

**APPROVED**  
**Athens-Clarke County**  
**Board of Elections Special Called Meeting Minutes**  
**May 8, 2019**

A Special Called Meeting of the Athens-Clarke County Board of Elections was held on Monday, May 8, 2019, at BOE Training Room, Facilities Management Bldg., 2555 Lexington Road, Athens, Georgia.

Walter Wilson, Secretary, called the meeting to order at 4:25 PM.

**Other Board Members Present:** Charles Knapper, Chairman; Alison McCullick, Board Member; Jesse Evans, Board Member; Mokah-Jasmine Johnson, Board Member

**Board Members Absent:** None

**Others Present:** Charlotte Sosebee, Director; Pam Long, Observer; Aletha Perkins, Observer; Deborah Lonon, Assistant County Manager; Catherine Bennett, ACC Organizational Development Administrator

Minutes recorded by Wanda Raley from audio.

**THE FOLLOWING DISCUSSIONS WERE FACILITATED BY CATHERINE BENNETT**

- A. Superintendent Responsibilities; Who Can Hire/Fire; Board Member Oath of Office
  - a. Charlotte provided handout to all present: Ga. Code Ann. 21-2-70. Powers and Duties of Superintendents, Effective July 2, 2011.
  - b. John Hawkins will provide further information at a later date.
- B. Each member and Charlotte Sosebee discussed individual perspectives regarding where the Board is today and how it arrived at its current state.
- C. Board decided to change monthly meeting agenda by moving "**Public Comments**" to immediately follow "**Director Update.**" Charlotte will:
  - a. Respond at a later date to public commenter based on contact information provided (preferably by email).<sup>(S)</sup>
  - b. Copy all Board Members on her response.
  - c. Provide feedback during following month's **Director Update.**
- D. Board agreed to have a third work session (date and time to be determined) to:
  - a. Provide further clarity on roles and responsibilities.
  - b. Determine common core values.
  - c. Develop strategic priorities looking forward to 2020 elections.
  - d. Develop goals.
  - e. Develop by-laws.

E. **ADJOURN**

Board unanimously agreed to adjourn. Chairman Charles Knapper adjourned meeting at 7:55 PM.