$27,814,460	\$26,294,451	\$19,254,451
Excess Revenues over Expenditures	(\$1,520,009)	\$0	\$0
Budgeted Use of Fund Balance (1)	\$0	(\$7,040,000)	(\$6,930,600)
Fund Balance - End of Year	\$26,294,451	\$19,254,451	\$12,323,851
Designations of Fund Balance:			
Designated for Emergency & Nonspendable (2)	\$9,466,194	\$10,186,551	\$10,541,551
Designated as Capital CS Reserve	\$4,402,900	\$4,662,900	\$1,782,300
Undesignated Fund Balance	\$12,425,357	\$4,405,000	\$0
Total Fund Balance - End of Year	\$26,294,451	\$19,254,451	\$12,323,851

NOTES:

(1) The Budgeted Use of Fund Balance in FY17 includes a one time transfer of \$1,000,000 to the Health Insurance Fund, \$3,506,000 for Capital CS, \$1,034,000 for Capital A&I and \$1,500,000 for Operating Expenses. FY18 includes a one time transfer of \$500,000 to the Special Programs Fund, \$1,742,000 for Capital CS, \$2,880,600 for Capital CS from CS Reserve, \$958,000 for Capital A&I, and \$850,000 for Operating Expenses.

(2) The Designated for Emergency amount for FY18 is \$10,485,997 with \$13,554 for inventory and \$42,000 for carry forward included as Non-Spendable Fund Balance.

SPECIAL REVENUE FUNDS

HOTEL/MOTEL TAX SPECIAL REVENUE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
OTHER TAXES	\$2,772,381	\$2,800,000	\$3,100,000	\$3,100,000	\$300,000	11%
OTHER REVENUES	\$5,745	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$2,778,126	\$2,800,000	\$3,100,000	\$3,100,000	\$300,000	11%
PRIOR YEAR FUND BALANCE ⁽¹⁾	\$0	\$344,402	\$0	\$0	(\$344,402)	-100%
TOTAL REVENUES & OTHER SOURCES	\$2,778,126	\$3,144,402	\$3,100,000	\$3,100,000	(\$44,402)	-1%
<u>EXPENDITURES:</u>						
ECONOMIC DEVELOPMENT DEPARTMENT	\$45,424	\$113,322	\$113,322	\$115,000	\$1,678	1%
INDEPENDENT AGENCIES: CLASSIC CENTER AUTHORITY & CVB	\$2,584,131	\$2,399,880	\$2,657,010	\$2,657,010	\$257,130	11%
OTHER GENERAL ADMINISTRATION TOURISM IMPROVEMENT & SPECIAL ACT. MAYOR'S COMMUNITY IMPROVEMENT PROGRAM	\$66,182 \$19,925	\$86,200 \$20,000	\$86,200 \$20,000	\$86,200 \$20,000	\$0 \$0	0% 0%
OTHER FINANCING USES: TRANSFER TO GENERAL FUND TRANSFER TO SPECIAL PROGRAMS FUND ⁽¹⁾ TRANSFER TO GENERAL CAPITAL PROJ FUND	\$31,000 \$0 \$145,000	\$223,000 \$222,000 \$10,000	\$190,000 \$0 \$0	\$190,000 \$0 \$0	(\$33,000) (\$222,000) (\$10,000)	-15% -100% -100%
TOTAL EXPENDITURES:	\$2,895,536	\$3,074,402	\$3,066,532	\$3,068,210	(\$6,192)	0%
CAPITAL FOR CURRENT SERVICES CENTRAL SERVICES	\$56,968	\$70,000	\$30,000	\$30,000	(\$40,000)	-57%
TOTAL OPERATING & CAPITAL EXPENDITURES	\$2,952,504	\$3,144,402	\$3,096,532	\$3,098,210	(\$46,192)	-1%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$174,378)	\$0	\$3,468	\$1,790	\$1,790	---

<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>	<u>FY18 APPROVED BUDGET</u>
FUND BALANCE - BEGINNING OF YEAR	\$669,512	\$495,134	\$150,732
Excess/(Deficiency) Revenues over Expenditures	(\$174,378)		\$1,790
Budgeted Use of Fund Balance ⁽¹⁾		(\$344,402)	
FUND BALANCE - END OF YEAR	\$495,134	\$150,732	\$154,312
Committed for Capital Projects	\$132,648	\$132,648	\$132,648
Assigned/Available Fund Balance	\$362,486	\$18,084	\$21,664

⁽¹⁾ FY17 Budgeted Use of Funds includes \$279,402 in Original Budget plus \$65,000 for support of Airport services approved by Mayor & Commission action on 03/07/17.

COMMUNITY DEVELOPMENT BLOCK GRANT FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
INTERGOVERNMENTAL	\$1,211,421	\$1,232,503	\$1,232,503	\$1,232,503	\$0	0%
OTHER REVENUES	\$31,202	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$1,242,623	\$1,232,503	\$1,232,503	\$1,232,503	\$0	0%
PRIOR YEAR FUND BALANCE	\$0	\$0	\$0	\$0	\$0	---
TOTAL REVENUES & OTHER SOURCES	\$1,242,623	\$1,232,503	\$1,232,503	\$1,232,503	\$0	0%
<u>EXPENDITURES:</u>						
CDBG ADMINISTRATION:						
HUMAN & ECONOMIC DEV.	\$418,225	\$240,701	\$240,701	\$240,701	\$0	0%
OTHER GENERAL ADMINISTRATION	\$6,826	\$5,800	\$5,800	\$5,800	\$0	0%
CDBG PROGRAMS:						
GRANT PROGRAMS	\$969,683	\$986,002	\$986,002	\$986,002	\$0	0%
TOTAL EXPENDITURES	\$1,394,734	\$1,232,503	\$1,232,503	\$1,232,503	\$0	0%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$152,111)	\$0	\$0	\$0	\$0	---
<hr/>						
<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>		<u>FY18 APPROVED BUDGET</u>		
FUND BALANCE - BEGINNING OF YEAR	\$183,314	\$31,203		\$31,203		
Excess/(Deficiency) Revenues over Expenditures	(\$152,111)	\$0		\$0		
FUND BALANCE - END OF YEAR	\$31,203	\$31,203		\$31,203		
Restricted	\$31,203					

REVOLVING LOAN FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
OTHER REVENUES	\$2,316	\$5,000	\$5,000	\$5,000	\$0	0%
TOTAL REVENUES	\$2,316	\$5,000	\$5,000	\$5,000	\$0	0%
PRIOR YEAR FUND BALANCE	\$0	\$0	\$0	\$0	\$0	---
TOTAL REVENUES & OTHER SOURCES	\$2,316	\$5,000	\$5,000	\$5,000	\$0	0%
<u>EXPENDITURES:</u>						
OTHER GENERAL ADMINISTRATION	\$0	\$0	\$0	\$0	\$0	---
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	---
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$2,316	\$5,000	\$5,000	\$5,000	\$0	0%

	FY16 <u>ACTUAL</u>	FY17 <u>ORIGINAL BUDGET</u>	FY18 <u>APPROVED BUDGET</u>
<u>CHANGES IN FUND BALANCE:</u>			
FUND BALANCE - BEGINNING OF YEAR	\$229,881	\$232,197	\$237,197
Excess/(Deficiency) Revenues over Expenditures	\$2,316	\$5,000	\$5,000
FUND BALANCE - END OF YEAR	\$232,197	\$237,197	\$242,197
Restricted	\$225,884		
Nonspendable	\$6,313		

EMERGENCY TELEPHONE SYSTEM (E911) FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
CHARGES FOR SERVICES	\$1,779,297	\$1,750,000	\$1,750,000	\$1,750,000	\$0	0%
OTHER REVENUES	\$2,198	\$0	\$20,000	\$20,000	\$20,000	---
TOTAL REVENUES	\$1,781,495	\$1,750,000	\$1,770,000	\$1,770,000	\$20,000	1%
OTHER FIN. SOURCES/TRANSFERS IN	\$766,820	\$775,000	\$876,230	\$625,000	(\$150,000)	-19%
PRIOR YEAR FUND BALANCE	\$0	\$69,951	\$150,781	\$320,806	\$250,855	359%
TOTAL REVENUES & OTHER SOURCES	\$2,548,315	\$2,594,951	\$2,797,011	\$2,715,806	\$120,855	5%
EXPENDITURES:						
POLICE EXPENDITURES	\$2,240,353	\$2,491,051	\$2,687,411	\$2,603,106	\$112,055	4%
OTHER GENERAL ADMINISTRATION	\$123,578	\$103,900	\$109,600	\$112,700	\$8,800	8%
TOTAL OPERATING & OTHER FINANCING USES	\$2,363,931	\$2,594,951	\$2,797,011	\$2,715,806	\$120,855	5%
EXCESS OF REVENUES OVER EXPENDITURES	\$184,384	\$0	\$0	\$0	\$0	---

	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 APPROVED BUDGET
CHANGES IN FUND BALANCE:			
FUND BALANCE - BEGINNING OF YEAR	\$615,125	\$799,509	\$729,558
Excess/(Deficiency) Revenues over Expenditures	\$184,384		
Use of Fund Balance		(\$69,951)	(\$320,806)
FUND BALANCE - END OF YEAR	\$799,509	\$729,558	\$408,752
Assigned/Available Fund Balance	\$799,509		\$408,752

HUD HOME GRANT SPECIAL REVENUE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
INTERGOVERNMENTAL REVENUES	\$626,483	\$394,218	\$396,331	\$396,331	\$2,113	1%
OTHER REVENUES	\$100,830	\$0	\$0	\$0	\$0	---
TOTAL REVENUES & OTHER SOURCES	\$727,313	\$394,218	\$396,331	\$396,331	\$2,113	1%
EXPENDITURES:						
HOUSING & COMMUNITY DEVELOPMENT	\$625,183	\$392,918	\$395,031	\$395,031	\$2,113	1%
OTHER GENERAL ADMINISTRATION	\$1,300	\$1,300	\$1,300	\$1,300	\$0	0%
TOTAL EXPENDITURES	\$626,483	\$394,218	\$396,331	\$396,331	\$2,113	1%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$100,830	\$0	\$0	\$0	\$0	---

	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 APPROVED BUDGET
CHANGES IN FUND BALANCE:			
FUND BALANCE - BEGINNING OF YEAR	\$240,095	\$340,925	\$340,925
Excess/(Deficiency) Revenues over Expenditures	\$100,830		
Use of Fund Balance		\$0	\$0
FUND BALANCE - END OF YEAR	\$340,925	\$340,925	\$340,925
Restricted	\$340,925		\$340,925

GRANTS SPECIAL REVENUE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
INTERGOVERNMENTAL REVENUES	\$7,469,717	\$763,323	\$750,826	\$751,093	(\$12,230)	-2%
OTHER REVENUES	\$101,444	\$59,630	\$57,850	\$57,850	(\$1,780)	-3%
TOTAL REVENUES	\$7,571,161	\$822,953	\$808,676	\$808,943	(\$14,010)	-2%
OTHER FIN. SOURCES/TRANSFERS IN	\$165,836	\$90,450	\$89,871	\$90,571	\$121	0%
TOTAL REVENUES & OTHER SOURCES	\$7,736,997	\$913,403	\$898,547	\$899,514	(\$13,889)	-2%
EXPENDITURES:						
MANAGER'S OFFICE	\$884	\$0	\$0	\$0	\$0	---
SUPERIOR COURT	\$355,089	\$0	\$0	\$0	\$0	---
CLERK OF COURTS	\$34,802	\$0	\$0	\$0	\$0	---
STATE COURT	\$65,180	\$0	\$0	\$0	\$0	---
SOLICITOR GENERAL	\$88,814	\$0	\$0	\$0	\$0	---
SHERIFF	\$17,509	\$0	\$0	\$0	\$0	---
JUVENILE COURT	\$167,989	\$0	\$0	\$0	\$0	---
POLICE SERVICES	\$459,124	\$140,000	\$140,000	\$140,000	\$0	0%
CORRECTIONS	\$63,413	\$66,903	\$68,637	\$68,904	\$2,001	3%
AIRPORT	\$3,034,856	\$0	\$0	\$0	\$0	---
PLANNING AND ZONING	\$240,517	\$684,500	\$666,710	\$666,710	(\$17,790)	-3%
LEISURE SERVICES	\$35,826	\$0	\$0	\$0	\$0	---
OTHER GENERAL ADMINISTRATION	<u>\$26,500</u>	<u>\$22,000</u>	<u>\$23,200</u>	<u>\$23,900</u>	\$1,900	9%
TOTAL OPERATING EXPENDITURES	\$4,590,502	\$913,403	\$898,547	\$899,514	(\$13,889)	-2%
OTHER FINANCING USES:						
CAPITAL PROJECTS EXPENDITURES	\$3,622,826	\$0	\$0	\$0	\$0	---
TOTAL OPERATING & OTHER FINANCING USES	\$8,213,329	\$913,403	\$898,547	\$899,514	(\$13,889)	-2%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$476,332)	\$0	\$0	\$0	\$0	---

	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 APPROVED BUDGET
CHANGES IN FUND BALANCE:			
FUND BALANCE - BEGINNING OF YEAR	\$1,383,664	\$907,332	\$907,332
Excess/(Deficiency) Revenues over Expenditures	(\$476,332)		
FUND BALANCE - END OF YEAR	\$907,332	\$907,332	\$907,332
Restricted by Grant Requirements	\$757,229		\$757,229
Assigned/Available Fund Balance	\$150,103		\$150,103

ALTERNATIVE DISPUTE RESOLUTION FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
CHARGES FOR SERVICES	\$195,392	\$197,739	\$201,850	\$202,420	\$4,681	2%
TOTAL REVENUES & OTHER SOURCES	\$195,392	\$197,739	\$201,850	\$202,420	\$4,681	2%
EXPENDITURES:						
SUPERIOR COURT ADMINISTRATION	\$148,637	\$188,239	\$191,850	\$192,220	\$3,981	2%
OTHER GENERAL ADMINISTRATION	\$11,500	\$9,500	\$10,000	\$10,200	\$700	7%
TOTAL EXPENDITURES	\$160,137	\$197,739	\$201,850	\$202,420	\$4,681	2%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$35,255	\$0	\$0	\$0	\$0	---

	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 APPROVED BUDGET
CHANGES IN FUND BALANCE:			
FUND BALANCE - BEGINNING OF YEAR	(\$104)	\$35,151	\$35,151
Excess/(Deficiency) Revenues over Expenditures	\$35,255	\$0	\$0
FUND BALANCE - END OF YEAR	\$35,151	\$35,151	\$35,151
Unassigned	\$35,151		

SUPPORTIVE HOUSING SPECIAL REVENUE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
INTERGOVERNMENTAL REVENUES	\$288,438	\$400,000	\$322,943	\$322,943	(\$77,057)	-19%
TOTAL REVENUES & OTHER SOURCES	\$288,438	\$400,000	\$322,943	\$322,943	(\$77,057)	-19%
<u>EXPENDITURES:</u>						
HOUSING & COMMUNITY DEVELOPMENT	\$288,438	\$400,000	\$322,943	\$322,943	(\$77,057)	-19%
TOTAL EXPENDITURES	\$288,438	\$400,000	\$322,943	\$322,943	(\$77,057)	-19%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$0)	\$0	\$0	\$0	\$0	---

<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>	<u>FY18 APPROVED BUDGET</u>
FUND BALANCE - BEGINNING OF YEAR	\$0	(\$0)	(\$0)
FUND BALANCE - END OF YEAR	(\$0)	(\$0)	(\$0)

SPECIAL PROGRAMS SPECIAL REVENUE FUND FY18 FUND SUMMARY		FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:							
INTERGOVERNMENTAL		\$358,729	\$382,034	\$562,072	\$562,072	\$180,038	47%
CHARGES FOR SERVICES		\$456,605	\$280,100	\$305,100	\$305,100	\$25,000	9%
FINES & FORFEITURES		\$853,355	\$760,500	\$783,200	\$783,200	\$22,700	3%
OTHER REVENUES		\$354,669	\$0	\$0	\$0	\$0	---
TOTAL REVENUES		\$2,023,358	\$1,422,634	\$1,650,372	\$1,650,372	\$227,738	16%
OTHER FINANCING SOURCES/TRANSFERS IN PRIOR YEAR FUND BALANCE		\$202,290 \$0	\$469,693 \$84,207	\$831,325 \$190,194	\$600,793 \$138,010	\$131,100 \$53,803	28% 64%
TOTAL REVENUES & OTHER SOURCES		\$2,225,648	\$1,976,534	\$2,671,891	\$2,389,175	\$412,641	21%
EXPENDITURES:							
MANAGER'S OFFICE		\$0	\$0	\$150,000	\$50,000	\$50,000	---
HUMAN RESOURCES		\$28,424	\$300,000	\$200,000	\$175,000	(\$125,000)	-42%
HOUSING & COMMUNITY DEVELOPMENT DEPT		\$20,622	\$0	\$0	\$0	\$0	---
INFORMATION TECHNOLOGY		\$95,850	\$104,741	\$104,741	\$104,741	\$0	0%
SUPERIOR COURT		\$201,171	\$288,366	\$356,400	\$310,629	\$22,263	8%
CLERK OF COURT		\$53,219	\$0	\$0	\$0	\$0	---
STATE COURT		\$328,961	\$253,089	\$263,332	\$263,110	\$10,021	4%
SOLICITOR GENERAL		\$57,974	\$58,990	\$59,933	\$60,145	\$1,155	2%
DISTRICT ATTORNEY		\$448,892	\$485,354	\$667,810	\$671,133	\$185,779	38%
AIRPORT		\$0	\$0	\$0	\$200,000	\$200,000	---
SHERIFF		\$11,785	\$0	\$0	\$0	\$0	---
POLICE DEPARTMENT		\$769,520	\$415,994	\$794,975	\$478,317	\$62,323	15%
SOLID WASTE		\$67,805	\$0	\$0	\$0	\$0	---
INDEPENDENT AGENCIES		\$26,000	\$26,000	\$26,000	\$26,000	\$0	0%
OTHER GENERAL ADMINISTRATION		\$82,868	\$44,000	\$48,700	\$50,100	\$6,100	14%
TOTAL EXPENDITURES		\$2,193,092	\$1,976,534	\$2,671,891	\$2,389,175	\$412,641	21%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES		\$32,556	\$0	\$0	\$0	\$0	---
CHANGES IN FUND BALANCE:		FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 APPROVED BUDGET			
FUND BALANCE - BEGINNING OF YEAR		\$3,050,223	\$3,082,779	\$2,998,572			
Excess/(Deficiency) Revenues over Expenditures		\$32,556	\$0	\$0			
Use of Fund Balance			(\$84,207)	(\$138,010)			
FUND BALANCE - END OF YEAR		\$3,082,779	\$2,998,572	\$2,860,562			
Restricted		\$821,179		\$821,179			
Committed to Current Programs		\$1,943,592		\$1,943,592			
Assigned/Available Fund Balance		\$318,008		\$95,791			

