

Agenda

Athens-Clarke County Board of Elections & Voter Registration

Tuesday, November 5, 2019

3:30 PM

**Athens-Clarke County Facilities Building
2555 Lexington Road, Athens, Georgia**

- A. Approve Minutes of Prior Meetings:** **October 1, 2019** (Regularly Scheduled)
October 24, 2019 (Board Development Meeting 3rd Session) **October 29, 2019** (Special
Called Meeting)
- B. Adopt Agenda**
- C. Director Update**
- D. Public Comment**
*Citizens wishing to address the Board of Elections should please state their name and
address for the record. A citizen may speak once for up to three minutes with a 30-
second reminder at two-and-one-half minutes.*
- E. New Business**
 - 1. Online access of meeting minutes
- F. Announcements**
November 5, 2019 Certification of the Election Meeting: November 8, 2019 @ 4PM at
City Hall Room 103.
Next Scheduled Meeting: December 3, 2019 @ 3PM at City Hall Room 103
- G. Adjourn**

UNAPPROVED
Athens-Clarke County
Board of Elections Meeting Minutes
October 2, 2019

The monthly meeting of the Athens-Clarke County Board of Elections was held on Tuesday, October 2, 2019, at ACC City Hall Room 103, Athens, Georgia.

Charles Knapper, Chairman, called the meeting to order at 3:07 PM.

Board Members Present: Jesse Evans, Board Member; Patricia Till, Board Member; Mokah-Jasmine Johnson, Board Member; Alison McCullick, Board Member

Board Members Absent: NONE

Others Present: Charlotte Sosebee, Director; John Hawkins, ACCUG Assistant County Attorney; Deborah Lonon, ACCUG Assistant Manager; Aletha Perkins Recording Clerk; Pamela Long, Observer

A. APPROVE MINUTES OF PRIOR MEETING

September 3, 2019, Regularly Scheduled Meeting. Mr. Evans did not agree with the verbiage in the September meeting and asked for the verbiage to be revised to add more information. Alison McCullick made a motion to adopt the minutes with the understanding revision that staff will revisit paragraph 1 and 2, under section B and will send out to the Board for further review and so they can ensure accuracy of the 2 paragraphs. Ms. Till seconded the motion. The motion passed unanimously.

B. ADOPT AGENDA

Mokah-Jasmine Johnson made a motion to revise Section B, paragraph 1-Regarding a recent article in the Atlanta Journal Constitution describing potential anomalies with machine #3 at the Winterville Train Depot during the November 2018 General Election. Jesse Evans seconded the motion. The motion passed unanimously.

Paragraph 2 to be sent to the Board for review.

C. DIRECTOR UPDATE

D. Activity Report for September 2019*

E. Office Staff & Director

a. Office Staff – Data entry, scanning & audit processes

b. Director – Goals for 3rd & 4th Quarter

i. Poll Worker Training to begin October 1-11 and Advance Voting Training to begin October 9

ii. L&A process began September 23 at 10am

iii. Poll Worker Recruitment August 30-September 13

1. In the process of interviewing

F. Update on Advance Voting Locations* – Advance Voting dates are Monday, October 14 – Friday, Nov 1

a. BOE Office – 155 E Washington Street (additional hours: Wed, October 30 8am-7pm)

- b. ACC City Hall – 301 College Avenue (Lower Floor, Room 301) (Wed, October 30 10am-7pm; Thurs Oct 31 & Fri, Nov 1 8am-5pm)
 - c. Athens Regional Library – 2025 Baxter Street (Wed, Oct 30 10am-7pm; Thurs, Oct 31 10am-5pm; Fri, Nov 1 10am-5pm)
 - d. Miriam Moore Community Center – 410 McKinley Drive (Wed, Oct 30 10am-7pm; Thurs Oct 30-Fri, Nov 1 8am-5pm)
 - e. Cooperative Extension Office – 275 Cleveland Road (Wed, Oct 30 10am-7pm; Thurs Oct 30-Fri, Nov 1 8am-5pm)
- G. Open Records, if any*
- H. Update on Comments from previous meeting, September 3, 2019
- a. AJC Article related to Winterville Train Depot – addressed publicly by Director Sosebee
- I. Questions, comments, concerns

Mr. Knapper recommended that each Board Member attend at least 1 poll worker training. Schedule provided to Board members.

