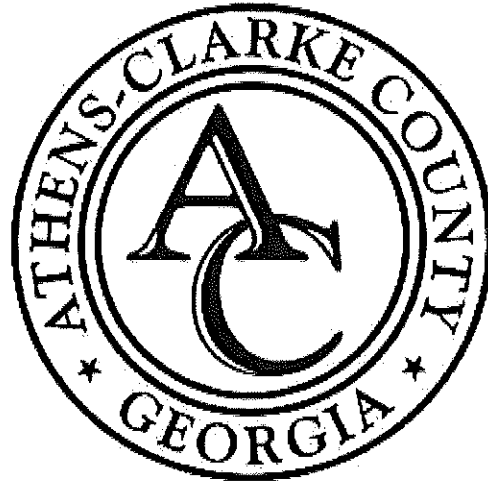


February 8, 2022



Board of Elections

Agenda & Unapproved Minutes



Agenda - Regular Meeting
Athens-Clarke County Board of Elections & Voter Registration
February 8, 2022 @ 4:30pm

Due to COVID-19 precautions, this meeting will be livestreamed at bit.ly/accboevids1.

Bylaws of the Athens-Clarke County Board of Elections and Voter Registration (bit.ly/accboebylaws)

A. Reading of the Board Member Oath of Office (O.C.G.A. § 21-2-70)

"I do swear (or affirm) that I will as a member of the board of elections duly attend all ensuing primaries and elections during the continuance thereof, that I will to the best of my ability prevent any fraud, deceit, or abuse in carrying on the same, that I will make a true and perfect return of such primaries and elections, and that I will at all times truly, impartially, and faithfully perform my duties in accordance with Georgia laws to the best of my judgment and ability."

B. Adopt Agenda

C. Approval of Minutes

1. December 14, 2021, regular meeting
2. January 11, 2022, regular meeting
3. January 26, 2022, special called meeting

D. Public Comment

Written comment may be emailed to the board members or delivered to the Athens-Clarke County Board of Elections and Voter Registration office before the start of the meeting.

Rocky Raffle, Chairperson (rocky.raffe@accgov.com)

Ann Till, Vice Chairperson (patricia.till@accgov.com)

Adam Shirley, Secretary (adam.shirley@accgov.com)

Willa Fambrough, Member (willa.fambrough@accgov.com)

Hank Qadir, Member (hunaid.qadir@accgov.com)

E. Director's Report

F. Old Business

1. ~~Law enforcement quick reference guide (Staff) (tabled until March 2022)~~
2. ~~Poll worker pay: preserving step increases for higher levels of responsibility (Raffle) (tabled until ACCUG pay study completed)~~
3. Operations and personnel budgets (Staff)
 - a. Including pay increases for Manager and Assistant Manager poll workers
4. Poll worker recruitment and retention (Shirley)

G. New Business

1. Need for special called meeting to discuss TSPLOST 2023 referendum (Staff)
2. Approving staff recommendation for board member compensation (Raffle)

H. Announcements

1. March Regular Meeting

- a. Tuesday, March 8, 2022 @ 4:30pm
- 2. Upcoming voter registration deadlines for upcoming elections
 - a. April 25 is the deadline to register in order to vote in the May 24 election
 - b. April 25 is the deadline to register in order to vote in the June 21 runoff (if necessary)
 - c. May 23 is the deadline to register in order to vote in federal contests in the June 21 runoff (if necessary)

I. Adjourn



Regular Meeting Minutes
Athens-Clarke County Board of Elections & Voter Registration
December 14, 2021 @ 4:30pm
2555 Lexington Road, Athens, GA 30605

Due to COVID-19 precautions, this meeting was livestreamed and can be viewed at
<https://www.youtube.com/watch?v=dk89AvpXtgo>

Bylaws of the Athens-Clarke County Board of Elections and Voter Registration (bit.ly/acccoebylaws)

Chair Fambrough called the meeting to order at 4:33pm.

In attendance were Willa Fambrough, Chair; Adam Shirley, Secretary; and Ann Till, Member.

Others in attendance were Charlotte Sosebee, Elections Supervisor; Lisa McGlaun, Elections Assistant; Pamela Long, Elections Assistant; Audra Taylor, Elections Assistant; and Lisa Pappas, Assistant County Attorney.