BUILDING INSPECTION FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
LICENSES AND PERMITS	\$966,750	\$925,000	\$919,000	\$975,000	\$50,000	5%
OTHER REVENUES	\$10,100	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$976,849	\$925,000	\$919,000	\$975,000	\$50,000	5%
PRIOR YEAR FUND BALANCE	\$0	\$20,520	\$64,687	\$15,768	(\$4,752)	-23%
TOTAL REVENUES & OTHER SOURCES	\$976,849	\$945,520	\$983,687	\$990,768	\$45,248	5%
<u>EXPENDITURES:</u>						
BUILDING INSPECTION	\$653,453	\$813,070	\$829,755	\$835,172	\$22,102	3%
PLANNING AND ZONING	\$81,209	\$85,250	\$104,132	\$104,396	\$19,146	22%
OTHER GENERAL ADMINISTRATION	\$56,900	\$47,200	\$49,800	\$51,200	\$4,000	8%
TOTAL OPERATING EXPENDITURES	\$791,562	\$945,520	\$983,687	\$990,768	\$45,248	5%
TOTAL OPERATING & CAPITAL EXPENDITURES	\$791,562	\$945,520	\$983,687	\$990,768	\$45,248	5%
EXCESS OF REVENUES OVER EXPENDITURES	\$185,288	\$0	\$0	\$0	\$0	---

<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>	<u>FY18 APPROVED BUDGET</u>
FUND BALANCE - BEGINNING OF YEAR	\$1,323,296	\$1,508,584	\$1,417,064
Excess/(Deficiency) Revenues over Expenditures	\$185,288		
Use of Fund Balance		(\$20,520)	(\$15,768)
Designated for Capital	\$0	(\$71,000)	
FUND BALANCE - END OF YEAR	\$1,508,584	\$1,417,064	\$1,401,296
Committed/Available for Building Inspection	\$1,488,064		\$1,401,296
Assigned/Available Fund Balance	\$20,520		\$0

SHERIFF INMATE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
OTHER REVENUES	\$100,961	\$70,000	\$70,000	\$70,000	\$0	0%
TOTAL REVENUES	\$100,961	\$70,000	\$70,000	\$70,000	\$0	0%
<u>EXPENDITURES:</u>						
SHERIFF	\$26,606	\$35,000	\$35,000	\$35,000	\$0	0%
TOTAL EXPENDITURES	\$26,606	\$35,000	\$35,000	\$35,000	\$0	0%
TRANSFERS OUT	\$24,800	\$35,000	\$35,000	\$35,000	\$0	0%
TOTAL OPERATING & OTHER FINANCING USES	\$51,406	\$70,000	\$70,000	\$70,000	\$0	0%
EXCESS OF REVENUES OVER EXPENDITURES	\$49,555	\$0	\$0	\$0	\$0	---
<hr/>						
<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>	<u>FY18 APPROVED BUDGET</u>			
FUND BALANCE - BEGINNING OF YEAR	\$73,282	\$122,837	\$122,837			
Excess/(Deficiency) Revenues over Expenditures	\$49,555					
FUND BALANCE - END OF YEAR	\$122,837	\$122,837	\$122,837			
Committed for Sheriff Inmate Fund	\$122,837		\$122,837			

CORRECTIONS INMATE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
OTHER REVENUES	\$10,865	\$15,000	\$15,000	\$15,000	\$0	0%
TOTAL REVENUES	\$10,865	\$15,000	\$15,000	\$15,000	\$0	0%
PRIOR YEAR FUND BALANCE	\$0	\$30,000	\$0	\$0	(\$30,000)	-100%
TOTAL REVENUES & OTHER SOURCES	\$10,865	\$45,000	\$15,000	\$15,000	(\$30,000)	-67%
<u>EXPENDITURES:</u>						
CORRECTIONS	\$12,738	\$45,000	\$15,000	\$15,000	(\$30,000)	-67%
TOTAL EXPENDITURES	\$12,738	\$45,000	\$15,000	\$15,000	(\$30,000)	-67%
EXCESS OF REVENUES OVER EXPENDITURES	(\$1,873)	\$0	\$0	\$0	\$0	---
<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>		<u>FY18 APPROVED BUDGET</u>		
FUND BALANCE - BEGINNING OF YEAR	\$254,448	\$252,575		\$222,575		
Excess/(Deficiency) Revenues over Expenditures	(\$1,873)					
Use of Fund Balance		(\$30,000)		\$0		
FUND BALANCE - END OF YEAR	\$252,575	\$222,575		\$222,575		
Committed/Available for Corrections Inmate Fund	\$252,575			\$222,575		

CAPITAL PROJECTS FUNDS

PUBLIC FACILITIES AUTHORITY FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
INTERGOVERNMENTAL	\$32,894	\$29,381	\$23,197	\$23,197	(\$6,184)	-21%
OTHER REVENUES	\$1,630	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$34,524	\$29,381	\$23,197	\$23,197	(\$6,184)	-21%
OTHER FINANCING SOURCES/TRANSFERS IN	\$510,738	\$509,564	\$513,080	\$513,080	\$3,516	1%
TOTAL REVENUES & OTHER SOURCES	\$545,262	\$538,945	\$536,277	\$536,277	(\$2,668)	0%
<u>EXPENDITURES:</u>						
DEBT SERVICE	\$546,087	\$538,945	\$536,277	\$536,277	(\$2,668)	0%
CENTRAL SERVICES FACILITIES MANAGEMENT	\$56,536	\$0	\$0	\$0	\$0	---
TOTAL EXPENDITURES	\$602,623	\$538,945	\$536,277	\$536,277	(\$2,668)	0%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$57,361)	\$0	\$0	\$0	\$0	---

<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>	<u>FY18 APPROVED BUDGET</u>
FUND BALANCE - BEGINNING OF YEAR	\$868,510	\$811,149	\$811,149
Excess/(Deficiency) Revenues over Expenditures	(\$57,361)		
FUND BALANCE - END OF YEAR	\$811,149	\$811,149	\$811,149
Assigned/Available Fund Balance	\$811,149		\$811,149

ECONOMIC DEVELOPMENT CAPITAL PROJECTS FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
OTHER REVENUES	\$23,715	\$0	\$0	\$0	\$0	---
OTHER FINANCING SOURCES/TRANSFERS IN	\$25,000	\$150,000	\$225,000	\$225,000	\$75,000	50%
TOTAL REVENUES	\$48,715	\$150,000	\$225,000	\$225,000	\$75,000	50%
PRIOR YEAR FUND BALANCE	\$0	\$0	\$0	\$0	\$0	---
TOTAL REVENUES & OTHER SOURCES	\$48,715	\$150,000	\$225,000	\$225,000	\$75,000	50%
<u>EXPENDITURES:</u>						
OTHER GENERAL ADMINISTRATION	\$0	\$650,600	\$0	\$0	(\$650,600)	-100%
ECONOMIC DEVELOPMENT CAPITAL PROGRAM	\$21,393	\$0	\$225,000	\$225,000	\$225,000	---
TOTAL EXPENDITURES	\$21,393	\$650,600	\$225,000	\$225,000	(\$425,600)	-65%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$27,322	(\$500,600)	\$0	\$0	\$500,600	-100%

<u>CHANGES IN FUND BALANCE:</u>	<u>FY16 ACTUAL</u>	<u>FY17 ORIGINAL BUDGET</u>	<u>FY18 APPROVED BUDGET</u>
FUND BALANCE - BEGINNING OF YEAR	\$653,075	\$680,397	\$179,797
Excess/(Deficiency) Revenues over Expenditures	\$27,322		
Use of Fund Balance		(\$500,600)	\$0
FUND BALANCE - END OF YEAR	\$680,397	\$179,797	\$179,797
Committed to Capital Projects	\$152,500		\$152,500
Assigned/Available Fund Balance	\$527,897		\$27,297

DEVELOPMENT AUTHORITY CAPITAL PROJECTS FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
CHARGES FOR SERVICES	\$153,917	\$0	\$0	\$0	\$0	---
OTHER REVENUES	\$2,610	\$0	\$0	\$0	\$0	---
TOTAL REVENUES & OTHER SOURCES	\$156,527	\$0	\$0	\$0	\$0	---
EXPENDITURES:						
HUMAN & ECONOMIC DEVELOPMENT	\$17,559	\$0	\$0	\$0	\$0	---
TOTAL EXPENDITURES	\$17,559	\$0	\$0	\$0	\$0	---
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$138,968	\$0	\$0	\$0	\$0	---

	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 APPROVED BUDGET
CHANGES IN FUND BALANCE:			
FUND BALANCE - BEGINNING OF YEAR	\$185,659	\$324,627	\$324,627
Excess/(Deficiency) Revenues over Expenditures	\$138,968		
FUND BALANCE - END OF YEAR	\$324,627	\$324,627	\$324,627
Assigned/Available Fund Balance	\$324,627		\$324,627

GENERAL CAPITAL PROJECTS FUND FY18 FUND SUMMARY						
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
OTHER TAXES	\$11,936	\$0	\$0	\$0	\$0	---
OTHER REVENUES	\$83,267	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$95,203	\$0	\$0	\$0	\$0	---
PRIOR YEAR FUND BALANCE	\$0	\$565,000	\$0	\$305,000	(\$260,000)	-46%
OTHER FINANCING SOURCES/TRANSFERS IN	\$5,077,300	\$4,400,000	\$8,499,577	\$5,355,600	\$955,600	22%
TOTAL REVENUES & OTHER SOURCES	\$5,172,503	\$4,965,000	\$8,499,577	\$5,660,600	\$695,600	14%
EXPENDITURES:						
MANAGER'S OFFICE	\$175,187	\$70,000	\$205,000	\$130,000	\$60,000	86%
HUMAN RESOURCES	\$14,940	\$122,000	\$30,000	\$30,000	(\$92,000)	-75%
BOARD OF ELECTIONS	\$40,343	\$0	\$0	\$0	\$0	---
INFORMATION TECHNOLOGY	\$396,412	\$760,000	\$660,000	\$460,000	(\$300,000)	-39%
SUPERIOR COURTS	\$0	\$50,000	\$0	\$0	(\$50,000)	-100%
CLERK OF COURTS	\$0	\$50,000	\$50,000	\$50,000	\$0	0%
SOLICITOR GENERAL'S OFFICE	\$0	\$0	\$60,000	\$60,000	\$60,000	---
DISTRICT ATTORNEY	\$0	\$75,000	\$101,500	\$101,500	\$26,500	35%
SHERIFF	\$95,279	\$93,000	\$52,000	\$52,000	(\$41,000)	-44%
CORONER	\$0	\$0	\$20,000	\$20,000	\$20,000	---
MUNICIPAL COURT	\$22,492	\$0	\$0	\$0	\$0	---
POLICE SERVICES	\$439,338	\$777,000	\$1,652,973	\$471,200	(\$305,800)	-39%
FIRE SERVICES	\$815,000	\$184,000	\$170,000	\$170,000	(\$14,000)	-8%
CORRECTIONS	\$0	\$25,000	\$115,000	\$90,000	\$65,000	260%
AIRPORT	\$24,371	\$75,000	\$197,000	\$125,000	\$50,000	67%
TRANSIT	\$7,500	\$70,000	\$50,000	\$50,000	(\$20,000)	-29%
TRANSPORTATION & PUBLIC WORKS	\$1,612,304	\$1,264,000	\$2,469,000	\$1,270,000	\$6,000	0%
SOLID WASTE	\$163,692	\$0	\$0	\$0	\$0	---
PLANNING & ZONING	\$20,105	\$275,000	\$620,000	\$345,000	\$70,000	25%
CENTRAL SERVICES	\$1,589,940	\$645,000	\$1,394,514	\$1,625,000	\$980,000	152%
LEISURE SERVICES	\$267,620	\$325,000	\$585,900	\$585,900	\$260,900	80%
OTHER GENERAL ADMINISTRATION	\$0	\$105,000	\$25,000	\$25,000	(\$80,000)	-76%
OTHER FINANCING USES/TRANSFERS	\$99,500	\$0	\$0	\$0	\$0	---
TOTAL EXPENDITURES	\$5,784,023	\$4,965,000	\$8,499,577	\$5,660,600	\$695,600	14%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(\$611,520)	\$0	\$0	\$0	\$0	---
CHANGES IN FUND BALANCE:						
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 APPROVED BUDGET			
FUND BALANCE - BEGINNING OF YEAR	\$10,510,172	\$9,898,652	\$9,333,652			
Excess/(Deficiency) Revenues over Expenditures	(\$611,520)	\$0	\$0			
Use of Fund Balance		(\$565,000)	(\$305,000)			
FUND BALANCE - END OF YEAR	\$9,898,652	\$9,333,652	\$9,028,652			
Committed ⁽¹⁾			\$9,028,652			

⁽¹⁾ \$8,968,505 of the ending fund balance is budgeted for previously approved capital projects. The remaining \$60,147 is available for appropriation to other capital projects.

ENTERPRISE FUNDS

AIRPORT ENTERPRISE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
CHARGES FOR SERVICES	\$2,137,771	\$2,388,960	\$2,607,760	\$2,607,760	\$218,800	9%
OTHER REVENUES	\$1,249	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$2,139,020	\$2,388,960	\$2,607,760	\$2,607,760	\$218,800	9%
OTHER FINANCING SOURCES/TRANSFERS IN	\$195,953	\$196,333	\$196,333	\$105,826	(\$90,507)	-46%
TOTAL REVENUE & OTHER SOURCES	\$2,334,974	\$2,585,293	\$2,804,093	\$2,713,586	\$128,293	5%
<u>EXPENSES:</u>						
AIRPORT:						
ADMINISTRATION	\$211,402	\$231,610	\$237,049	\$236,778	\$5,168	2%
AIRPORT SERVICES	\$1,360,179	\$1,711,411	\$1,883,534	\$1,887,086	\$175,675	10%
AIRPORT MAINTENANCE	\$146,136	\$157,600	\$162,600	\$162,600	\$5,000	3%
OTHER GENERAL ADMINISTRATION	\$499,765	\$542,000	\$518,500	\$518,500	(\$23,500)	-4%
DEBT SERVICE	\$29,398	\$30,709	\$25,163	\$25,163	(\$5,546)	-18%
TOTAL EXPENSES	\$2,246,880	\$2,673,330	\$2,826,846	\$2,830,127	\$156,797	6%
OTHER FINANCING USES/TRANSFERS OUT	\$60,876	\$58,288	\$61,100	\$61,802	\$3,514	6%
TOTAL EXPENSES & OTHER FINANCING USES	\$2,307,756	\$2,731,618	\$2,887,946	\$2,891,929	\$160,311	6%
NET INCOME OR (LOSS) DESIGNATED FOR FUTURE CAPITAL IMPROVEMENTS & DEBT SERVICE REQUIREMENTS	\$27,218	(\$146,325)	(\$83,853)	(\$178,343)	(\$32,018)	22%
<u>FY18 FUND SUMMARY FLOW OF FUNDS VIEW</u>						
	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>Sources:</u>						
REVENUES AND OTHER SOURCES	\$2,334,974	\$2,585,293	\$2,804,093	\$2,713,586	\$128,293	5%
Total Sources	\$2,334,974	\$2,585,293	\$2,804,093	\$2,713,586	\$128,293	5%
<u>Uses:</u>						
EXPENSES & OTHER FINANCING USES	\$2,307,756	\$2,731,618	\$2,887,946	\$2,891,929	\$160,311	6%
Less: Depreciation Expense	(\$263,771)	(\$302,900)	(\$272,400)	(\$272,400)	\$30,500	-10%
Add: Debt Service Principal Payments	\$85,004	\$86,512	\$86,512	\$86,512	\$0	0%
Total Uses	\$2,128,989	\$2,515,230	\$2,702,058	\$2,706,041	\$190,811	8%
Gain/(Loss)	\$205,984	\$70,063	\$102,035	\$7,545	(\$62,518)	-89%
<u>Changes in Net Position</u>						
Beginning Unrestricted Net Position	\$315,674	\$521,658		\$591,721		
Gain/(Loss) from above	\$205,984	\$70,063		\$7,545		
Ending Unrestricted Net Position	\$521,658	\$591,721		\$599,266		
Less:						
Approved capital projects from prior years	(\$100,000)	(\$100,000)		(\$100,000)		
Operating Reserve (3 months)	(\$276,400)	(\$293,000)		(\$298,000)		
Available Net Position	\$145,258	\$198,721		\$201,266		

LANDFILL ENTERPRISE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
INTERGOVERNMENTAL	\$1,936	\$0	\$0	\$0	\$0	---
CHARGES FOR SERVICES	\$3,834,212	\$3,275,050	\$3,562,000	\$3,562,000	\$286,950	9%
OTHER REVENUES	\$23,901	\$55,100	\$0	\$0	(\$55,100)	-100%
TOTAL REVENUES	\$3,860,050	\$3,330,150	\$3,562,000	\$3,562,000	\$231,850	7%
OTHER FINANCING SOURCES/TRANSFERS IN	\$14,893	\$0	\$0	\$0	\$0	---
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$3,874,942	\$3,330,150	\$3,562,000	\$3,562,000	\$231,850	7%
EXPENSES:						
SOLID WASTE:						
RECYCLING	\$956,601	\$1,052,729	\$1,056,897	\$1,059,830	\$7,101	1%
LANDFILL	\$1,410,793	\$1,312,657	\$1,358,931	\$1,364,422	\$51,765	4%
CLOSURE/POST-CLOSURE	\$218,029	\$120,000	\$120,000	\$120,000	\$0	0%
OTHER GENERAL ADMINISTRATION	\$1,573,303	\$1,461,200	\$1,552,100	\$1,552,100	\$90,900	6%
TOTAL EXPENSES	\$4,158,726	\$3,946,586	\$4,087,928	\$4,096,352	\$149,766	4%
OTHER FINANCING USES/TRANSFERS OUT	\$301,943	\$281,060	\$287,919	\$290,071	\$9,011	3%
TOTAL EXPENSES & OTHER FINANCING USES	\$4,460,669	\$4,227,646	\$4,375,847	\$4,386,423	\$158,777	4%
NET INCOME OR (LOSS)	(\$585,727)	(\$897,496)	(\$813,847)	(\$824,423)	\$73,073	-8%

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
Sources:						
REVENUES AND OTHER SOURCES	\$3,874,942	\$3,330,150	\$3,562,000	\$3,562,000	\$231,850	7%
Uses:						
EXPENSES & OTHER FINANCING USES	\$4,460,669	\$4,227,646	\$4,375,847	\$4,386,423	\$158,777	4%
Less: Depreciation Expense	(\$1,206,851)	(\$1,145,400)	(\$1,230,000)	(\$1,230,000)	(\$84,600)	7%
Add: Capital Funding	\$559,161	\$699,000	\$3,553,000	\$3,553,000	\$2,854,000	408%
Less: Anticipated Project Financing ⁽¹⁾	\$0	\$0	(\$3,000,000)	(\$3,000,000)	(\$3,000,000)	---
Total Uses	\$3,812,978	\$3,781,246	\$3,698,847	\$3,709,423	(\$71,823)	-2%
Gain/(Loss)	\$61,964	(\$451,096)	(\$136,847)	(\$147,423)	\$303,673	-67%
Changes in Net Position						
Beginning Unrestricted Net Position	\$1,030,993	\$1,092,957		\$641,861		
Gain/(Loss) from above	\$61,964	(\$451,096)		(\$147,423)		
Ending Unrestricted Net Position ⁽²⁾	\$1,092,957	\$641,861		\$494,438		
Less:						
Approved capital projects from prior years	(\$337,900)	(\$337,900)		(\$337,900)		
Operating Reserve (3 months)	(\$813,000)	(\$771,000)		(\$789,000)		
Available Net Position	(\$57,943)	(\$467,039)		(\$632,462)		

⁽¹⁾ FY18 includes \$3,000,000 of anticipated project financing for Landfill Construction Phase V, Stages 1-3

⁽²⁾ Unrestricted Net Position is calculated after deducting an estimated future cost, to close and monitor the landfill after closure, of \$5,128,536.

