

Athens-Clarke County Unified Government
DRAFT: Athens Cultural Affairs Commission Meeting Minutes

Meeting Name: Monthly ACAC Meeting

Meeting Date: 11 July 2022

Meeting Called to Order: 6:00 pm EDT

Location: A-CCUG WebEx

Virtual? Yes

Public Input Requested or Received? Meeting was noticed and posted; no public input received.

Attendees:

Members Present: Madeline Bates (vice-chair); Mickey Boyd (ex officio); Beatrice Brown; Donna Brumby (secretary); Kimberly Davis; Linda Ford; Helen Kuykendall; Montu Miller; Andrew Salinas (chair); Darcie St. Onge (treasurer).

Members Absent: Jan Bush (ex officio); Victoria Prevatt; Esra Santesso; Serena Scibelli (ex officio); Jesús Rubio (ex officio).

Advisors / Staff Present: Madhuri Angadi (SPLOST); Didi Dunphy (Leisure Services Lyndon House Program Supervisor); Kent Kilpatrick (Leisure Services Director); Lisa Pappas (County Attorney's Office); Stephanie Raines (Leisure Services Arts Administrator); Ellie Swenson (Intern); Tatiana Veneruso (Public Art Coordinator).

Attendees Leaving Before End of Meeting & Time of Departure (if applicable):

Lisa Pappas exited at 6:45pm.

Items Discussed:

1. Open Meetings Guidelines

Lisa Pappas led a discussion and answered questions concerning Georgia's Open Meetings regulations and additional A-CCUG rules and guidelines. The following points were included:

- A-CCUG is planning an upcoming training session on meetings and records for all members of A-CC boards, commissions, and committees.
- Any time a meeting is held and a quorum of members and/or of sub-committee members is present, that meeting must be publicly noticed ahead of time and attendance and minutes must be recorded and filed.
- Ex-officio ACAC members count toward the quorum of committee and subcommittee meetings.
- The opportunity for public comment is not required for ACAC's committee or subcommittee meetings.
- Seven days notice is required for regularly scheduled meetings; emergency meetings may require less notice.

- Unless the A-CCUG pandemic emergency guidelines are reinstated by the Mayor and Commission, beginning in August 2022 all ACAC meetings will be required to be held in person, open to the public.
- The A-CCUG Commission is planning on requiring LiveStreaming of all public meetings beginning in October 2022.

NEW ACTION ITEM:

Lisa Pappas will check on whether art project site visits are considered meetings that fall under Open Meetings and Records rules and will report back to ACAC.

2. Chair’s Report

Andrew Salinas deferred further discussion of ACAC Task Forces and working priorities until the August 2022 meeting.

3. Treasurer’s Report

Identifying spending priorities was deferred until the August 2022 meeting.

4. Project Reports

Tatiana Veneruso reported on the following projects:

- The next two calls for Greenway projects were posted July 8 and will be open until August 28.
- The County is looking at late August 2022 to finalize the Clayton Street installation.
- Firefly II has two projects awaiting approval by the Mayor and Commission.
- Tatiana is drafting the calls for art for the Arena project.
- The Bishop Park I User Group will be meeting soon.
- The Athens Music Walk of Fame new inductees were announced at AthFest and the new plaques have been ordered.

5. Arts in Community Awards

- All Fall 2021 and Spring 2022 AICA project final reports have been received.
- Madeline Bates will gather questions for the County Attorney’s Office concerning requirements for AICA calls and awards. Madeline will request a meeting with the Attorney’s Office as soon as possible.

6. Old Business

Tatiana reported that Ellie Swenson, the Arts Coordinator Intern, has done research into artist attribution for all ACAC-sponsored projects. Ellie did not find any existing “industry standard” for plaques on public art, but examples can be found.

NEW ACTION ITEM:

Tatiana will continue working on this project, including estimating ongoing operational costs, prices, and suggestions and will bring recommendations to the August 2022 meeting.

7. Outreach Team Report

The Outreach Team did not meet in June.

8. Strategy Team Report

The Strategy Team did not meet in June; this team will be responsible for drafting an annual work plan as has been suggested by Athens-Clarke Unified Government. County staff will assist.

9. Internship Update

Stephanie reported that Eleanor Swenson, the intern ACAC is currently funding, has a preliminary report ready and will present a final report to the entire group at an agreed-upon time.

10. Task Forces Update

In lieu of group meetings, Andrew will designate a lead person to accomplish some fact-finding estimates on the feasibility of proposed Task Force projects. This point person will report at monthly meetings.

NEW ACTION ITEM:

Stephanie or Tatiana will send an online poll to ACAC members and advisors in order to select a time for Ellie's presentation.

11. Upcoming local arts and cultural events were announced.

Votes Taken with Motion / Second / Results (Unanimous or Number of Yes / No Votes and names) (if applicable):

- Approval of the June 2022 meeting Minutes was deferred until the August meeting.
- Arts in Community Awards:
 - Donna Brumby moved that, due to timing issues related to the Commission adapting to previously unaddressed A-CCUG requirements, instead of breaking each year's AICA calls into two separate times (as has been the ACAC process in the past), that all AICA calls be issued together and as quickly as possible for FY23. Madeline seconded. During discussion, Helen Kuykendall requested an amendment to state the award numbers and amounts for FY23 (five awards at \$5000 each). Andrew seconded the amendment. The motion, as amended, was passed unanimously.

Meeting Adjourned: by Chair

Meeting Adjourned at: 7:45 pm

Minutes Drafted By: Donna Brumby