

**Athens-Clarke County  
Board of Elections Meeting Minutes  
January 8, 2019**

The monthly meeting of the Athens-Clarke County Board of Elections was held on Tuesday, January 8, 2019, at the Facilities Management Building on Lexington Road, Athens, Georgia.

Charles Knapper, Chairman, called the meeting to order at 3:15 p.m.

**Board Members Present:** Jesse Evans, Board Member; Walter Wilson, Secretary; Mokah-Jasmine-Johnson, Board Member

**Board Members Absent:** Alison McCullick, Board Member

**Others Present:** Charlotte Sosebee, Director; Pamela Long, Recording Clerk; Robert Hiss – ACCUG Assistant Manager; John Hawkins – ACCUG Assistant County Attorney

**Guests Present:** Greg Davis – Interested ACC Citizen

**A. APPROVE MINUTES OF PRIOR MEETINGS**

1. Jesse Evans motioned that the all minutes be approved with the caveat that the minutes may be revisited in the February meeting if necessary, after he has the opportunity to hear the audio of the December 8, 2018 meeting. Mokah-Jasmine Johnson seconded the motion. The motion passed unanimously.
2. Audio recordings of the meetings will be uploaded to an FTP site for review prior to the next Board meeting.

**B. ADOPT AGENDA**

Jesse Evans made the motion that **New Business** be added as an item on the Agenda between **Director Update** and **Announcements**. Mokah-Jasmine Johnson seconded the motion. The motion passed unanimously.

**C. PUBLIC COMMENT**

Greg Davis stated his concern with the results from the November 6, 2019; wants to know how many actually voted in Athens-Clarke County.

**D. DIRECTOR UPDATE**

1. Charlotte requested approval from the Board to complete an analysis of the current 20 polling locations and to survey both Eastside and Westside of Athens-Clarke County to determine locations for advance voting.
2. Jesse Evans motioned that Charlotte perform the analysis for Advance and Election Day voting. Mokah-Jasmine Johnson seconded the motion. The motion passed unanimously.
3. A report will be presented to the Board upon completion of the analysis.

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**F. NEW BUSINESS**

**1. BOE Training**

- a. At the recommendation of Robert Hiss, Assistant City Manager, the Board agreed to work with Catherine Bennett, Administrator in Organizational Development, to build cohesiveness and set goals as well as by-laws, procedures, protocols, etc. Catherine will observe next Board meeting.
- b. The Board will also train with the Attorney's Office to gain knowledge of open meetings and open records requests, as well as assistance with by-laws and regulations.

**2. 2018 Election Overview: Costs, Overtime, Staff, etc...**

- a. The November 6 General Election votes cast: 43, 4069 with a 61.67% voter turnout. The numbers were based on the Statement of Votes Cast report.
- b. Charlotte requested that the Board allow her to provide a written statement regarding her conversation with the SOS investigator. The Board agreed and would like to have the report submitted to them 2 weeks prior to the February meeting, at the time they receive the agenda.
- c. Charlotte will also present the cost of the November 6 Election at the February 5 meeting.

3. Mokah suggested that any new business or requests for agenda items from the Board, be submitted at least 5 days before the upcoming meeting. This topic will be discussed at the February meeting.

**G. ANNOUNCEMENTS**

Next scheduled meeting – February 5, 2019 at 3:00 PM, City Hall Room 103.

**H. ADJOURN**

Meeting adjourned by Chairman Charles Knapper at 4:30 pm.