
2020 Athens-Clarke County Overview Commission Meeting Agenda

Location: Governmental Building Auditorium located at 120 Dougherty St., Athens.

Date: January 8, 2020

Time: 6 p.m.

Agenda details: Request the meeting be recorded.

- I. Chair Welcome to Members and Opening Remarks. Introduce Mayor and Manager and Members.
 - a. Review Overview Commission Mission and ACC Charter Mandate.
 - b. Question and Answer period with Mayor and Manager.
 1. General Remarks
 2. Lessons Learned – Previous Overview Commissions
 3. Government Response to Last Overview Commission Report and Recommendations
 4. Expectations from this Overview Commission
 5. Administrative Support
 - i. Available Budget
 - ii. Communication tools (IT support)
 - iii. Process for access to Govt documents and Staff
 - iv. Meeting Space and scheduling
 - v. Meeting with the Public and Conducting Forums
 - c. Committee Structure and Appointment.
 1. Government and Administration – (Office of the Mayor, ACCUG Commission, etc)
 2. Taxes and Revenues – (Public Utilities, Finance, Board of Elections, Solid Waste, etc)
 3. Public Services - (Permits and Inspections, Leisure Services, Transportation, etc)
 4. Courts and Public Safety – (Fire/Emergency Services, Corrections, Police, Courts, etc)
 5. Executive Committee
 - d. Officer Positions, Executive Committee, Roles and Responsibilities

1. Chair and Vice-Chair
2. Secretary/Co-Secretary
3. Spokesperson/Media Representative/Marketing
4. Chairpersons of Committee
5. Handbook - Duties and Responsibilities of members, officers, committees

e. Source Documents for Review.

1. Previous OC Reports
2. Comprehensive Plan
3. Corridor Studies
4. Envision Athens
5. Budget and CAFR
6. Other

II. Communication Plan – Proposal by Members Lynn and Anderson (to be nominated for co-secretaries)

- a. Gmail accounts
- b. Document access and storage tools – google based

III. Meeting Management – Information and proposal by Member Napier (to be nominated for Vice-Chair.)

- a. Robert's Rules
- b. OC Meeting Schedule
- c. Committee Meeting Schedules, Agendas, Minutes,

IV. Election of Officers.

- a. Recommended for Vice Chair by the Grand Jury and Nominated by the Chair – Dr. John Napier
- b. Other Nominations for Vice-Chair
- c. Nominated as Co-Secretaries by the Chair Dr. Mumbi Anderson and Ms. Stephanie Lynn
- d. Other nominations for Secretary
- e. Nominations for Spokesperson/Media Rep
- f. Appointment/Vote of Committee Chairpersons after review of volunteers.

V. Closing Remarks. Confirm Next Meeting Place and Time.