



Athens-Clarke County Fire & Emergency Services



5.1: Summary of Step 5: Ready for CO

Notification Process:

- Notify the building department when your project is ready for the final inspection.
- All necessary departments for CO sign-off will be notified upon your request.

Scheduling the Final Inspection:

- Upon receiving notification, the Fire Marshal's Office will call and schedule a time for the final inspection.
- Efforts are made for prompt service, but due to staffing, inspections might take up to 5 business days to be conducted.
- Depending on the project size and life safety systems in the buildings, the Fire Marshal's Office will conduct several inspections as part of the final inspection process:
 - Site Final
 - Building Final
 - Alarm Final
 - Sprinkler System Final
 - Hood Balloon Test

Complexity and Duration:

- Due to the size of the project and the complexity of life safety systems, the final Fire Marshal Inspection might take several days to complete.

Consultation Option:

- You have the option to call for a consultation before notifying readiness for the final inspection.
- This consultation ensures that all necessary steps have been completed, streamlining the final inspection process for a smoother experience.

This step is crucial as it signifies the project's completion and readiness for occupation. Ensuring all departments' sign-offs and meeting the required inspections are vital before obtaining the Certificate of Occupancy.

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Honesty

Dependability

Teamwork

Professionalism

Camaraderie