PUBLIC TRANSIT ENTERPRISE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
INTERGOVERNMENTAL REVENUES	\$2,068,000	\$2,068,000	\$2,099,000	\$2,099,000	\$31,000	1%
CHARGES FOR SERVICES	\$1,461,729	\$1,487,486	\$1,463,894	\$1,438,894	(\$48,592)	-3%
OTHER REVENUES	\$25,123	\$10,000	\$10,000	\$10,000	\$0	0%
TOTAL REVENUES	\$3,554,852	\$3,565,486	\$3,572,894	\$3,547,894	(\$17,592)	0%
OTHER FINANCING USES/TRANSFERS IN ⁽¹⁾	\$3,354,689	\$2,440,859	\$2,440,859	\$1,706,859	(\$734,000)	-30%
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$6,909,542	\$6,006,345	\$6,013,753	\$5,254,753	(\$751,592)	-13%
<u>EXPENSES:</u>						
TRANSIT:						
ADMINISTRATION	\$423,728	\$481,804	\$887,779	\$534,056	\$52,252	11%
TRANSIT OPERATIONS	\$2,850,458	\$3,347,553	\$3,841,993	\$3,658,692	\$311,139	9%
DEMAND RESPONSE	\$283,762	\$343,341	\$376,881	\$334,735	(\$8,606)	-3%
TRANSIT MAINTENANCE	\$827,001	\$1,021,181	\$1,003,233	\$986,096	(\$35,085)	-3%
OTHER GENERAL ADMINISTRATION	\$2,059,132	\$2,411,500	\$2,427,100	\$2,427,100	\$15,600	1%
TOTAL EXPENSES	\$6,444,081	\$7,605,379	\$8,536,986	\$7,940,679	\$335,300	4%
OTHER FINANCING USES/TRANSFERS OUT	\$429,764	\$429,836	\$460,632	\$467,331	\$37,495	9%
TOTAL EXPENSES & OTHER USES	\$6,873,845	\$8,035,215	\$8,997,618	\$8,408,010	\$388,395	5%
NET INCOME OR (LOSS)	\$35,697	(\$2,028,870)	(\$2,983,865)	(\$3,153,257)	(\$1,124,387)	55%

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>Sources:</u>						
REVENUES AND OTHER SOURCES	\$6,909,542	\$6,006,345	\$6,013,753	\$5,254,753	(\$751,592)	-13%
Less: Donated Assets	(\$1,026,116)	\$0	\$0	\$0	\$0	---
Total Sources	\$5,883,426	\$6,006,345	\$6,013,753	\$5,254,753	(\$751,592)	-13%
<u>Uses:</u>						
EXPENSES & OTHER FINANCING USES	\$6,873,845	\$8,035,215	\$8,997,618	\$8,408,010	\$372,795	5%
Less: Depreciation Expense	(\$1,606,044)	(\$1,959,300)	(\$1,959,300)	(\$1,959,300)	\$0	0%
Add: Capital Funding	\$197,719	\$0	\$0	\$0	\$0	---
Total Uses	\$5,465,520	\$6,075,915	\$7,038,318	\$6,448,710	\$372,795	6%
Gain/(Loss)	\$417,906	(\$69,570)	(\$1,024,565)	(\$1,193,957)	(\$1,124,387)	1616%
<u>Changes in Net Position</u>						
Beginning Unrestricted Net Position	\$3,757,305	\$4,175,211		\$4,105,641		
Gain/(Loss) from above	\$417,906	(\$69,570)		(\$1,193,957)		
Ending Unrestricted Net Position	\$4,175,211	\$4,105,641		\$2,911,684		
Less:						
Approved capital projects from prior years	(\$127,281)	(\$127,281)		(\$127,281)		
Operating Reserve (3 months)	(\$1,317,000)	(\$1,519,000)		(\$1,612,000)		
Available Net Position	\$2,730,930	\$2,459,360		\$1,172,403		

⁽¹⁾Grant local match includes General Fund contribution (\$1,706,859) and excess match from prior years in unrestricted fund balance (\$392,141), totaling the anticipated Federal Grant amount of \$2,099,000.

WATER & SEWER ENTERPRISE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
CHARGES FOR SERVICES	\$50,305,874	\$50,616,727	\$52,270,498	\$52,270,498	\$1,653,771	3%
OTHER REVENUES	\$741,109	\$241,966	\$241,966	\$241,966	\$0	0%
TOTAL REVENUES	\$51,046,982	\$50,858,693	\$52,512,464	\$52,512,464	\$1,653,771	3%
OTHER FINANCING SOURCES/TRANSFERS IN	\$188,056	\$0	\$0	\$0	\$0	---
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$51,235,038	\$50,858,693	\$52,512,464	\$52,512,464	\$1,653,771	3%
<u>EXPENSES:</u>						
ADMINISTRATION	\$966,577	\$1,056,626	\$1,062,133	\$1,063,221	\$6,595	1%
CONSTRUCTION & PROJECT MANAGEMENT	\$5,546,171	\$6,164,883	\$6,371,941	\$6,423,828	\$258,945	4%
PLANT OPERATIONS	\$9,558,146	\$10,726,027	\$11,054,385	\$11,085,579	\$359,552	3%
ENGINEERING MANAGEMENT	\$389,165	\$538,127	\$531,397	\$532,660	(\$5,467)	-1%
BUILDING INSPECTION - CROSS CONNECTION	\$24,057	\$25,762	\$26,514	\$26,646	\$884	3%
INFORMATION TECHNOLOGY	\$0	\$0	\$63,359	\$63,359	\$63,359	---
OTHER GENERAL ADMINISTRATION	\$12,781,545	\$13,076,500	\$13,124,900	\$13,124,900	\$48,400	0%
DEBT SERVICE	\$10,318,784	\$10,472,000	\$10,472,000	\$10,472,000	\$0	0%
TOTAL EXPENSES	\$39,584,445	\$42,059,925	\$42,706,629	\$42,792,193	\$732,268	2%
OTHER FINANCING USES/TRANSFERS OUT	\$1,442,212	\$1,263,698	\$1,415,925	\$1,434,909	\$171,211	14%
TOTAL EXPENSES & OTHER USES	\$41,026,657	\$43,323,623	\$44,122,554	\$44,227,102	\$903,479	2%
NET INCOME OR (LOSS) DESIGNATED FOR FUTURE CAPITAL IMPROVEMENTS & DEBT SERVICE REQUIREMENTS	\$10,208,381	\$7,535,070	\$8,389,910	\$8,285,362	\$750,292	10%

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>Sources:</u>						
REVENUES AND OTHER SOURCES	\$51,235,038	\$50,858,693	\$52,512,464	\$52,512,464	\$1,653,771	3%
Less: Donated Assets	(\$187,538)	\$0	\$0	\$0	\$0	---
Total Sources	\$51,047,500	\$50,858,693	\$52,512,464	\$52,512,464	\$1,653,771	3%
<u>Uses:</u>						
EXPENSES & OTHER FINANCING USES	\$41,026,657	\$43,323,623	\$44,122,554	\$44,227,102	\$903,479	2%
Less: Depreciation Expense	(\$11,011,013)	(\$11,248,600)	(\$11,248,600)	(\$11,248,600)	\$0	0%
Add: Debt Service Principal Payments	\$4,118,071	\$6,227,801	\$6,533,284	\$6,533,284	\$305,483	5%
Add: Capital Funding	\$5,844,016	\$19,584,800	\$21,514,206	\$21,514,206	\$1,929,406	10%
Total Uses	\$39,977,731	\$57,887,624	\$60,921,444	\$61,025,992	\$3,138,368	5%
Gain/(Loss)	\$11,069,770	(\$7,028,931)	(\$8,408,980)	(\$8,513,528)	(\$1,484,597)	21%
<u>Changes in Net Position</u>						
Beginning Unrestricted Net Position	\$57,213,973	\$68,283,743		\$61,254,812		
Gain/(Loss) from above	\$11,069,770	(\$7,028,931)		(\$8,513,528)		
Ending Unrestricted Net Position	\$68,283,743	\$61,254,812		\$52,741,284		
Less:						
Approved capital projects from prior years	(\$40,685,200)	(\$40,685,200)		(\$40,685,200)		
Operating Reserve (3 months)	(\$4,924,000)	(\$5,401,000)		(\$5,627,000)		
Available Net Position	\$22,674,543	\$15,168,612		\$6,429,084		

SOLID WASTE COLLECTION ENTERPRISE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
CHARGES FOR SERVICES	\$3,383,706	\$3,422,700	\$3,429,800	\$3,429,800	\$7,100	0%
OTHER REVENUES	\$3,977	\$6,000	\$3,000	\$3,000	(\$3,000)	-50%
TOTAL REVENUES	\$3,387,682	\$3,428,700	\$3,432,800	\$3,432,800	\$4,100	0%
OTHER FINANCING SOURCES	\$325,046	\$135,000	\$135,000	\$135,000	\$0	0%
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$3,712,729	\$3,563,700	\$3,567,800	\$3,567,800	\$4,100	0%
<u>EXPENSES:</u>						
ADMINISTRATION	\$338,453	\$355,555	\$366,670	\$367,213	\$11,658	3%
COLLECTION	\$2,056,456	\$2,461,391	\$2,364,531	\$2,388,075	(\$73,316)	-3%
OTHER GENERAL ADMINISTRATION	\$642,575	\$638,276	\$652,600	\$652,600	\$14,324	2%
TOTAL EXPENSES	\$3,037,484	\$3,455,222	\$3,383,801	\$3,407,888	(\$47,334)	-1%
OTHER FINANCING USES/TRANSFERS OUT	\$221,008	\$203,415	\$207,682	\$210,559	\$7,144	4%
TOTAL EXPENSES & OTHER FINANCING USES	\$3,258,492	\$3,658,637	\$3,591,483	\$3,618,447	(\$40,190)	-1%
NET INCOME OR (LOSS)	\$454,237	(\$94,937)	(\$23,683)	(\$50,647)	\$44,290	-47%

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>Sources:</u>						
REVENUES AND OTHER SOURCES	\$3,712,729	\$3,563,700	\$3,567,800	\$3,567,800	\$4,100	0%
<u>Uses:</u>						
EXPENSES & OTHER FINANCING USES	\$3,037,484	\$3,455,222	\$3,591,483	\$3,618,447	\$163,225	5%
Less: Depreciation Expense	(\$323,934)	(\$316,776)	(\$319,500)	(\$319,500)	(\$2,724)	1%
Add: Capital Funding	\$281,300	\$370,000	\$729,000	\$729,000	\$359,000	97%
Total Uses	\$2,994,850	\$3,508,446	\$4,000,983	\$4,027,947	\$519,501	15%
Gain/(Loss)	\$717,879	\$55,254	(\$433,183)	(\$460,147)	(\$515,401)	-933%
<u>Changes in Net Position</u>						
Beginning Unrestricted Net Position	\$61,609	\$779,488		\$834,742		
Gain/(Loss) from above	\$717,879	\$55,254		(\$460,147)		
Ending Unrestricted Net Position	\$779,488	\$834,742		\$374,595		
Less:						
Approved capital projects from prior years	(\$70,500)	(\$70,500)		(\$70,500)		
Operating Reserve (3 months)	(\$678,000)	(\$785,000)		(\$825,000)		
Available Net Position	\$30,988	(\$20,758)		(\$520,905)		

STORMWATER UTILITY ENTERPRISE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
CHARGES FOR SERVICES	\$3,567,324	\$3,600,000	\$4,042,500	\$4,042,500	\$442,500	12%
OTHER REVENUES	\$25,428	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$3,592,752	\$3,600,000	\$4,042,500	\$4,042,500	\$442,500	12%
OTHER FINANCING SOURCES	\$587,166	\$0	\$0	\$0	\$0	---
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$4,179,918	\$3,600,000	\$4,042,500	\$4,042,500	\$442,500	12%
EXPENSES:						
STORMWATER MANAGEMENT	\$2,521,934	\$2,820,749	\$2,996,792	\$3,023,100	\$202,351	7%
OTHER GENERAL ADMINISTRATION	\$499,294	\$468,400	\$521,400	\$521,400	\$53,000	11%
DEBT SERVICE	\$619	\$700	\$0	\$0	(\$700)	-100%
TOTAL EXPENSES	\$3,021,847	\$3,289,849	\$3,518,192	\$3,544,500	\$254,651	8%
OTHER FINANCING USES/TRANSFERS OUT	\$281,347	\$269,387	\$290,537	\$294,360	\$24,973	9%
TOTAL EXPENSES & OTHER FINANCING USES	\$3,303,194	\$3,559,236	\$3,808,729	\$3,838,860	\$279,624	8%
NET INCOME OR (LOSS) DESIGNATED FOR FUTURE CAPITAL IMPROVEMENTS & DEBT SERVICE REQUIREMENTS	\$876,724	\$40,764	\$233,771	\$203,640	\$162,876	400%

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
Sources:						
REVENUES AND OTHER SOURCES	\$4,179,918	\$3,600,000	\$4,042,500	\$4,042,500	\$442,500	12%
Total Sources	\$4,179,918	\$3,600,000	\$4,042,500	\$4,042,500	\$442,500	12%
Uses:						
EXPENSES & OTHER FINANCING USES	\$3,303,194	\$3,559,236	\$3,808,729	\$3,544,500	(\$14,736)	0%
Less: Depreciation Expense	(\$348,999)	(\$327,400)	(\$376,100)	(\$376,100)	(\$48,700)	15%
Add: Debt Service Principal Payments	\$28,837	\$7,346	\$0	\$0	(\$7,346)	-100%
Add: Capital Funding	\$399,635	\$200,000	\$200,000	\$2,700,000	\$2,500,000	1250%
Total Uses	\$3,382,667	\$3,439,182	\$3,632,629	\$5,868,400	\$2,429,218	71%
Gain/(Loss)	\$797,251	\$160,818	\$409,871	(\$1,825,900)	(\$1,986,718)	-1235%
Changes in Net Position						
Beginning Unrestricted Net Position	\$4,981,377	\$5,778,628		\$5,939,446		
Gain/(Loss) from above	\$797,251	\$160,818		(\$1,825,900)		
Ending Unrestricted Net Position	\$5,778,628	\$5,939,446		\$4,113,546		
Less:						
Approved capital projects from prior years	(\$2,456,700)	(\$2,456,700)		(\$2,456,700)		
Operating Reserve (3 months)	(\$826,000)	(\$890,000)		(\$886,000)		
Available Net Position	\$2,495,928	\$2,592,746		\$770,846		

INTERNAL SERVICE FUNDS

INTERNAL SUPPORT INTERNAL SERVICE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
CHARGES FOR SERVICES	\$1,656,282	\$1,856,893	\$2,006,000	\$2,006,000	\$149,107	8%
OTHER REVENUES	\$498	\$0	\$0	\$0	\$0	---
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$1,656,781	\$1,856,893	\$2,006,000	\$2,006,000	\$149,107	8%
<u>EXPENSES:</u>						
CENTRAL SERVICES	\$1,404,672	\$1,792,913	\$1,869,595	\$1,870,957	\$78,044	4%
OTHER GENERAL ADMINISTRATION	\$65,451	\$55,000	\$62,900	\$62,900	\$7,900	14%
TOTAL EXPENSES	\$1,470,123	\$1,847,913	\$1,932,495	\$1,933,857	\$85,944	5%
OTHER FINANCING USES/TRANSFERS OUT	\$33,335	\$31,838	\$33,320	\$33,728	\$1,890	6%
TOTAL EXPENSES & OTHER FINANCING USES	\$1,503,457	\$1,879,751	\$1,965,815	\$1,967,585	\$87,834	5%
CURRENT YEAR CAPITAL EXPEND.	\$0	\$40,000	\$40,000	\$40,000	\$0	0%
NET INCOME OR (LOSS)	\$153,324	(\$62,858)	\$185	(\$1,585)	\$61,273	-97%

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>Sources:</u>						
REVENUES AND OTHER SOURCES	\$1,656,781	\$1,856,893	\$2,006,000	\$2,006,000	\$149,107	8%
<u>Uses:</u>						
EXPENSES & OTHER FINANCING USES	\$1,503,457	\$1,879,751	\$1,965,815	\$1,933,857	\$54,106	3%
Less: Depreciation Expense	(\$57,434)	(\$50,100)	(\$58,000)	(\$58,000)	(\$7,900)	16%
Add: Capital Funding	\$19,980	\$40,000	\$40,000	\$40,000	\$0	0%
Total Uses	\$1,466,004	\$1,869,651	\$1,947,815	\$1,915,857	\$46,206	2%
Gain/(Loss)	\$190,777	(\$12,758)	\$58,185	\$90,143	\$102,901	-807%

Changes in Net Position

Beginning Unrestricted Net Position	\$376,331	\$567,108		\$554,350		
Gain/(Loss) from above	\$190,777	(\$12,758)		\$90,143		
Ending Unrestricted Net Position	\$567,108	\$554,350		\$644,493		
Less:						
Approved capital projects from prior years	\$0	(\$274,455)		\$0		
Operating Reserve (1 month)	(\$121,000)	(\$152,000)		(\$156,000)		
Available Net Position	\$446,108	\$127,895		\$488,493		

FLEET MANAGEMENT INTERNAL SERVICE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
CHARGES FOR SERVICES	\$2,329,599	\$2,552,481	\$2,581,594	\$2,581,594	\$29,113	1%
OTHER REVENUES	\$9,889	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$2,339,487	\$2,552,481	\$2,581,594	\$2,581,594	\$29,113	1%
<u>EXPENSES:</u>						
CENTRAL SERVICES: FLEET MANAGEMENT	\$2,248,061	\$2,429,123	\$2,403,180	\$2,405,072	(\$24,051)	-1%
OTHER GENERAL ADMINISTRATION	\$35,171	\$26,700	\$28,200	\$28,200	\$1,500	6%
TOTAL EXPENSES	\$2,283,232	\$2,455,823	\$2,431,380	\$2,433,272	(\$22,551)	-1%
OTHER FINANCING USES/TRANSFERS OUT	\$89,946	\$79,195	\$81,746	\$82,878	\$3,683	5%
TOTAL EXPENSES & OTHER FINANCING USES	\$2,373,178	\$2,535,018	\$2,513,126	\$2,516,150	(\$18,868)	-1%
NET INCOME OR (LOSS)	(\$33,690)	\$17,463	\$68,468	\$65,444	\$47,981	275%

