

FOREST MANAGEMENT ACTIVITY WAIVER APPLICATION

SUBMITTAL REQUIREMENTS: Please see page 2 for full list of requirements

FEE: \$225 per requested variance (*cash/card/check – make check payable to ACC*)**PROPERTY INFORMATION***For Staff Use:***PLAN #:** VAR - _____ - _____ - _____

PROPERTY ADDRESS: _____

COUNTY TAX MAP #(s): _____

ZONING DISTRICT: _____

CURRENT USE: _____

PROPOSED USE: _____

Applicants are encouraged to meet with Planning Staff for assistance in preparing a complete application.

Staff is available to answer questions, and review procedures, forms, and plans prior to submittal.

DECLARATION OF OWNERSHIP

Applications for a variance to the terms and literal enforcement of the Development Regulations must be filed by anyone with at least fifty-one (51) percent interest in the ownership of, or an accepted contract to purchase on, the affected property.

Owners Name (print): _____

Mailing Address: _____

Telephone #: _____

E-Mail Address: _____

OWNERS'S SIGNATURE: _____ **DATE:** _____**AGENT'S AUTHORIZATION BY PROPERTY OWNER**

I authorize the person named below to act as applicant or agent in the pursuit of the variance for this property:

Name of
Applicant/Agent: _____

Owners Name (print): _____

Mailing Address: _____

Telephone #: _____

E-Mail Address: _____

OWNERS'S SIGNATURE: _____ **DATE:** _____

SUBMISSION OF MATERIALS:

A complete application must contain the following:

1. The original and one (1) copy of the property & applicant information (pg. 1 of this application)
2. Fifteen (15) copies of the applicant's responses to variance findings (pg. 3 of this application)
3. Fifteen (15) copies of site plan [PLEASE NOTE: Some applications require a professionally sealed site plan – consult with Staff] and any additional materials
4. Fifteen (15) copies of tree management plan (TMP)
5. One (1) legal description of the property, e.g., record deed, unless site plan has metes & bounds.
6. Fifteen (15) copies of any additional materials, e.g., exterior architectural elevations, photographs, etc.
7. Digital pdf versions of signed application, variance findings, plans and any additional materials
8. Application fee

REQUIREMENTS FOR PLAN:

A plan shall be submitted as part of the application and shall, at a minimum, contain the following information and standards:

Plan must be legibly drawn to a standardized Architectural or Engineering scale, and show:

- a. Name of petitioner, address, phone number;
- b. Date;
- c. North arrow;
- d. All lot dimensions;
- e. Reference point from corner of property to at least one permanent feature;
- f. Name of existing street(s);
- g. Existing and future right-of-way lines;
- h. Existing and proposed utilities;
- i. Existing forested areas and individual trees inventory;
- j. Athens-Clarke County trees;
- k. Current tree canopy cover;
- l. Individual trees to be conserved;
- m. Groups and stands of trees to be conserved;
- n. Forest regeneration areas;
- o. Future forest areas;
- p. Tree Planting;
- q. Summary table;
- r. Tree preservation area; and
- s. Any other data requested in writing by the Planning Director necessary to an understanding and evaluation of this project.

WAIVER(S) MAY BE GRANTED IN AN INDIVIDUAL CASE IF IT CAN BE SHOWN THAT A LITERAL ENFORCEMENT OF AN ORDINANCE WILL RESULT IN AN UNNECESSARY HARDSHIP TO THE APPLICANT.

In order to determine that an unnecessary hardship might occur, the following questions must be completely answered.

1. That special constraints on the site required the removal of standing timber to allow applicant's proposed use of such site in accordance with applicable zoning and development standards:

2. That the removal of such standing timber was the minimum necessary for such proposed use:

3. That the proposed development will, at a minimum, meet the tree conservation requirements as set forth in Section 8-7-15:
