



Special Called Meeting #3:

Review Juneteenth RFP Submissions

Human Relations Commission Minutes

Meeting #24

Thursday, May 11, 2023 / 5:00 PM

ACC City Hall – Room 301B

• **ACCGov Staff in Attendance:**

1. Dr. Remy Epps (she/her) - Inclusion Officer, Inclusion Office
2. Niki Jones (he/him) - Assistant Manager, Manager's Office
3. Gino Cyrus (he/him) - Marketing & Outreach Analyst, Inclusion Office
4. Cameron McGlothen (he/him) - Equity & Engagement Coordinator, Inclusion Office

• **HRC Members in attendance:**

1. Danielle Gillmer (she/her)
2. Myung Cogan (she/her)
3. Cameron Jay Harrelson (he/him)
4. Kathleen "Megan" Westbrook (she/her)
5. Alejandra Villegas Lopez (she/her)
6. Jayivey Brown (she/they)
7. Ke'Marcis Howard (he/him)
8. Tucker Duval (he/him)

HRC Members who were not in attendance:

9. Daniel “Ed” Moore (he/him)
10. Tameka Curry (she/her)
11. Darius Binion (he/him)
12. Brandon Baker (he/him)
13. Callie Moore (she/her)
14. Sharon McDaniel-Miller (she/her)
15. *Non-Members who were in attendance:*
16. Jacqueline Bosby (she/her)

Minutes

- The meeting was called to order at 5:08 PM
- Vice Chair Harrelson stated the purpose of the meeting: Review Juneteenth RFP submissions
- Vice Chair made a motion to amend the agenda. The amendments were to add minute approval as the first item of business, move by-laws discussion/revision to the second item, and discuss Pride and Juneteenth SWAG as the last item. Ke’Marcis seconded. All were in favor. The motion passed.
- Vice Chair called for public comment.
- A summary of Jacqueline Bosby’s public comment:
 - Jacqueline Bosby stated that she would love to be the coordinator for the Juneteenth celebration. Bosby mentioned how her organization has been hosting Juneteenth celebrations years before it became a nationally celebrated holiday, as well as several other accomplishments from her organization.

- Dr. Epps stated that Chair Tameka Curry has resigned from the Chair position, which means the Vice Chair will assume the duties of the Chair. Vice Chair Harrelson is now Chair. Per the by-laws, the body has 60 days to now fill the Vice Chair position.
- Danielle made a motion to table the election of a Vice Chair. Megan seconded. All were in favor. The motion passed.
- Ke'Marcis made a motion to table the by-laws discussion. Danielle seconded. All were in favor. The motion passed.
- Myung made a motion to approve the April 26, 2023 meeting minutes. Tucker seconded. All were in favor. The motion passed.
- Dr. Epps presented the evaluation criteria utilized to judge the submitted 2023 Juneteenth proposals. Based on that evaluation criteria, staff is recommending that the Family Connection RFP be approved. Chair stated that the HRC should look into educating the community on the requirements for proposals as such so that all applications are competitive.
- Ke'Marcis made a motion to approve the Family Connection RFP proposal, as staff recommended. Megan seconded. All were in favor. The motion passed.
- Megan made a motion for the HRC to purchase 500 white fans that has the HRC logo on the front and the QR-Code to the HRC landing page on the back. 250 will be distributed to Juneteenth. 250 will be distributed to Pride. Danielle seconded. All were in favor. The motion passed.
- Daneille made a motion to purchase 500 Juneteenth stickers, 500 Pride stickers, 200 Juneteenth flags, and 200 Pride flags. Tucker seconded. Megan proposed the idea of flags not being ordered. Megan made an amended motion remove flags from the purchase. All were in favor. The amended motion passed.

- Danielle made a motion for one HRC banner, that is reflective of Pride, to be purchased. Ke’Marcis seconded. Megan made a motion for the following to be on the banner, “Human Relations Commission” as the major large font, the ACC Gov logo, and various contact information (handles, website, etc.)
- Staff recommended revisit the budget for the Family Connection application. Niki stated that the fireworks cannot be funded.
- Megan made a motion to approve the budget for the Family Connection Juneteenth proposal to be \$12,750. Danielle seconded. All were in favor. The motion passed.
- Chair announced that the subcommittees should meet prior to the next full body meeting (5.24.23). A general consensus was made by the body that they’d like to have their main body meetings in City Hall.
- Myung made a motion to adjourn the meeting. Danielle seconded. All were in favor. The meeting adjourned at 6:04 PM