FY18 FUND SUMMARY FLOW OF FUNDS	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>Sources:</u>						
REVENUES AND OTHER SOURCES	\$2,339,487	\$2,552,481	\$2,581,594	\$2,581,594	\$29,113	1%
<u>Uses:</u>						
EXPENSES & OTHER FINANCING USES	\$2,373,178	\$2,535,018	\$2,431,380	\$2,433,272	(\$101,746)	-4%
Less: Depreciation Expense	(\$14,495)	(\$13,000)	(\$14,600)	(\$14,600)	(\$1,600)	12%
Add: Capital Funding	\$5,637	\$30,000	\$0	\$0	(\$30,000)	-100%
Total Uses	\$2,364,320	\$2,552,018	\$2,416,780	\$2,418,672	(\$133,346)	-5%
Gain/(Loss)	(\$24,833)	\$463	\$164,814	\$162,922	\$162,459	35088%
<u>Changes in Net Position</u>						
Beginning Unrestricted Net Position		\$248,415		\$248,878		
Gain/(Loss) from above	(\$24,833)	\$463		\$162,922		
Ending Unrestricted Net Position	\$248,415	\$248,878		\$411,800		
Less:						
Approved capital projects from prior years	(\$27,981)	(\$27,981)		(\$27,981)		
Operating Reserve (1 month)	(\$197,000)	(\$210,000)		(\$202,000)		
Available Net Position	\$23,434	\$10,897		\$181,819		

FLEET REPLACEMENT INTERNAL SERVICE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>REVENUES:</u>						
CHARGES FOR SERVICES	\$1,263,326	\$1,239,765	\$1,569,500	\$1,569,500	\$329,735	27%
OTHER REVENUES	\$263,895	\$0	\$0	\$0	\$0	---
TOTAL REVENUES	\$1,527,221	\$1,239,765	\$1,569,500	\$1,569,500	\$329,735	27%
OTHER FINANCING SOURCES	\$35,427	\$0	\$0	\$0	\$0	---
TOTAL REVENUES & OTHER SOURCES	\$1,562,648	\$1,239,765	\$1,569,500	\$1,569,500	\$329,735	27%
<u>EXPENSES:</u>						
OTHER GENERAL ADMINISTRATION	\$90,000	\$90,000	\$90,000	\$90,000	\$0	0%
INTEREST EXPENSES	\$213,021	\$0	\$0	\$0	\$0	---
TOTAL EXPENSES	\$303,021	\$90,000	\$90,000	\$90,000	\$0	0%
CAPITAL: Purchase of Repl. Vehicles	\$1,629,330	\$1,149,765	\$2,480,000	\$2,480,000	\$1,330,235	116%
TOTAL EXPENDITURES & CAPITAL	\$1,932,351	\$1,239,765	\$2,570,000	\$2,570,000	\$1,330,235	107%
NET INCOME OR (LOSS)	(\$369,703)	\$0	(\$1,000,500)	(\$1,000,500)	(\$1,000,500)	---

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
<u>Sources:</u>						
REVENUES AND OTHER SOURCES	\$1,562,648	\$1,239,765	\$1,569,500	\$1,569,500	\$329,735	27%
<u>Uses:</u>						
EXPENSES & OTHER FINANCING USES	\$303,021	\$90,000	\$90,000	\$90,000	\$0	0%
Less: Depreciation Expense	(\$1,481,850)	\$0	\$0	\$0	\$0	---
Add: Capital Funding	(\$817,966)	\$1,149,765	\$2,480,000	\$2,480,000	\$1,330,235	116%
Total Uses	(\$1,996,796)	\$1,239,765	\$2,570,000	\$2,570,000	\$1,330,235	107%
Gain/(Loss)	\$3,559,444	\$0	(\$1,000,500)	(\$1,000,500)	(\$1,000,500)	---

Changes in Net Position

Beginning Unrestricted Net Position	\$5,536,923	\$9,096,367		\$9,096,367		
Gain/(Loss) from above	\$3,559,444	\$0		(\$1,000,500)		
Ending Unrestricted Net Position	\$9,096,367	\$9,096,367		\$8,095,867		
Less:						
Reserve	(\$1,100,000)	(\$1,100,000)		(\$1,100,000)		
Available Net Position	\$7,996,367	\$7,996,367		\$6,995,867		

INSURANCE & CLAIMS INTERNAL SERVICE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
CHARGES FOR SERVICES	\$3,270,446	\$3,265,000	\$3,265,000	\$3,265,000	\$0	0%
OTHER REVENUES	\$166,484	\$50,000	\$0	\$0	(\$50,000)	-100%
TOTAL REVENUES	\$3,436,931	\$3,315,000	\$3,265,000	\$3,265,000	(\$50,000)	-2%
EXPENSES:						
HUMAN RESOURCES	\$333,342	\$390,253	\$448,093	\$448,442	\$58,189	15%
OTHER GENERAL ADMINISTRATION	\$2,107,528	\$2,733,326	\$2,689,800	\$2,689,800	(\$43,526)	-2%
TOTAL EXPENSES	\$2,440,870	\$3,123,579	\$3,137,893	\$3,138,242	\$14,663	0%
OTHER FINANCING USES/TRANSFERS OUT	\$29,796	\$35,784	\$35,542	\$35,917	\$133	0%
TOTAL EXPENSES & OTHER FINANCING USES	\$2,470,666	\$3,159,363	\$3,173,435	\$3,174,159	\$14,796	0%
NET INCOME (LOSS)	\$966,264	\$155,637	\$91,565	\$126,758	(\$28,879)	-19%

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
Sources:						
REVENUES AND OTHER SOURCES	\$3,436,931	\$3,315,000	\$3,265,000	\$3,265,000	(\$50,000)	-2%
Uses:						
EXPENSES & OTHER FINANCING USES	\$2,440,870	\$3,123,579	\$3,137,893	\$3,138,242	\$14,663	0%
Total Uses	\$2,440,870	\$3,123,579	\$3,137,893	\$3,138,242	\$14,663	0%
Gain/(Loss)	\$996,060	\$191,421	\$127,107	\$126,758	(\$64,663)	-34%
Changes in Net Position						
Beginning Unrestricted Net Position	(\$365,442)	\$630,618		\$822,039		
Gain/(Loss) from above	\$996,060	\$191,421		\$126,758		
Ending Unrestricted Net Position	\$630,618	\$822,039		\$948,797		
Less:						
Operating Reserve (1 month)	(\$203,000)	(\$260,000)		(\$262,000)		
Available Net Position	\$427,618	\$562,039		\$686,797		

HEALTH INSURANCE INTERNAL SERVICE FUND FY18 FUND SUMMARY	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
REVENUES:						
CHARGES FOR SERVICES	\$9,988,649	\$14,215,802	\$15,701,878	\$15,701,878	\$1,486,076	10%
OTHER REVENUES	\$8,278	\$10,000	\$0	\$0	(\$10,000)	-100%
TOTAL REVENUES	\$9,996,927	\$14,225,802	\$15,701,878	\$15,701,878	\$1,476,076	10%
OTHER FINANCING SOURCES/TRANSFERS IN	\$0	\$1,000,000	\$0	\$0	(\$1,000,000)	-100%
TOTAL REVENUES AND OTHER FINANCING SOURCES	\$9,996,927	\$15,225,802	\$15,701,878	\$15,701,878	\$476,076	3%
EXPENSES:						
HUMAN RESOURCES	\$492,622	\$542,381	\$550,190	\$570,996	\$28,615	5%
OTHER GENERAL ADMINISTRATION	\$12,745,537	\$13,938,207	\$14,691,390	\$14,691,390	\$753,183	5%
TOTAL EXPENSES	\$13,238,159	\$14,480,588	\$15,241,580	\$15,262,386	\$781,798	5%
OTHER FINANCING USES/TRANSFERS OUT	\$21,163	\$23,711	\$25,102	\$25,300	\$1,589	7%
TOTAL EXPENSES & OTHER FINANCING USES	\$13,259,322	\$14,504,299	\$15,266,682	\$15,287,686	\$783,387	5%
NET INCOME	(\$3,262,395)	\$721,503	\$435,196	\$414,192	(\$307,311)	-43%

FY18 FUND SUMMARY FLOW OF FUNDS VIEW	FY16 ACTUAL	FY17 ORIGINAL BUDGET	FY18 DEPARTMENT REQUESTED	FY18 APPROVED BUDGET	\$ INC/(DEC) OVER FY17	% INC/ (DEC)
Sources:						
REVENUES AND OTHER SOURCES	\$9,996,927	\$15,225,802	\$15,701,878	\$15,701,878	\$476,076	3%
Uses:						
EXPENSES & OTHER FINANCING USES	\$13,238,159	\$14,480,588	\$15,241,580	\$15,262,386	\$781,798	5%
Total Uses	\$13,238,159	\$14,480,588	\$15,241,580	\$15,262,386	\$781,798	5%
Gain/(Loss)	(\$3,241,232)	\$745,214	\$460,298	\$439,492	(\$305,722)	-41%
Changes in Net Position						
Beginning Unrestricted Net Position	\$2,646,332	(\$594,900)		\$150,314		
Gain/(Loss) from above	(\$3,241,232)	\$745,214		\$439,492		
Ending Unrestricted Net Position	(\$594,900)	\$150,314		\$589,806		
Less:						
Operating Reserve (1 month)	(\$1,103,000)	(\$1,207,000)		(\$1,272,000)		
Available Net Position	(\$1,697,900)	(\$1,056,686)		(\$682,194)		

FY18 Interfund Transfers and Charges

Listed below are the budgeted transfers and charges for services between Athens-Clarke County Funds.
In order to avoid "double counting" these dollars, they are subtracted from the aggregate total of all funds.

Interfund Transfers

FY18 Approved

General Fund transfer to:

Emergency Telephone Fund	\$625,000
Grants Special Revenue Fund	\$90,571
Special Programs Fund	\$600,793
Public Facilities Authority Fund	\$513,080
Airport Enterprise Fund	\$105,826
Transit Enterprise Fund	\$1,706,859
General Capital Projects Fund	\$5,355,600
Economic Development Capital Projects Fund	\$225,000
Subtotal	<hr/> \$9,222,729

Transfers to General Fund from:

Hotel Motel Special Revenue Fund	\$190,000
Sheriff Inmate Special Revenue Fund	\$35,000
Airport Enterprise Fund	\$61,802
Landfill Enterprise Fund	\$155,071
Transit Enterprise Fund	\$467,331
Water & Sewer Enterprise Fund	\$1,434,909
Solid Waste Enterprise Fund	\$210,559
Storm Water Utility Enterprise Fund	\$294,360
Internal Support Internal Service Fund	\$33,728
Fleet Management Internal Service Fund	\$82,878
Self Funded Insurance & Claims Internal Service Fund	\$35,917
Self Funded Health Insurance Internal Service Fund	\$25,300
Subtotal	<hr/> \$3,026,855

Landfill transfer for administration to:

Solid Waste Fund	\$135,000
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Charges for Services

General Fund Administrative Overhead

Charge to:

Airport Enterprise Fund	\$176,000
Landfill Enterprise Fund	\$164,000
Transit Enterprise Fund	\$386,000
Water & Sewer Enterprise Fund	\$1,290,000
Solid Waste Enterprise Fund	\$296,000
Stormwater Utility Enterprise Fund	\$97,000

Internal Service Fund Operations:

Internal Support	\$2,006,000
Fleet Management	\$2,581,594
Fleet Replacement Program	\$1,569,500
Self-Funded Insurance Program	\$3,265,000
Health Insurance Program	\$9,566,000
Subtotal	<hr/> \$21,397,094

Total Interfund Transfers	<hr/> <hr/> \$33,781,678
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FY18 Budget INDEPENDENT AGENCIES

<u>AGENCY NAME</u>	<u>FY15 Budget</u>	<u>FY16 Budget</u>	<u>FY17 Budget</u>	<u>FY18 Agency Request</u>	<u>FY18 Budget</u>	<u>\$ Inc./Dec Over FY17</u>	<u>% Inc./Dec Over FY17</u>
<u>GENERAL FUND</u>							
Advantage Behavioral Health Systems	163,027	163,027	163,027	163,842	163,842	815	0.5%
Athens-Clarke County Libraries	1,759,419	1,789,419	1,809,419	2,019,357	1,916,680	107,261	5.9%
Athens Community Council on Aging, Inc. (Operating)	267,298	267,298	267,298	267,300	267,300	2	0.0%
Capital (Van)	20,000	20,000	20,000	20,000	20,000	-	0.0%
Athens Neighborhood Health Center	100,000	100,000	100,000	200,000	100,000	-	0.0%
Clarke County Public Health Department	871,354	871,354	946,354	946,354	946,354	-	0.0%
Department of Family & Children Services	167,600	167,600	208,600	208,600	208,600	-	0.0%
TOTAL QUASI-GOVERNMENTAL	\$ 3,348,698	\$ 3,378,698	\$ 3,514,698	\$ 3,825,453	\$ 3,622,776	\$ 108,078	3.1%
Athens Cultural Affairs Commission	15,000	21,000	21,000	25,000	21,000	-	0.0%
Athens Tutorial Program, Inc.	3,500	3,500	3,500	3,500	3,500	-	0.0%
Oconee Rivers Greenway Commission	4,000	5,500	8,000	15,200	13,000	5,000	62.5%
Project Safe, Inc.	12,000	5,000	5,000	-	-	(5,000)	-100.0%
United Way of NE GA 2-1-1/Community Connection	24,402	24,402	24,402	24,402	24,402	-	0.0%
TOTAL COMMUNITY SERVICE AGENCIES	\$ 58,902	\$ 59,402	\$ 61,902	\$ 68,102	\$ 61,902	\$ -	0.0%
TOTAL GENERAL FUND	\$ 3,407,600	\$ 3,438,100	\$ 3,576,600	\$ 3,893,555	\$ 3,684,678	\$ 108,078	3.0%
<u>HOTEL-MOTEL TAX SPECIAL REVENUE FUND</u>							
Athens Convention & Visitors Bureau	785,500	785,500	879,760	974,020	974,020	94,260	10.7%
Classic Center Authority	1,357,250	1,357,250	1,520,120	1,682,990	1,682,990	162,870	10.7%
TOTAL HOTEL-MOTEL FUND	\$ 2,142,750	\$ 2,142,750	\$ 2,399,880	\$ 2,657,010	\$ 2,657,010	\$ 257,130	10.7%
<u>SPECIAL PROGRAMS - SPECIAL REVENUE FUND</u>							
Project Safe, Inc.	26,000	26,000	26,000	26,000	26,000	-	0.0%
TOTAL SPECIAL REVENUE FUND	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ 26,000	\$ -	0.0%
TOTAL INDEPENDENT AGENCIES	\$ 5,576,350	\$ 5,606,850	\$ 6,002,480	\$ 6,576,565	\$ 6,367,688	\$ 365,208	6.1%

Overview

These agencies are shown in the ACCUG Budget within a separate section to emphasize their legal, separate autonomy from Athens-Clarke County Government. The total FY18 request from Independent Agencies is \$6,576,565 a 10% increase over FY17 Budget. The FY18 Budget includes funding of \$6,367,688, a 6.1% increase over FY17. Similar to ACCUG departments, the Independent Agencies were also requested to propose reductions if they requested a new initiative, additional position, or if current services exceeded the target budget amount. In these cases, the proposed service reductions should equal any request beyond the target and include the impact that the reduction would have on their services in FY18.

Two Independent Agencies, the Classic Center and the Convention & Visitors Bureau (CVB), receive funding from the Hotel/Motel tax, which is included in a separate special revenue fund. The FY18 Budget for the Hotel/Motel Tax Fund is based on the current 7 percent tax rate projected to generate revenue of \$3.1 million, an 11% increase over the \$2.8 million originally budgeted for FY17. The FY18 Budget includes the funding amounts requested by the Classic Center and the Convention & Visitors Bureau totaling \$2,657,010 within the Hotel/Motel Tax Fund Budget. For FY18, the Classic Center and CVB will receive allocations of actual tax collections, up to the approved budget amounts for each, but no less than the state required funding levels.

Project Safe is requesting \$26,000 in FY18, the same as FY17, from the Special Programs Special Revenue Fund. The Special Programs funding is provided by a 5% fee added to fines that by state law are designated for Crime Victim Assistance Programs. These fees added to fines authorized by the Crime Victims Assistance program are also used to fund positions in the District Attorney and Solicitor General Offices.

Additional information about each agency and the FY18 Budget amounts for each are below:

QUASI-GOVERNMENTAL AGENCIES

Clarke County Public Health Department – The Health Department is a state agency that provides services that promote and protect the health of citizens and enhance quality of life for all residents regardless of income. The Athens-Clarke County funding helps support two Teen Matters clinics, one adjacent to each Athens-Clarke County high school (Clarke Central and Cedar Shoals). The Health Department's FY18 request is \$946,354, the same funding level as FY17.

The FY18 Budget includes the requested amount of \$946,354 for Clarke County Public Health Department.

Advantage Behavioral Health Systems – Advantage Behavioral Health provides treatment for those experiencing mental illness, developmental disabilities, or addictive diseases using personal, community and organizational resources.

The FY18 Budget includes the requested amount of \$163,842, an increase of \$815 above FY17 funding.

Department of Family & Children Services (DFCS) – DFCS delivers local, state, and federal assistance to vulnerable families helping them to become safer and financially self-sufficient. The two major program areas are Social Services (Child Welfare) and Economic Support. The agency provides Food Stamps, Medicaid, Temporary Assistance for Needy Families (TANF) and serves children in the Foster Care System.

The agency's request for FY18 is \$208,600, the same funding level as FY17. In FY18, Athens-Clarke County funds will be used to support the Child Protective Services/Foster Care Program (\$26,000); general assistance (\$35,000); staff positions not funded by the State (\$119,877); and other administrative expenses (\$27,723).

The FY18 Budget includes \$208,600 for the Department of Family & Children Services (DFCS), the same funding level as FY17.

Athens-Clarke County Libraries – Athens-Clarke County Libraries provide gateways to resources, which address the issues and needs of the community as well as preserve the history and culture of Athens-Clarke County. The Libraries offer programs, services, training classes, collections, and databases. There are five facilities/branches including the main headquarters Library on Baxter Street, East Athens Resource Center, Lay Park Resource Center, Pinewoods Library, and the Winterville Library.

The agency requested \$2,019,357 for FY18, an increase of \$209,938 or 11.67% over the FY17 level. The \$209,938 increase includes the following: a 2% pay increase for all staff (\$26,517); annual increase in mandatory employer share of full-time employee (over 20 hours/week) Teacher Retirement System pension (\$25,261); annual cost to add security guard at Baxter Street headquarters 70 hours per week (\$77,220); salary and benefits for the addition of a full-time Librarian for after-school students (\$45,000); salary and benefits for the addition of a full-time Human Resource position (\$30,000) and increased electricity and telephone expenses (\$5,940).

