

## **AGENDA - REGULAR MEETING**

### **JOINT DEVELOPMENT AUTHORITY OF THE UNIFIED GOVERNMENT OF ATHENS-CLARKE COUNTY, GEORGIA AND THE CITY OF WINTERVILLE**

Wednesday, May 3, 2023 – 6:00 pm  
City Hall, 301 College Avenue, Room 103

- A. Call to Order** (as regular meeting): Erica Cascio, Vice Chair
- B. Approval of Agenda:** Directors
- C. Approval of Minutes for 2/1/2023 meeting:** Directors
- D. New Business:**
  - 1. Update - Northeast Georgia FoodBank expansion project: Ilka McConnell
    - i. Discussion & vote upon resolution for Ilka McConnell to serve as JDA signatory for FoodBank project Change Orders, within the criteria outlined in the resolution: Greg Sowell (resolution) & Directors
  - 2. Discussion of whether an Authority like the JDA can serve as a fiscal sponsor for economic development-generating non-profit activity: Stephanie Lynn
  - 3. Nominations and vote upon new JDA Board Chair: Directors
  - 4. Nominations and vote upon JDA Board Secretary: Directors
- E. Old Business:**
  - 1. JDA Turntable Revolving Loan Fund:
    - i. Update on loan repayments: Stephanie Lynn
    - ii. Discussion & vote upon filing Statement(s) of Claims in Magistrate Court (small claims court) for businesses who appear to be operating and generating revenue but which we have sent to collections with no success: Directors
    - iii. Discussion of future loan program: Directors
- F. Treasurer's Report:** Stephanie Lynn
- G. Counsel's Report:** Greg Sowell
- H. Staff Report:** Ilka McConnell
- I. Next Regular Meeting:** August 2, 2023 - 5:30pm
- J. Adjourn**

**New Business - DRAFT Proposed Resolution for JDA Signatory:**

The Board of Directors of the Joint Development Authority of Athens-Clarke County (JDA) resolve and do hereby authorize Ilka McConnell, Economic Development Director and Borrowed Staff to the JDA to approve and sign on behalf of the JDA the following documents without further approval from the Board of Directors for the *FOOD BANK OF NE FOOD BANK OF NEGA Expansion Project – CDBG 21cv-x-029-3-6246* (the Project).

Any Change Order provided that the net amount of the change order is negative or zero provided that the Change Order has been signed by all parties prior to the JDA approval and signature.

Any Change Order provided that the net amount of the change order is less than \$20,000 provided that the Change Order has been signed by all parties prior to the JDA approval and signature.

Any Change Order that changes the Contract Time or the date of Substantial Completion without a change in contract amount (inclusive of previous change orders) provided that the Change Order has been signed by all parties prior to the JDA approval and signature .

The Final Adjusting Change order provided that the net amount of the change order is less than \$100,000 provided that the Change Order has been signed by all parties prior to the JDA approval and signature .

Pay Applications provided that all parties that have review approval have also signed the pay application prior to the JDA approval and signature.

This authorization is effective the date of this resolution and continues until Final Completion of the project or **DATE** whichever is earlier.

The parties for approval and signature of a change order are the Contractor, the Architect, the ACC Representative, the Food Bank and the JDA.