

STORMWATER MANAGMEENT STANDARDS VARIANCE APPLICATION FOR HEARINGS BOARD REVIEW

FEE: \$200 per variance request (Cash/check only – make check payable to ACC)

Athens-Clarke County Planning Department – athensclarkecounty.com/planning
120 West Dougherty Street · Athens, Georgia 30601 · 706-613-3515 · (F) 706-613-3844

TYPE OF REQUEST:

Date: _____

Stormwater Development Regulations

****Note:** Different variance application forms are required for other types of requests. STOP here and locate the correct form if needed.

REASON FOR REQUEST:

Hardship

Appeal of Interpretation

PROPERTY OWNER: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE/CELL/FAX: _____

EMAIL: _____

If the person submitting the request is not the property owner but is acting as the agent for the request, please fill out the following information and submit the attached Authorization by Property Owner.

AUTHORIZED AGENT: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE/CELL/FAX: _____

EMAIL: _____

PROPERTY INFORMATION

PROPERTY ADDRESS: _____

COUNTY TAX PARCEL NUMBER: _____

NEAREST ROAD INTERSECTION: _____

PROPERTY'S DESCRIPTION
FROM INTERSECTION: _____

CURRENT ZONING: _____

CURRENT USE: _____

PROPOSED USE: _____

ACREAGE: _____

DECLARATION OF OWNERSHIP

Applications for a variance to the terms and literal enforcement of the Stormwater Management Ordinance must be filed by anyone with at least fifty-one (51) percent interest in the ownership of, or an accepted contract to purchase on, the affected property.

Appeals to the Hearings Board alleging an error in any interpretation or decision in the enforcement of the Ordinance may be filed by anyone personally aggrieved by the action; including the owner (51% interest) of the affected property or property adjacent to the affected parcel; or by any officer or department of the County affected by the decision.

Signing the space below implies fifty-one (51) percent ownership and assumes all rights and responsibilities associated with this appeals request.

I swear that I am the owner of the property located at (Property Address):

which is the subject matter of the attached application, as shown in the records of Athens-Clarke County, Georgia.

Owners Name: _____

Address: _____

City, State, Zip: _____

Telephone #/Cell: _____

Fax Number: _____

E-Mail Address: _____

Signature of Owner: _____

Date: _____

*** Each owner must sign a copy of this page, if there is more than one owner involved. ***

**AGENT’S
AUTHORIZATION BY PROPERTY OWNER
FOR STORMWATER MANAGEMENT STANDARDS**

I swear that I am the owner of the property located at (Property Address):

which is the subject matter of the attached application, as shown in the records of Athens-Clarke County, Georgia.

I authorize the person named below to act as applicant or agent in the pursuit of the variance for this property.

Name of Applicant or Agent: _____

Address: _____

City, State, Zip: _____

Telephone #/Cell: _____

Fax Number: _____

E-Mail Address: _____

Signature of Owner: _____

Date: _____

VARIANCE(S) MAY BE GRANTED IN AN INDIVIDUAL CASE IF IT CAN BE SHOWN THAT A LITERAL ENFORCEMENT OF AN ORDINANCE WILL RESULT IN AN UNNECESSARY HARDSHIP TO THE APPLICANT.

In order to determine that an unnecessary hardship might occur, the following questions must be completely answered.

1. That failure to grant the variance could result in exceptional hardship to the applicant; and

2. That granting the variance will not result in increased stormwater pollution, increased flood heights, additional threats to public safety, extraordinary public expense, or create nuisances, cause fraud on or victimization of the public;

3. That the necessity for a variance is not the result of conditions on the property which have been self-imposed by the applicant; and

4. That the variance is the minimum necessary, considering the adverse impacts of stormwater runoff.

SUBMISSION OF MATERIALS:

All applications and materials for variance requests must be submitted to the Planning Department staff. (see Hearings Board Application Schedule) Complete applications for variances requiring a decision of the Hearings Board must be submitted at least 30 days prior to the next regular monthly hearing calendar of the Hearings Board in order to be assigned to that calendar.

A complete application must contain the following:

1. Twenty (20) completed, collated, and signed copies of this variance application;
2. Twenty (20) stormwater management site plans as described in Section 5-4-6(c), collated if more than one page;
3. One (1) electronic copy on a CD in .pdf format (*if plans are under 10 pages*); or in .dwf format (if plans are over 10 pages).
4. Legal description of the property (metes and bound description)
5. An 11” x 17” (to scale) reduction of the site plan if the site plan is full size;
6. Filing fee (see fee schedule.)
7. Power of Attorney from property owner designating a specific individual to handle the request, if applicable;

REQUIREMENTS FOR PLAN:

A plan shall be submitted as part of the application and shall, at a minimum, contain the following information and standards:

Plan must be legibly drawn to a standardized Architectural or Engineering scale, and show:

- a. Name of petitioner, address, phone number;
- b. Date;
- c. North arrow;
- d. All lot dimensions;
- e. Reference point from corner of property to at least one permanent feature;
- f. Name of existing street(s);
- g. Existing and future right-of-way lines;
- h. Location of existing buildings, driveways, signs, etc., if applicable;
- i. Location of parking areas, recreational areas, dumpsters, etc., if applicable;
- j. Height and square footage of structure(s);
- k. The required yard setbacks are appropriately dimensioned;
- l. Percent (%) of lot covered by the building and parking lot;
- m. Any other data requested in writing by the Transportation and Public Works Director necessary to an understanding and evaluation of this project.