The FY18 Budget is \$1,916,680 for the Athens-Clarke County Libraries. This is an increase of \$107,261 over the FY17 Budget. The increase includes funds for the required state retirement system pension (\$25,261), funding for afterschool programming through the VISTA program (\$12,000), and funds to increase the staff hourly pay base amount to at least \$11.00 per hour (\$70,000).

Athens Community Council on Aging – The Athens Community Council on Aging promotes a lifetime of wellness through advocacy and education by providing a continuum of services to meet the needs of older adults, persons with disabilities and their caregivers. The agency's FY18 Budget request totals \$287,300, \$2 above FY17. The Council on Aging's FY18 request includes the following: funds to go toward the purchase of a replacement vehicle used to transport clients to daily programs, medical appointments, and on group outings in the community (\$20,000); and a portion of salary and benefits for staff in the supported programs (\$267,300).

The FY18 Budget includes the request of \$267,300 for operations and the request of \$20,000 toward the purchase of a replacement vehicle.

Athens Neighborhood Health Center – The Center offers high quality, affordable, and accessible primary health care to the medically underserved citizens of Athens-Clarke County. ANHC has provided uninterrupted physician directed primary health care in the community for 45 years. ANHC remains steadfast in its goal to be the medical home for the uninsured and at-risk members of the community. ANHC has a goal to serve over 8,000 individuals in FY18 with its capacity to provide enhanced integration of behavioral health, dental and other medical specialty care needed by patients through referral arrangements and expanded on-site services.

The agency requested \$200,000 for FY18, an increase of \$100,000 above FY17. The additional funds would support medical supplies and laboratory studies for an additional 300 patients (\$22,000); increased electricity expense (\$3,000); information technology (\$12,000); medication not supported with 340B designation (\$20,000); rental expense (\$15,000); maintenance fees for McKinley Drive location (\$15,600); E.H.R. cost for additional providers to chart in system (\$10,000); and increased medical waste expense (\$2,400).

The FY18 Budget includes \$100,000 for the Neighborhood Health Center, the same funding level as FY17.

COMMUNITY SERVICE AGENCIES

Oconee Rivers Greenway Commission – The Greenway Commission advises the Mayor and Commission on the protection of the natural resources of the North and Middle Oconee Rivers and their major tributaries and floodplains for the benefit of Athens Clarke County citizens.

The Greenway Commission requested \$15,200 for FY18, an increase of \$7,200 over the FY17 funding level. The additional funds would support increased activities associated with (1) the construction of new segments of the Oconee Rivers Greenway trail system; and (2) initiating implementation of the newly approved Greenway Network Plan.

The Budget for FY18 includes \$13,000 for Oconee Rivers Greenway Commission, an increase of \$5,000 over FY17.

United Way 2-1-1/Community Connection – On July 19, 2016, Community Connection consolidated services with the United Way of Northeast Georgia. Therefore, in FY17 Athens-Clarke County transferred funding from Community Connection to United Way for the purpose of operating the 2-1-1 Helpline. United Way of Northeast Georgia 2-1-1 seeks to motivate and mobilize resources to meet the highest priority needs for those living in Northeast Georgia by providing access to quality information and referrals.

The FY18 Budget for United Way 2-1-1 includes the request of \$24,402, the same level as FY17.

Athens Cultural Affairs Commission – The Athens Cultural Affairs Commission (ACAC) is responsible for advising the Mayor and Commission with respect to all aspects of planning, programming, procurement, installation, operation, inventory and maintenance of public art projects and artworks, including art donations, commissions, and temporary projects.

The ACAC requested \$25,000 for FY18, an increase of \$4,000 over FY17. The increase in FY18 will provide partial funding for professional assistance to implement the public art master plan as well as additional operating expenses.

The FY18 Budget includes \$21,000 for Athens Cultural Affairs Commission, the same level as FY17.

Athens Tutorial Program- The Athens Tutorial Program has been providing academic enrichment services for school age children in the East Athens community since 1981. The program provides afterschool one-on-one assistance with homework, preparation for tests, career exploration, cultural enrichment, and life skills development. Services are provided each weekday from tutorial centers at the East Athens Center on McKinley Street and the First Presbyterian Church

The FY18 Budget includes the request of \$3,500 for the Athens Tutorial Program, the same level as FY17.

HOTEL/MOTEL FUND AGENCIES

During FY18, the seven percent Hotel/Motel Tax is projected to generate about \$3.1 million, an increase of 11% over the original budget for FY17. Based on receipts to date, Hotel/Motel tax revenue during FY17 is projected to be roughly \$2.8 million.

Classic Center Authority and Convention & Visitors Bureau (CVB) – The Classic Center Authority seeks to enhance the quality of life in Athens-Clarke County by serving as the cultural, civic, and social center for the community. The CVB promotes visitors and tourism to our county to improve the local economy and benefits to citizens. The FY18 Budget includes a request for six of the seven percent Hotel/Motel Tax collections to support the operations of the Classic Center and CVB consistent with previous year funding levels.

The FY18 Budget includes \$1,682,990 for the Classic Center and \$974,020 for the Convention & Visitors Bureau, a total increase of \$257,130 (10.7%) from FY17 budgeted levels. In FY18, the Classic Center and CVB will receive six of the seven percent of actual tax collections, up to the approved budget amounts for each, but no less than the state required funding level.

SPECIAL PROGRAMS-SPECIAL REVENUE FUND

Project Safe – The mission of Project Safe is to end domestic violence through crisis intervention, ongoing supportive services, prevention and education, and systems change advocacy. The FY18 Budget request for Project Safe is \$26,000 from the Special Programs Special Revenue Fund (the 5% Crime Victims Assistance revenue), the same level as FY17. This funding supports 40% of the agency's volunteer program to recruit, train, and place those willing to serve throughout Project Safe.

Project Safe requested \$5,000 in FY17 from the General Fund to help support the expansion of their emergency shelter. No funding was requested for FY18 from the General Fund. Construction on the emergency shelter is expected to be completed in early FY18.

The FY18 Budget includes \$26,000 from the Special Revenue Fund for Project Safe as requested.

Athens-Clarke County by the Numbers

Geography

- Approximately 122 square miles (78,000 acres)
- Smallest in land area of Georgia's 159 counties
- Approximately 65 miles northeast of Atlanta

History

- Clarke County created from Jackson County in 1801 and named for Revolutionary War General Elijah Clarke
- Town of Athens chartered in 1806 and was named for Greek city of learning
- Clarke County and City of Athens Unified on January 14, 1991, becoming the 2nd consolidated government in Georgia and 28th in the nation
- 34 landmarks and 16 neighborhoods are listed on the National Register of Historic Places.

Demographics (2015 estimate unless noted)

- Population: 123,912 includes students (2015 Census Bureau Estimate)
- Median Household Income: \$33,430 (2015 Census Bureau Estimate)
- Median Age: 26.2
- White: 65.4% | Black or African-American: 27.5% | Asian: 4.5% | Other: 2.6% [Hispanic or Latino: 10.6%
- High school graduates (ages 25+): 85.5%
- Bachelor's degree or higher (ages 25+): 39.3%
- Persons below poverty: 37.8%
- Unemployment rate: 4.8% (Feb 2017 as reported by the Georgia Department of Labor)
- Total registered voters as of 3/1/2016: 71,407 (52,014 active)

Major Attractions

- University of Georgia; State Botanical Garden; Historic Homes; Downtown Athens; Morton Theater; Georgia Museum of Art; Classic Center (Convention Center & Theater)

Health

- Public Hospital – 1; Private Hospital – 1; Doctors – 310+; Dentists – 40+; Mental Health Practitioners – 60+; Ambulance Services – 7; Nursing Homes / Assisted Living – 9

Recreation

- Tennis Courts – 13; Parks – 16; Golf Courses – 4; Swimming Pools – 6; Country Clubs – 2; Zoos – 1
- City and University of Georgia performing arts centers: theater groups, symphony, dance, drama, art groups; Other university cultural activities including State Botanical Garden and Georgia Museum of Art; Convention center with concerts, dance, drama and comedy acts.

Transportation

- Airport – 1; Bus Depot – 1 (served by Southeastern Stages); Public Transit System – 1; University of Georgia Transit System – 1; Megabus – 1; Groome Transportation

Public Accommodations

- Lodging – 25; Restaurants – 150+; Conference Centers/Meeting Facilities – 8; Civic Center – 1; Enclosed Malls – 1

ACC Unified Government

- *Legislative:* Elected Mayor and 10 elected Commissioners from 10 geographical districts.
- *Executive:* Day-to-day operations are overseen by a manager appointed by the mayor and commission. There are 26 main departments, divisions, and offices under the managerial group.
- *Judicial:* Athens-Clarke County houses Magistrate, Juvenile, Municipal, Probate, State, and Superior Courts. The Superior Court covers the Western Judicial Circuit, which also includes Oconee County.

Athens-Clarke County by the Numbers

ACC Unified Government (continued)

- ACC government positions (FY18 – Approved): 1,641
- ACC employees per 1000 residents: 13 (FY18)
- Web site: www.athensclarkecounty.com
- Television: ACTV Channel 180 (Charter Cable)

Education

- Clarke County School District is separate from the Unified Government
- Public schools: 14 elementary, 4 middle, 3 high schools
- Private schools: 6
- Higher education: The University of Georgia, Athens Area Technical College, Piedmont College Extension.

Principal Employers

	<u>No. of Employees</u>
University of Georgia	10,665
Athens Regional Medical Center	3,500
Clarke County School District	2,503
Pilgrim's Pride	1,800
Athens-Clarke County Unified Government	1,641
St. Mary's Health Care	1,600

Other Figures

- Sales tax (2017): 7%
 - 4% - State of Georgia
 - 1% - SPLOST (Special Purpose Local Option Sales Tax) Projects
 - 1% - LOST (Local Option Sales Tax) ACC General Fund
 - 1% - ELOST (Education Special Purpose Local Option Sales Tax) Projects

Miscellaneous

- Sister cities: Cortona, Italy (1978), Lasi, Romania (2001)
- Official tree: Gingko (1964)
- Official flower: Iris (1964)

Information provided by the Georgia County Guide Online, Georgia Department of Labor, Georgia Department of Community Affairs, United States Census Bureau, GeorgiaFacts.net and Athens-Clarke County Unified Government Departments, University of Georgia website, Clarke County School District website.

PRINCIPAL OFFICIALS

MAYOR, COMMISSION & CLERK OF COMMISSION

Mayor	Nancy Denson	(o)	613-3010
Commissioner - District 1	Sharyn Dickerson	(h)	613-2416
Commissioner - District 2	Harry Sims	(h)	546-1683
Commissioner - District 3	Melissa Link	(h)	372-3382
Commissioner - District 4	Allison Wright	(h)	549-3518
Commissioner - District 5	Jared Bailey	(h)	338-9019
Commissioner - District 6	Jerry NeSmith	(h)	248-3547
Commissioner - District 7	Diane Bell	(h)	548-0314
Commissioner - District 8	Andy Herod	(h)	543-0281
Commissioner - District 9	Kelly Girtz	(h)	369-9457
Commissioner - District 10	Mike Hamby	(h)	338-3970
Clerk of Commission	Jean Spratlin	(o)	613-3031

ELECTED OFFICIALS

Clerk of Courts	Beverly Logan	613-3190
Coroner	Sonny Wilson	613-3999
District Attorney	Ken Mauldin	613-3240
Juvenile Court Judge	Robin Shearer	613-3300
Magistrate Court Chief Judge	Patricia Barron	613-3313
Probate Court Judge	Susan Tate	613-3320
Sheriff	Ira Edwards	613-3250
Solicitor General	C.R. Chisholm	613-3215
State Court Chief Judge	Ethelyn Simpson	613-3200
State Court Judge	Charles E. Auslander, III	613-3200
Superior Court Chief Judge	David R. Sweat	613-3185
Superior Court Judge	H. Patrick Haggard	613-3780
Superior Court Judge	Lawton Stephens	613-3175
Superior Court Judge	Eric Norris	613-7704
Tax Commissioner	Toni Meadow	613-3120

APPOINTED OFFICIALS

Manager	Blaine H. Williams	613-3020
Assistant Manager	Robert Hiss	613-3020
Assistant Manager	Jestin Johnson	613-3020
Attorney	Bill Berryman	613-3035
Internal Auditor	Stephanie Maddox	613-3012
Airport Director	Tim Beggerly	613-3420
Building Inspections/Code Compliance Director	Doug Hansford	613-3520
Central Services Director	David Fluck	613-3530
Chief of Fire & Emergency Services	Jeff Scarbrough	613-3360
Chief of Police	Scott Freeman	613-3330
Chief Tax Appraiser	Kirk Dunagan	613-3140
Corrections Warden	Ray Covington	613-3400
County Extension Coordinator	Amanda Tedrow	613-3640
Economic Development Director	Ryan Moore	613-3233
Finance Director	David Boyd	613-3040
Housing & Community Development Director	Deborah Lonon	613-3155
Human Resources Director	Jeff Hale (Interim)	613-3090
Information Technology Director	Steve Davis	613-3075
Leisure Services Director	Kent Kilpatrick (Interim)	613-3800
Municipal Court Judge	Ryan Hope	613-3695
Planning & Zoning Director	Brad Griffin	613-3515
Public Information Officer	Jeff Montgomery	613-3795
Public Transit Director	Butch McDuffie	613-3432
Public Utilities Director	Frank Stephens	613-3470
Solid Waste Director	Suki Janssen	613-3501
Supervisor of Elections & Voter Registration	Charlotte Sosebee	613-3150
Transportation & Public Works Director	Drew Raessler	613-3440

Athens-Clarke County
Authorized Positions FY 2013 to FY 2018
Full-time Regular, Full-Time Grant, Full-Time Appointed, and Full-Time Elected Positions
(Mayor and Commission Approved)

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Approved
Department	Authorizations	Authorizations	Authorizations	Authorizations	Authorizations	Recommended	FY17 to FY18
Legislative Group							
Attorney	6	6	6	6	6	6	0
Mayor and Commission	1	1	1	1	1	1	0
Clerk of Commission	2	2	2	2	2	2	0
Office of Operational Analysis	3	3	3	3	3	3	0
Total Legislative Group	14	12	12	12	12	12	0
Elected & Constitutional Group							
Courts							
Superior Court	26	26	30	32	33	33	0
State Court	10	10	8	7	7	7	0
Magistrate Court	11	11	11	11	11	11	0
Municipal Court	10	10	10	10	10	10	0
Probate Court	4	5	6	6	6	6	0
Juvenile Court	4	4	4	4	4	5	1
Courts Subtotal	65	66	69	70	71	72	1
Elected Officials							
District Attorney	13	13	20	21	26	26	0
Solicitor General	15	15	16	17	17	17	0
Clerk of Superior Court	18	18	19	19	19	20	1
Tax Commissioner	19	19	19	19	19	19	0
Sheriff	176	183	191	194	194	194	0
Elected Officials Subtotal	241	248	265	270	275	276	1
Total Elected & Constitutional Group	306	314	334	340	346	348	2
Manager Group							
Airport	7	7	7	7	7	7	0
Building Inspections & Permits	23	23	23	23	23	23	0
Central Services	78	85	88	91	102	102	0
Corrections	43	43	43	43	43	43	0
Economic Development	3	3	4	4	4	4	0
Finance	27	27	27	27	28	28	0
Fire & Emergency Services	187	187	186	186	186	187	1
Housing & Community Development	8	8	8	8	8	8	0
Human Resources	20	20	21	21	21	21	0
Information Technology	19	19	19	19	19	20	1
Leisure Services	78	73	73	73	73	73	0
Manager	5	5	5	5	5	5	0
Emergency Management	0	1	1	1	1	0	-1
Organizational Development	0	3	3	3	3	3	0
Public Information	0	2	2	2	3	3	0
Office of Sustainability	0	0	0	0	0	2	2
Geographic Information Office	0	0	0	0	0	2	2
SPLOST	3	3	3	3	3	3	0
Planning	20	20	20	21	21	19	-2
Police	301	302	309	309	309	309	0
Public Utilities	195	195	195	195	195	194	-1
Solid Waste	64	66	68	60	61	61	0
Transit	60	60	60	61	66	68	2
Transportation & Public Works	94	92	92	92	81	87	6
Subtotal	1235	1244	1257	1254	1262	1272	10
Board of Elections	3	3	3	3	3	3	0
Cooperative Extension	1	1	1	1	1	1	0
Tax Assessor	13	13	13	13	13	13	0
Subtotal	17	17	17	17	17	17	0
Total Manager Group	1252	1261	1274	1271	1279	1289	10
Grand Total	1572	1587	1620	1623	1637	1649	12

During FY17, the M&C approved 2 new positions in the District Attorney's Office. The authorized position count for the Police Department has been corrected to reflect two grant funded positions that were added during FY15.

**SUMMARY OF FY18 FULL-TIME AUTHORIZED POSITION CHANGES
(MAYOR & COMMISSION APPROVED)**

ADDITIONAL POSITIONS

GENERAL FUND

<u>Department</u>	<u>Number</u>	<u>Full-time Position</u>	<u>Type</u>
Central Services - Landscape Management	1	Maintenance Crew Leader (4th Qtr)	SPLOST
Subtotal Central Services	1		
Clerk of Superior Court	1	Budget Technician	New Initiative
Subtotal Clerk of Superior Court	1		
Juvenile Court	1	Program Coordinator	New Initiative
Subtotal Juvenile Court	1		
Leisure Services - Park Services	1	Maintenance Crew Leader (4th Qtr)	New Initiative
Subtotal Leisure Services	1		
Total General Fund	4		

OTHER FUNDS

<u>Department</u>	<u>Number</u>	<u>Full-time Position</u>	<u>Type</u>
Transit	2	Transit Vehicle Operator	New Initiative
Subtotal Transit	2		
Transportation & Public Works - Engineering/Stormwater	1	GIS Coordinator (1)	New Initiative
Transportation & Public Works - Stormwater	1	Public Works Supervisor (2)	New Initiative
Transportation & Public Works - Stormwater	2	Heavy Equipment Operator III (2)	New Initiative
Transportation & Public Works - Stormwater	2	Streets & Drainage Worker II (2)	New Initiative
Subtotal Transit	6		
Total Other Funds	8		

Total Additional Full-time Positions All Funds 12

(1) GIS Coordinator will be split funded between the General Fund and the Stormwater Fund.

(2) The five positions for Stormwater are authorized with no funding and are contingent on passage of the TSPLOST referendum in FY18.

Note: The numbers above do not include the following transfers/reallocations of positions:

Two positions from Planning to the Manager's Office/Geographic Information Office.

One position from Central Services and one position from Leisure Services to the Manager's Office/Sustainability Office

One position from Public Utilities to Information Technology within the Water & Sewer Fund.