- A. The Board Member Oath of Office was read by Mr. Shirley. (O.C.G.A. § 21-2-70).**
- B. MOTION by Ms. Till to adopt the agenda.** Seconded by Mr. Shirley. Approved unanimously.
- C. MOTION by Mr. Shirley to approve the November 9, 2021, meeting minutes with the A-B-C sequence error corrected, and the December 7, 2021, meeting minutes as written.**
Seconded by Ms. Till. Approved unanimously.
- D. Public comment from Jacqueline Elsner was read.**
- E. Director Sosebee gave the Director's Report.**
- F. Old Business (4:56)**
 - 1. Reviewing Article VI, Section 11 of the Bylaws (Till)
 - a. Amended to read: "SECTION 11. The Secretary and staff of the Elections Department, in consultation with the Chairperson, shall be responsible for developing a tentative agenda for each meeting. Such tentative agenda shall be provided to Board members three (3) business days before the meeting. If a Board member wishes to add an item to the tentative agenda, such request must be made before the agenda is published for the applicable Board meeting; provided, however, that per the Georgia Open Meetings Act, failure to include on the agenda an item which becomes necessary to address during the course of a Board meeting shall not preclude considering and acting upon such item."
(<http://bit.ly/acccoerbylaws>)
 - b. **MOTION by Ms. Till to amend Section 11 of the Board of Elections and Voter Registration bylaws as recommended.** Seconded by Mr. Shirley. Approved unanimously.
- G. New Business**
 - 1. Proposed 2022 meeting schedule (all meetings Tuesday at 4:30pm unless otherwise noted)

- a. **MOTION by Mr. Shirley to instruct the board of elections staff to run an advertisement announcing our meeting calendar in the legal organ on the first Tuesday of each month in 2022.** Seconded by Ms. Till. Approved unanimously.
- b. **MOTION by Ms. Till to approve the 2022 calendar provided to us by staff.** Seconded by Mr. Shirley. Approved unanimously.
 - January 11, 2022
 - February 8, 2022
 - March 8, 2022
 - April 12, 2022
 - May 10, 2022
 - May 24, 2022 (primary election)
 - June 14, 2022
 - June 21, 2022 (runoff election if needed)
 - July 12, 2022
 - August 9, 2022
 - September 13, 2022
 - October 11, 2022
 - November 8, 2022 (general election)
 - November ?, 2022
 - December 13, 2022

H. Announcements

1. January Regular Meeting
 - a. Tuesday, January 11, 2022 @ 4:30pm

- I. **MOTION by Mr. Shirley to adjourn.** Seconded by Ms. Till. Approved unanimously.

Adjourned at 5:25pm.



**Minutes - Regular Meeting
Athens-Clarke County Board of Elections & Voter Registration
January 11, 2022 @ 4:30pm
2555 Lexington Road, Athens, GA 30605**

**Due to COVID-19 precautions, this meeting was livestreamed and can be viewed at
<https://www.youtube.com/watch?v=eulYAMiG0q0>**

Bylaws of the Athens-Clarke County Board of Elections and Voter Registration (bit.ly/accoeboelaws)

Chair Fambrough called the meeting to order at 4:33pm.

In attendance were Willa Fambrough, Chair; Rocky Raffle, Vice Chair; Adam Shirley, Secretary; Ann Till, Member; and Hank Qadir, Member.

Others in attendance were Charlotte Sosebee, Elections Supervisor; Lisa McGlaun, Elections Assistant; Pamela Long, Elections Assistant; Aletha Perkins, Administrative Assistant; Audra Taylor, Elections Assistant; Niki Jones, Assistant County Manager; Lisa Pappas, Assistant County Attorney; Joseph D'Angelo, Athens-Clarke County Geospatial Information Office; and Mary Martin, GIS Coordinator, Geospatial Information Office.

- A. The Board Member Oath of Office was read by Mr. Shirley. (O.C.G.A. § 21-2-70).**
- B. MOTION by Ms. Till to adopt the agenda.** Seconded by Mr. Raffle. Approved unanimously.
- C. MOTION by Mr. Shirley to approve the minutes from the December 14, 2021, regular meeting.** Seconded by Ms. Till.
 - 1. MOTION by Mr. Shirley to table until the February 2022 meeting the motion to approve the minutes from the December 14, 2021, regular meeting.** Seconded by Mr. Raffle.
 - a. MOTION by Ms. Till to amend the minutes from December 14, 2021, to accurately reflect the attendance.** Seconded by Mr. Shirley. Motion withdrawn by Ms. Till.
 - 2. Motion to table approved unanimously.**
- D. Public comment was read from Jacqueline Elsner.**
- E. Director Sosebee gave the Director's Report.**
MOTION by Mr. Raffle to amend the agenda by adding an item discussing poll worker personnel. Seconded by Mr. Shirley. Approved unanimously.
- F. Old Business**
 - ~~1. Law enforcement quick reference guide (Staff) (tabled until March 2022)~~
 - ~~2. Poll worker pay: preserving step increases for higher levels of responsibility (Raffle) (tabled until ACCUG pay study completed)~~
 3. Operations and personnel budgets (Staff)
MOTION by Mr. Raffle to ask the mayor and commission to amend the budget to add funding in the amount of the director's estimation in order to change poll worker pay to \$15 per hour for clerk, \$15.50 per hour for assistant manager, and \$16

per hour for manager, until such time as pay can be adjusted in response to the ongoing county pay study. Seconded by Mr. Shirley. 5:42 Motion failed 3-2. Voting in favor: Fambrough, Raffle. Voting against: Qadir, Shirley, Till.

