



**Meeting Minutes**  
**ATHENS-CLARKE COUNTY**  
**SPLOST 2020 OVERSIGHT COMMITTEE**  
**January 23, 2023 5:30 P.M.**  
**In-Person w/Live Stream Meeting**

**MEMBERS PRESENT:** Dr. Shannon Brooks (Chair), Laura Carter, Sara Beresford, Jim Weck, Jennifer Zwirn, Dr. Marilyn Wolf-Ragatz, Frances Hughes , Adam Shirley (Vice-Chair)

**MEMBERS ABSENT:** Shane Blackwell

**STAFF PRESENT:** Robert Cheshire - Capital Projects Director (Facilitator)  
Keith Sanders - ACCGov SPLOST Program Administrator  
Daniel Garren - ACCGov SPLOST Program Administrator  
Melissa Byler - ACCGov SPLOST Program Support Specialist  
Mark Melvin – ACCGov Deputy Fire Chief

**GUESTS:**

Rachel Henderson – UGA School of Social Work Student  
Kate Uplay - UGA School of Social Work Student  
Emily - UGA School of Social Work Student

**GENERAL BUSINESS**

Dr. Shannon Brooks (Chair), called the meeting to order at 5:34 p.m., welcomed the members in attendance and thanked them for being present.

**MEETING MINUTES REVIEW AND APPROVAL**

The Minutes from November 28, 2022 were reviewed and considered for approval. Sara Beresford made a motion to approve the minutes. The approval was seconded by Dr. Marilyn Wolf-Ragatz. Minutes were approved unanimously

The Minutes from October 17, 2022 were reviewed and considered for approval. Dr. Shannon Brooks made a motion to approve the minutes. The approval was seconded by Dr. Marilyn Wolf-Ragatz. Minutes were approved unanimously. Note: These Minutes were being approved because a quorum was not present during the November, 2022 meeting.

**COMMITTEE ACTION ITEMS**

- SPLOST 2020 – Project 06, Fire Station #5 Replacement - Proposed Project Concept

**Discussion:** Daniel Garren introduced the proposed Project Concept by reviewing the history, age of the existing Fire Station, several items that the current Fire Station lacks, and the reason for relocating the new Fire Station. Daniel Garren noted the proposed Must Haves, Highly Wanted, and Nice to Have items included in the Project Concept. Daniel Garren reviewed the breakdown of the proposed Project budget. Several members asked for information regarding the “coverage areas” provided by fire stations. Daniel Garren

provided a coverage map and Chief Melvin explained the ISO rating and the coverages required. Athens-Clarke County has an ISO rating of 1.

**Motion made** by Laura Carter to confirm that the Project Concept as presented is consistent with the Initial Project Statement for SPLOST 2020 – Project 06, Fire Station #5 Replacement

**Seconded** by Dr. Marilyn Wolf-Ragatz. The motion carried unanimously.

**PUBLIC INFORMATION MEETINGS / ANNOUNCEMENTS**

- **SPLOST 2020 General Site Selection Committee Meeting 2/13/23 @ 4:45pm**
- **SPLOST 2020 Judicial Center Site Selection Committee Meeting 2/23/23 @ 4pm**

**OTHER BUSINESS**

- Robert Cheshire reviewed the SPLOST 2020 Monthly updates and the SPLOST 2020 Revenue/ Expenditure Report with the Committee.
- The Oversight Committee discussed changing the recurring monthly meeting dates and times, however, made the decision to continue meeting the third Monday of each month at 6 PM.

The next meeting is set for Monday, February 20, 2023 6:00 P.M. in-Person.

*The above summation is an interpretation of the items discussed and decisions reached at the above referenced meeting, not a transcript of the meeting. A digital recording of the meeting is available upon request. Anyone desiring to add to, or otherwise correct the minutes, is requested to return written comments to the Capital Project Director by the date of the next meeting.*

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Robert Cheshire P.E.  
Capital Projects Director



Attachments: NONE