ATHENS-CLARKE COUNTY, GEORGIA
CURRENT 2017 TAX DIGEST AND FIVE YEAR
HISTORY OF LEVY FOR MAINTENANCE & OPERATIONS (M&O)
2017 BASED ON THE MAYOR RECOMMENDED FY18 BUDGET

TAX YEAR	2012	2013	2014	2015	2016	Estimated
FISCAL PERIOD	(FY13)	(FY14)	(FY15)	(FY16)	(FY17)	2017
M&O DIGEST (in \$1,000's)						(FY18)
Real & Personal Property	\$3,373,130	\$3,369,869	\$3,482,607	\$3,600,176	\$3,772,214	\$3,970,138
Motor Vehicles	\$171,750	\$176,597	\$146,025	\$106,434	\$78,704	\$57,786
Mobile Homes	\$6,375	\$6,096	\$5,637	\$5,277	\$5,026	\$5,026
Public Utilities	\$77,606	\$83,638	\$89,750	\$89,708	\$89,712	\$84,704
Timber-100%	\$247	\$0	\$132	\$94	\$0	\$155
Heavy Equipment	\$7	\$0	\$15	\$40	\$52	\$60
Total Gross M&O Digest	\$3,629,115	\$3,636,200	\$3,724,167	\$3,801,729	\$3,945,708	\$4,117,870
Less Exemptions	(\$295,513)	(\$305,284)	(\$323,581)	(\$337,580)	(\$356,853)	(\$336,238)
Net M&O Digest	\$3,333,602	\$3,330,916	\$3,400,586	\$3,464,149	\$3,588,855	\$3,781,631
Dollar Increase	(\$69,922)	(\$2,685)	\$69,669	\$63,563	\$124,706	\$192,776
Percentage Increase	-2.1%	-0.1%	2.1%	1.9%	3.6%	5.4%

TAX RATES (For \$1,000 of Assessed Value)

Gross M&O Rate	19.560	20.079	19.935	20.128	20.074	19.709
Less Sales Tax Reduction	(5.860)	(6.129)	(5.985)	(6.178)	(6.124)	(5.759)
Net M&O Rate	13.700	13.950	13.950	13.950	13.950	13.950
Millage Rate Increase	0.000	0.250	0.000	0.000	0.000	0.000
Percentage Increase	0.0%	1.8%	0.0%	0.0%	0.0%	0.0%

TAX REVENUES (in \$1,000's)

General M&O Taxes	\$45,670	\$46,466	\$47,438	\$48,325	\$50,065	\$52,754
Hospital	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL GENERAL SERVICE DISTRICT REVENUES	\$45,670	\$46,466	\$47,438	\$48,325	\$50,065	\$52,754
Dollar Increase	(\$958)	\$796	\$972	\$887	\$1,740	\$2,689
Percentage Increase	-2.1%	1.7%	2.1%	1.9%	3.6%	5.4%

NOTES:

- 2017 amounts based on a Tax Digest Consolidation Report from the Tax Commissioner's Office dated May 04, 2017.

PO# 32000

Athens-Clarke County, Georgia
PROPERTY TAX RATES
(Per \$1,000 of Assessed Value)
LAST TEN YEARS (2008-2017)

Calendar Year	State of Georgia	Athens-Clarke County									Totals	
		County School District			General Gross Rate	Sales Tax Reduction (1)	General Net Rate	Debt Service	Hospital	Total Tax Rate	Tax Rates (Inc.)	Total Rates (Uninc.)
		General	Debt Service	Total								
2008	0.25	20.00	---	20.00	18.80	-5.85	12.95	---	---	12.95	33.20	33.20
2009	0.25	20.00	---	20.00	19.00	-5.80	13.20	---	---	13.20	33.45	33.45
2010	0.25	20.00	---	20.00	18.90	-5.20	13.70	---	---	13.70	33.95	33.95
2011	0.25	20.00	---	20.00	19.51	-5.81	13.70	---	---	13.70	33.95	33.95
2012	0.20	20.00	---	20.00	19.56	-5.86	13.70	---	---	13.70	33.95	33.90
2013	0.15	20.00	---	20.00	20.08	-6.13	13.95	---	---	13.95	34.10	34.10
2014	0.10	20.00	---	20.00	19.94	-5.99	13.95	---	---	13.95	34.05	34.05
2015	0.05	20.00	---	20.00	20.13	-6.18	13.95	---	---	13.95	34.00	34.00
2016	0.00	20.00	---	20.00	20.05	-6.10	13.95	---	---	13.95	33.95	33.95
2017	0.00	20.00	---	20.00	20.07	-6.12	13.95	---	---	13.95	33.95	33.95

NOTES:

(1) In 1978 the City and County implemented a rollback of property taxes based on the receipt of local optionsales tax revenues as required by Georgia Law.

**ANNUAL PROPERTY TAXES FOR RESIDENTIAL PROPERTY
FOR ATHENS-CLARKE COUNTY GOVERNMENT SERVICES
WITH FAIR MARKET VALUE OF \$175,000
2008-2017**

	<u>YEAR OF LEVY</u>	<u>MARKET VALUE</u>	<u>ASSESSED VALUE</u>	<u>HOMESTEAD EXEMPTION (1)</u>	<u>TAXABLE VALUE</u>	<u>MILLAGE RATE</u>	<u>PROPERTY TAXES</u>	<u>INC/(DEC) FROM PRIOR YEAR</u>
	2008	\$175,000	\$70,000	(\$10,000)	\$60,000	12.95	\$777.00	\$9.00
	2009	\$175,000	\$70,000	(\$10,000)	\$60,000	13.20	\$792.00	\$15.00
	2010	\$175,000	\$70,000	(\$10,000)	\$60,000	13.70	\$822.00	\$30.00
G-8	2011	\$175,000	\$70,000	(\$10,000)	\$60,000	13.70	\$822.00	\$0.00
	2012	\$175,000	\$70,000	(\$10,000)	\$60,000	13.70	\$822.00	\$0.00
	2013	\$175,000	\$70,000	(\$10,000)	\$60,000	13.95	\$837.00	\$15.00
	2014	\$175,000	\$70,000	(\$10,000)	\$60,000	13.95	\$837.00	\$0.00
	2015	\$175,000	\$70,000	(\$10,000)	\$60,000	13.95	\$837.00	\$0.00
	2016	\$175,000	\$70,000	(\$10,000)	\$60,000	13.95	\$837.00	\$0.00
	2017	\$175,000	\$70,000	(\$10,000)	\$60,000	13.95	\$837.00	\$0.00

NOTES:

1. DOES NOT INCLUDE THE ADDITIONAL HOMESTEAD TAX CREDIT PROVIDED BY THE STATE. THIS PROGRAM ENDED IN 2008.

GENERAL FUND
BUDGET COMPARISON
FY17 AND FY18

	Operating Budget			Capital Budget			Total Budget			
	FY17	FY18	\$ Change	FY17	FY18	\$ Change	FY17	FY18	\$ Change	% Change
REVENUES:										
PROPERTY TAXES	\$52,282,000	\$55,260,000	\$2,978,000	\$0	\$0	\$0	\$52,282,000	\$55,260,000	\$2,978,000	5.7%
SALES TAX	\$22,980,000	\$22,400,000	(\$580,000)	\$0	\$0	\$0	\$22,980,000	\$22,400,000	(\$580,000)	-2.5%
OTHER TAXES	\$22,143,700	\$23,215,000	\$1,071,300	\$0	\$0	\$0	\$22,143,700	\$23,215,000	\$1,071,300	4.8%
LICENSES & PERMITS	\$1,831,400	\$1,715,100	(\$116,300)	\$0	\$0	\$0	\$1,831,400	\$1,715,100	(\$116,300)	-6.4%
INTERGOVERNMENTAL REVENUES	\$977,000	\$987,000	\$10,000	\$0	\$0	\$0	\$977,000	\$987,000	\$10,000	1.0%
CHARGES FOR SERVICES	\$12,331,800	\$13,088,125	\$756,325	\$0	\$0	\$0	\$12,331,800	\$13,088,125	\$756,325	6.1%
FINES & FORFEITURES	\$3,378,000	\$3,020,000	(\$358,000)	\$0	\$0	\$0	\$3,378,000	\$3,020,000	(\$358,000)	-10.6%
OTHER REVENUES	<u>\$677,864</u>	<u>\$793,174</u>	<u>\$115,310</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$677,864</u>	<u>\$793,174</u>	<u>\$115,310</u>	17.0%
TOTAL REVENUES	\$116,601,764	\$120,478,399	\$3,876,635	\$0	\$0	\$0	\$116,601,764	\$120,478,399	\$3,876,635	3.3%
OTHER FINANCING SOURCES	\$2,895,212	\$3,026,855	\$131,643	\$0	\$0	\$0	\$2,895,212	\$3,026,855	\$131,643	4.5%
PRIOR YEAR FUND BALANCE	<u>\$2,500,000</u>	<u>\$1,350,000</u>	<u>(\$1,150,000)</u>	<u>\$4,540,000</u>	<u>\$5,580,600</u>	<u>\$1,040,600</u>	<u>\$7,040,000</u>	<u>\$6,930,600</u>	<u>(\$109,400)</u>	-1.6%
TOTAL REVENUES & OTHER SOURCES	<u>\$121,996,976</u>	<u>\$124,855,254</u>	<u>\$2,858,278</u>	<u>\$4,540,000</u>	<u>\$5,580,600</u>	<u>\$1,040,600</u>	<u>\$126,536,976</u>	<u>\$130,435,854</u>	<u>\$3,898,878</u>	3.1%
EXPENDITURES:										
GENERAL GOVERNMENT	\$20,264,048	\$21,613,887	\$1,349,839	\$0	\$0	\$0	\$20,264,048	\$21,613,887	\$1,349,839	6.7%
JUDICIAL	\$26,719,647	\$27,571,655	\$852,008	\$0	\$0	\$0	\$26,719,647	\$27,571,655	\$852,008	3.2%
PUBLIC SAFETY	\$38,365,381	\$39,416,447	\$1,051,066	\$0	\$0	\$0	\$38,365,381	\$39,416,447	\$1,051,066	2.7%
PUBLIC WORKS	\$14,618,128	\$15,259,326	\$641,198	\$0	\$0	\$0	\$14,618,128	\$15,259,326	\$641,198	4.4%
LEISURE SERVICES	\$7,587,851	\$7,794,126	\$206,275	\$0	\$0	\$0	\$7,587,851	\$7,794,126	\$206,275	2.7%
HOUSING AND DEVELOPMENT	\$3,168,748	\$3,181,635	\$12,887	\$0	\$0	\$0	\$3,168,748	\$3,181,635	\$12,887	0.4%
INDEPENDENT AGENCIES	\$5,176,936	\$5,318,800	\$141,864	\$0	\$0	\$0	\$5,176,936	\$5,318,800	\$141,864	2.7%
DEBT SERVICE	<u>\$771,338</u>	<u>\$1,057,249</u>	<u>\$285,911</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$771,338</u>	<u>\$1,057,249</u>	<u>\$285,911</u>	37.1%
TOTAL EXPENDITURES	\$116,672,077	\$121,213,125	\$4,541,048	\$0	\$0	\$0	\$116,672,077	\$121,213,125	\$4,541,048	3.9%
OTHER FINANCING USES	<u>\$5,324,899</u>	<u>\$3,642,129</u>	<u>(\$1,682,770)</u>	<u>\$4,540,000</u>	<u>\$5,580,600</u>	<u>\$1,040,600</u>	<u>\$9,864,899</u>	<u>\$9,222,729</u>	<u>(\$642,170)</u>	-6.5%
TOTAL EXPENDITURES & OTHER USES	<u>\$121,996,976</u>	<u>\$124,855,254</u>	<u>\$2,858,278</u>	<u>\$4,540,000</u>	<u>\$5,580,600</u>	<u>\$1,040,600</u>	<u>\$126,536,976</u>	<u>\$130,435,854</u>	<u>\$3,898,878</u>	3.1%

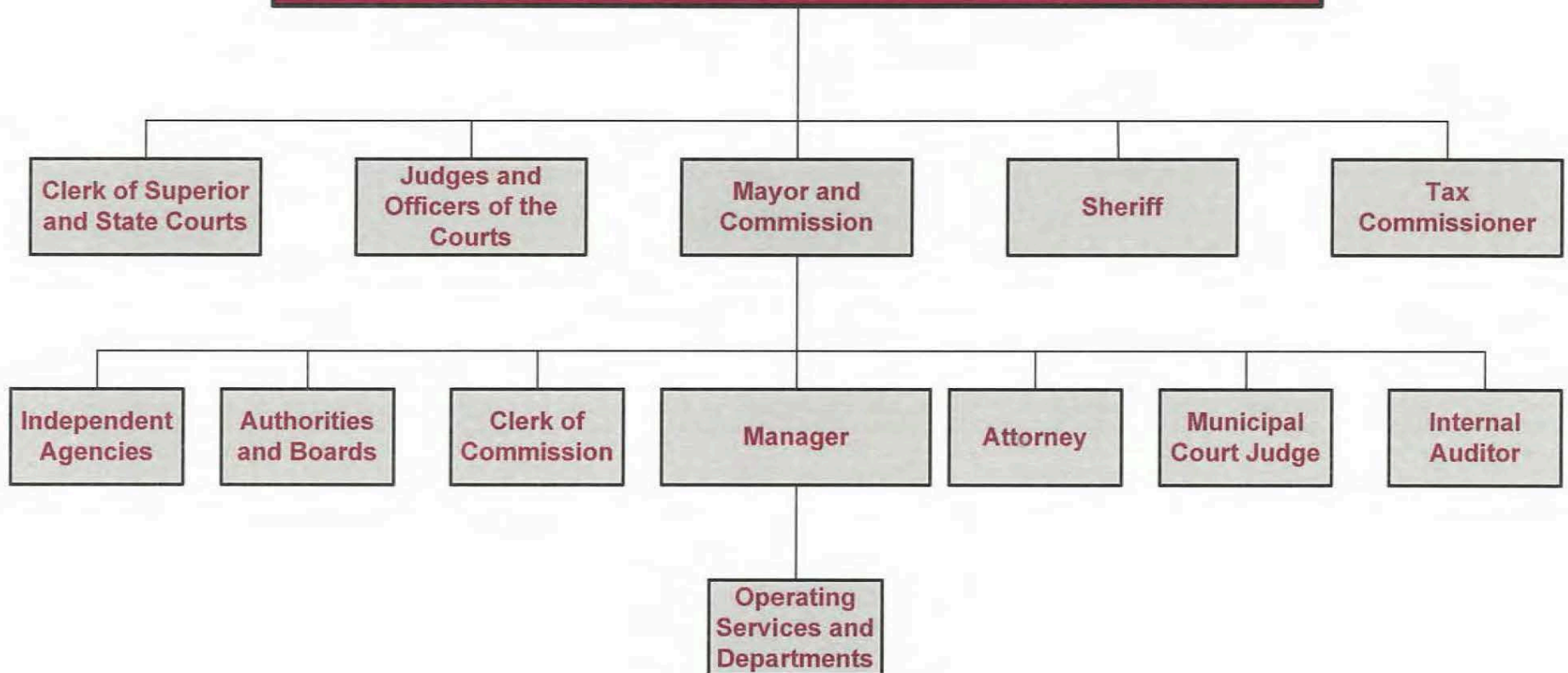
ALL FUNDS
BUDGET COMPARISON
FY17 AND FY18

	Operating Budget			Capital Budget			Total Budget			
	FY17	FY18	\$ Change	FY17	FY18	\$ Change	FY17	FY18	\$ Change	% Change
REVENUES:										
PROPERTY TAXES	\$52,282,000	\$55,260,000	\$2,978,000	\$0	\$0	\$0	\$52,282,000	\$55,260,000	\$2,978,000	5.7%
SALES TAX	\$22,980,000	\$22,400,000	(\$580,000)	\$0	\$0	\$0	\$22,980,000	\$22,400,000	(\$580,000)	-2.5%
OTHER TAXES	\$24,873,700	\$26,285,000	\$1,411,300	\$70,000	\$30,000	(\$40,000)	\$24,943,700	\$26,315,000	\$1,371,300	5.5%
LICENSES & PERMITS	\$2,756,400	\$2,690,100	(\$66,300)	\$0	\$0	\$0	\$2,756,400	\$2,690,100	(\$66,300)	-2.4%
INTERGOVERNMENTAL REVENUES	\$6,246,459	\$6,374,139	\$127,680	\$0	\$0	\$0	\$6,246,459	\$6,374,139	\$127,680	2.0%
CHARGES FOR SERVICES	\$93,737,441	\$97,711,158	\$3,973,717	\$8,743,062	\$10,109,911	\$1,366,849	\$102,480,503	\$107,821,069	\$5,340,566	5.2%
FINES & FORFEITURES	\$4,138,500	\$3,803,200	(\$335,300)	\$0	\$0	\$0	\$4,138,500	\$3,803,200	(\$335,300)	-8.1%
OTHER REVENUES	\$1,200,560	\$1,215,990	\$15,430	\$0	\$0	\$0	\$1,200,560	\$1,215,990	\$15,430	1.3%
TOTAL REVENUES	\$208,215,060	\$215,739,587	\$7,524,527	\$8,813,062	\$10,139,911	\$1,326,849	\$217,028,122	\$225,879,498	\$8,851,376	4.1%
OTHER FINANCING SOURCES	\$7,512,111	\$6,803,984	(\$708,127)	\$4,550,000	\$5,580,600	\$1,030,600	\$12,062,111	\$12,384,584	\$322,473	2.7%
PRIOR YEAR FUND BALANCE	\$2,974,080	\$1,824,584	(\$1,149,496)	\$5,615,600	\$5,885,600	\$270,000	\$8,589,680	\$7,710,184	(\$879,496)	-10.2%
UNRESTRICTED NET POSITION	<u>\$1,509,683</u>	<u>\$2,247,370</u>	<u>\$737,687</u>	<u>\$13,330,503</u>	<u>\$21,009,289</u>	<u>\$7,678,786</u>	<u>\$14,840,186</u>	<u>\$23,256,659</u>	<u>\$8,416,473</u>	56.7%
TOTAL REVENUES & OTHER SOURCES	\$220,210,934	\$226,615,525	\$6,404,591	\$32,309,165	\$42,615,400	\$10,306,235	\$252,520,099	\$269,230,925	\$16,710,826	6.6%
LESS INTERFUND TRANSFERS	<u>(\$29,306,250)</u>	<u>(\$28,201,078)</u>	<u>\$1,105,172</u>	<u>(\$4,550,000)</u>	<u>(\$5,580,600)</u>	<u>(\$1,030,600)</u>	<u>(\$33,856,250)</u>	<u>(\$33,781,678)</u>	<u>\$74,572</u>	-0.2%
TOTAL REVENUES	<u>\$190,904,684</u>	<u>\$198,414,447</u>	<u>\$7,509,763</u>	<u>\$27,759,165</u>	<u>\$37,034,800</u>	<u>\$9,275,635</u>	<u>\$218,663,849</u>	<u>\$235,449,247</u>	<u>\$16,785,398</u>	7.7%
EXPENDITURES:										
GENERAL GOVERNMENT	\$55,423,132	\$57,787,415	\$2,364,283	\$1,707,600	\$870,000	(\$837,600)	\$57,130,732	\$58,657,415	\$1,526,683	2.7%
JUDICIAL	\$28,028,685	\$29,103,892	\$1,075,207	\$268,000	\$283,500	\$15,500	\$28,296,685	\$29,387,392	\$1,090,707	3.9%
PUBLIC SAFETY	\$41,524,329	\$42,721,774	\$1,197,445	\$986,000	\$731,200	(\$254,800)	\$42,510,329	\$43,452,974	\$942,645	2.2%
PUBLIC WORKS	\$52,743,408	\$54,963,326	\$2,219,918	\$24,197,565	\$34,219,200	\$10,021,635	\$76,940,973	\$89,182,526	\$12,241,553	15.9%
LEISURE SERVICES	\$7,587,851	\$7,794,126	\$206,275	\$325,000	\$585,900	\$260,900	\$7,912,851	\$8,380,026	\$467,175	5.9%
HOUSING AND DEVELOPMENT	\$6,910,273	\$6,874,236	(\$36,037)	\$275,000	\$345,000	\$70,000	\$7,185,273	\$7,219,236	\$33,963	0.5%
INDEPENDENT AGENCIES	\$7,602,816	\$8,001,810	\$398,994	\$0	\$0	\$0	\$7,602,816	\$8,001,810	\$398,994	5.2%
DEBT SERVICE	<u>\$11,813,692</u>	<u>\$12,090,689</u>	<u>\$276,997</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$11,813,692</u>	<u>\$12,090,689</u>	<u>\$276,997</u>	2.3%
TOTAL EXPENDITURES	\$211,634,186	\$219,337,268	\$7,703,082	\$27,759,165	\$37,034,800	\$9,275,635	\$239,393,351	\$256,372,068	\$16,978,717	7.1%
OTHER FINANCING USES	<u>\$8,416,111</u>	<u>\$6,700,990</u>	<u>(\$1,715,121)</u>	<u>\$4,550,000</u>	<u>\$5,683,594</u>	<u>\$1,133,594</u>	<u>\$12,966,111</u>	<u>\$12,384,584</u>	<u>(\$581,527)</u>	-4.5%
TOTAL EXPENDITURES & OTHER USES	\$220,050,297	\$226,038,258	\$5,987,961	\$32,309,165	\$42,718,394	\$10,409,229	\$252,359,462	\$268,756,652	\$16,397,190	6.5%
LESS INTERFUND TRANSFERS	<u>(\$29,306,250)</u>	<u>(\$28,201,078)</u>	<u>\$1,105,172</u>	<u>(\$4,550,000)</u>	<u>(\$5,683,594)</u>	<u>(\$1,133,594)</u>	<u>(\$33,856,250)</u>	<u>(\$33,884,672)</u>	<u>(\$28,422)</u>	0.1%
TOTAL EXPENDITURES	\$190,744,047	\$197,837,180	\$7,093,133	\$27,759,165	\$37,034,800	\$9,275,635	\$218,503,212	\$234,871,980	\$16,368,768	7.5%
DESIGNATED FOR FUTURE CAPITAL IMPROVEMENTS & DEBT SERVICE REQUIREMENTS	<u>\$160,637</u>	<u>\$577,267</u>	<u>\$416,630</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$160,637</u>	<u>\$577,267</u>	<u>\$416,630</u>	259.4%
TOTAL EXPENDITURES & DESIGNATIONS	<u>\$190,904,684</u>	<u>\$198,414,447</u>	<u>\$7,509,763</u>	<u>\$27,759,165</u>	<u>\$37,034,800</u>	<u>\$9,275,635</u>	<u>\$218,663,849</u>	<u>\$235,449,247</u>	<u>\$16,785,398</u>	7.7%



