

# DEMOLITION & RELOCATION REVIEW

FEES: Structures requiring Commissioner Review - \$85.00 • Structures exempt from Commissioner Review - \$20.00 • Cash or check only

**\*\*After approval of this form, a Demolition Permit is required from the Building Inspections Department prior to removal of the structure\*\***

## SUBJECT PROPERTY INFORMATION: *(Please Print Clearly)*

*For Staff Use:*

PLAN #: DR - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Please Note:**

- A Certificate of Appropriateness is required instead of a Demolition Review for locally designated landmark or historic district properties.
- Demolition & Relocation Reviews are not required for interior work or for mobile homes.

**PARCEL ADDRESS:** \_\_\_\_\_

Tax Map Number(s): \_\_\_\_\_

**APPLICANT NAME:** \_\_\_\_\_

Company: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Business Email: \_\_\_\_\_

**PROPERTY OWNER INFORMATION: *(if different than applicant):***

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

---

---

**Submittal Requirements:**

Included with form?

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Site plan of the property showing all existing buildings, with any building or portion of a building to be demolished or relocated clearly marked. | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Photographs of each exterior side of the building affected by the demolition or relocation.  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

- 
- 
1. **The proposed is:**  A. The demolition of an entire structure, approximately \_\_\_\_\_ square feet.  
 B. The demolition of a portion of a structure, approximately \_\_\_\_\_ square feet.  
Brief description of project: \_\_\_\_\_  
 C. The relocation of a structure, approximately \_\_\_\_\_ square feet. New location \_\_\_\_\_
2. **The structure is:**  Residential  Commercial  Accessory  Agricultural  Other \_\_\_\_\_
3. The structure is believed to have been **constructed in what year?** \_\_\_\_\_
4. Is the proposed demolition or relocation of an accessory structure under 500 square feet?  Yes  No
5. Has the chief building official deemed the structure to be hazardous?  Yes\*  No  
\*Application must include a written determination of demolition without delay from Building Inspector for exemption
6. Is the property zoned E-O (Employment-Office), E-I (Employment-Industrial) or I (Industrial)?  Yes  No
7. Will the demolition/relocation require the removal or disturbance of trees?  Yes  No

---

---

*The Unified Government of Athens-Clarke County is a public entity subject to Georgia's Open Records laws. All submitted applications and associated plans and documents are covered under such laws and may be released to other parties unless they contain information specifically protected by law.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR STAFF USE ONLY:**

Received by/Date: \_\_\_\_\_

Site Plan:  Yes

Tax Map Number(s): \_\_\_\_\_

Parcel Zoning: \_\_\_\_\_

Environmental Areas:  Yes  No If Yes, Date of Permit: \_\_\_\_\_

Zoning Overlay: \_\_\_\_\_

**STAFF FINDINGS:**

National Register Findings:  Not listed  Within District  Individual Listing or Landmark

Appears to be over 50 years old:  Yes  No

Material Evaluated:  On-site evaluation  Sanborn maps  Other maps or aerial photos

Eligible for 90-day review:  Yes  No  Exempt

Commissioners notified on: \_\_\_\_\_

Response to continue review needed by: \_\_\_\_\_

90-day review time ends on: \_\_\_\_\_

Commissioners representing the property: \_\_\_\_\_

Commissioner's findings: \_\_\_\_\_

**FINAL DETERMINATION**

Approved  Not Approved

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Approval of this application shall expire if the requested demolition or relocation has not been completed within 2 years from date of approval.**

Staff: \_\_\_\_\_ Date: \_\_\_\_\_