Ms. McCullick asked what measures were being taken regarding the advertisement of voting locations. Ms. Sosebee stated our website, and our Facebook page. She also commented of the Miriam Moore location and the video that was taken being uploaded to the page.

Ms. Johnson asked if a flier/email/videos could be sent to the Board and different parties advertising about the upcoming election.

Ms. McCullick asked what changes were happening with the voting locations. Ms. Sosebee commented it would not change this election but after the Presidential Election in March per the code section. Sign would be placed back at Alps Road notifying voters of the location change.

Mr. McCullick requested the data for advance voting locations after the election is over.

Mr. Evans asked about records/complaints/e-mails from 2018 to inform the decision making when choosing the locations. Ms. Sosebee commented that she would do some research and have the information available.

Mr. Evans requested public comment form regarding feedback from the public about the polling locations.

J. PUBLIC COMMENT

Jacqueline Elsner of 315 Caldwell Circle, Athens, GA-commented on the Winterville Train Depot article, machine #3 in the Atlanta Journal Constitution not being addressed.

Deirdre Sugiuchi of 267 Franklin St, Athens GA-commented on the Winterville Train Depot article, machine #3 in the Atlanta Journal Constitution. Requesting an audit of 2018 and paper ballots.

Marcia White of 240 Beulah Ave, Athens GA-commented on lack of preparation for 2018. Poll workers, machines, not enough voting hours.

Gabriel Shippy of 464 Forest Heights Dr., Athens GA-requesting a follow-up from last month on Winterville Train Depot article, machine #3 in the Atlanta Journal Constitution.

Greg Davis of 210 Deer Tree Dr., Athens GA-commented on voters being removed from the role and inactive voters being made available to the public

Board Member

Date

Board Chairman

Date

Andrew Farkas of 147 Annes Ct, Athens GA- commented on 2016 and 2018 election, which polling location change. Which locations will be changing in March? How to check if a certain race (governor, Lt. governor, etc.) Is not showing up on a voting machine?

E. NEW BUSINESS

1. Discussion of inactive voter names being available to the public. Ms. Johnson asked the Board if they wanted to vote on it in order for it not to go over into the next month. Ms. McCullick expressed her concerns for the felons and felt after they have served their time, that if the voters list is made public it could possibly jeopardize their ability to get jobs. Ms. McCullick also was concerned about domestic violence victims. Ms. McCullick asked that it would be given due consideration of the people affected. Ms. Johnson stated she wanted to vote on it because of privacy concerns. Ms. Johnson stated she did not feel comfortable with releasing this information. If a voter wants the information they can request it.

Mr. Evans asked Ms. Sosebee about the list she had referred to earlier regarding the voters in a different county. Mr. Evans asked if the vote could be tabled in order to do more research. Motion was made to table. Motion passed unanimously.

2. Ms. Johnson spoke on the Board Agreement and stated it could be discussed at the Board Development Session. Ms. Johnson asked if the Board Agreement could be in addition to the By-laws so it could offer more structure and clarity on how the Board operates. Motion made by Ms. Johnson and seconded by Ms. Till to discuss at the Board Development Session meeting.

F. ANNOUNCEMENTS

1. Next Scheduled Meeting: November 5, 2019 at 3pm at the Facilities Building Training Room on Lexington Road
2. Work Session on October 29th-Procedures for Election Night

G. ADJOURN

Chairman Charles Knapper adjourned meeting at 4:33 PM.

UNAPPROVED
Athens-Clarke County
Board of Elections Board Development Minutes
October 24, 2019

The 3rd Session Board Development Meeting of the Athens-Clarke County Board of Elections was held on Thursday, October 24, 2019, at BOE Training Room, Facilities Management Building, 2555 Lexington Road Athens, Georgia.

Charles Knapper, Chairman, called the meeting to order at 4:10 PM.

Other Board Members Present: Alison McCullick, Board Member; Jesse Evans, Board Member; Patricia Till, member;

Board Members Absent: Mokah-Jasmine Johnson, Board Member

Others Present: Charlotte Sosebee, Director; Aletha Perkins, Recording Clerk; Pamela Long, Observer; Lisa McGlaun, Observer; John Hawkins, ACCUG Assistant County Attorney; Deborah Lonon, Assistant County Manager; Catherine Bennett, ACC Organizational Development Administrator

A. THE FOLLOWING DISCUSSIONS WERE FACILITATED BY CATHERINE BENNETT

1. Overview of the Day
2. Creating a Mission Statement
3. Bylaws Draft Overview (Presented by John Hawkins)
4. Wrap-Up

B. ANNOUNCEMENTS

Next scheduled special called meeting – October 29th at 3:00 PM, BOE Training Room, Facilities Management Bldg., 2555 Lexington Road Athens, Georgia.