Athens-Clarke County Unified Government Organizational Chart Overview

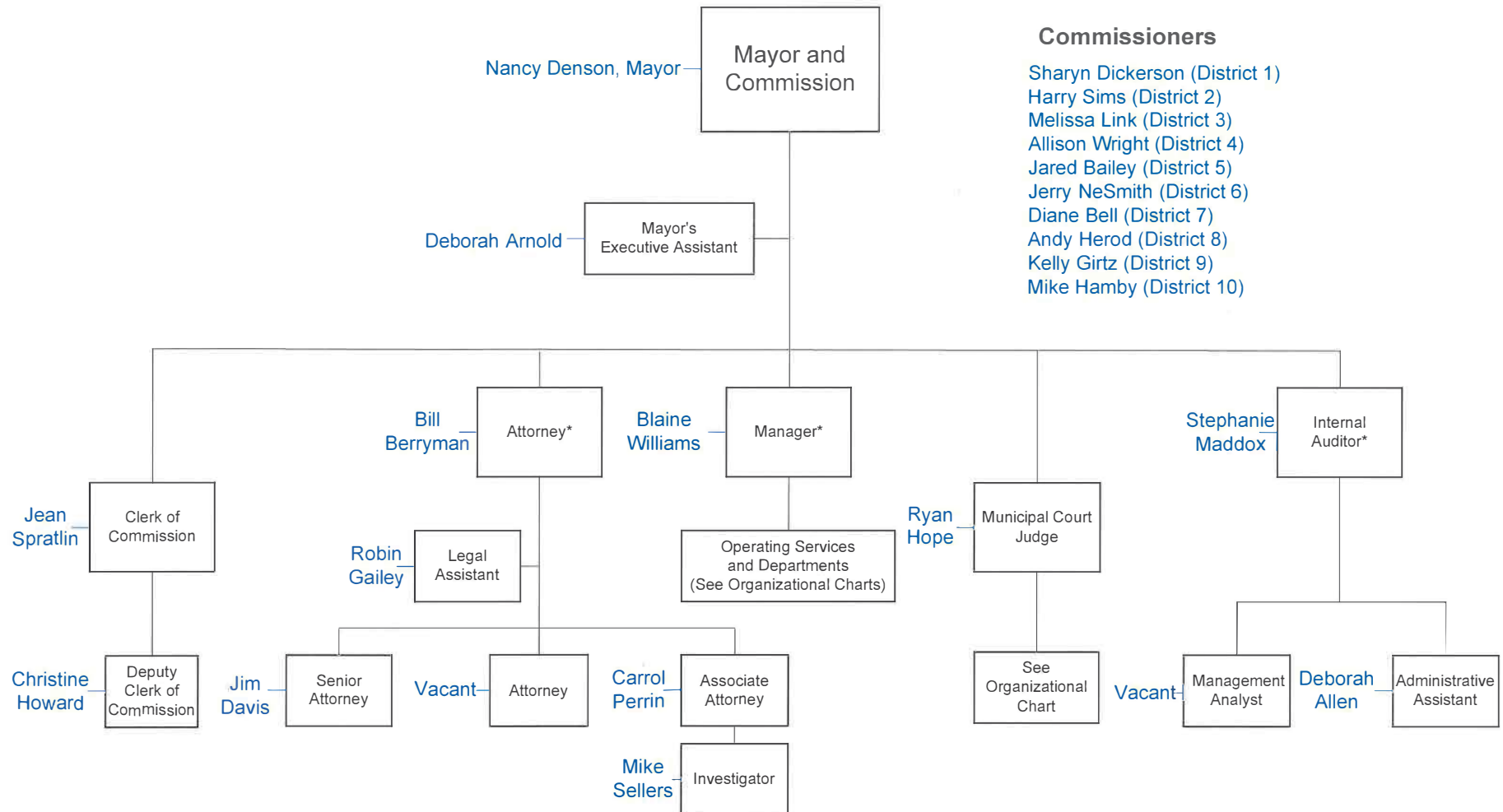
Citizens of Athens-Clarke County



Mayor and Commission

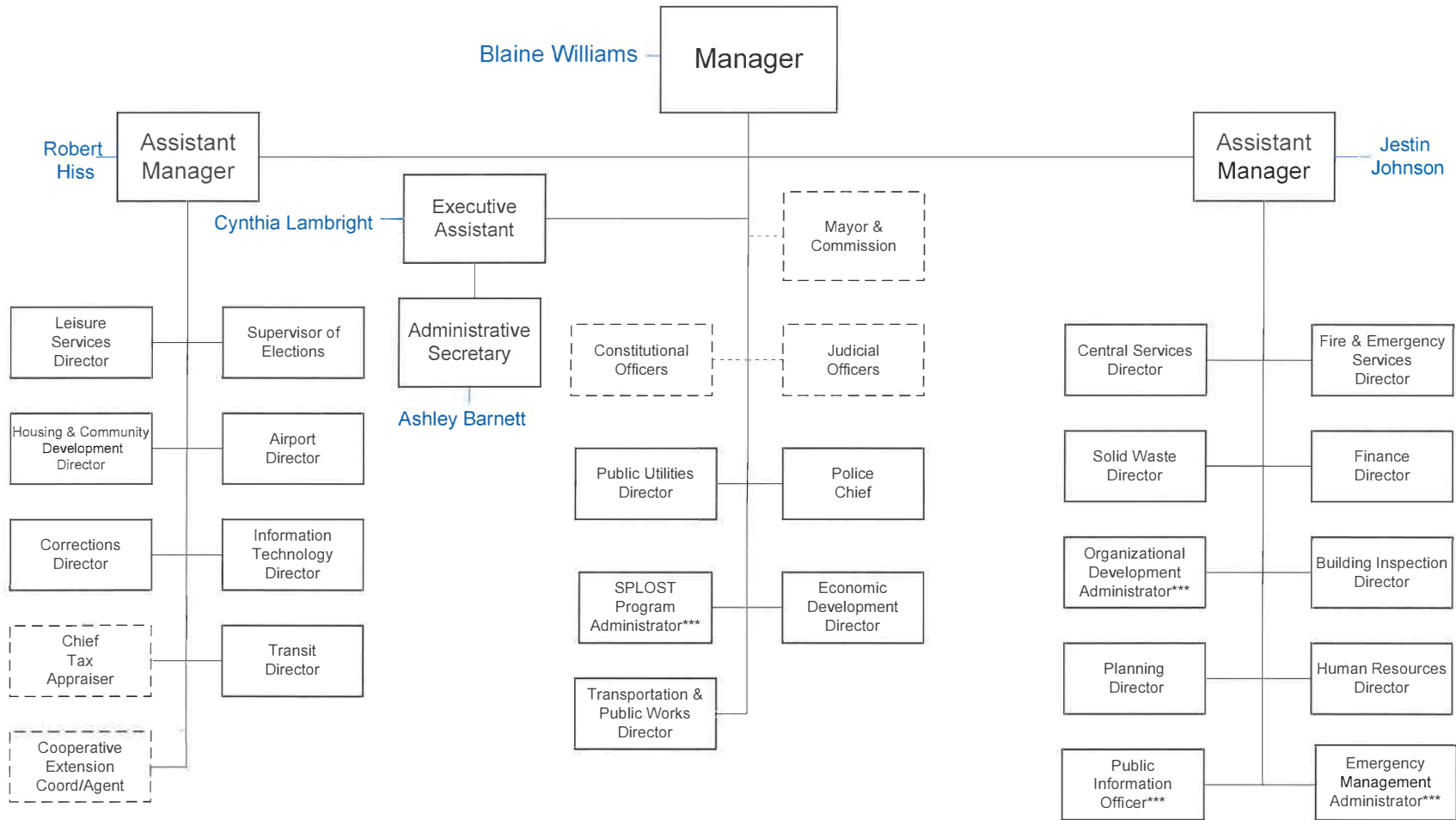
Commissioners

Sharyn Dickerson (District 1)
 Harry Sims (District 2)
 Melissa Link (District 3)
 Allison Wright (District 4)
 Jared Bailey (District 5)
 Jerry NeSmith (District 6)
 Diane Bell (District 7)
 Andy Herod (District 8)
 Kelly Girtz (District 9)
 Mike Hamby (District 10)



*Charter Officers

Manager's Office



*** Sections of Managers Office
 ----- Appointed by others

CDBG AND HOME

Listed below are the programs and activities planned for FY18 from the Community Development Block Grant (CDBG) and HOME Grant appropriation. CDBG and HOME grants are grant programs funded from the U.S. Department of Housing and Urban Development. These federal funds are directed toward community development programs in the areas of public service, economic development, housing, and public facilities improvements. Listed below is the plan approved by the Mayor and Commission for FY18 on April 4, 2017.

CDBG Funding Available for FY18 (July 1, 2017 - June 30, 2018) \$1,232,503

Affordable Housing Priorities and Agencies Responsible for Addressing Needs

1. ACTION, Inc	\$100,000
Repair 20 homes owned by elderly or disabled residents	
2. Athens-Clarke Heritage Foundation	\$40,000
Repair 18 historic homes	
3. Athens Housing Authority	\$150,000
Acquire 2 lots; 2 vacant and 1 dilapidated house and demolish 2 dilapidated houses	
4. Athens Land Trust	\$165,000
Demolition, acquisition, construction or rehabilitation to assist 15 households	
5. Athens Habitat for Humanity.....	\$175,000
Construct 18 accessibility ramps, repair 2 houses, renovate 20 rental apartment units on Magnolia Terrace	
Total Affordable Housing	\$630,000

Specific Micro-enterprise, Economic Development, and Neighborhood Revitalization Objectives

6. Athens Land Trust (ALT).....	\$80,000
Business coaching for 17 vendors and 18 Young Urban Farmer high school students	
7. East Athens Development Corporation	\$25,000
Career Readiness and Transition workshops for 80 people, resulting in 25 jobs	
8. East Athens Development Corporation	\$29,000
East Athens Academic Achievement and Entrepreneurship Program for 70 children	
9. Goodwill GoodBiz.....	\$42,003
Microenterprise training and guidance for aspiring entrepreneurs and existing businesses	
Total Economic Development and Neighborhood Revitalization.....	\$176,003

CDBG AND HOME

Specific Public Service Objectives - Subject to the 15% Cap

10. Athens Community Council on Aging	\$20,000
Transportation Demand Response Program for 215 residents	
11. Athens Nurses Clinic	\$20,000
Happy Smiles, Better Life – dental assistance for 380 residents	
12. Athens Tutorial Program	\$15,000
Six week summer STEM training for 46 elementary and middle school students	
13. Education Matters Network.....	\$20,000
Experience working in a 90-minute long radio program for 15 high school students	
14. Project Safe, Inc.....	\$15,000
Rapid re-housing for 28 households	
15. The Ark	\$20,000
Common Wealth Athens Program - emergency loan concept that combines best practices enhanced with a relevant financial literacy program for 100 residents	
16. Athens Area Homeless Shelter	\$20,000
Case Management for 20 families at the ARCH facility	
17. Casa de Amistad	\$20,000
GED and ESL classes for 50 residents	
18. Athens Land Trust	\$30,000
Provide housing counseling and education services to assist 300 households	

Total Public Services..... \$180,000

Administration and Planning

19. HCD planning and administration.....	\$246,500
(20% cap)	

Total CDBG Administration \$246,500

TOTAL PROPOSED FY18 CDBG EXPENDITURES\$1,232,503

HOME Funds Available for FY18 (July 1, 2017 - June 30, 2018) \$396,331

1. Housing and Community Development \$356,698
Affordable housing construction

To maximize the impact of HOME program funds and leverage public and private resources, HOME funds will be available as “gap financing” for eligible housing activities under the HOME Investment Partnership Program. In order to maintain compliance with HOME regulations and utilizing the maximum allowable subsidy for individual units, HOME funds may also be made available to open projects that are approaching non-compliance with portions of the recently revised HOME Final Rule.

Applications for HOME funds will be accepted on a “first come, funds available” basis on affordable housing developments where:

- the proposed property site has been identified;
- total development costs have been projected (including sales price and/or rental rates); and
- additional financial resources have been secured and committed.

This will enable HCD to determine the actual investment of HOME funds required to make the development financially feasible and provide increased housing opportunities for decent, safe, and affordable housing for low to moderate income households in Athens-Clarke County.

2. Administration \$39,633
HCD administration of HOME program (10% cap)

TOTAL PROPOSED FY18 HOME EXPENDITURES..... \$396,331

DEBT SERVICE REQUIREMENTS

Athens-Clarke County is currently well within the debt limits established under Georgia Law. Georgia Law limits a county's indebtedness to 10% of the assessed value of all taxable property located within the county. Only General Obligation Bonds, which are repaid by property tax revenues, fall under the legal debt limit. Revenue Bonds are to be repaid from specific revenue sources and do not fall under the legal debt limit.

COMPUTATION OF LEGAL DEBT MARGIN

Estimated Net Assessed Value of Taxable Property	\$3,750,000,000 (1)
Debt Limit (10% of Assessed Value)	\$ 375,000,000
General Obligation Bonds outstanding	<u>\$ 19,655,000</u>
Debt Margin	<u>\$ 355,345,000</u>

(1) – Estimated Net Assessed Value of Taxable Property for 2017.

Below is a summary of the debt service obligations of Athens-Clarke County as of July 1, 2017. These obligations represent the annual installment payments of principal and interest for previous capital improvement projects or acquisitions funded through the issuance of debt. The following is a description of each obligation outstanding for FY17.

