

**Meeting Minutes**  
**The Unified Government of Athens-Clarke County**  
**General Site Selection Committee**  
**Monday, January 9, 2023 @ 4:45 PM In-Person at City Hall Room 103**  
**This meeting was live streamed at: <https://youtu.be/bvWVtSAUh4Q>**

**MEMBERS PRESENT:** Commissioner Myers (Chair), Leslie Gonzalez, Harry Sims, Laura Carter, Annice Ritter

**MEMBERS ABSENT:** None

**STAFF PRESENT:**

Robert Cheshire, Capital Projects Director  
Keith Sanders, SPLOST Project Administrator  
Daniel Garren, SPLOST Project Administrator  
John Simoneaux, SPLOST Project Administrator  
Chinesia Thompson, SPLOST Program Support Specialist

**Guests**

Matt Kelbosky, Wiley|Wilson (Remote)  
Headley Wilson, Wiley|Wilson (Remote)  
Mike Greenlee, Wiley|Wilson (Remote)

**WELCOME**

Commissioner Myers (Chair) called the meeting to order at 4:49pm by a committee roll call and welcomed those in attendance.

**Meeting Minutes Review & Approval**

Laura Carter made a motion to approve the minutes from October 27, 2022 and the motion was seconded by Harry Sims. The Committee voted unanimously to approve the minutes.

**SPLOST 2011 Project 22, Youth & Community Enrichment Facility**

Keith Sanders presented the Committee with an update on the Youth & Community Enrichment Facility. Keith informed the Committee that the User Group looked at potential site plans for the four candidate sites in their meeting earlier today. Keith mentioned that it is the User Group's plan to come before the Committee next month with four potential site plans. The User Group is currently awaiting finalized plans and pricing for developing the candidate sites.

During discussion, Keith pointed out that the site plans for The Old West Broad School has the potential to leave one building untouched, and that was encouraging. Laura Carter mentioned wanting to historically tell the evolution of this site. Keith explained that this was in the plan to keep historic features if this was the site to be selected.

**SPLOST 2020 Project 25, Eastside Library**

John Simoneaux gave an update on the status of narrowing down the number of Potential Sites for the Eastside Library. John explained that when the process began they were at 1000 plus parcels based on solely the minimum required lot size. Once the project management team began inputting the site selection criteria the number of parcels dwindled. John explained that currently he and the team are reviewing 432 parcels. It is his goal to return to the Site Selection Committee next month with 10-15 potential sites. Annice had questions about the criteria. John will re-send the site selection criteria to the Committee. Chair Myers asked if staff could put together a standard letter to property owners informing them of their property being under consideration prior to the property being identified publicly? Robert stated that staff is currently working on developing that letter. Property owners will now be notified at the appropriate time. Robert also informed the committee that they have the ultimate authority to

select sites and make the decisions whether to add or remove sites and they can reconsider sites previously removed by the project management team.

### **SPLOST 2020 Project 6, Fire Station #5 Replacement**

Daniel Garren presented to the Committee the proposed Site Selection Criteria as developed by the Design Team and User Group. Daniel stated that there are some changes to the dates listed on the presentation due to needing to obtain formal approval from Mayor & Commission. Daniel began by stating that the Fire Station was built in the 70's and that this building has satisfied its life cycle. This Fire Station currently doesn't have bedrooms or separate bathrooms for men and women. Daniel explained that the current Fire Station #7 and #5 response zones overlap. Daniel explained how the rural area and the less dense population seem to be a reason. The Committee questioned the bus loop listed on the criteria. Daniel will make a change to the criteria to remove the future bus loop from the Must Have site selection criteria. Members of the Committee questioned how public input will be publicized. Daniel explained that normally the PIO office will release this information on various platforms and will post in various places. Keith stated that staff could disseminate information any way the Committee chooses. The committee discussed radio stations, yard signs, QR Codes, and also getting this information out to the Winterville area since this Fire Station may shift closer to this area.

Members of the committee asked Daniel for clarification of what date changes were made. Daniel explained that initially he should've gone before the M&C to obtain formal approval to begin the Site Selection process. Instead he came before the Site Selection Committee. He will request approval to start the site selection process M&C in February 2023 and will then take this information for public input and back to M&C in the March/April cycle.

### **Next Meeting**

Monday, February 13, 2023, at 4:45 PM in-Person at City Hall, Room 103

### **Closing Comments & Adjournment, Chair Myers**

Daniel asked if the Site Selection Committee would prefer if he comes back after the Mayor & Commission vote in February with the updated criteria. The Committee agreed that it would be okay to send an updated copy of the site selection criteria to Committee members via email

Harry Sims made a motion to adjourn the meeting. Laura Carter seconded the motion. Commissioner Myers adjourned the meeting at 5:39pm.