

Community Tree Council (CTC) Meeting Minutes

Meeting Date: April 11th, 2022

Location: 2555 Lexington Rd, Athens, GA

**In Attendance -
Members:**

Jessica McClellan, Rodney Walters, Mary Songster, Patrick Perry,
Pam Knox, Joe Perloff, Shawn Doonan, Mary Attaway, Yvette
Lane-Walcott, (A Quorum Was Present)

**Staff, Guests, and
Ex-Officio Members**

Lea Clark (Georgia Forestry Commission), Jeanne Connell
(Landscape Management Division Administrator), Eric Caubo (Planning Arborist),
Dr. Jason Gordon (UGA Assistant Professor)

Absent:

Phil Hale, Lauren Ward, Holly Campbell, Victoria Goff, Ernie Cox, Sarah Grizzle,



Call to Order, Introductions, and Welcome:

Jessie McClellan 4:00 - 4:05

- Welcome everyone.

Housekeeping (Secretary)

Rodney Walters 4:10 - 4:15

- **Roll Call Sign in (3 minutes):** Attending members and guests were listed on the attendance list
- **Action Item: Vote to approve January, 2022 and the February CTC meeting minutes:**
 - **The January and February CTC meeting minutes were approved as amended by unanimous vote.**
- CTC annual report is due to Mayor and Commission by the end of February
 - There is no annual report at this time. Jessie will check with Joe to see if they may be available by the April meeting.
- In person meetings (ACC has lifted its masks requirements and there are no limitations on indoor meetings)
 - **Action Item and Discussion: Vote to approve moving to a hybrid meeting setup whereby the CTC meeting will meet at the Landscape Management Office under an in person/online hybrid meeting format**
 - **The motion passes by unanimous vote**

Treasurer's Report (Information – 5 minutes)

Pam Knox 4:10 – 4:15

- Pam provided a brief description of the income and expenditures
- The March 14th, 2022 Treasurer's Report is attached at the end of the minutes

CTC Business (Executive and Steering Committees, Work Groups)

Jessie McClellan 4:15 – 4:30

- **CTC Executive Committee** {Jessie McClellan(chair), Patrick Perry (president elect), Pam, Rodney}
- **CTC Steering Committee (Executive Committee plus Committee Chairs):** **4:30 – 5:00**
{Jessie McClellan (Chair), Patrick Perry (president elect), Pam, Rodney, Mary Attaway, Mary Songster, Holly Campbell}
 - **Educational Short and/or Forester's Briefing:**
 - A presentation was given by the ACC Community Forestry Coordinator (Rodney Walters) about the results of the Athens-Clarke County Community Tree Study was given to the Community Tree Council.
 - **New Member Interview Work Group:** {Shawn (leader), Pam, Jessie, Patrick, Rodney} **4:25 - 4:30**
 - Updates
 - **CTC Trees for Tomorrow Work Group:**
{Phil (Leader), Mary Attaway, Joe P., Rodney, Pam, Shawn}
 - No discussion
 - **Landmark and Champion Tree Work Group:**
{Shawn (leader), Edith, Joe P., Lea, Phil, Jessie, Patrick, Mary Songster, Rodney}
 - No discussion

- **Grants Work Group and Fundraising:** 4:50 - 5:00
 - Asking for another Grants Work Group member
 - Applying for Coca-Cola and REI grants

● **CTC Committee Reports (Information and Discussion):** 5:05 - 5:25 **Jessie McClellan**

- **Promotions Committee** {Mary Attaway (Chair), Lauren, Sarah, Joe Perloff, Tori}
 - CTC members were asked if they prefer the oak or maple nametags
 - Ideas to promote the CTC include a Canopy Tour, Haunted Tree Walk, & Zipline
- **CTC Policy Committee:**{Mary Songster (Chair), Jessie McClellan, Rodney Walters, Patrick Perry, Lauren Ward}
 - Policy Committee met on 3/10/2022, Mary provided an update on the meeting.
 - **Action Item and Discussion: A Motion was made for the Policy Committee to reach out to the ordinance stakeholder groups to send their representatives to the CTC as Ex-officio members. The motion passed by unanimous vote.**
 - **Action Item and Discussion: A Motion was made to send a letter that outlines the importance of tree maintenance to the Mayor and Commission. After a brief discussion, the motion passes with the secretary abstaining from the vote.**
- **Education committee:** {Holly Campbell (Chair), Stacey Farrell, Shawn Doonan, Sarah Grizzle}
 - The Education Committee met on 3/21/22 and is beginning the process of planning events
 - Education Committee would like to move forward with alignment of the ACC Community Tree Study in providing Public Education and Outreach.
 - Education Committee requested the ACC Community Tree Study Presentation be made publically available.

Parking Lot Items: 5:25 - 5:29

Meeting Wrap up – (1 minute) **Presiding Chair** 5:29 - 5:30
** A motion was made, seconded, and approved by unanimous vote to adjourn the meeting*

Athens Community Tree Council

Treasurer's Report: March 14, 2022 submitted by Pam Knox

Money Market Account

Beginning Balance as of 2/14/2022	\$10,027.99
Interest 2/28/2022	0.16
Ending balance as of 3/14/2022	\$10,028.15

Checking Account

Starting balance 2/14/2022	\$2,161.11
Ending balance 3/14/2022	\$2,161.11

PayPal Account AccTrees@athenstrecouncil.org

Beginning balance 2/14/2022	\$1,711.54
Ending balance 3/14/2022	\$1,711.54