GENERAL OBLIGATION BONDS:

2013 Jail Expansion

- ♦ **Purpose:** Expand the Jail
- ♦ **Interest Rate:** 2 to 4%
- ♦ **Maturity Date:** 2019
- ♦ **Original Principal Amount:** \$52,380,000
- ♦ **July 1, 2017 Principal Outstanding:** \$19,655,000
- ♦ **Funding Source:** SPLOST 2011 Revenue

REVENUE BONDS:

2012 Economic Development Authority (Caterpillar Project)

- ♦ **Purpose:** Construct infrastructure improvements for Caterpillar project
- ♦ **Interest Rate:** 2 to 5%
- ♦ **Maturity Date:** 2032
- ♦ **Original Principal Amount:** \$5,475,000
- ♦ **July 1, 2017 Principal Outstanding:** \$5,475,000
- ♦ **Funding Source:** General Fund Revenue

DEBT SERVICE REQUIREMENTS

2007 Georgia Environmental Finance Authority (Clean Water State Revolving Loan Fund – Ph I)

- ◆ **Purpose:** Interceptor sewer line projects
- ◆ **Interest Rate:** 3%
- ◆ **Maturity Date:** 2031
- ◆ **Original Principal Amount:** \$14,772,863
- ◆ **July 1, 2017 Principal Outstanding:** \$10,683,266
- ◆ **Funding Source:** Water and Sewer Service Fees

2009 Georgia Environmental Finance Authority (Clean Water State Revolving Loan Fund– Ph 2)

- ◆ **Purpose:** Interceptor sewer line projects
- ◆ **Interest Rate:** 3%
- ◆ **Maturity Date:** 2033
- ◆ **Original Principal Amount:** \$4,469,301
- ◆ **July 1, 2017 Principal Outstanding:** \$3,620,749
- ◆ **Funding Source:** Water and Sewer Service Fees

2010 Georgia Environmental Finance Authority (Clean Water State Revolving Loan Fund)

- ◆ **Purpose:** Construct quality elements on various storm water projects
- ◆ **Interest Rate:** 3%
- ◆ **Maturity Date:** 2017
- ◆ **Original Principal Amount:** \$136,940
- ◆ **July 1, 2017 Principal Outstanding:** \$0
- ◆ **Funding Source:** Stormwater Service Fees

2015 Water and Sewerage Revenue Bonds

- ◆ **Purpose:** Construct Water & Sewerage System and facility improvements and expansions
- ◆ **Interest Rate:** 1 to 5%
- ◆ **Maturity Date:** 2038
- ◆ **Original Principal Amount:** \$210,140,000
- ◆ **July 1, 2017 Principal Outstanding:** \$201,445,000
- ◆ **Funding Source:** Water and Sewer Service Fees

OTHER LONG TERM DEBT:

2011 ADDA - Parking Deck Guaranteed Revenue Debt

- ◆ **Purpose:** Construct Downtown Parking Deck
- ◆ **Interest Rate:** 3.51%
- ◆ **Maturity Date:** 2026
- ◆ **Original Principal Amount:** \$6,131,700
- ◆ **July 1, 2017 Principal Outstanding:** \$4,118,200
- ◆ **Funding Source:** General Fund – Parking Fees

DEBT SERVICE REQUIREMENTS

2010 Public Facilities Authority Jail Advance Housing Project

- ♦ **Purpose:** Construct Advance Housing Facility at the Jail
- ♦ **Interest Rate:** 3.82% (Net Rate of 2.48%)
- ♦ **Maturity Date:** 2021
- ♦ **Original Principal Amount:** \$4,500,000
- ♦ **July 1, 2017 Principal Outstanding:** \$1,970,000
- ♦ **Funding Source:** General Fund Revenues

2002 Airport Guaranteed Revenue Debt

- ♦ **Purpose:** Construct T-Hangars at Ben-Epps Airport
- ♦ **Interest Rate:** 3.72% (first 10 years) and 2.74% (reset for final 10 years)
- ♦ **Maturity Date:** 2023
- ♦ **Original Principal Amount:** \$1,000,000
- ♦ **July 1, 2017 Principal Outstanding:** \$373,113
- ♦ **Funding Source:** Airport Enterprise Fund – Rent from T-Hangers

2009 Airport Guaranteed Revenue Debt

- ♦ **Purpose:** Construct Executive Hangers at Ben-Epps Airport
- ♦ **Interest Rate:** 4.15%
- ♦ **Maturity Date:** 2029
- ♦ **Original Principal Amount:** \$600,000
- ♦ **July 1, 2017 Principal Outstanding:** \$360,000
- ♦ **Funding Source:** Airport Enterprise Fund – Rent from Executive Hangers

FISCAL POLICIES
OF
ATHENS-CLARKE COUNTY, GEORGIA

LAST REVISED BY MAYOR AND COMMISSION

ON DECEMBER 1, 1998

Athens-Clarke County Unified Government Fiscal Policies

OPERATING BUDGET POLICIES

- 1. The Unified Government will finance all current expenditures with current revenues. The Unified Government will avoid budgetary procedures that balance current expenditures through the obligation of future resources. The Unified Government will not use short-term borrowing to meet operating budget requirements.**
- 2. The operating budget will provide for adequate maintenance of capital equipment and facilities and for their orderly replacement.**
- 3. All Governmental Funds are subject to the annual budget process. Budgets will be prepared for Proprietary Funds (Enterprise and Internal Service) to establish fees and charges and control expenses.**
- 4. The budget must be balanced for all budgeted funds. Total anticipated revenues and other resources available must equal total estimated expenditures for each fund.**
- 5. All budgets will be adopted on a basis of accounting consistent with Generally Accepted Accounting Principles (GAAP). Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a liability has been incurred, and the liability will be liquidated with current resources.**
- 6. All unencumbered operating budget appropriations will lapse at year-end. Encumbered balances will be re-appropriated in the following fiscal period in accordance with Generally Accepted Accounting Principles.**
- 7. The budget shall be adopted at the legal level of budgetary control which is the fund/department level (i.e., expenditures may not exceed the total for any department within a fund). Transfers of appropriations within a Department shall require only the approval of the Budget Officer. Transfers between departments or funds, an increase of a personal services appropriation, or an increase in the level of authorized positions shall require the approval of the Mayor and Chair and Commission in accordance with Section 7-408 of the Unified Government charter. Department heads and management personnel are directed to operate within budget limitations to prevent "emergency" situations.**
- 8. The Unified Government will strive to include an amount in the General Fund budget approved by the Mayor and Chair and Commission (i.e., a line item for contingencies) for unforeseen (e.g., emergency type) operating expenditures. The amount of the contingency will be no more than 5% of the operating budget.**
- 9. The Unified Government will integrate performance measurement and objectives and productivity indicators within the budget.**
- 10. The Unified Government will maintain a budgetary control system to ensure adherence to the budget and will prepare timely financial reports comparing actual revenues, expenditures and encumbrances with budgeted amounts.**

Athens-Clarke County Unified Government Fiscal Policies

11. The operating budget shall be developed to control both the direct and indirect costs of programs and services whenever practical.
12. The Unified Government shall comply with all state laws applicable to budget hearings, public notices, public inspection, and budget adoption.
13. Enterprise and Internal Service fund budgets shall be self supporting whenever possible. Excess revenues of Enterprise funds shall not be transferred to other funds unless authorized in the Annual Budget.

CAPITAL BUDGET POLICIES

1. Capital projects will be undertaken to:
 - A. Preserve infrastructure and public facilities.
 - B. Promote economic development and enhance the quality of life.
 - C. Improve the delivery of services.
 - D. Preserve community and historical assets.
 - E. Improve economically depressed areas and those with low and moderate income households.
2. The Unified Government will develop a five year Capital Improvement Program (CIP) and update the CIP annually to direct the financing of and appropriations for all capital projects. The Unified Government defines a capital project for inclusion in the CIP as any asset or project in excess of \$20,000 with an estimated useful life of three years.
3. The Unified Government will coordinate the development of the Capital Improvement Program with the development of the operating budget to insure that future operating costs are projected and included in the operating budget where appropriate.
4. The Unified Government will develop a program to replace authorized vehicles and equipment without significant impact to the capital budget.
5. The Unified Government will aggressively seek public and private grants, contracts, and other outside sources of revenue to fund projects included in the Capital Improvement Program.
6. The balances of appropriations for capital projects will be designated by management at yearend and re-appropriated in the following years until the project is completed.
7. Proprietary Funds will depreciate capital assets in accordance with GAAP and all annual depreciation amounts available from earnings will be appropriated for replacement of existing capital plant and equipment.
8. Unreserved, undesignated fund balances for governmental funds should be used only for one time capital non-operating expenditures as appropriated by governing authority.

Athens-Clarke County Unified Government Fiscal Policies

RESERVE FUND POLICIES

1. The Unified Government will strive to accumulate a General Fund working reserve at least equal to one month of the total General Fund budget. This reserve shall be created and maintained to provide the capacity to:
 - A. Offset significant downturns and revision in any general government activity.
 - B. Provide sufficient working capital.
 - C. Provide a sufficient cash flow for current financial needs at all times.
2. The Unified Government will maintain reserves in compliance with all debt service requirements to maintain bond ratings and the marketability of bonds.
3. The Unified Government will accumulate sufficient cash reserves in Enterprise Funds to equal three months of operating expenses to provide sufficient working capital without short-term borrowing.
4. In periods of economic decline and recessionary periods, the Unified Government will reduce expenditures and direct reserve funds using the following sequence of actions:
 - A. Reduce or eliminate current year funding for the Capital Additions and Improvements Program;
 - B. Reduce or eliminate current year funding for Capital Maintenance and Repair projects and fund essential Maintenance and Repair Projects;
 - C. Utilize General Fund Working Reserve to sustain essential services;
 - D. And if necessary, reduce essential services

REVENUE ADMINISTRATION POLICIES

1. The Unified Government will try to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source. The revenue mix should combine elastic and inelastic revenue sources to minimize the effect of an economic downturn.
2. The Unified Government will estimate its revenues by an objective analytical process in a prudent manner.
3. The Unified Government will follow a policy of paying for services with user charges when possible to reduce the reliance on taxes and other general revenue sources.
4. The Unified Government will aggressively seek public and private grants, contracts, and other outside sources of revenues for funding projects where appropriate.

Athens-Clarke County Unified Government Fiscal Policies

5. The Unified Government will establish the levels of all user charges based on an analysis of the cost of providing the services. User charges will be evaluated annually.
6. The Unified Government will set fees charges for each Enterprise and Internal Service Fund, at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets and requirements for future capital costs.

ACCOUNTING, AUDITING, & FINANCIAL REPORTING

1. An independent audit in compliance with Generally Accepted Audit Standards will be performed annually by a qualified external auditor in accordance with GA. Code 36-81-7 and Section 7-411 of the charter.
2. The Unified Government will maintain a strong internal audit function to conduct: financial, operational, compliance, and performance audits.
3. The Unified Government will prepare a Comprehensive Annual Financial Report in accordance with Generally Accepted Accounting Principles (GAAP). The Unified Government will strive to prepare the Comprehensive Annual Financial Report to meet the standards of the GFOA Certificate of Achievement in Financial Reporting Program.
4. The Unified Government will establish and maintain a high degree of accounting practice, accounting systems will conform to Generally Accepted Accounting Principles.
5. The Unified Government will maintain accurate records of all assets to insure a high degree of stewardship for public property.
6. The Unified Government will develop an ongoing system of financial reporting to meet the needs of the governing authority, the manager, department heads, and the general public. Reporting systems will monitor the cost of providing services where possible. The reporting systems will promote budgetary control and comparative analysis.

DEBT POLICIES

1. The Unified Government will confine long-term borrowing to capital improvements and moral obligations.
2. The Unified Government will not use short-term debt for operating purposes.
3. The Unified Government will follow a policy of full disclosure on every financial report and bond prospectus.
4. General obligation debt will not be used for enterprise activities.

Athens-Clarke County Unified Government Fiscal Policies

5. The Unified Government will use voted general obligation debt to fund general purpose public improvements which cannot be financed from current revenues, available fund balances, or other current sources of capital financing.
6. Enterprise Fund debt will be used only when revenues are sufficient to satisfy operating expenses and debt service requirements.
7. The Unified Government will limit the use of lease purchase and other short term debt when possible.

INVESTMENT POLICIES

1. The Unified Government will maintain an aggressive program of investing all government funds under the direction of the Manager or designate.
2. All investments shall be made with consideration for environmental and human rights impact.
3. The investment program shall be operated based on the following principles, in the order listed.
 - A. Legality - all investments comply with state and local laws.
 - B. Safety - principal is protected from loss with secure investment practices and collateralization.
 - C. Liquidity - investments are readily convertible to cash when needed without losses.
 - D. Yield or Return on Investment - earnings are maximized without diminishing the other principles.
4. The investment program shall comply with all Georgia laws and federal/state regulations for investing public funds and safekeeping/security requirements.
5. The investment program should use a competitive selection process for investments in excess of 30 days. Investments should be placed with only qualified financial institutions.
6. The investment program should provide for a system of internal control over investments and timely financial reporting over investing activities.

PURCHASING POLICIES

1. It is the intent of the governing authority of the Unified Government of Athens-Clarke County, Georgia, to establish uniform regulations and procedures to provide for an efficient and fiscally responsible system for the purchase of materials and services necessary for the effective operations of the Unified Government. The administration of this system will comply with the highest ethical and fiscal standards and applicable laws.
2. The Manager shall be responsible for the operation of the Unified Government's purchasing system.

Athens-Clarke County Unified Government Fiscal Policies

- 3. All departments and agencies of the Unified Government must utilize competitive bidding procedures, as specified in an ordinance adopted by Commission. Bids will be awarded on a nondiscriminatory basis with appropriate efforts to include local and minority businesses.**
- 4. The Unified Government will strive to obtain the highest quality of goods and services for the most economical costs. Bulk purchases, quantity discounts, standardization of common items, and other approaches will be used to economically acquire goods and services.**

Glossary

ACCRUAL BASIS OF ACCOUNTING: The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are recorded for those goods and services at that time).

APPROPRIATION: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

ARBITRAGE: Taking funds that have been raised from the sale of tax-exempt bonds and investing them at a higher rate of interest in taxable securities. Profits derived from the interest earnings must be refunded to the federal government.

ASSESSMENT: The process of making the official valuation of property for taxation.

ASSESSED VALUE: The value at which property is taxed. The Assessed value in the state of Georgia is forty percent (40%) of the fair market value.

ASSET: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

BOND: A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET DOCUMENT: The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating governing body.

CAPITAL PROJECTS: An item for which the purchase, construction, or other acquisition will represent a public betterment to the community and adds to the total assets of Athens-Clarke County. The project should have an anticipated life of three years or more and a total project cost of \$20,000 or more.

CAPITAL ADDITIONS & IMPROVEMENTS PROJECT: This is a capital project of more than \$20,000 which "adds" to the existing capital base or "improves" the current level of service.

CAPITAL MAINTENANCE & REPAIR PROJECT: This is a capital project of more than \$20,000 which "maintains" the existing capital base or "maintains" the current level of service. Capital Maintenance & Repair projects are counted as part of the Operating Budget.

CAPITAL BUDGET: The first year of the CIP as approved by the Commission.

Glossary (Continued)

CAPITAL IMPROVEMENT PROGRAM (CIP): A plan for capital expenditures to be incurred each year over a six year period. This plan will meet the capital needs as defined in the long-term work program of Departments and other agencies of the Unified Government. It sets forth each project in which Athens-Clarke County is to have part, and it specifies the resources estimated to be available to finance the projected expenditures.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash is received or disbursed.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG): A federal domestic assistance grant to develop viable urban communities by providing adequate housing and a suitable living environment as well as expanding economic opportunities for persons of low and moderate income.

CONTINGENCY: Those funds included in the budget for the purpose of providing a means to cover unexpected costs during the budget year. These funds can only be expended with CEO & Commission approval.

DEBT: An obligation resulting from the borrowing of money or from the purchase of goods and services.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.

DEPARTMENT: A major unit of organization in Athens-Clarke County comprised of subunits named divisions or cost centers and responsible for the provision of a specific package of services.

DEPRECIATION: The portion of the cost of a fixed asset charged as an expense during a particular period. The cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost.

ENCUMBRANCE: Commitment related to an unperformed contract for goods and services. Encumbered funds may not be used for any other purpose.

ENTERPRISE FUNDS: A fund established to account for operations that are financed and operated in a manner similar to private enterprise - where the intent of the governing body is to provide goods or services to the general public, charging user fees to recover financing costs. Examples are public utilities and airports.

EXPENDABLE TRUST FUNDS: A trust fund whose resources, including both principal and earnings, may be expended.

Glossary (Continued)

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlay, and intergovernmental grants, entitlement and shared revenues.

FISCAL YEAR (FY): The twelve-month period to which the annual operating budget applies. In Athens-Clarke County this is July 1 to June 30.

FRANCHISE FEES: A fee levied on utilities in exchange for allowing the utilities the use of public right-of-way.

FRINGE BENEFITS: Expenditures related to employee benefits such as Vacation, Sick Leave, and Health Insurance.

FUND: An independent fiscal and accounting entity with self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

GENERAL SERVICE DISTRICT: This district consists of the total area of Clarke County.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GENERAL FUND: The fund used to account for all financial resources, except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS: Bonds backed by the full faith and credit of government.

GRANT: A contribution of assets (usually cash) from one governmental unit or organization to another. Typically, these contributions are made to local governments from the state or federal governments to be used for specific purposes and require distinctive reporting.

GOAL: The Goal statements included in Department budget requests are designed to inform the reader of the department's expectations for improvement, change, and/or growth in service level and activities. A goal is a standard against which to measure progress.

GOVERNMENTAL FUNDS: This category of funds includes typical governmental activities and includes funds such as the General Fund, Special Revenue Funds, and the Debt Service Fund. These funds are set up to measure current expendable financial resources (only current assets and current liabilities) and uses the modified accrual basis of accounting.

Glossary (Continued)

HOMESTEAD EXEMPTION: A tax relief measure whereby state law permits local governments to exempt a fixed dollar amount of appraised value of qualifying residential property.

INTERNAL SERVICE FUND: Funds used to account for the financing of goods or services provided by one department or agency to another department or agency of a government on a cost reimbursement basis.

LEASE-PURCHASE AGREEMENTS: Contractual agreements that are termed leases, but that in substance are purchase contracts.

LEVY: To impose taxes, special assessments or service charges for the support of government activities.

LIABILITIES: Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

LINE ITEM BUDGET: Listing of each category of expenditures and revenues by fund, agency, department, division and or cost center.

L.O.S.T. (LOCAL OPTION SALES TAX): Tax levied at the rate of one percent which applies to the same items as the State sales tax, except that the local option sales tax also applies to sales of motor fuels. In order to impose this tax, the qualifying entity must submit a copy of a resolution if more than one-half of the votes cast are in favor of the tax.

MILL: One one-thousandth of a dollar of assessed value. A tax rate of one mill produces one dollar of taxes for each \$1,000 of assessed property valuation.

MILLAGE: Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

MISSION: The Mission statements included in Department budget requests are designed to inform the reader of the department's essential functions or activities/responsibilities/tasks they are charged to accomplish, as well as, the major services they provide.

MODIFIED ACCRUAL BASIS: The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available to finance expenditures of the current period."

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them.

Glossary (Continued)

PERFORMANCE MEASURES: Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

PERSONAL PROPERTY: Property that can be moved with relative ease, such as motor vehicles, boats, machinery, and inventoried goods.

PERSONAL SERVICES: Expenditures for the payment of salaries, wages and fringe benefits of employees.

PROPERTY TAX: Tax based on assessed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

PROPRIETARY FUNDS: This category of funds often emulates the private sector and includes Enterprise Funds and Internal Service Funds. These funds are set up to measure the flow of economic resources (all assets and liabilities) and uses the accrual basis of accounting.

REAL PROPERTY: Land, buildings, permanent fixtures, and improvements.

REFUNDING: A procedure whereby an issuer of bonds refinances an outstanding bond issue by issuing new bonds.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

REVENUE: Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Examples include property taxes, licenses and fees, and charges for services.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

SELF-INSURANCE: The formal assumption or partial assumption of risks and the accounting of results. Specific accounts are set aside to fund the risks, and losses which do occur are charged against those accounts or funds.

S.P.L.O.S.T. (Special Purpose Local Option Sales Tax): An additional 1 percent sales tax that may be imposed for a specific time period on the same items as the State sales tax. The tax may be levied with voter approval and must be used for specific capital projects or capital outlay.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specified purposes.

Glossary (Continued)

TAX ANTICIPATION NOTE: Borrowing by a local government against future anticipated tax revenue.

TAX DIGEST: The total assessed value of taxable property for a particular area.

TRUST FUNDS: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

URBAN SERVICE DISTRICT: This district consists of the area within the corporate limits of the city of Athens at the time Unification became effective.