G. New Business

1. Presentation of New District Maps (Geospatial Information Office)
Joseph D'Angelo, Geographic Information Officer, Athens-Clarke County Geospatial Information Office, updated the board on the current status of new district maps.
2. Election of Board Leadership for 2022
 - a. **Rocky Raffle was elected Chairperson 3:2.** Ms. Fambrough was nominated by Mr. Shirley. Mr. Raffle was nominated by Ms. Till. Yea to Fambrough: Fambrough, Shirley. Yea to Raffle: Qadir, Raffle, Till.
 - b. **Mr. Raffle took over as chair of the meeting.**
 - c. **Ann Till was elected Vice Chairperson 4-0.** Ms. Fambrough was nominated by Ms. Till but declined. Ms. Till was nominated by Ms. Fambrough. Ms. Till abstained.
 - d. **Mr. Shirley was elected Secretary 4-0.** Mr. Shirley was nominated by Ms. Fambrough. Mr. Shirley abstained.
3. The poll worker personnel agenda item was discussed.
4. The upcoming GAVREO conference was discussed.

H. Announcements

1. February Regular Meeting
 - a. Tuesday, February 8, 2022 @ 4:30pm
2. Upcoming voter registration deadlines for upcoming elections
 - a. April 25 is the deadline to register in order to vote in the May 24 election
 - b. April 25 is the deadline to register in order to vote in the June 21 runoff (if necessary)
 - c. May 23 is the deadline to register in order to vote in federal contests in the June 21 runoff (if necessary)

- I. **MOTION by Mr. Shirley to adjourn.** Seconded by Ms. Fambrough. Approved unanimously.

Adjourned at 6:57.



**Minutes - Special Called Meeting
Athens-Clarke County Board of Elections & Voter Registration**

January 26, 2022 @ 5:30pm

2555 Lexington Road, Athens, GA 30605

Due to COVID-19 precautions, this meeting was livestreamed and can be viewed at

<https://www.youtube.com/watch?v=DPLeETxqauQ>

Bylaws of the Athens-Clarke County Board of Elections and Voter Registration (bit.ly/acccoebylaws)

Chair Raffle called the meeting to order at 5:30pm.

In attendance were Rocky Raffle, Chairperson; Ann Till, Vice Chairperson; Adam Shirley, Secretary; Willa Fambrough, Member; and Hank Qadir, Member.

Others in attendance were Charlotte Sosebee, Elections Supervisor; Lisa McGlaun, Elections Assistant; Pamela Long, Elections Assistant; Audra Taylor, Elections Assistant; Niki Jones, Assistant County Manager; and Lisa Pappas, Assistant County Attorney.

A. The Board Member Oath of Office was read by Mr. Raffle. (O.C.G.A. § 21-2-70).

B. MOTION by Ms. Fambrough to adopt the agenda. Seconded by Ms. Till. Approved unanimously.

C. Public Comment was read from 90 citizens.

89 were in support of the resolution.

1 was opposed to the resolution.

D. Resolution Regarding Redistricting Maps (Raffle)

MOTION by Mr. Qadir to approve the resolution. Seconded by Mr. Shirley. Motion carries 4-1. Voting in favor: Fambrough, Qadir, Raffle, Shirley. Voting against: Till.

E. Announcements

1. February Regular Meeting
 - a. Tuesday, February 8, 2022 @ 4:30pm
2. Upcoming voter registration deadlines for upcoming elections
 - a. March 11 at noon is the deadline to qualify as a candidate in the May 24 election
 - b. April 25 is the deadline to register in order to vote in the May 24 election
 - c. April 25 is the deadline to register in order to vote in the June 21 runoff (if necessary)
 - d. May 23 is the deadline to register in order to vote in federal contests in the June 21 runoff (if necessary)
 - e. Poll worker application is open now. We are currently accepting applications. Hoping to hire 90 new poll workers. Please apply at accgov.com/jobs!

F. MOTION by Ms. Fambrough to adjourn. Seconded by Ms. Till. Approved unanimously.

Adjourned at 6:12.