

**ATHENS-CLARKE COUNTY
HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
July 19, 2023**

The Athens-Clarke County Historic Preservation Commission met and considered the following items at a public meeting on Wednesday, July 19, 2023, at 5:30 p.m. The meeting was held at 120 W. Dougherty Street, Athens, Georgia.

MEMBERS PRESENT: Joanna Beckman, Bobbie Epting, Heather Fletcher (Chair,) Lindsey Roper, Worth VanLinden, Ellen Walker, Thomas White

MEMBERS ABSENT:

STAFF PRESENT: Sandy Beasley, Austin Jackson (ACC Attorney's Office), Bruce Lonnee

CALL TO ORDER:

1. Determination of Quorum: Quorum present
2. Introduction of staff reports and all other documents submitted to the Historic Preservation Commission at this meeting into the official record: Motion to receive all documents into the official record passed unanimously.
3. Adoption of the minutes of the June 21, 2023 agenda review: Motion to adopt the minutes of the June 21, 2023 agenda review passed unanimously.
4. Adoption of the minutes of the June 21, 2023 meeting: Motion to adopt the minutes of the June 21, 2023 meeting passed unanimously.
5. Ex-Parte communications: Ms. Fletcher recused herself. The applicant for 491 Satula Avenue is her neighbor. Also, her partner drew the plans and will be the contractor on this project. She then stepped out of the room and Mr. VanLinden (Vice-Chair) took over as Chair. Ms. Fletcher returned and took over the Chair duties at 5:58 p.m.

OLD BUSINESS: None

NEW BUSINESS:

1. 491 Satula Avenue COA-2023-06-1181

Petitioner: Kaya Yamashita for Tomohiro Yamashita
Request: Rear Addition and Accessory Structure
Information: 114C2 G002, Buena Vista, RS-8

Mr. Lonnee presented the staff report with a recommendation to approve the application with conditions.

Agent / Owner: Kaya Yamashita

In Favor: Dorian Zevos

Opposed: none

Motion: Ms. Walker moved to approve the application with the following conditions:

- The applicant work with staff on driveway material, edging and any retaining walls required and,
- The applicant work with staff on approving the rhythm of openings and solid-to-void ratio on the rear elevation.

Ms. Roper seconded and the motion passed unanimously (6-0).

CONCEPTUAL PRELIMINARY DESIGN REVIEW: None

OTHER BUSINESS:

1. Strategic Plan Update

Ms. Walker reviewed the Strategic Plan and highlighted items in yellow that are in progress at various stages and highlighted items in green to designate actions that have been completed. She is now working to update the general guidelines. The first section of the HPC guidelines needs to be replaced with the new Landmark and Historic Districts print. She will soon email photo assignments to members.

2. Designation Committee Report

Did not meet this month.

3. Education Committee Report

Did not meet this month.

4. Miscellaneous Announcements:

With no other business, the meeting adjourned at 6:13 p.m.