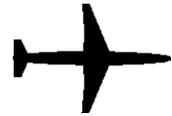


Athens Airport Authority Meeting
February 26, 2019
3:00 p.m.
Athens Flight Center - Conference Room



Authority: Lester Shindelman, Chair
Beth Higgins, Michael Pierce, David Asman, Bayne Smith, Robert Miles

Airport: Mike Mathews, Airport Director
Angela Dalton, Airport Billing Coordinator

Public Comments: N/A

Approval of January Minutes: Approved as submitted.

Chairman Update: Mr. Shindelman reviewed the agenda for the day.

Airport Manager Reports

- a. **Financial Report:** Mr. Mathews reviewed the report as provided by ACC Finance Department as of 1/31/19.
- b. **Operations Report:** The operations report compiled with data received from the Control Tower Chief has been updated and was reviewed.
- c. **Runway Project:** Mr. Mathews noted that the grooving phase of this project has been completed. The final phase will be the markings, which is scheduled for next week (dependent upon weather conditions). Discussion was held concerning future projects and funding sources.
- d. **2020 SPLOST Update:** Mr. Mathews gave a presentation to the Citizens' Advisory Committee concerning the Airport's request. Mr. Miles reported that he is serving on this Committee and noted that the feedback from the presentation was positive.
- e. **Marketing & Outreach Activities:** Mr. Mathews noted the following community meetings he attended during the last month:
 - Tukston United Methodist Church Men's group
 - Hosted a Boy Scout Troop for their Aviation Badge
 - Cedar Creek HOA

Mr. Mathews and Ms. Dalton also met with Jeff Montgomery, ACC Public Information Office, concerning the Airport's website design and the possibility of the Airport hosting their own site autonomous of ACC. It was decided that PIO will create a new, updated site on the ACC server for review. If the Airport feels this will not meet our needs, Mr. Mathews will explore other options.

Ms. Dalton will be attending Aerospace Innovation day at the State Capitol this week in order to develop relationships for possible economic development initiatives in Athens.

Mr. Asman noted that he spoke with the local EAA chapter concerning the Young Eagle Program and the possibility of the EAA becoming more involved at AHN. Members of the EAA encouraged him to take the lead on that initiative. He also noted that he would like the Airport to explore becoming more involved in the UGA Aviation Club.

Old Business

- a. **2019 Committee Assignments:** Mr. Shindelman distributed a list of committees and the members that have been assigned. Everyone was in agreement with the assignments.

Air Service Development & Marketing:

Lester Shindelman (Chair)

Beth Higgins

Michael Pierce

Operations

David Asman (Chair)

Robert Miles

Business, Finance & Planning

Bayne Smith (Chair)

Lester Shindelman

Operations Committee

- a. **AHN/Athens Tech Update:** Mr. Asman noted that he feels the next step is reaching out to partners in order to secure funding that ATC will require to move forward with a partnership. He will compile a spreadsheet listing potential partners to contact.

Business, Finance & Planning Committee

- a. **Strategic Planning Goal Setting Session Feedback:** Amanda Hill, MaesAywr Consulting, presented a spreadsheet that compiled the initiatives and performance measures that were agreed upon at the work session.
- b. **Strategic Planning Next Steps:** Ms. Hill noted that she will send the spreadsheet out via email to the members and request their input. Once input has been received, she will move forward with drafting a plan for review at the March meeting.

Air Service Development Committee

- a. **SCASDP 2018 Grant Order:** No new report at this time.
- b. **SCASDP Support Letters:** Mr. Shindelman distributed a contact summary list for Authority members to reach out to solicit letters of support once the order has been released.
- c. **Pro-Forma Project Update:** Mr. Mathews noted that Mr. Blissit, Mead & Hunt, is working on this report.
- d. **Mead & Hunt ASD Conference:** Mr. Mathews noted that he will be attending this conference in Arizona and has meetings scheduled with several different airlines. Mead & Hunt has prepared the presentations for each 20 minute meeting. A variety of networking opportunities will also be available.

New Business

- a. **GDOT Statewide Aviation Plan:** Mr. Shindelman discussed the plan that was released recently. He noted that it is full of data that could be used in different initiatives the Authority has been discussing. Mr. Mathews will request that either Carol Comer or Steve Brian with the GDOT attend a future meeting to further discuss the findings of the report.
- b. **Airport Authority Recruiting:** It was noted that Ms. Higgins will be leaving the Authority in June and the Mayor & Commission will be accepting applications for a replacement. It was requested that members think about possible candidates to recruit.
- c. The April Authority meeting is rescheduled to Tuesday, April 16, 2019.

Adjourn: 5:05 p.m.

Respectfully Submitted



Angela Dalton, Secretary