C. ADJOURN

Board unanimously agreed to adjourn. Chairman Charles Knapper adjourned meeting at 8:03 PM.

Board Secretary

Date

Board Chairman

Date

UNAPPROVED
Athens-Clarke County
Board of Elections Special Called Meeting Minutes
October 29, 2019

A Special Called Meeting of the Athens-Clarke County Board of Elections was held on Tuesday, October 29, 2019.

Charles Knapper, Chairman, called the meeting to order at 3:50 PM.

Other Board Members Present: Jesse Evans, Board Member; Patricia Till, Board Member;

Board Members Absent: Alison McCullick, Board Member; Mokah-Jasmine Johnson, Board Member

Others Present: Charlotte Sosebee, Director; Aletha Perkins, Recording Clerk

Jesse Evans made a motion to adopt the agenda for October 29, 2019. Motion seconded by Patricia Till. Agenda adopted unanimously.

Jesse Evans made a motion to accept the 2019 November 5, 2019 Poll Managers. Ann Till seconded the motion, and it passed unanimously.

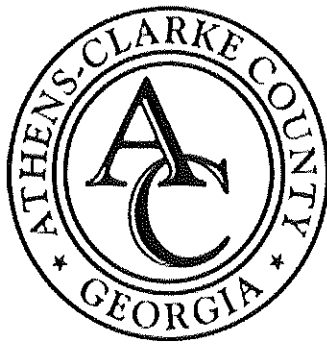
Chairman Charles Knapper adjourned meeting at 3: 52 PM.

Board Member

Date

Board Chairman

Date



BOARD OF ELECTIONS & VOTER REGISTRATION

Director's Update
November 5, 2019

- 1) Director's Presentation before Mayor & Board of Commissioners – October 8, 2019
 - a) AJC Article related to the Winterville Train Depot
 - b) Where do we go from here?
 - i) Advance Voting sites
 - ii) Polling Location expansions
 - iii) Poll Worker Recruitment
- 2) Advance Voting Turnout
- 3) Absentee Ballots
 - a) Early Tabulation, if needed
 - b) Vote Review Panel
 - c) Duplication Team
- 4) Day at the Polls
- 5) Arrival of Poll Managers after 7pm
- 6) Polling Location expansions or relocations
 - a) 2018 Location issues
- 7) New Equipment Demonstration Schedule
- 8) GAVREO Conference
 - a) Use of Travel Card
 - b) Mileage
- 9) Open Records, if any
- 10) Update on Comments from previous meeting, October 1, 2019
- 11) Questions, comments, concerns

(* Attachments included

Originated 10/18/2019 @ 12noon

Unapproved Board of Elections Meeting Schedule

Year: 2020

	Date	Location	Time
January	Tuesday, January 7, 2020	City Hall, Room 103	3:00 PM
February	Tuesday, February 4, 2020	City Hall, Room 103	3:00 PM
March	Tuesday, March 3, 2020	City Hall, Room 103	3:00 PM
	Tuesday, March 24, 2020	Facilities Building	TBD
April	Tuesday, April 7, 2020	City Hall, Room 103	3:00 PM
May	Tuesday, May 5, 2020	City Hall, Room 103	3:00 PM
	Tuesday, May 19, 2020	Facilities Building	TBD
June	Tuesday, June 2, 2020	City Hall, Room 103	3:00 PM
July	Tuesday, July 7, 2020	City Hall, Room 103	3:00 PM
	*Tuesday, July 21, 2020	Facilities Building	TBD
August	Tuesday, August 4, 2020	City Hall, Room 103	3:00 PM
September	Tuesday, September 1, 2020	City Hall, Room 103	3:00 PM
October	Tuesday, October 6, 2020	City Hall, Room 103	3:00 PM
November	Tuesday, November 3, 2020	Facilities Building	TBD
December	Tuesday, December 1, 2020	Facilities Building	TBD

*If a run-off election has been determined

Board Member

Date

Board Chairman

Date